

CYNGOR TREF LLANFAIRFECHAN TOWN COUNCIL
MINUTES OF THE FULL TOWN COUNCIL MEETING
Held on the 5 December 2018 in the Council Chamber at 6.00pm

PRESENT: Councillors: Chair – Mayor Andrew Hinchliff; Deputy Mayor Christine Roberts; Cllr Carol Gell; Cllr Claire Hughes; Cllr Gareth Wyn Jones; Cllr Iolo Kars Jones; Cllr Nia Jones; Cllr Delohne Merrell; Cllr Glenn Robinson
Town Clerk & RFO: Jayne Neal

295. TO RECEIVE REPRESENTATIONS/QUESTIONS FROM MEMBERS

None received

RESOLVED to receive and take note

296. TO RECEIVE APOLOGIES FOR ABSENCE. **Cllr Alan Jones; Cllr Chris Jones; Cllr Gareth Roberts**

RESOLVED to receive and take note

297. TO RECEIVE DECLARATION OF COUNCILLOR'S INTEREST – Code of Local Government Conduct (Members are reminded that they must declare the existence and nature of their declared personal interest).

None received

RESOLVED to receive and take note

298. TO RECEIVE MINUTES OF THE FULL COUNCIL MEETING HELD ON 3 OCTOBER 2018

Proposed Cllr Delohne Merrell Seconded Cllr Iolo Kars Jones

RESOLVED to receive and take note

299. MATTERS ARISING FROM THE ABOVE MINUTES

292.7 Clerk to seek advice from CCBC representative to clarify the situation

Proposed Cllr Christine Roberts Seconded Cllr Nia Jones

RESOLVED to approve and take note

300. TO REVIEW ACTION LIST 29/10/2018

Clerk to add numbers to the Action List for easy reference

Website is now live but Clerk will launch and advertise the site on Monday to ensure all last minutes checks are made

Culvert concern – awaiting response from CCBC re plans and Fire Service re: drill

Superfast broadband – paperwork now through and line will be installed over the Christmas break

Community website and social media – making good progress site will be going live soon

Pen Dalar noticeboard – Clerk to contact Cllr Gareth Roberts to progress

Urdd Letter – School has been notified of the agreement to fund. As this is part way through the way, Clerk to speak to headteacher to clarify costs and progress payment

Transport policy and Refill Wales schemes – letters were distributed and agreed. Cllr Iolo Jones to progress

Jetty gates – Clerk to notify Sailing Club of date and arrange meeting of Llanfairfechan organisations.

Clerk to contact fishing group and Discover Llan as key partners. Town Council aim to follow this with a meeting to discuss matter with CCBC representatives

RESOLVED to receive and take note

301. TO RECEIVE INFORMATION AND DISCUSS CHWARAE ALLAN PLAYING OUT

Clerk has sought information about policies and will forward email. The scheme is an open access play provision and as such children can leave at any time, but safety measures are in place. Children under 5 must be accompanied by an adult. For those over 5, parents are welcome to stay with their children and full contact numbers and health information is sought. Play workers will always encourage an unaccompanied child to stay at the session but if a child leaves the provision, parents will be notified. Some concerns were raised about the low age of 5 and it is hoped that parents would stay with their children even beyond that age. The cost of the summer play provision for 2019 will be £1300 but WG funding may be available to offer some money to Town Councils towards the cost. Councilors will need to decide at 9 January meeting if this should be added to the precept to ensure the project goes ahead.

RESOLVED to receive and take note

302. TO RECEIVE INFORMATION AND DISCUSS RURAL SPORTS PROGRAMME

A letter has been received from CCBC Active & Creative Lifestyles Unit detailing the Rural Sports Programme. The project aims to run sessions in a range of sports and leisure activities in the summer holidays and would consist of one or two sessions per week. The project costs £1500 all inclusive of costs and Town Councils are asked for a contribution of £350 for one session per week or £700 for two. Clerk to gain further information and invite a representative to a meeting. It was noted this could be paid for from reserves as a tester project and so does not need to be considered for the precept in this year.

