

**CYNGOR TREF LLANFAIRFECHAN TOWN COUNCIL**  
**MINUTES OF THE GENERAL PURPOSES MEETING**  
Held on the 21 November 2018 in the Council Chamber at 7.00pm

**PRESENT: Councillors: Chair – Deputy Mayor Christine Roberts; Mayor Andrew Hinchliff; Cllr Carol Gell; Cllr Claire Hughes; Cllr Alan Jones; Cllr Chris Jones; Cllr Gareth Wyn Jones; Cllr Iolo Kars Jones; Cllr Nia Jones; Cllr Delohne Merrell; Cllr Gareth Roberts; Cllr Glenn Robinson**  
**Town Clerk & RFO: Jayne Neal**

277. TO RECEIVE REPRESENTATIONS/QUESTIONS FROM MEMBERS

None received

**RESOLVED to receive and take note**

278. TO RECEIVE APOLOGIES FOR ABSENCE. **Cllr Penny Andow;**

**RESOLVED to receive and take note**

279. TO RECEIVE DECLARATION OF COUNCILLOR'S INTEREST – Code of Local Government Conduct (Members are reminded that they must declare the existence and nature of their declared personal interest).

Name of Member	Agenda No	Details of Personal interests	Details of the Council business to which it relates	Withdraw /Take Part
Deputy Mayor Christine Roberts	15:1,5	Attends groups	Grant payment (already agreed)	No decision required
Mayor Andrew Hinchliff	Item 1,18	On CCBC Planning Committee	Planning Matters	Withdraw

**RESOLVED to receive and take note**

280. TO RECEIVE MINUTES OF THE FULL COUNCIL MEETING HELD ON 3 OCTOBER 2018

Proposed Cllr Delohne Merrell Seconded Cllr Iolo Kars Jones

**RESOLVED to receive and take note**

281. MATTERS ARISING FROM THE ABOVE MINUTES

No matters arising

**RESOLVED to approve and take note**

282. TO REVIEW ACTION LIST 29/10/2018

**Victoria Gardens Sign – Alan has information and will produce a draft for next meeting**

**Basketball Hoops – Clerk to order 4 hoops – 2x fixed height and 2 x adjustable. Cllrs will fit the hoops to required standard heights**

**Website due to go live on 26<sup>th</sup> November – Clerk to complete final upload and check typos**

**Damaged bus stop – awaiting details from CCBC before we can progress**

**Paint for bench – wrong paint has been bought; Cllr Glenn to purchase new paint**

**Petanque pitch – Cllr Alan to send out email to organize work party**

**Flower bed a Victoria Garden – Clerk to send email to invite resident to work on bed**

**Culvert concern – awaiting response from CCBC re plans and Fire Service re: drill**

**Speed project – Representative from North Wales Police attending TC meeting 9<sup>th</sup> January to discuss development of a project in Llanfairfechan**

**Newsletter – Light up Llan deadline missed. Ongoing work to produce as soon as possible**

**Victoria Gardens playground sign – dog signs needed for both gates; CCBC to provide**

**Cae Fynnon Hill – is due to be cleared by CCBC soon. Clerk to report trees are in need of pruning**

**Pen Dalar noticeboard – Cllr Gareth Roberts to progress**

**Urdd Letter – School has been notified and they have requested funding goes straight to the school to meet subscription charge for pupils. That way all children in Llanfairfechan would have access.**

**RESOLVED to receive and take note**

283. TO DISCUSS AND APPROVE GRANTS FROM THE TOWN COUNCILLORS FUND -

Clerk has sought legal advice from CCBC and has been informed that, as this is money set aside for mandatory Councillors Allowance, then it is up to them how it is spent. This was discussed in depth and vote took place on whether this money should be used to support businesses. It was unanimously agreed that this money should not be given to individuals or businesses and so the applications were considered with that in mind. It was recognized that there are some priority needs within the village, namely, the Pant y Rhedyn school playground fund and the flooding threat to the Church Institute. It was also agreed that the Town Council would like to recognise the work of the English Methodist Church by providing a small amount of funding to their project to improve access facilities at the church. It was agreed that where projects had received \$137 no further would be given this year but could be considered in future. The following was agreed:

Pant y Rhedyn playground fund - Town Councillor's Allowance Fund and Deputy Mayor's Allowance	£1100.00
English Methodist Church – Town Councillor's Fund -	£200.00
Church Institute flood boards – Mayor's Allowance and Fireworks collection -	£769.59

Proposed Cllr Carol Gell Seconded Cllr Delohne Merrell **RESOLVED to approve and take note**

284. TO RECEIVE INFORMATION ABOUT ABERGELE FLYTIPPING REPORT

It was agreed that there are no serious problems in the village but that everyone will be vigilant in reporting any issues by using the Conwy App

**RESOLVED to receive and take note**

285. TO RECEIVE INFORMATION ABOUT A NEW TRANSPORT POLICY FOR WALES

There was a discussion about the new franchise and it was noted this would be a good time to consider lobbying for better rail services for the village. A discussion took place and it was reported that trains are often overcrowded with man passengers having to stand. It was suggested that evidence is gathered to consider if there is support for changing the status of the railway station to one where it is not merely a request stop. It was agreed that this work would link with Discover Llan and progress will be provided in a future agenda

**RESOLVED to receive and take note**

286. TO RECEIVE INFORMATION ABOUT REFILL WALES SCHEME

This project aims to make Wales the world's first 'Refill Nation'. The project will initially focus on introducing more Refill Stations providing free drinking water along Wales' 870-mile Coast Path. It was suggested that businesses in Llanfairfechan should be approached in the hope that they will agree for individuals to refill their water bottles free of charge. In return, they will receive free positive publicity and a sticker for there premises to show they are part of the scheme. There will be an App that shows where water can be refilled, and it was agreed this could be shown on the community website. Further work will take place to notify businesses of the scheme and a review will take place at a future meeting.

