

CYNGOR TREF LLANFAIRFECHAN TOWN COUNCIL
MINUTES OF THE FULL TOWN COUNCIL MEETING
Held on the 4 April 2018 in the Council Chamber at 7.00pm

PRESENT: Councillors: Chair – Cllr Andrew Hinchliff; Cllr Penny Andow; Cllr Alison Chadwick; Cllr Carol Gell; Cllr Claire Hughes; Cllr Alan Jones; Cllr Chris Jones; Cllr Nia Jones; Cllr Gareth Wyn Jones; Cllr Gareth Roberts; Cllr Christine Roberts; Cllr Glenn Robinson
Town Clerk & RFO and Town Clerk Jayne Neal

1. TO RECEIVE REPRESENTATIONS/QUESTIONS FROM MEMBERS OF THE PUBLIC. 5 minutes per speaker within 20 minutes framework or at the discretion of the Chair.

NONE

2. TO RECEIVE APOLOGIES FOR ABSENCE. **Mayor Delohne Merrell**

RESOLVED to receive and note apologies from Councillors

3. TO RECEIVE DECLARATION OF COUNCILLOR’S INTEREST – Code of Local Government Conduct (Members are reminded that they must declare the existence and nature of their declared personal interest).

Name of Member	Agenda No	Details of Personal interests	Details of the Council business to which it relates	Withdraw /Take Part
Cllr Andrew Hinchliffe	Item 22 & 23	CCBC Planning Committee Member	Planning applications	Withdraw
Cllr Penny Andow	Item 14 and 22	Foodbank committee member Personal link to planning matter	Food bank application Planning application	Withdraw
Cllr Claire Hughes	Item 14	Foodbank committee member	Food bank application	Withdraw
Cllr Carol Gell	Item 14 and 22	Foodbank committee member Personal link to planning matter	Food bank application Planning application	Withdraw
Cllr Alison Chadwick	Item 14 and 22	Foodbank committee member Personal link to planning matter	Food bank application Planning application	Withdraw

4. TO APPROVE MINUTES OF THE FULL COUNCIL MEETING HELD ON THE 7 MARCH 2018.

Proposed: Cllr Penny Andow Seconded: Cllr Nia Jones

RESOLVED to approve and sign as a correct record.

5. MATTERS ARISING FROM THE ABOVE MINUTES.

Point 358.2 – **New Chair of Carnival is Ceri Jones**

Point 360.1 – **Clerk read out letter sent to resident**

RESOLVED to receive and note

6. TO APPROVE MINUTES OF THE GENERAL PURPOSES MEETING HELD ON THE 24 JANUARY 2018.

Proposed: Cllr Carol Gell Seconded: Cllr Gareth Wyn Jones

RESOLVED to approve and sign as a correct record.

7. MATTERS ARISING FROM THE ABOVE MINUTES

Point 327.5 – **Danger from fallen tree – letter read out by Clerk**

Point 327.6 – **Wandering Sheep – Clerk to contact Police and Crime Commissioner**

RESOLVED to receive and note

8. TO RECEIVE UPDATE ON VICTORIA GARDENS Clerk to contribute to pursue quotes for the top soil and report back **RESOLVED to receive and note**
9. TO RESPOND TO WELSH AUDIT SURVEY This was completed online in the meeting and responses were submitted. **RESOLVED to receive and note**
10. TO DISCUSS BEACH ACCESS, WATER FOUNTAINS & COSTAL FUNDING BID - An in depth discussion took place and it was agreed that Cllr Alan Jones would look into the matter of water fountains and that a site meeting should take place to discuss beach access. Coastal Funding Bid will be reported on by the end of April as decisions have been put back **RESOLVED to receive and note**
11. TO RECEIVE UPDATE ON WEBSITE DEVELOPMENT - A meeting of the partnership website group is planned for 18th April at 6pm in the Council Chambers. It was confirmed that there Town Council will fund the balance of the website cost over £1000. **RESOLVED to receive and note**
12. TO DISCUSS ELECTION OF MAYOR - Annual Meeting will take place on Wednesday 2nd May where the new mayor will be elected. A discussion was had about the Standing Orders and requirements. All queries to be emailed to Clerk in time for inclusion in the agenda **RESOLVED to receive and note**
13. TO DISCUSS GDPR AND IMPLICATIONS Clerk reported on the requirements that need to be met for the new guidelines and noted this will include significant financial outlay. It was agreed that Clerk gain more information and bring it to a further meeting **RESOLVED to receive and note**
14. TO DISCUSS APPLICATION TO s173 APPLICATION FOR FUNDS FOR THE LLANFAIRFECHAN FOODBANK INFORMATION ON THIS APPLICATION WAS GIVEN. The project has has an independent constituted committee and is open to any resident in Llanfairfechan. The project is apolitical and exists to meet a need identified through work during the Christmas period. It was agreed unanimously to support the application but the TC will need to receive proof of constitution, contact information and accounts before cheque can be issued
Proposed: Cllr Glenn Robinson Seconded: Cllr Nia Jones **RESOLVED to receive and note**
15. TO DISCUSS STAFF PENSIONS It was reported that, due to recent legislative changes, the Town Council must offer a pension to two employees who meet the earnings threshold and information has been gained from Gwynedd Pensions with a view to membership. It was noted that this is the choice of CCBC and other Town Councils in the region so is known to be reliable and fit for purpose - unanimous agreement to engage Gwynedd Pension Service
Proposed Cllr Chris Jones Seconded: Cllr Christine Roberts **RESOLVED to receive and note**
16. TO RECEIVE FINANCIAL REPORT 2017-18. Draft Final Accounts
It was noted that there was a underspend on skips – Clerk to investigate **RESOLVED to approve & note**
17. TO RECEIVE PETTY CASH REPORT 2017-18 – Final Account **RESOLVED to approve & note**
18. TO APPROVE PAYMENT
- 1) BE Jones & A Bason invoice 95 £984.00 – Footpaths Committee to oversee audit of spaces. **RESOLVED to approve and note**
 - 2) Viking invoice 83405 £239.39 – Office and cleaning products **RESOLVED to approve and note**
 - 3) One Voice Wales membership - £545.00 **RESOLVED to approve and note**
 - 4) Viking Invoice - £8.02 **RESOLVED to approve and note**
 - 5) CCBC Bus Shelters Maintenance **Seeking further information before approval**
19. TO RECEIVE INCOME
CCBC payment 42 £48.00 2) CCBC payment LCD101 £100.00 **RESOLVED to approve and note**

