

**CYNGOR TREF LLANFAIRFECHAN TOWN COUNCIL**  
**MINUTES OF THE GENERAL PURPOSES MEETING**  
Held on the 9 January 2019 in the Council Chamber at 7.00pm

**PRESENT: Councillors: Chair –Mayor Andrew Hinchliff; Cllr Carol Gell; Cllr Claire Hughes; Cllr Alan Jones; Cllr Chris Jones; Cllr Nia Jones; Cllr Iolo Kars Jones; Cllr Delohne Merrell; Christine Roberts; Cllr Gareth Roberts; Cllr Glenn Robinson; Cllr Gareth Wyn Jones;**  
**Town Clerk & RFO: Jayne Neal**

**310. TO RECEIVE REPRESENTATIONS/QUESTIONS FROM MEMBERS**

**Andy Nuttall, representative of British Transport Police explained the role and support that can be given by the service. For any non-urgent observations about safety on the railway network there is a text line 61016 and there will be a response to the report. For emergencies dial 999 as usual**

**Sara Jones PCSO for Llanfairfechan responded to recent concerns about bin fires in the village. There was a surgery held at the Beach Pavilion recently to offer an opportunity to discuss these matters and anything else of concern in the village. A monthly surgery at the Town Hall can be arranged and the Councillors agreed this would be a good idea. It was agreed that CCTV would be a positive development and that the police very much support this approach. Evidence shows that it does act as a deterrent.**

**John Morris from the Speedwatch project explained there is primarily an education approach to the project. It involves warning letters to motorists rather than penalties and has shown to be effective in reducing speed in many villages in East Wales. There is a low cost to set up the project and NWP provide training, insurance and hi visibility wear. However, its success relies on about 8 or 9 volunteers who are willing to get involved. Councillors have asked for further information and are interested in taking this forward**

RESOLVED to receive and take note.

**311. TO RECEIVE APOLOGIES FOR ABSENCE Cllr Penny Andow**

RESOLVED to receive and take note

**312. TO RECEIVE DECLARATION OF COUNCILLOR’S INTEREST – Code of Local Government Conduct (Members are reminded that they must declare the existence and nature of their declared personal interest).**

<b>Name of Member</b>	<b>Agenda No</b>	<b>Details of Personal interests</b>	<b>Details of the Council business to which it relates</b>	<b>Withdraw /Take Part</b>
<b>Cllr Andrew Hinchliff</b>	<b>Item 16</b>	<b>Planning Committee</b>	<b>Planning matters</b>	<b>withdraw</b>
<b>Cllr Glenn Robinson</b>	<b>Item 16</b>	<b>Business link</b>	<b>Planning Matters</b>	<b>withdraw</b>

RESOLVED to receive and take note

**313. TO RECEIVE MINUTES OF THE FULL COUNCIL MEETING HELD ON 5 DECEMBER 2018**

**Proposed Cllr Christine Roberts Seconded Cllr Carol Gell**

RESOLVED to approve and take note

**314. MATTERS ARISING FROM THE ABOVE MINUTES**

**300**

**14 Culvert issue is ongoing and CCBC have been emailed. Discussion about emergency access for the promenade and the state of the car park. Clerk to email**

**29 A meeting has been called for local organisational representatives to discuss the jetty gates and consider possible solutions. This is a preliminary meeting to gauge feelings and further meetings will be held**

RESOLVED to receive and take note

**315. TO REVIEW ACTION LIST 12/12/2018**

**2, 22, 30 Cllr addressing these and progress will be made now the Christmas period is over**

**3, 33 Clerk to progress but other meetings are required so a schedule will be prepared**

**8 Clerk to chase up order**

**9, 28 Clerk to email CCBC**

**11 Weather is too cold to paint at present**

**13 Clerk to email contractor for quote**

**17,19,24 Clerk and Cllr to meet to progress**

RESOLVED to receive and take note

**316. TO RECEIVE INFORMATION ABOUT THE SPEEDWATCH PROJECT – Information from Penmaenmawr The Penmaemawr Clerk to the Council and the Speedwatch Penmaenmawr co-ordinator has been extremely helpful in sharing information and contacts. It was noted that the project in Pen has been supported by the TC but is not run them. Clerk to invite the North Wales Police contact to a meeting to discuss progressing a project in the village. It is important to gauge the level of support and Clerk will consult with residents at the Light Up Llan stall and, if response is positive, call a development meeting to set up the group.**

RESOLVED to receive and take note

**317. TO RECEIVE INFORMATION FROM PARK ROAD SITE VISIT 7/12/2018**

**Information has been shared by email previously and a discussion took place about the information received. It was suggested that the TC Environmental Operative could clear leaves from the affected area. Clerk to progress this piece of work and contact Cllr for relevant information. Discussions are continuing with ERF and with regards to purchase of flood boards for Church Institute, so work will progress when possible.**

RESOLVED to receive and take note

**318. RECEIVE INFORMATION ABOUT NEW ICT EMAILS AND PASSWORDS**

**Information was circulated, and it was agreed that Councillors would use the new email system for their work with Llanfairfechan Town Council. There are still some technical issues to address; Clerk to email BT. Clerk to circulate information about using the emails**