**RESOLVED to receive and take note**

287. TO RECEIVE A COPY OF THE ONE WALES TRAINING SCHEDULE

All Councillors' received a copy of the timetable up to March 2019 and were reminded that they able to attend these sessions. Clerk suggested a training log could be set up to ensure training is used effectively to develop a wide range of skills across the Council as a whole.

**RESOLVED to receive and take note**

288. TO DISCUSS PRPOSALS FOR 2019/20 BUDGET AND REPORT FROM FINANCE COMMITTEE

Community Skips – Clerk to contact operatives to gain stats about usage; also to query why there are no skips in December.

\$144, \$176, \$19 Grants to community groups – Clerk to check guidelines and report back. It was noted that we must be sure these grants are being used to benefit residents of the village and that groups provide clear information about how money will be spent. Clerk to request information from groups to help inform the decisions on precept

It was noted that the rise in staff wage totals is primarily as a result of pension costs which is now a mandatory requirement. It was suggested that the Town Clerk role should receive some recompense for covering the large-scale events such as Remembrance Day, Light up Llan, Fireworks and Llanfairfechan Celebrates which are currently worked voluntarily – possible a one-off payment to recognize the amount of extra time provided. Staff Committee to consider and report back

It was unanimously agreed that the Town Council would support Pant y Rhedyn's Urdd Involvement by providing £1800 to cover all children's subscription fee for one year. This would improve inclusivity as all children could benefit and it will also promote the use of the Welsh language in a social environment. Clerk to request that this first year is monitored by the Headteacher and report is provided to inform Town Council is this could be worthwhile on a regular basis.

**Proposed Cllr Glenn Robinson Seconded Cllr Gareth Wyn Jones**                      **RESOLVED to approve and take note**

289. TO APPROVE FINANCIAL REPORT 2018/19 OCTOBER

**Proposed Cllr Glenn Robinson Seconded Cllr Nia Jones**                      **RESOLVED to approve and take note**

290. TO APPROVE PETTY CASH REPORT 2018/19 OCTOBER

**Proposed Cllr Glenn Robinson Seconded Cllr Nia Jones**                      **RESOLVED to approve and take note**

291. TO APPROVE PAYMENT to

1. **S137 Grant Payment for Llanfairfechan Playgroup**
2. **S137 Grant Payment for Llanfairfechan Community Players**
3. **S137 Grant Payment for Llanfairfechan Crown Green Bowling Club**
4. **S137 Grant Payment for Llanfairfechan & North Wales Croquet Club**
5. **S137 Grant Payment for Saturplay**
6. **S137 Grant Payment for 2nd Llanfairfechan Guides**
7. **S137 Grant to 1st Llanfairfechan Brownies**
8. **Menter Iaith Conwy – translation services**
9. **Running Imp – Santa medals**
10. **Big Game Hunters – basketball hoops**
11. **November wages to Town Clerk**
12. **November wages to Environmental Operative**
13. **November wages to Administrative Assistant**
14. **November Employer contribution staff pensions**

**Proposed Mayor Andrew Hinchliff Seconded Cllr Nia Jones**                      **ALL RESOLVED to approve and take note**

292. TO RECEIVE CORRESPONDENCE FROM:

1. **Abergele fly tipping report – already discussed**
2. **Conwy Community Dog Parks – Clerk to enquire about eligibility**
3. **PCSO contact details - these were distributed**
4. **Diary marker Town and Community Council Forum Tuesday 29<sup>th</sup> January 6pm – 7.30pm Bodlondeb**  
**Cllr Carol Gell and Clerk to attend**
5. **Email received from resident Richard Jones who presented a Town Council wreath at the cenotaph in London. Town Council have responded to thank Mr Jones for representing the village. Town Twinning also provided a wreath to be taken to Pleumeleuc by Mr Peachy Frost and his son and thanks were given for this.**

**RESOLVED to receive and take note**

293. TO RECEIVE REPORTS OF COMPLAINTS/CONCERNS/COMPLIMENTS

- 1) **Feedback from Remembrance Service was very positive. There were more wreaths than we have had before, and more people attended. This may be due to the centenary of the end of the World War 1 but it was agreed we could capitalise on this interest. Suggestions were made about poppies on lampposts and the Poppies on Door project. Possibly ask if choirs might attend and more booklets need to be printed.**
- 2) **Many compliments have been received about Light Up Llan and thanks were given to the committee for their hard work**
- 3) **There has been a request for a bus shelter to be placed opposite the GP surgery. Clerk and Cllr Delohne are due to meet with Practice Manager and will discuss this matter**
- 4) **Progress with Jetty Gates – Clerk to prioritise organising a partnership meeting**
- 5) **CCTV in the village – due to recent a recent arson incident, discussions have taken place with north Wales Police about positioning CCTV to cover Village Road. The Town Council have received a quote for 2 CCTV cameras. It was agreed this could assist the police in any cases in the future. Cllr Gareth Roberts will check if the resolution is good enough to reach along the road to ensure adequate cover. To be added to next agenda for decision**
- 6) **Investigations are ongoing about free standing digital information panels. To be added to next agenda**
- 7) **New report on social media from Swan Sanctuary stating that swans can be fed bread, providing it is not mouldy. This is only a report from one organisation. RSPB are still stating that bread in quantity can lead to dietary problems. No plans to take away the warning signs in the future**
- 8) **Potholes in the promenade car park are worsening. ALL RESOLVED to receive and take note**

294. MEETING CLOSE – 9:30pm

Signed (Chair) \_\_\_\_\_ Date \_\_\_\_\_