RESOLVED to receive and take note

303. TO DISCUSS PROPOSALS FOR 2019/20 BUDGET & REPORT FROM FINANCE COMMITTEE MEETING

An updated document was distributed detailing spend to date and proposed spend to the end of the year. The Local Government Act 1972 clarifies grants to the community. The powers are: \$144 to encourage visitors, \$176 courtesy visits, \$137 to support voluntary organisations to provide activities for the local area (a body which is not a public body but whose activities are carried on otherwise than for profit). New activities to be considered for next year's precept Pwyllgor Apêl Llanfairfechan - Eisteddfod Genedlaethol Sir Conwy 2019; Llanfairfechan Croquet and Bowling clubs; Llanfairfechan Foodbank. Final decisions will be made at the 9th January meeting. Clerk to collate final draft budget and email Library Treasurer for information

RESOLVED to receive and take note

304. TO APPROVE FINANCIAL REPORT 2018/19 NOVEMBER

Notification from Wales Audit has come through with an apology for being late and this will be signed off in the next week. This is a new audit organisation and it has been a slow process across Wales. SLCC has been representing the sector in this and has raised concerns. No matters raised from the November report.

Proposed Cllr Carol Gell Seconded Cllr Delohne Merrell

RESOLVED to approve and take note

305. TO APPROVE PAYMENTS TO:

1. BE Jones and A Bason – Footpaths
2. December Wages Town Clerk
3. December Wages Environmental Operative
4. December Wages Administrative Assistant
5. December Pension Contributions
6. October November December HMRC payments
7. Festival fireworks – display cost
8. Dwr Cymru – Victoria gardens water

Proposed Cllr Christine Roberts Seconded Cllr Nia Jones

ALL RESOLVED to approve and take note

306. TO RECEIVE CORRESPONDANCE

Positive responses have been received about the Town Councillors Allowance funding awards, with agreement that these were worthy causes and good decisions. An email of thanks about the playground award has been received from the Headteacher of Pant y Rhedyn.

Notice of Santa Paws Charity Dog Walk Saturday 8th December at 12 – 2pm

Deputy Mayor will be in attendance and CCBC will be available with information and handouts.

307. TO RECEIVE FEEDBACK REPORTS ON MEETINGS ATTENDED BY REPRESENTATIVES ON BEHALF OF TOWN COUNCIL

1. Place Plans – Town Council information meeting with Shane Wetton from CCBC about the development of a Llanfairfechan Place Plan was useful, there is a change of direction and decisions about a process going forward will need to be made early in 2019 – Clerk to organize meeting and distribute information.
2. Police Commissioners Engagement event – although not exactly aimed at Town Councils, this was an interesting and useful session. Cllr Hinchliff and Cllr Merrell picked up some information that can be distributed

3. **Cllr Hughes reported on the School Governor's meeting noting that consultation about a proposed new school will launch in July. It was clarified that Llanfairfechan is one on a list of areas being considered for a new school building although it is recognized that new facilities are urgently required.**
4. **A further meeting was attended by Cllr Iolo Kars Jones; a report will be given in January due to pressure of time** **ALL RESOLVED to receive and take note**

308. TO RECEIVE REPORTS OF COMPLAINTS/CONCERNS/COMPLIMENTS

- 1) **Cae Fynnon Hill needs clearing again as leaves have become quite dangerous. CCBC have already reported that work will take place asap**
- 2) **Pot holes at the top of Valley Road – are aware and have been reported**
- 3) **Thanks to CCBC prompt action at Nant y Coed with the fallen wall. Countryside warden and the team cleared the sheep and made the area safe again**
- 4) **Administrative Assistant has been on long term sick for eight weeks, but the remaining team are working together to pick up the extra tasks. In addition, members of the Community Hall committee have been helping in everyday running of the hall. A Staff Committee meeting will be held in the new year to review and support** **ALL RESOLVED to receive and take note**

309. MEETING CLOSE – 7:00pm

Presentations of the s137 grant awards for 2018/19 followed the meeting:

Llanfairfechan Playgroup – received by Karen Hall

Llanfairfechan Community Players – received by David Martin

Llanfairfechan Crown Green Bowling Club – received by Pamela Joyce

Llanfairfechan & North Wales Croquet Club – not in attendance due to illness – will be sent out

Saturplay – received by Catherine Shipp

2nd Llanfairfechan Guides – received by Tracey Williams

1st Llanfairfechan Brownies – received by Tracey Williams

All present were invited to join the Town Council in a celebration reception with delicious refreshments provided by Riverside Café Llanfairfechan

Signed (Chair) _____ Date _____