

# CYNGOR TREF LLANFAIRFECHAN TOWN COUNCIL

NEUADD Y DREF,  
LLANFAIRFECHAN  
LL33 0AB



TOWN HALL  
LLANFAIRFECHAN  
LL33 0AB

(01248) 681697

[jayne@llanfairfechan.net](mailto:jayne@llanfairfechan.net)

**Re: Town Council funding 2020 – 21**

**Dear Treasurer,**

Llanfairfechan Town Council sends its support at this difficult time and hopes that members of your organisation have kept safe and well throughout the Covid -19 lockdown. The challenges faced by us all through this difficult time have required us to consider how we distribute community funds through our s137, s144, s176 and s19 funding pots during 2020/21.

Some town councils have provided a fund for projects working to provide emergency Covid -19 support. Our Council have agreed that the s137 grant will meet this requirement and so there does not need to be a separate funding stream to be developed. However, it is clear that some of our regular applicants will be considering how Covid has affected them and may not need funding in this year and so its important we look at how best to use this money to benefit the community.

We have developed a new funding application form that will help us understand how project funds may be spent during the year. Our grants will be awarded as follows:

Round 1 2020/21 Application Deadline Wednesday 15<sup>th</sup> July at 12 noon

Round 2 2020/21 Application Deadline Friday 15<sup>th</sup> January at 12 noon

This funding application will apply to all community grants provided by the council

Our Local Government Act 1972 governed community grants have the following criteria for application:

- S137 grants - can be provided to groups in the community providing services that enhance resident wellbeing in Llanfairfechan. This is a limited pot of money and the Town Council aim to help as many as possible with small grants
- S144 grants - can be used to encourage of visitors and events in the village.
- S176 grants – can be used to support civic events or trips that will enhance relations between communities
- S 19 grants – can be used to support community facilities if they meet the needs of community wellbeing

Please contact the Town Clerk on [jayne@llanfairfechan.net](mailto:jayne@llanfairfechan.net) if you have any concerns or queries about the form or need further explanation about the funding streams.

Yours sincerely,

**Mayor Delohne Merrell**

## 2020/21 Llanfairfechan Town Council Community Grants Application Form

**A1 Organisation Name and address / Enw'r Sefydliad a Gyfeiriad**

**A2 Main Contact for this grant / Prif Gyswllt ar gyfer y grant hwn**

**Email address/ E- bost**

**Telephone number / Rhif ffon**

**Postcode / Côt Post**

**A4 Have you received money from Llanfairfechan Town Council in the past?  
A ydych wedi derbyn arian gan Cyngor Tref Llanfairfechan yn y gorffennol?**

**A3 Where did you hear about the grant? / Ymhle glywsoch chi am y grantiau?**

**Your Project / Eich Prosiect**  
**Details of your activities / Manylion eich gweithgareddau**

**B1 What is the name of your project? / Beth yn new eich prosiect arfaethedig?**

**B2 When and where will the activities in your project take place?  
Pryd ac ym mhle fydd gweithgareddau eiah prosiect yn digwydd?**

**B3 Please describe how you will use the funds to deliver your project?  
Disgrifiwch sut fyddwch yn defnyddio'r arian I ddarparu eich prosiect?**

**B3 Who will benefit from the above activities? / Pwy fydd yn manteisio o'r gweithgareddau uchod?**

**Your Expenditure / Eich Gwariant  
Details of your expenditure / Manylion eich gwariant**

Please provide a breakdown of total project cost and how you will spend the allocated funds

How much grant funding do you require from Llanfairfechan Town Council?

= £

**Signatures of officers / Llofnodion swyddogion**

**Chair:**

**Name:**

**Date:**

**Treasurer:**

**Name:**

**Date:**

**Secretary:**

**Name:**

**Date:**

Please include most recent bank statement and constitution with your application form. Contact the Town Clerk on [jayne@llanfairfechan.net](mailto:jayne@llanfairfechan.net) if you have any queries

**Llanfairfechan Town Council Community Grants  
(S137, s144, s176. S19 Local Government Act 1972)**

**TERMS OF REFERENCE**

1. Llanfairfechan Town Council will receive grant applications from constituted groups who provide services to Llanfairfechan that enhance the wellbeing of residents or contribute to a secure economic future for the community.
2. Grant applications must meet the guidelines provided and any incomplete applications can be referred for further information.
3. Grants will be awarded by full Town Council on a majority vote and amount of grants will vary dependant on volume of applications. The Town Council is committed to helping as many groups as possible, but funds are limited by budgetary constraints.
4. Any Declarations of Interest must be stated, and these Councillors will not be included in the decision-making process for the application.

**ADMINISTRATIVE PROCESS**

1. There will be two rounds of grant applications each financial year:
  - a. July 15<sup>th</sup> deadline for applications. July 31<sup>st</sup> grants will be awarded
  - b. January 15<sup>th</sup> deadline for application January 31<sup>st</sup> grants will be awarded
2. Payments will be made by bank transfer following receipt of application of acceptance and bank details
3. A Grants Celebration Event will be held after the Town Council meeting in December where all grant recipients will be invited to share information about their projects and celebrate their achievements.
4. All grant recipients will be required to provide an end of project report to show what has been spent and what contribution it has made to the wellbeing of the community. This needs to be submitted within 12 months of receipt of grant