

CYNGOR TREF LLANFAIRFECHAN TOWN COUNCIL
MINUTES OF THE FULL TOWN COUNCIL MEETING
Held on the 6 June 2018 in the Council Chamber at 7.00pm

PRESENT: Councillors: Chair – Mayor Andrew Hinchliff; Cllr Penny Andow; Cllr Alison Chadwick; Cllr Carol Gell; Cllr Alan Jones; Cllr Chris Jones; Cllr Nia Jones; Cllr Delohne Merrell; Deputy Mayor Christine Roberts Cllr Gareth Roberts; Cllr Glenn Robinson; Town Clerk & RFO and Town Clerk Jayne Neal

88. TO RECEIVE REPRESENTATIONS/QUESTIONS FROM MEMBERS OF THE PUBLIC. 5 minutes per speaker within 20 minutes framework or at the discretion of the Chair.

NONE

89. TO RECEIVE APOLOGIES FOR ABSENCE. **Cllr Claire Hughes; Cllr Gareth Wyn Jones**
RESOLVED to receive and note apologies from Councillors

90. TO RECEIVE DECLARATION OF COUNCILLOR’S INTEREST – Code of Local Government Conduct (Members are reminded that they must declare the existence and nature of their declared personal interest).

Name of Member	Agenda No	Details of Personal interests	Details of the Council business to which it relates	Withdraw /Take Part
Cllr Andrew Hinchliffe	Item 19 & 20	CCBC Planning Committee Member	Planning applications	Withdraw

91. TO APPROVE MINUTES OF THE FULL COUNCIL MEETING HELD ON THE 2 May 2018.

Proposed: Cllr Glenn Robinson Seconded: Cllr Nia Jones

RESOLVED to approve and sign as a correct record.

92. MATTERS ARISING FROM THE ABOVE MINUTES.

None Received

93. TO APPROVE MINUTES OF THE GENERAL PURPOSES MEETING HELD ON THE 16 May 2018.

Proposed: Cllr Christine Roberts Seconded: Cllr Gareth Roberts

RESOLVED to approve and sign as a correct record.

94. MATTERS ARISING FROM THE ABOVE MINUTES

It was noted that the PCSO had been available in the village; awaiting attendance at the Town Council. Clerk to email request

RESOLVED to receive and note

95. TO RECEIVE INTERNAL AUDITORS REPORT

96. TO APPROVE AND SIGN THE ANNUAL GOVERNANCE STATEMENT YEAR ENDING MARCH 2017

The Clerk reported that all actions required by the internal auditor had now been addressed and the Annual Governance Statement was signed by the Mayor at the meeting

RESOLVED to approve and sign as a correct record.

97. TO DISCUSS IT QUOTE FOR GDPR COMPLIANCE

After discussion, there was agreement in principle. Clerk and Cllr Alan Jones to meet with Technical Footprint to progress.

RESOLVED to receive and note

98. TO DISCUSS WALK FOR LIFE SUNDAY JUNE 10TH 2018

The Llanfairfechan Walk for Life takes place on Sunday 10th June meeting at the Promenade car park at 10:45am for departure 11am – all welcome

RESOLVED to approve and take note

99. TO REVIEW LLANFAIRFECHAN CELEBRATES EVENT AND CONSULTATION FOR FUTURE LLAN
It was agreed that the event had been very successful with over 50 stalls and a great atmosphere. Everyone would like to see it as an annual event with the next one possibly on a Saturday morning to coincide with a Town Twinning Coffee Morning. Over 30 feedback forms were collected towards the Future Llan consultation and these will be collated and reported at a future meeting. It was positive that a CCBC representative attended and saw the Community Hall so busy. The event cost under a £100 to organise which was excellent value for money. It was agreed that Community Hall would be reimbursed for the costs.

Proposed: Cllr Carol Gell Seconded: Cllr Delohne Merrell

RESOLVED to receive and note

100. TO AGREE SIGNATORIES OF BANK MANDATE AND BUSINESS INTERNET BANKING 2018/19

Proposed: Cllr Carol Gell Seconded: Cllr Delohne Merrell

RESOLVED to approve and take note.

101. TO DISCUSS WORK AT VICTORIA GARDENS AND BEACH ACCESS POINT

Clerk to continue the process of ordering steel pillar (to be delivered to Cllr Roberts for fitting) and pricing up turf. It was noted that the £23,000 is committed to contribute to the skatepark project and that the rest of the general refurbishments will be paid for from reserves that have been saved towards the project. £500 has been received from the DWR Cymru Community Pot towards the turfing.

It was noted that weeds have started to break through on the new children's roadway section. Clerk to contact contractor to address this.

