



**CYNGOR TREF
LLANFAIRFECHAN
TOWN COUNCIL**



**Llanfairfechan Community Town Hall Village Road Llanfairfechan LL330AB
Mayor Cllr Laura Fielding Deputy Mayor Cllr Alun Rhys Jones**

**WEDNESDAY 8th NOVEMBER 2023
TOWN COUNCIL MEETING AGENDA**

1. Welcome all to the meeting
2. To receive apologies for absence (LGA 1972 Schedule 12)
3. To receive declaration of interest – (Disclosable personal or prejudicial interests)
4. To receive representations and queries from the public.
5. To receive and approve minutes 18th October 2023 and current action list (LGA1972 Schedule 12)
6. To receive information and approve plans for Key Fund Town and Community Councils
7. To receive update information on Llanfairfechan Remembrance 2023
8. To receive update information on Llanfairfechan Festive Fayre and approve entertainment
9. To receive and approve current payments and finance reports for November 2023

Payments to be made
1. Nationwide Ambulance Service Ltd Firework First Aid cover £216.00
2. Staff Wages and Pension payments for November 2023 £4700
3. Discover Llanfairfechan grant payment £1000
4. Amberon Road Closures Remembrance £750
5. Nood Food Toffee Apples £75.00 (cost price)
6. Amberon Road closures Festive Fayre £1362.00
Retrospective Payments
7. Carol Gell payment - slate for boats £11.00
8. Festive Fireworks £1800.00
9. Stephen Lomax payment – flowers for cenotaph £31.50
10. British Gas £60.22

10. To discuss planning matters

None received

11. To receive correspondence
12. To receive reports from meetings
 1. Report from Calan Gaeaf and fireworks event
 2. CVSC conference – Amdani volunteer project
 3. Meeting with Llanfairfechan Town Football Club
13. To receive urgent matters for discussion

WEDNESDAY 8th NOVEMBER 2023

TOWN COUNCIL MEETING MINUTES

In Attendance: Chair: Deputy Mayor Alun Rhys Jones; Cllr Penny Andow (online); Cllr Sharne-Marie Bellis; Cllr Leena Farhat; Cllr Andrew Hinchliff (online); Cllr Chris Jones; Cllr Nia Jones; Cllr Elgan Owen (online); Cllr Christine Roberts; Cllr Preben Vangberg (on Zoom)

Town Clerk Jayne Neal. The meeting was held on Microsoft Teams as the ZOOM platform was unavailable

1. Deputy Mayor Alun Rhys Jones welcomed all to the meeting
2. To receive apologies for absence (LGA 1972 Schedule 12)

Mayor Laura Fielding; Cllr Leena Farhat; Cllr Rob Jewell; Cllr Gareth Jones

3. To receive declaration of interest – (Disclosable personal or prejudicial interests) – No prejudicial interests declared. Cllr Andrew Hinchliffe and Cllr Chris Jones declared a personal interest as a member of the Discover Llanfairfechan committee
4. To receive representations and queries from the public.
 1. Owen Conry Flood Risk & Infrastructure Manager and Daniel Durrans Infrastructure Engineer from the Conwy Flood Protection Team were in attendance online to update on developments for Llanfairfechan Coastal protection project.

Daniel Durrans was introduced as the new Project Officer and Town Council link for this project. It was reported that the design stage is being finalised and it is hoped that construction will take place before the end of July 2024. However, all this is subject to design completion, Welsh Government funding processes and any tendering, administrative or building issues that arise along the way. It was reiterated that flood risk in Llanfairfechan is lower than in other areas which is reassuring and means that flood protection work will be relatively simple to complete. Further work will take place to protect the properties on West Shore, but this will be a separate project. A specialist coastal modelling process is being undertaken to assess accurate forecasts for the future and it is hoped this report will be completed by the end of December. The plan is for an additional 1ft to be added to the sea wall to provide adequate protection into the future. First stage work is taking place currently at the existing sea wall to test the depth and condition. Indications are good as testing equipment has gone down to 3.8m and foundations have not yet been hit. The deeper the foundations, the better is the quality of wall and reassurance can be given that it is fit for purpose.

Due to specific circumstances in Llanfairfechan, two building projects are planned to run concurrently to minimise disruption.

1. Flood protection will take place to increase the height of the wall this will be done with a section by section process so that the whole wall will not be out of action during the building work. A resident drop in event will take place to inform and consult on the process.
2. Renewal of the car park including the drainage and infrastructure. Previous designs have been drawn up and agreed by Town Council with the proviso that further consultation will take place with residents. This part of the project will be led by the highways team and there is a Project Officer for that part of the project. In addition to some Welsh Government funding from flood protection, a business case has been raised for this work under the 'spend to save' scheme. This means that money for the refurbishment will need to be recouped from pay and display charges at the site. Further discussions and resident consultation will take place to consider the best approach to this and the Town Council will be available represent resident views on this process.

