

CYNGOR TREF LLANFAIRFECHAN TOWN COUNCIL
MINUTES OF THE GENERAL PURPOSES MEETING
Held on the 3 October 2018 in the Council Chamber at 7.00pm

PRESENT: Chair – Mayor Andrew Hinchliff; Cllr Penny Andow; Cllr Claire Hughes; Cllr Alan Jones; Cllr Chris Jones; Cllr Iolo Kars Jones; Cllr Delohne Merrell; Cllr Gareth Roberts; Cllr Glenn Robinson
Town Clerk & RFO: Jayne Neal

223. TO RECEIVE REPRESENTATIONS/QUESTIONS FROM MEMBERS

- 1) **Resident seeking clarification about the situation with the school playground.** Deputy Chair of Governors of Pant Y Rhedyn was in attendance and gave a response. Clarified this is not a Town Council issue but that Councillors who are governors have been involved. The school yard is the responsibility of CCBC and has been deteriorating over several years. Recent accident figures have shown an increase in more serious injuries and the governors have drawn a line. The principle is that CCBC should pay but, in the current financial climate, that would lead to permanent closure for the playground as CCBC have stated there is no budget to pay for repair. A negotiated deal has been agreed where the cost will be split between school and CCBC. Although the school currently has reserves, these are needed to meet any financial reductions to the future education budget. Plans are in place for fundraising and the development of a PTA. Work will be undertaken during the half term holiday and, in the meantime, children have access to the playing fields when weather allows.
- 2) **Resident asking about plans for outdoor activities for the mid-range age group in the village.** He identified there was a gap between activities for young people and older people. It was noted that there are a lot of outdoor spaces and facilities used by many different age groups. Chair and Clerk responded by noting that the Future Llan Place Plan is due for development and Town Council are awaiting a steer from CCBC who will be attending a meeting in November. The Place Plan project will look at all facilities in the village and consult with residents to consider the needs of the whole village. It is early days in the planning but interested parties will be called to sit on a partnership group and details of the first meeting will be shared as soon as it is confirmed

RESOLVED to receive and take note

224. TO RECEIVE APOLOGIES FOR ABSENCE. Cllr Carol Gell; Cllr Gareth Wyn Jones; Cllr Nia Jones;
Cllr Christine Roberts

RESOLVED to receive and take note

225. TO RECEIVE DECLARATION OF COUNCILLOR’S INTEREST – Code of Local Government Conduct (Members are reminded that they must declare the existence and nature of their declared personal interest).

Name of Member	Agenda No	Details of Personal interests	Details of the Council business to which it relates	Withdraw /Take Part
Cllr Andrew Hinchliff	Item 21	Committee member	CCBC Planning committee	Withdraw
Cllr Penny Andow	Item 8	Chair of group	Grant application	Withdraw for application discussion

RESOLVED to receive and take note

226. TO APPROVE MINUTES OF THE FULL COUNCIL MEETING HELD ON THE 5 SEPTEMBER 2018
MATTERS ARISING FROM THE ABOVE MINUTES

189 Basketball hoops project to be progressed as soon as possible
Proposed Cllr Delohne Merrell Seconded Cllr Claire Hughes

RESOLVED to receive and take note

227. TO APPROVE MINUTES OF THE FULL COUNCIL MEETING HELD ON THE 19 SEPTEMBER 2018. 7. MATTERS
ARISING FROM THE ABOVE MINUTES

209 New Penmaen Park bench has been fitted and lost Valley Road bench has been returned from CCBC and restored by Cllr Gareth Roberts – thanks for his work on this.

220.4 Clerk to meet with Pen Clerk to discuss project

220.5 County Councillor has sent further correspondence to project consultation stressing the fact that housing must not be lost to the village

Proposed Cllr Claire Hughes Seconded Cllr Delohne Merrell

RESOLVED to receive and take note

228. TO ASSESS S137 AND TOWN COUNCILLOR ALLOWANCE FUND APPLICATIONS

It was agreed that only the S137 applications would be considered and that further legal advice would be sought about distribution of the Town Councillor Allowance fund. Town Council are bound by public sector financial rules and it is important there is clarity. The following applications met the criteria for the criteria for the S137 fund:

- 1. Carers Outreach Service – providing activities at a Carer’s Drop-in session in the Town Hall £225**
- 2. Llanfairfechan & North Wales Croquet Club – contribution to ground works £200**
- 3. 1st Llanfairfechan Brownies – contribution to 2-night sleepover at Guides centre £200**
- 4. 2nd Llanfairfechan Brownies – contribution to annual summer camp £200**
- 5. Llanfairfechan Community Players – materials for backdrops £200**
- 6. Llanfairfechan Crown Green Bowling Club – contribution towards ground works £150**
- 7. Llanfairfechan Playgroup – replacement of toys and art materials £200**
- 8. Saturplay – craft supplies £150**
- 9. Llanfairfechan Santa Dash – Town Council agreed to buy medals for the charity event TBC**

Clerk to notify and request an evidence report on use of money within six months of receipt

Proposed Cllr Chris Jones Seconded Cllr Alan Jones

RESOLVED to approve and take note

229. TO DISCUSS PRELIMINARY ARRANGEMENTS FOR PRECEPT 2019/2020 AND RECEIVE INFORMATION
FROM TOWN & COMMUNITY FORUM

It is recognised that CCBC budget cuts may provide a challenge to quality of public services in the future and the Town Council will need to consider what can be taken on at local level. Precept planning for next year must take a strategic view to meet the requirements and it may be that Precept will need to rise to meet demand. There is a great need to consult with the electorate to identify what services must be prioritised. Town and Community Forum feedback confirms the CCBC budget shortfall and states that playgrounds and ERF maintenance are an area where there are likely cutbacks. It was proposed that a consultation starting point could be to consider play across the village. It was noted that play is enshrined in Welsh Law and there is a duty to consult with children to identify what they need. Finance committee meeting to be called to address these concerns and feed back to full Town Council meeting for discussion.