Proposed: Cllr Delohne Merrell Seconded: Cllr Carol Gell

RESOLVED to approve and take note

102. TO DISCUSS PENMAEN PARK BENCH AND AGREE WORK

Clerk to continue to check H&S requirements with SLCC mentor and check contractor insurances in readiness for concrete work. A further quote will be gained if needed

RESOLVED to receive and note

103. TO DISCUSS MAYOR MAKING AND TOWN COUNCIL FUND It was reported that other Town Councils are holding their ceremonies later in the year to avoid the summer and holiday period. It was suggested that the Mayor making could coincide with a Victoria Gardens & Skatepark launch event towards the end of August. To be added to next agenda for further discussion. The Independent Remuneration Panel for Wales have that Town Councils must pay £150 to every councillor as a contribution to costs incurred. This is a policy to encourage a more diverse Councillor demographic to develop across Wales. It was noted that Town Councillors would need to be enrolled on the Council HMRC system to receive the allowance and could subsequently decide to give it to a local charity of their choice. If a Councillor refuses to receive the allowance, this would then be ring fenced for the S137 Town Council local charities fund.

RESOLVED to receive and take note

104. TO RECEIVE FINANCIAL REPORT 2 2018/2019

RESOLVED to receive and take note

105. TO RECEIVE PETTY CASH REPORT 2 2018/19

RESOLVED to receive and take note

106. TO APPROVE PAYMENT

1. Viking cleaning & office supplies £101.90

RESOLVED to approve and take note

2. Mayor Andrew Hinchliff reimbursement £65.00

RESOLVED to approve and take note

107. PLANNING – Reference 0/45110

Site Address: 2- Church Cottages Aber Road Llanfairfechan LL33 0HN

Application Type: TPO Application

Development Type: NonRes

Proposal: Fell 1 no elm tree. Dismantle to high stump 3 no sycamore stems. Crown raise, removing lower larger limbs in lower 3m of crown to 1 no ash tree . Prune 1 no ash tree, dismantle to fence height 1 no elm tree

Out of time period

RESOLVED to receive and take note

108. PLANNING – Reference 0/45150

Site Address: 17 Maes Dolfor Llanfairfechan Conwy LL33 0RP

Application Type: Full

Development Type: Household

Proposal: Proposed Extension & Alterations

No Observations

RESOLVED to receive and take note

109. TO RECEIVE FEEDBACK REPORTS ON MEETINGS ATTENDED BY REPRESENTATIVES ON OUTSIDE BODIES ON BEHALF OF TOWN COUNCIL (ONLY):

- 1) **One Voice SLCC Conference Report to be presented at a future meeting**
- 2) **Discover Llan have met and judged the Calendar competition recently**
- 3) **Site meeting was held with CCBC and Skatepark contractors to receive information about the build process**

All RESOLVED to receive and take note

110. TO RECEIVE CORRESPONDENCE FROM:

- 1) **CCBC Electorate totals for January Register 2017 – Information received**
- 2) **Query about basketball court - Mayor to respond and set up a site meeting**
- 3) **Llanfairfechan Foodbank – Thank you letter received and report on progress**

RESOLVED to receive and note

111. TO RECEIVE REPORTS OF COMPLAINTS/CONCERNS/COMPLIMENTS

- 1) **Goodsam app – <https://www.goodsamapp.org/> useful information about defibrillators. Llanfairfechan entry needs updating**
- 2) **Bench in Gorwel – paint on order**
- 3) **Repair to bus stop – Clerk to chase up order for parts**
- 4) **Parking by the school – still an issue**
- 5) **Shelter use – it has been clarified by CCBC that the cafes have no jurisdiction over the promenade shelter. Query about whether could be used by fishermen. report at future meeting**
- 6) **Damage to beach hut – Fire damage has been reported by several Councillors**
- 7) **Towers water point – reported that the owner at The Towers is supportive of the idea**
- 8) **Weeds around the yacht pond – to be reported by County Councillor**
- 9) **Report about barrier in Penmaenmawr and concern about displacement – this will be monitored and reported if required**
- 10) **Proposal to develop Action plan list to ensure all actions are followed up – this will be implemented by Clerk**
- 11) **Speed signs at Llanerch Road – concerns these are not being followed**
- 12) **Bank footbridge – concerns that surface is slippy**

All RESOLVED to receive and take note

112. TO RECEIVE WRITTEN REPORTS FROM COUNTY COUNCILLORS

- The Council is urged to attend the Town and County Forum as it is an excellent way to raise awareness of the village and receive information from CCBC
- Decision about KINGDOM is to be made by Cabinet in August. It was noted that the Town Councillors would prefer a local person employed in post to monitor the situation in the village rather than a private company
- Plas Menai working group – a volunteer driving project is planned and Town Councillors were asked for their comments. All unanimous that this project should not be led by the Town Councils in Llanfairfechan and Penmaenmawr
- Resident Hedge problem and overgrowth in Cemetery will be reported by County Councillor

All RESOLVED to receive and take note

113. DATE OF NEXT MEETING – **General Purposes Meeting 20 June 2018 at 7:00pm**

114. CLOSE – **The meeting closed at 9.45 pm**

Signed: (Chair) _____