There were some queries about disruption to cafes, parking displacement and the expected revenue from the car park once pay and display is in, but these are questions that will need to be discussed with the Neighbourhood Services manager who will be invited to a future meeting. Town Council were reassured that this project is now being produced in house in CCBC so there will be good communication between the two teams involved. The Project Manager will keep the Town Council up to date with developments and will attend a meeting to show the coastal modelling report once it is received.

Town Councillors voiced the concern that this project has been discussed since 2016 and it was previously suggested that work would be completed by the end of Autumn 2023, however, it is positive that the things have progressed and there is hope for completion in 2024. The Flood Protection Team were thanked for attending the meeting and providing clear information about the project. In addition, they were thanked for their work across Llanfairfechan to inspect and work on the drainage system, thereby protecting properties from surface water in the stormy weather conditions.

A question was asked about whether the pagoda shelter could be renewed under the grant funding and it was agreed this could be considered. Resolved to receive and take note

5. To receive and approve minutes 18th October 2023 and current action list (LGA1972 Schedule 12)

These had been distributed previously and were taken as read. No matters arising

Proposed Cllr C Roberts Seconded Cllr N Jones Unanimous Resolved to approve and take note

6. To receive information and approve plans for Key Fund Town and Community Councils

New suggestions could be:

- The shop flags project – use the funding to purchase two sets of double sided flags with the desired design. There was a discussion about this, and it was agreed the grant application Llanfair could include the project. Clerk to gather more information and feedback at the next meeting.

- Funding towards a Llanfairfechan Pony Festival for 2024 – feedback has been excellent from this year’s events

Clerk to meet with Llais y Lle to check what plans are to be made for next year and if they have funding. However, following the success of the festival in 2023, it was agreed this would be a worthy cause.

- Funding towards a Kite Festival – help to create a larger event and bring in creative artists to help with it

Clerk to provide more information before a decision is made.

- A further idea was suggested as residents are concerned about the bus stop in Pendalar. Clerk to look into whether a new bus stop could be erected there and find out costs for next meeting.

Resolved to receive and take note

7. To receive update information on Llanfairfechan Remembrance 2023



**Cyngor Tref Llanfairfechan Town Council
Llanfairfechan Remembrance**



Order of Parade Sunday 12th November 2023

Piper: Mr Richard Griffiths leads the parade
Standard Bearers: David Lisseman & Sue Hughes
Llanfairfechan and Local Veterans
Llanfairfechan Church Leaders
Cyngor Tref Llanfairfechan Town Council
Association of Brownies, Guides and Rainbows
Wreath Layers and Community Groups
Members of the public are welcome to join into the back of the parade.

	Welcome to the ecumenical service at Llanfairfechan Cenotaph		Pastor Chris Arkell Hope Church Llanfairfechan
10:46am	Hymn	O God Our Help in Ages Past	Pastor Chris Arkell Hope Church Llanfairfechan
10:48am	Reading	John 5 9-17	Janice Pavey English Methodist Church
10:51am	Darlleniad	Salm 121	Carol Williams Capel Horeb
10:54am	Eryn	Efengyl tangnefedd, O rhed dros y byd	Paul Williams Capel Horeb
10:57am	Gweddi / Prayers	Ein Tad /The Lord’s Prayer	Deacon Andy Broadbent St Mary’s & Christ Church
10:59am	The Last Post		Bugler: Sacheus Pritchard
11:00am	2 minutes silence		
11:02am	Reveille		Bugler: Sacheus Pritchard
11:04am	Ni heneiddiant hwy		Eifion Davies Veteran’s Breakfast Club
11:05am	They Shall Not Grow Old		Mayor Cllr Laura Fielding Town Council
11:05am	Barddoniaeth	Enwau / Names Alan Llwyd	Eleri Bowen Capel Horeb
11:10am	Roll of Honour	Names of soldiers lost in WW1 Names of soldiers lost in WW2 Names of soldiers lost in service	Veteran’s Breakfast Club Dee Edwards Tricia Henry
11:15am	Announcement of the Laying of the Wreaths		Town Clerk Jayne Neal
11:20am	Calon Lan		Deputy Mayor Alun Jones
11:30am	Bendith / Blessing National Anthems and close of service		Pastor Chris Arkell Hope Church Llanfairfechan
There are a number of church services taking place after the Cenotaph Service and all are welcome to join with the congregations in Llanfairfechan			



8. To receive update information on Llanfairfechan Festive Fayre and approve entertainment

Plans are in progress for the 2023 Festive Fayre Sunday 10th December 12 – 6pm:

1. Community Fayre is booked for the Ysgol Babanod school hall. We had 15 stalls in there last year but there will be 10 stalls this year as it was too congested in 2022.
2. Food and Artisans will be in the main hall and stalls will cost £10. Suggestion was made that we could open up this market and offer spaces outside on the street at no cost to those who agree. We could also open up the Council Chamber as a selling space with no charge. It was decided that the Council Chamber should not be used as its important to have one quiet space where participants can change or take time out. Clerk to offer outdoor stalls and ask the school if we could use the large school yard for this purpose.
3. Rotary Santa is booked, and the grotto will be on the stage in a gazebo as this worked well last year
4. Fairground is booked and ready to go
5. Road closure with Amberon is booked and ready to go
6. Some entertainment is booked for the large gazebo and other acts are suggested.
 - Drummers – we would like to book the band that played at the Fireworks night to start the day. Clerk to check with Llais y Lle if they have booked for the festive parade
 - Crazy Catz dancers might perform the piece they prepared for the recent pony festival
 - Menai Training Band (booked)
 - Quayside Buccaneers singalong session
 - Lantern Parade with Llais y Lle
 - Christmas songs and carols with Marian Bryfdir and the Llanfairfechan Community Hall singers.