RESOLVED to receive and take note

**319. TO RECEIVE INFORMATION ABOUT THE LLANFAIRFECHAN FAMILY PHOTO ALBUM PROJECT**

**Information was received, and Councillors expressed an interest. Some Councillors will not be available at the next meeting so Clerk to email and rearrange.**

RESOLVED to receive and take note

**320. TO RECEIVE COMPLETED EXTERNAL AUDIT REPORT 2017/18**

**Clerk distributed the completion paperwork and ran through the points made:**

- 1. Minute reference not entered as required in some cases**
- 2. Clerk and Chair have not certified documents correctly in some cases**
- 3. Expenditure powers – S137 power incorrectly used. Payments to some community groups should fall under S19. Clerk to adjust these headings**

**Proposed Cllr Claire Hughes Seconded Cllr Delohne Merrell**

RESOLVED to approve and take note

**321. TO APPROVE 2018/19 PRECEPT PROPOSAL**

**Clerk distributed the Draft Precept document and noted that this had been prepared from consultation over the last few meetings. Adjustments needed**

- 1. The grants headings need to be moved in the light of the Audit Report**
- 2. £1000 should be added to support Llanfairfechan Foodbank. All organisations will be asked to forecast what money is required**

**Proposed Cllr Cllr Christine Roberts Seconded Cllr Gareth Roberts**

RESOLVED to approve and take note

**322. TO RECEIVE FINANCIAL REPORT 2018/19 SEPT & OCTOBER 2018**

**This will be presented at the next meeting**

**323. TO RECEIVE PETTY CASH REPORT 2017-18 – NOVEMBER & DECEMBER 2018**

**Proposed Cllr Cllr Christine Roberts Seconded Cllr Carol Gell**

RESOLVED to approve and take note

**324. TO APPROVE PAYMENT to**

- 1. Petty Cash**
- 2. Flags Direct**
- 3. Riverside Café (Retrospective payment celebration buffet)**

**Proposed Cllr Cllr Christine Roberts Seconded Cllr Carol Gell**

RESOLVED to approve and take note

325. TO DISCUSS AND APPROVE PLANNING MATTERS

- 1) **0/45752** Extension to dwelling 1 Church Cottages
- 2) **0/45753** Extension to dwelling 1 Church Cottages
- 3) **0/45754** Reduction of Oak tree Bryn Derwen

**No observations recorded**

RESOLVED to receive and take note

326. TO RECEIVE CORRESPONDANCE FROM:

- 1) **Pen y Bryn road closure**
- 2) **Public safety at work event in Tuesday 26th March 9am**
- 3) **Local Area Forum event Saturday 26th January 10am**
- 4) **CVSC Play application**

**Agreed that an application for Playing Out should be made. Clerk to progress**

**Proposed Cllr Cllr Glenn Robinson Seconded Cllr Chris Jones**

RESOLVED to approve and take note

- 5) **Llanfairfechan Bowling Club**
- 6) **Invite from NW Association meeting Friday 18th January 10:30am – Clerk to send by email**
- 7) **Query from contractor about removal of scrap metal from skips – Clerk to check with CCBC**

ALL RESOLVED to receive and take note

327. TO RECEIVE FEEDBACK REPORTS ON MEETINGS ATTENDED BY REPRESENTATIVE ON BEHALF OF TOWN COUNCIL

**Cllr Iolo Jones had attended the Local PSB meeting on Green Pledge. This is a CCBC led partnership body that is developing environmental pledges across the region. We were only one of two Town Councils to attend but the project is community focused so there is value to being involved. A further meeting is taking place this week.**

**Cllr Delohne Merrell brought along information from the Police and Commissioner event and this will be available in the office meeting room if anyone would like to read it**

ALL RESOLVED to receive and take note

328. TO RECEIVE REPORTS OF COMPLAINTS/CONCERNS/COMPLIMENTS

- 1) **Due to the efforts of volunteers and a few outlets in the village, Discover Llanfairfechan have managed to sell £2000 of 2018 calendars during the year**
- 2) **Footpath along the cob and gate was near Ferranti’s wood needs attention.**
- 3) **Concerns were raised again about the recent bin fires and it was reported that residents still feel very vulnerable and unhappy about the matter and the way it has been investigated. Complaints have been made. Clerk to contact PCSO to organise surgeries at the Town Hall to help address these concerns**
- 4) **A reminder that Owen Conroy is collecting options to go into the flood protection funding bid. Beach access is still an issue and the car park in serious need of repair – for next agenda**
- 5) **Town Councillors Group on Facebook. Admin permissions need changing**
- 6) **Query about use of jetty – did funding bid require access to maximise use of the jetty. Clerk to enquire with CCBC**
- 7) **Signpost Terrace Walk is obscured and needs painting. Clerk to report**
- 8) **Post box by Station House has been removed for repair and is due to return**

ALL RESOLVED to receive and take note

MEETING CLOSE – 9:10pm

Signed (Chair) \_\_\_\_\_ Date \_\_\_\_\_