20. TO RECEIVE CORRESPONDENCE FROM:

- 1) **Notification of roadworks – Valley Road 17/4/2018 essential disruption due to Dŵr Cymru works**
- 2) **Alzheimer’s Society for mayor elect 2018/19 – to be kept for May meeting**
- 3) **Dog walkers are welcome – to be added to next agenda.**

RESOLVED to approve and note

21. TO RECEIVE FEEDBACK REPORTS ON MEETINGS ATTENDED BY REPRESENTATIVES ON OUTSIDE BODIES ON BEHALF OF TOWN COUNCIL (ONLY):

- 1) **Cllr Claire Hughes reported from the Joint School Governor’s meeting – there are significant financial pressures hitting the schools in the coming year with budget constraints set to really impact by next year. Llanfairfechan is second in line after Abergele for the merging of the two schools and reports are that it is positive the Governors are already working together to the same aims. There are, however, mixed messages about possible funding from 21st Century schools which leaves the project up in the air currently.**
- 2) **Cllr Penny Andow and Clerk reported from the meeting regarding A55 Junction Improvements and information was distributed. The project is going ahead and further Public meetings are due in June**
- 3) **Clark reported from meeting with Plas Menai surgery – a representative is sought for the first meeting of the Working group**

All RESOLVED to receive and note

22. PLANNING – Ref 0/44973

Site Address Cregyn Shore Road Llanfairfechan LL33 0BS

Application Type Full

Development Type: Household

Proposal Replacement: First floor extension over existing garage and single storey extension

A query was made with regard to whether this is actually a change of use to a business premises? The design report does state the following: ‘to create office space and additional storage space’ for holiday lettings business. It was agreed that, providing the Planning Officer, takes into account all guidance and matters arising from investigations, there are no other observations.

23. PLANNING – Ref 0/44971

Site Address Grimsby House 8 Station Road Llanfairfechan LL33 0AL

Application Type Full

Development Type: Change of use

Proposal Replacement: From Category A1 to Category D1 change of use to a Nurse led Skin Clinic

The Councillors agreed this would be a welcome new business within the village.

No other observations were made.

24. TO RECEIVE REPORTS OF COMPLAINTS/CONCERNS/COMPLIMENTS

- 1) **Footbridge by Bank car park – slippy underfoot – to be reported to ERF**
- 2) **Jetty Gates – still problems with locking and being left open – this is being looked into and harbour Master is aware. It was agreed we should write to the Sailing Club to remind members there**
- 1) **Bodlondeb House – the building is in a poor state of repair and there is increasing concern reported from residents about the risk it has become in the centre of village in an area where many people walk – contact will be made with CCBC**
- 2) **Camper Vans at Victoria Gardens end of prom – this is becoming a regular overnight stop for vans and there are no signs to discourage it. Contact parking services to seek advice**
- 3) **Congratulations to CCBC – thanks to CCBC who completed a very complex job in the safe removal of a large tree at the bottom of Newry Drive**

- 4) Top bench at Penmaen Park – report from concerned resident that this has been removed. It was agreed that the public footpath bench should be fitted as soon as possible to compensate
- 5) Continuing work by Welsh Water – pipe across the river is now lagged and the village has been prioritised for major works on system
- 6) Terrace Walk – good job has been done by CCBC to fill the holes in the road
- 7) Hole in road by entrance to Golf Club – this has already been reported but is still in need of maintenance
- 8) Broken Bench – there is a broken bench at the top of the Village – solution will be looked into
- 9) Pandy Ward Audit 12th April – all Pandy Councillors are invited to attend
- 10) Dog Mess bag dispensers – replacements are needed and decisions will need to be made at a further meeting. It was noted that the project has made a difference to the village and has received very positive support from residents

All RESOLVED to receive and take note

25. DATE OF NEXT MEETING – General Purposes Meeting 18 April 2018 at 7:00pm

26. CLOSE – the meeting closed at 9.45 pm

Signed: (Chair) _____