All plans were agreed, and Clerk confirmed that free face painting would also be on offer and mince pies would be given out to the stall holders.

9. To receive and approve current payments and finance reports for November 2023

1. Typo was amended as follows: Total spend for October Net 6444.65 VAT 113.31 Total 6557.96
2. Project Officer is due to return in January 2023 so January market will go ahead.
3. Market income remains consistent at around £320 per month
4. Clerk will request petty cash at next meeting

Proposed Cllr N Jones Seconded Cllr C Roberts Unanimous Resolved to approve and take note

10 To discuss planning matters

None registered but a late item was sent over:

0/51220 The Close LL30AG Ash tree – crown reduce. Town Council agree that advice of the CCBC Tree Officer should be followed Resolved to receive and take note

10. To receive correspondence

1. Resident letter received raising concern at the reported low attendance at CCBC meetings of County Councillor Jacob Williams. It was reported that a number of residents are approaching Town Councillors with their concerns. There was dismay voiced at the lack of representation and it was reported that this was a serious issue at a time when finances were so stretched in Conwy. It was noted that the Public Ombudsman may be contacted by any member of the public regarding concerns about Councillors. Clerk to send a reply to the complainant containing the ombudsman details. Resolved to receive and take note

11. To receive reports from meetings

1. Report from Calan Gaeaf and fireworks event

It is estimated that around 150 people walked in the lantern parade and up to 500 people attended the whole event. Excellent feedback was received, and photos were posted on TV Conwy and in the Daily Post. Thanks to Manon and her team for working so hard on this project and we are in conversation about gaining more funding to run a similar event next year.

2. CVSC conference – Excellent conference with a lot of good networking and information gathered. In particular, the Amdani volunteer project. A new project to encourage volunteering in Conwy County. Clerk to meet with coordinator of the project to gather more information and feedback to a future meeting.

3. Meeting with Llanfairfechan Town Football Club

Significant funding is available from Sports Wales and FAW Cymru. Clerk and treasurer from Football Club continue to work up a grant application in readiness for December bids new round. No information received from the Key Fund in Conwy bid – not very hopeful as they have been very oversubscribed with bids. A resident was present at the meeting, and they reported that the project should be much more ambitious and proposed an indoor leisure facility built in the area suggested. It was noted that a lot of work is being done to develop co-production on this project and that the building blocks from this project could perhaps contribute to a larger project at a future time following resident consultation. Initial

consultation from the Kickstarter plan suggests that residents want the existing facilities to be upgraded and this can be done through the FAW funding. Upgrading the MUGA and developing the informal football area was considered to be good starting point. Before any major project, there would need to be a feasibility study, and this might be undertaken down the line. Currently there is great pressure on budgets for basic services and large scale money is not forthcoming. In addition, funds have to be targeted where needed. An application has gone into the Key Fund at CCBC and the Town Council are awaiting the result. It was noted that the new school could offer an opportunity to develop an indoor space but there is no guarantee that a new school will be built. The school is currently involved in a competitive bid for a school building. It was agreed the existing plans should be pursued and Clerk to continue work and feedback at future meetings.

4. Llanfairfechan Community Hall – profit and loss sheet shows over £20,000 losses this year mainly due to expected fuel increases. Awaiting notification from the Key Fund about the bid for stage lighting and a new contracted development officer role. Note that an application was not submitted to TC in 2022 but it is clear the committee will need to apply for a substantial bid in 2023 /24 and will be submitting in the next two months.
5. Discover Llanfairfechan continues the work to develop a new constitution that will incorporate the Community planning Partnership. Calendars are on sale and will be available over the new few months.

Resolved to receive and take note

12. To receive urgent matters for discussion

1. Congratulations were given to the Town Council and partners for their recent work on events for Llanfairfechan – feedback has been excellent and residents have supported really well.
2. Congratulations were also given to Cllr Elgan Owen on his new work appointment as Chief Officer at CVSC – a well-deserved development.
3. Clerk to report street lighting on the Promenade as it was not lit on 31st October.
4. There was considerable discussion about the bus service and bus stops in Llanfairfechan. It was noted that no information has been shared about plans following the collapse of the A55 roundabout project. Clerk to contact Head of Neighbourhood Services to ask what progress has been made as follows:
 - What is going to happen to bus stops around Pendalar as they have been changed due to the expected A55 project work?
 - What evidence is there that Arriva are planning to reduce the bus service to Llanfairfechan?
 - Is the 50 mile an hour limit going to be introduced on the A55 stretch? Resolved to receive and take note

Meeting closed at 9:30pm