

CYNGOR TREF LLANFAIRFECHAN TOWN COUNCIL
MINUTES OF THE FULL TOWN COUNCIL MEETING
Held on the 4 July 2018 in the Council Chamber at 7.00pm

PRESENT: Councillors: Chair – Mayor Andrew Hinchliff; Cllr Alison Chadwick; Cllr Carol Gell; Cllr Claire Hughes; Cllr Alan Jones; Cllr Chris Jones; Cllr Nia Jones; Cllr Delohne Merrell; Deputy Mayor Christine Roberts Cllr Gareth Roberts; Town Clerk & RFO and Town Clerk Jayne Neal

132. TO RECEIVE REPRESENTATIONS/QUESTIONS FROM MEMBERS OF THE PUBLIC. 5 minutes per speaker within 20 minutes framework or at the discretion of the Chair.

NONE

133. TO RECEIVE APOLOGIES FOR ABSENCE. **Cllr Penny Andow; Cllr Gareth Wyn Jones; Cllr Glenn Robinson RESOLVED to receive and note apologies from Councillors**

134. TO RECEIVE DECLARATION OF COUNCILLOR’S INTEREST – Code of Local Government Conduct (Members are reminded that they must declare the existence and nature of their declared personal interest).

Name of Member	Agenda No	Details of Personal interests	Details of the Council business to which it relates	Withdraw /Take Part
Cllr Andrew Hinchliffe	Item 19 & 20	CCBC Planning Committee Member	Planning applications	Withdraw
Cllr Alison Chadwick	Item 17.6	Personal link	Correspondence	Withdraw

135. TO APPROVE MINUTES OF THE FULL COUNCIL MEETING HELD ON THE 2 May 2018.

Proposed: Cllr Christine Roberts Seconded: Cllr Delohne Merrell

RESOLVED to approve and sign as a correct record.

136. MATTERS ARISING FROM THE ABOVE MINUTES.

None Received

137. TO APPROVE MINUTES OF THE GENERAL PURPOSES MEETING HELD ON THE 16 May 2018.

Proposed: Cllr Nia Jones Seconded: Cllr Chris Jones

RESOLVED to approve and sign as a correct record.

138. MATTERS ARISING FROM THE ABOVE MINUTES

None Received

139. CCBC DOG CONTROL INFORMATION AND CORRESPONDENCE

Information been received information from CCBC and resident following on from the Meet & Greet in June and also a document about Dog Fouling hotspots has identified a number of areas across Conwy with problems. It was notable that Llanfairfechan is not on this list and this may be as a result of the proactive work completed with the distribution of bags across the village. These are currently in need of replenishment and order has gone in. The Town Council are clear that they would like to avoid the need for Kingdom to come into the village and await the CCBC decision with interest.

RESOLVED to receive and note

140. TO RECEIVE AND APPROVE GDPR DATA PRIVACY NOTICE AND SOCIAL MEDIA POLICY

The Clerk presented both documents which had been distributed prior to the meeting for information. All agreed these were acceptable

Proposed: Cllr Delohne Merrell Seconded: Cllr Christine Roberts RESOLVED to approve and take note.

141. TO RECEIVE INFORMATION ABOUT THE AWYR LAS CONTRIBUTION 2017/2018

Clerk reported that contacted had been made with the charity and that the cheque and not been received – possibly got lost in the post. The cheque has never been cashed so it was agreed that it should be cancelled and a new one issued. This should be sent registered post to ensure delivery

Proposed: Cllr Nia Jones Seconded: Cllr Claire Hughes

RESOLVED to receive and note

142. TO DISCUSS PROMENADE SHELTER & GRASSED AREA AND RECEIVE INFORMATION FROM CCBC

CCBC are continuing to investigate rights and legalities and will inform us in the near future. It looks hopeful that the Town Council may be able to regain right of use for the shelter but we are awaiting further information and this will be shared with interested parties as soon as it is received.

RESOLVED to receive and take note

143. VICTORIA GARDENS PROJECT UPDATE

It was with regret that a decision was made to postpone turfing in the area due to professional advice received due to the hot weather. The concern is that a lot of money may be wasted if the turf does not take and this is likely in a period of drought. Turfing will now take place in the Autumn to allow best possible growing time. Consultation at the carnival result in a request for a Petanque/Boules Pitch in the area and this was received a possible idea to be investigated it was noted this could be a good addition for locals and also visitors on the Town twinning exchange project. This will be investigated and organised over the summer if found to be possible. A request was made for seating in the roadway/skatepark area and this will also be investigated. The skatepark is almost and will be open in time for the school summer holidays. History information is being prepared for signage at the site. The community launch event for the whole project will take place in Spring 2019 to ensure there is time to complete all aspects.

