

**CYNGOR TREF LLANFAIRFECHAN TOWN COUNCIL**  
**MINUTES OF THE GENERAL PURPOSES MEETING**  
Held on the 7 November 2018 in the Council Chamber at 7.00pm

**PRESENT: Councillors: Chair –Mayor Andrew Hinchliff; Cllr Penny Andow; Cllr Claire Hughes; Cllr Alan Jones; Cllr Chris Jones; Cllr Iolo Kars Jones; Cllr Delohne Merrell; Christine Roberts; Cllr Carol Gell**  
**Town Clerk & RFO: Jayne Neal**

260. TO RECEIVE REPRESENTATIONS/QUESTIONS FROM MEMBERS

None received

**RESOLVED to receive and take note**

261. TO RECEIVE APOLOGIES FOR ABSENCE. **Cllr Gareth Wyn Jones; Cllr Nia Jones; Cllr Gareth Roberts; Cllr Glen Robinson (Councillors were out preparing for Light Up Llan)** **RESOLVED to receive and take note**

262. TO RECEIVE DECLARATION OF COUNCILLOR’S INTEREST – Code of Local Government Conduct (Members are reminded that they must declare the existence and nature of their declared personal interest).

Name of Member	Agenda No	Details of Personal interests	Details of the Council business to which it relates	Withdraw /Take Part
Cllr Alan Jones	Item 14.2	Business interest	Payment for Firework Banner	Already approved

**RESOLVED to receive and take note**

263. TO RECEIVE MINUTES OF THE FULL COUNCIL MEETING HELD ON 3 OCTOBER 2018

**Proposed Cllr Delohne Merrell Seconded Cllr Claire Hughes**

**RESOLVED to receive and take note**

264. MATTERS ARISING FROM THE ABOVE MINUTES

**253 A letter of support from SLCC mentor was read out. The new TOIL policy is in accordance with their practice and no concerns were raised. All TOIL should be agreed in advance and monitored.**

**257.9 It was reported that forms have now been distributed for the 30 hr Childcare scheme in Llanfairfechan and local providers have attended training in readiness. The scheme is set to start in January**

**RESOLVED to approve and take note**

265. TO REVIEW ACTION LIST 29/10/2018

**2 Rotary are awaiting a price for the seating but have agreed in principle**

**5 CCBC have confirmed that dog warning signs will be fitted at Victoria Signs at no charge to the Town Council**

**16 Glan y Mor Elias culvert concern. Discussions with CCBC and Fire Service are ongoing. It was agreed that Town Council should request a fire drill to check effectiveness of response for a major Promenade emergency and that this is also a tourism issue so Discover Llan and North Wales Tourism should be involved. Some discussion took place about accessing external funding to ensure the culvert and beach access are addressed – it was argued that this approach may prove cheaper than the 40K quoted by CCBC**

**21 A draft newsletter was distributed. Clerk to add list of Councillor contact details and ‘in case of emergency’ numbers. Copies will be made available for the stall at Light up Llan. House to house delivery by Royal Mail is too expensive but community options were discussed.**

**22 Play Consultation - Headteacher from the village has replied positively and will be involved.**

**Awaiting responses from the secondary schools**

**RESOLVED to receive and take note**

266. TO RECEIVE INFORMATION ABOUT THE SPEEDWATCH PROJECT – Information from Penmaenmawr The Penmaemawr Clerk to the Council and the Speedwatch Penmaenmawr co-ordinator has been extremely helpful in sharing information and contacts. It was noted that the project in Pen has been supported by the TC but is not run them. Clerk to invite the North Wales Police contact to a meeting to discuss progressing a project in the village. It is important to gauge the level of support and Clerk will consult with residents at the Light Up Llan stall and, if response is positive, call a development meeting to set up the group.

**RESOLVED to receive and take note**

267. TO RECEIVE INFORMATION ABOUT DIGITAL ADVERTISING SCREEN

Information has been shared by email and further information was sent out at the meeting. There was majority support for this project and a discussion took place as to where a freestanding digital screen should be sited. It was noted that the Co-op Community Fund may be inclined to fund this. Clerk to investigate further and provide costings for next meeting

**RESOLVED to receive and take note**

268. TO DISCUSS JETTY GATES AND CCBC CORRESPONDANCE – Cllr Carol Gell

Emails suggest that CCBC are not willing to close the gates at the same time as the flood barrier due to staffing constraints and they do not consider a voluntary arrangement to be effective against the level of risk. There are several organisations with an interest in this matter, so Clerk will contact and set up a partnership meeting in the first instance to see if this matter can be resolved. It was agreed that beach access is being severely compromised, and a solution must be found.