RESOLVED to receive and take note

230. TO DISCUSS VICTORIA GARDENS PROJECT

Seeding has been completed. Next stage is building the Petanque pitch and mending the bench in the shelter. Opportunity to link with Town Twinning visit to plan an open day and petanque tournament during the May 2019 visit. Clerk to discuss with committee.

RESOLVED to approve and take note

231. TO DISCUSS LLANFAIRFECHAN FOOTBALL CLUB GROUND

Football Club are applying for a lease for the ground so that they can apply for grant funding to update facilities. County Councillors are supporting and advising. The club have been referred to CCBC Sport Development Officer and Sports Wales may be a possible funder for the project.

RESOLVED to receive and take note

232. TO DISCUSS ERF and TOWN & COMMUNITY FORUM

ERF budget cuts are already starting to impact in the village. There is erosion to an embankment in Valley Road and a CCBC business case for repair is being put forward. The cost could be as much as £50,000 but if the repair is not undertaken, traffic may have to be diverted which will have further impact on parking and access. Glan y Mor Elias culvert pathway is due to be removed due to budget restraints. Concerns were raised about access for large emergency vehicles as they will no longer be able to use the track. Clerk to email.

RESOLVED to receive and take note

233. TO RECEIVE INFORMATION ABOUT MARSHALLING AND ROAD CLOSURE FOR EVENTS

Colwyn Bay Town Council are not running a marshalling course this year, so we are unable to train for the events. A discussion took place and it was agreed that we should engage Amberon to meet requirements. There will be a cost of £200 for the Remembrance Day parade this year but it is hoped that by next year we will have the required qualifications to cover this.

RESOLVED to approve and take note

234. TO DISCUSS TOWN COUNCIL INVOLVEMENT IN SANTA DASH

Several Councillors and the Clerk will be supporting the event. An S137 will cover the cost of medals.

RESOLVED to receive and take note

235. TO APPROVE ICT BROADBAND SEWRVICE CHANGE

Two options were considered, and it was agreed that BT Infinity will be the best option for use in the Community Hall

RESOLVED to approve and take note

236. TO DISCUSS GOVERNANCE TRAINING FOR COMMITTEES

CVSC has been booked by the Town Council to run 'Is Your Community Group Fit for Funding' on Monday 15th October at 6pm – 7pm. All Councillors were asked to spread the word and ensure all groups know this free training is available.

RESOLVED to approve and take note

237. TO RECEIVE FINANCIAL REPORT SEPTEMBER 2018

238. TO RECEIVE PETTY CASH REPORT SEPTEMBER 2018

This was postponed to next Full Town Council meeting

RESOLVED to approve and take note

239. TO APPROVE PAYMENT

- 1) Bwthyn Tyn Llwyfan – seed purchase - agreed
- 2) Pawle & Co Ltd - cabinet for defib at Pant y Rhedyn - agreed
- 3) Cartrefi Conwy – electrical installations for 3 x defib – agreed. Clerk to request copies of certificates

ALL RESOLVED to approve and take note

240. TO RECEIVE CORRESPONDANCE

- 4) Notification of traffic regulation – Parc Crescent essential gas work. Road to be closed 8/10/2018 – 10/10/2018
- 5) Scam mail – display in window and keep on file
- 6) All Wales Beach Clean – CCBC sent this through too late to be useful as our event had taken place
- 7) Unadopted roads consultation – refer to Footpath Committee
- 8) Email from resident about poor state of parks in Llanfairfechan – Clerk to respond and note that funding might be available if a Friends of Llanfairfechan playgrounds was set up and invite to join a group

- 9) Letter from resident about the new post office requesting Town Council support for the project – response that County Councillor has been working to support the application and that Clerk has already approached the Post Office with a view to using the new service for banking and posting. It was noted that it is important to support the local post office any way possible. Clerk to write a response

RESOLVED to receive and take note

241. PLANNING – Ref 0/45557

Site Address Greenhills The Close Llanfairfechan LL330AG

Proposal Re-pollarding of 1 eucalyptus tree and pruning of 1 cherry tree

All requirements have been met - no observations made

RESOLVED to receive and take note

242. TO RECEIVE REPORTS OF COMPLAINTS/CONCERNS/COMPLIMENTS

- 1) CCBC have notified about Tyres and equipment on the adopted highway at Shore Road East. Clerk has dealt with this by email
- 2) Question about advertising signs at the crossroads – Clerk to email for advice and then share details with residents
- 3) Bowling green have asked if they can have lights and if Town Council may be able to fund. It was suggested that a planning enquiry is made, and then external funding may be sought as this would be an expensive project. Town Council will look at this once information has been gathered
- 4) Bell tower at the Church needs maintenance and there is a funding application. Town Council agreed to send a letter of support. Clerk to action
- 5) CCBC are on the point of providing a lease for the Promenade shelter
- 6) Question about bus shelter at Plas Menai – Information to be gathered
- 7) Is the Town Hall photocopier available to the public? As this is in a working office space, it was noted this would result in extra work for staff and may also breach GDPR rules. It was suggested that the library photocopier would provide a better service

243. MEETING CLOSE – 9:30pm

Signed (Chair) _____ Date _____