RESOLVED to receive and note

144. TO RECEIVE INFORMATION ABOUT ICT & COMMUNITY WEBSITE

A new quote for ICT upgrade was discussed – it was suggested that future proofing is very important and will help us meet GDPR security guidelines. Once the new system is in place there will be robust and secure internet systems at the Town hall that will raise the quality of service that the venue can provide. It was agreed that the community website should go ahead and that the format presented was suitable. It was noted that the site should include the Town Council logo. The calendar will be integrated into the three sites for effective partnership work. Once the beta sites are out, Councillors should take time to trial them and feedback. All Councillors will be issued with dedicated emails so will no longer need to use personal emails.

Proposed: Cllr Christine Roberts Seconded: Delohne Merrell

RESOLVED to approve and take note.

145. TO RECEIVE FINANCIAL REPORT STATEMENT 3 2018/19

RESOLVED to approve and take note

146. TO RECEIVE PETTY CASH STATEMENT 3 2018/19

RESOLVED to approve and take note

147. TO APPROVE PAYMENT

- 1) CCBC Community Skips
- 2) JDH Business Services Ltd Internal Audit 2017/2018
- 3) CCBC Pre Pedal Cycle training Ysgol Babanod
- 4) Byteback - Facebook training presentation
- 5) Walk for Life Kidney Wales
- 6) Siemans photocopy payment

RESOLVED to approve and take note

148. TO RECEIVE CORRESPONDENCE FROM

1) Resident re: football field gates

Awaiting further details from the football club

2) Plas Menai Surgery update

3) Snowdonia National Park Authority - diary marker for meeting

4) AM – Razor clam information

5) CCBC Topographical and beach profile surveys

There are concerns about west end beach access and work is taking place with CCBC to address the matter

6) Resident re: Town Council policies and procedures

Clerk has responded and sent policies and procedures. It was agreed that minutes will be provided to the library on a monthly basis. The minutes are also online and hard copies in the Clerk's Office.

All RESOLVED to receive and take note

149. TO RECEIVE FEEDBACK REPORTS ON MEETINGS ATTENDED BY REPRESENTATIVES ON OUTSIDE BODIES ON BEHALF OF TOWN COUNCIL (ONLY):

Clerk distributed a meeting report for June

It was reported that Ton Twinning have held a debriefing meeting after the trip and received positive feedback

All RESOLVED to receive and take note

150. PLANNING – Reference 0/45265

Proposal: Change of use from existing outbuilding to be used as a single dwelling house

Location: Heath Cottage, Penmaenmawr Road Llanfairfechan LL330PB

No observations were noted except that this plan may be affected by the A55 junction decisions

RESOLVED to receive and take note

151. TO RECEIVE REPORTS OF COMPLAINTS/CONCERNS/COMPLIMENTS

- 1) WG Free Childcare - **A concern was raised about WG free childcare as CCBC are not implementing this in Llanfairfechan. To be investigated**
- 2) Slippy surfaces on paddling pool – **noted that the paddling pool is in need of refurbishment. clerk to email CCBC with query**
- 3) Ty Llywelyn Liaison Group – **Clerk to email to request a meeting as one is due**
- 4) Traeth Lafan Nature Reserve Group – **Noted this also has not been meeting**
- 5) Caravan dumped – **This has been reported several times and there are serious concerns about the risks. Now been reported to Arson Reduction Team so that they are aware and Clerk to email CCBC again**
- 6) Play parks in the village – **Residents have been asking if the parks could be updated. it was noted that if we were to form resident groups we may have more chance of gaining funds for this. Clerk to email CCBC for advice**
- 7) Concerns about weeds, verges and hedges – **Clerk to report concerns to CCBC and put onto next agenda**
- 8) Awards and grants – **Clerk to add to next agenda**
- 9) Planted Boats – **working with CCBC to complete this project. Caradog Place is due to be completed soon**
- 10) Compliment from resident – **thanks were received for reporting and monitoring work to clear the footbridge at the back of the bank car park**
- 11) Concerns about behaviour at Llanerch Road – **Clerk to email PCSO – this can be added to the MDT group meeting that is planned**
- 12) Grass at Llanerch Road - **This is not being mowed. Clerk to email CCBC**
- 13) Query about drop kerbs – **There is no conclusive map of drop kerbs in Llanfairfechan. Could an audit be included when ward audits take place**
- 14) Query about possible Soapbox race in village – **to be further considered**
- 15) Concerns about the village centre and lack of activity. – **discussion about what might be done**

16) Meet & Greet – concerns that residents are not really attending in numbers. Consider changing the day and time and polling residents to see what they would like to attend

17) Action list to be included on the agenda in future Clerk to arrange this

All RESOLVED to receive and take note

152. TO RECEIVE WRITTEN REPORTS FROM COUNTY COUNCILLORS

Emails with county information have been sent out

153. DATE OF NEXT MEETING – **General Purposes Meeting 18 July 2018 at 7:00pm**

154. CLOSE – **The meeting closed at 9.30 pm**

Signed: (Chair) _____