**RESOLVED to receive and take note**

269. TO DISCUSS LLANFAIRFECHAN PLACE PLAN & CONSULTATION

CCBC Officer will attend the 21<sup>st</sup> November General Purposes meeting to share the CCBC vision for Place Plans but it was noted that there will be a main focus on planning polices etc for Place Plans in the future. The Local Area Forums will now provide the focus for community engagement activities, so it is important the Llanfairfechan has strong representation on both projects. It was noted that Llanfairfechan is in need of extra housing but that this housing must be suitable for the local population and consultations about what residents require must take place. Clerk to email details for the Toolkit and information in readiness for the meeting

**RESOLVED to receive and take note**

270. TO DISCUSS PROPOSALS FOR 2018-19 BUDGET & ORGANISE FINANCE COMMITTEE MEETING

Clerk presented a draft Proposed Precept 2019/20 sheet to start the discussions about funding for 2019/20. It was noted that a budget to provide the current service will require a £10,000 increase due to mandatory government measures that have come into play over the last year. These include Workplace Pensions, mandatory Councillor Allowances and GDPR IT requirements. In addition, Town Councils have been told that the County Council budget shortfalls will have an impact on services on the ground. Clerk reported that, to follow the WG's initiative to ensure full inclusivity mandatory Councillor Allowances may have to be distributed to all. Councillors will then have a choice to keep them or donate to charities themselves. Any Councillor taking the allowances would be paid through the Town Council payroll systems and subject to tax. This will have a knock-on effect as a payroll system will need to be purchased. With regard to increasing the precept overall, careful consideration will need to be taken to balance the community need against the cost to residents. It was noted that families are struggling, and any Precept rise should not represent a significant further burden. Clerk to arrange a Finance Committee meeting and Councillors to consider the draft document for response at the next meeting.

**RESOLVED to receive and take note**

271. TO RECEIVE FINANCIAL REPORT 2018/19 SEPT & OCTOBER 2018

272. TO RECEIVE PETTY CASH REPORT 2017-18 – SEPT & OCTOBER 2018

Clerk noted that new formats have been provided over the last few meetings and it seems that a monthly pre-cept report may be the most informative and comprehensive way for Councillors to maintain budget controls. Clerk distributed the documents, and these will be considered at the next meeting.

**RESOLVED to receive and take note**

273. TO APPROVE PAYMENT to

1. Gwynedd Council Traeth Lafan Group
2. British Legion Poppy Appeal wreath x 2 London and Llanfairfechan
3. CCBC Playground Inspections
4. Technical Footprint Ltd – IT hardware and software installations
5. Sional – Fireworks banner
6. James Griffiths - Reimbursement for work boots
7. Viking - Cleaning products
8. Siemans Photocopier leasing and services
9. Menter Iaith – translation for website
10. Festival Fireworks for the fireworks display held on the 9 November 2018
11. LBMS First Aid provider for Fireworks Display

**ALL RESOLVED to approve and take note**

1.

274. TO RECEIVE CORRESPONDENCE FROM:

1. **NW Police and Crime Commissioner event Friday 30th November 2018**

**Two Councillors will attend this engagement event**

2. **Conwy County Sport Awards 23rd November 2018**

**Clerk to email details to councillors so that we may attend**

3. **Wellbeing Act event 30th November 2018**

**Clerk to email organisers and ask for presentation slides as there was a lot of interest in this event but accessibility was a problem. One Councillor would have attended but the session is in the working day and another is unable to attend as there is no effective public transport to the Bodelwyddan venue.**

4. **URDD GOBAITH CYMRU – Conwy**

**It was noted that children are asked to pay to be part of this project; clerk to check with headteacher about the value of any donation. Town Council have already been asked to commit to Pwyllgor Apêl Llanfairfechan - Eisteddfod Genedlaethol Sir Conwy 2019 and this would be a priority**

**RESOLVED to receive and take note**

275. TO RECEIVE REPORTS OF COMPLAINTS/CONCERNS/COMPLIMENTS

- 1) **Foodbank is no longer open on Friday evenings. The dark nights present a risk to volunteers and so it has been decided that two sessions will run on Wednesdays instead and evening sessions will not take place in the Winter**
- 2) **Councillors have been approached by residents raising concerns about a recent arson attack on domestic property. Clerk to email to seek assurances from police that all necessary action is being taken. A discussion took place about cuts in public services and the resulting effect on community safety.**
- 3) **CCBC have now moved out of The Heath property and the barrier to the car park may be dropped which will cause severe problems for Pant y Rhedyn through resulting parking issues. Clerk to email CCBC to ask that the barrier remains up so that parents can park there when dropping their children off for school.**
- 4) **Burning plastic in Mill Road – this has been reported to CCBC on numerous occasions, but it is impossible to resolve it until the source is identified. Clerk to email ERF to ask about the current position**
- 5) **A positive report about the GP surgery was made. It was agreed that the navigator and appointment system seem to be settling. Discussions with the practice manager and the GP suggest that service is gradually improving and the changes that have been implemented are making a difference.**
- 6) **Remembrance Sunday parade leaves the Town Hall at 10:30am – clerk will be at the Hall at 10am. Fireworks display has been postponed to Monday 12<sup>th</sup> November 6:30pm start. Clerk asked for help with bucket collections.**

**RESOLVED to receive and take note**

276. MEETING CLOSE – 9:30pm

277. Signed (Chair) \_\_\_\_\_ Date \_\_\_\_\_