



**CYNGOR TREF
LLANFAIRFECHAN
TOWN COUNCIL**



Llanfairfechan Community Town Hall Village Road Llanfairfechan LL330AB
Mayor Cllr Nia Jones Deputy Mayor Cllr Sharne-Marie Bellis

AGENDA Wednesday February 4th, 2026

TOWN COUNCIL MEETING, 7pm Llanfairfechan Council Chambers and online with Microsoft Teams

1. Welcome all to the meeting and general housekeeping information
2. To receive apologies for absence (LGA 1972 Schedule 12)
3. To receive declaration of interest – (Disclosable personal or prejudicial interests)
4. To receive representations and queries from the public
5. To receive and approve minutes January 14th, 2025, and Action List (LGA1972 Schedule 12)
6. To receive information about developing a mission statement for Cyngor Tref Llanfairfechan Town Council
7. To receive and approve 2026 Event Plan Report
8. To receive and approve Community Skip Dates
9. To receive and approve Timetable of Council Meetings for 2026/27
10. To receive information and consider support for Crest’s Precious Polymers Project
11. To receive and approve financial reports and current payments for February 4th, 2026

Microsoft Teams meeting

<https://teams.microsoft.com/join/33828663334483?p=QhAT8kfGH1bOgbKxhA>

Meeting ID: 338 286 633 344 83

Passcode: Lu7zM2Lg

Payments to be made

- | |
|--|
| 1. Staff wages February 2026 £5000 |
| 2. Llanfairfechan Community Hall Paned a Scwrs venue hire £360.00 |
| 3. SETS Ltd Christmas lighting 2024 (delayed invoice) £3000.00 |
| 4. Worldcare skips 027757 £258.00 |
| 5. Delwedd licencing charge £36.00 |
| 6. One Voice Wales / Planning Aid Wales Improving Local Places training session £53.00 |
| 7. British Gas MUGA electrics £151.33 |
| 8. Côr Meibion y Penrhyn Xmas Performance donation £250 |
| 9. Infrared heaters for office x 2 £68.50 |
| 10. Core road closure Xmas Fair £1459. |

12. To receive information about planning matters:
 - **0/53133** 34 Parc Henblas Llanfairfechan LL33 ORW
13. To receive correspondence
 - Issue RE Bowling Green hedges
 - 75 Bus not stopping
 - CCBC Benches on the Prom
14. To receive reports from meetings and events
15. To receive compliments, complaints and urgent matters for consideration and to log for future meetings.

Wednesday February 4th, 2026

TOWN COUNCIL MEETING, 7pm Llanfairfechan Council Chambers and online with Teams

MINUTES

In attendance: Chair: Deputy Mayor Sharne-Marie Bellis; Mayor Nia Jones; County Councillor Cllr Penny Andow; Cllr Charlotte Davies; Cllr Andrew Hinchliff BEM. Cllr Chris Jones; Cllr Alun Rhys Jones; Cllr Christine Roberts; Town Clerk: Jayne Neal Deputy Town Clerk: Callum Morrison

1. Deputy Mayor Sharne-Marie Bellis welcomed all to the meeting and it was agreed the meeting would be recorded for minutes purposes. Resolved to receive and take note

2. To receive apologies for absence (LGA 1972 Schedule 12) Cllr Rhys Griffiths. Cllr Leena Farhat; Cllr Preben Vangberg Resolved to receive and take note

3. To receive declaration of interest – (Disclosable personal or prejudicial interests)

Personal interests were declared by Cllr N Jones. It was noted that care allowance is a statutory right

Resolved to receive and take note

4. To receive representations and queries from the public

None in attendance

Resolved to receive and take note

5. To receive and approve minutes January 14th, 2025, and Action List (LGA1972 Schedule 12)

These had been distributed previously, and the following matters were discussed

1. The streetlights around Cae Ffynnon and Aber Road are still a problem, but work teams have been out to try and address the problem

Proposed Cllr C Jones Seconded Cllr C Davies Unanimous Resolved to approve and take note

6. To receive information about developing a mission statement for Cyngor Tref Llanfairfechan Town Council

No further progress – Clerk to research further with other Town Councils

Resolved to receive and take note

7. To receive and approve 2026 Event Plan Report

Deputy Clerk was thanked for putting together a comprehensive budget report containing suggested the upcoming planned events for 2026/27. It was noted this will help with streamlining the programme and will give clear information for the finance committee when considering precept options for 2027/28. The document was discussed at length, and the plan of events - Litter Pick; Llanfairfechan Celebrates; Big Green Week; Sandcastle Competition; Pendalar Community Day; Mayor's Civic Event; Fireworks Night; Pony Festival (subject external funding); Remembrance Sunday; Volunteer's Celebration; Christmas Market were agreed with some provisos:

1. Litter pick – Rotary, U3A, Brownies and Community Group volunteers to be invited to join in.

2. Llanfairfechan Celebrates - Could be linked with the reopening of the upgraded paddling pool in May. County Councillor to be invited to be involved.

3. Big Green Week – It was noted this is led by the community group sessions and TC role is to pull together the marketing, programming and support for the groups. Rotary Allotment Group to be invited to join in for the Tuesday session – it's important to advertise this valuable community facility. The allotment is open to all and fully accessible for wheelchairs and anyone with extra needs. Consider including the Croquet club to see if they would like to be involved. It was noted that the response for the photo competition was excellent and thought needs to be given to the prizes for this.

4. Sandcastle Competition – This is planned for the National Sandcastle Day and is at the start of National Play Day week. Look for sponsorship and prize donations for the event to encourage local businesses to be involved. Team to contact Sional as a possibility.

5. Pendalar Community Day – It was agreed that the free ice creams for volunteers is an important part of this as it was very positive.

6. Mayor's Civic Event – There is a traditional civic event planned for 2026/27. This would include a service at Capel Zinc followed by buffet at the Community Hall chambers. This event is funded from the Mayor's Allowance and doesn't incur any cost from the core budget.

7. Fireworks Event – Clerk to request fixed prices for the event for the next three years as a return for the regular commitment. Deputy Clerk to set up a contract for this work.

8. Ponyfest – This will be externally funded and will incur cost from the core budget. It is hoped that the Ponyfest brand may be expanded and gain business sponsors in future. There is no other Ponyfest and a unique opportunity for the town.

9. Llanfairfechan Remembrance – Unchanged but it was noted that more people come each year and the road closure is a necessity due to the body of people gathering at the cenotaph and that the parade is valued. Road closure needs to be tighter, and it was suggested that other road closure options should be considered to make

sure there is best value. It was noted that paying for the professional sound support made a huge difference and is worth the money.

10. Volunteer's Celebration – It was recognised this is still in development as a new event, but it was noted that this event has, in particular, has caught community interest and recognises the community values of Llanfairfechan. It is proposed the buffet is directly funded by Town Council to make sure the event goes ahead each year.

11. Xmas Market – Due to the fact that the Fun Fair will no longer attend for free, staff to research the various options for the outside activities and to get advice from Conwy CBC about road closures and crowd control for 1100+ people. All were resolved to approve events with any further provisos to return to council when needed

8.To receive and approve Community Skip Dates

These had been distributed previously and was agreed:

Cyngor Tref Llanfairfechan Town Council | **Sgip Gymunedol Llanfairfechan Community Skips 2026 / 2027**

Maes Parcio Ffordd Yr Orsaf Station Road Car Park
Dydd Mercher Wednesday 15/04/2026 9am
Dydd Mercher Wednesday 20/05/2026 9am
Dydd Mercher Wednesday 17/06/2026 9am
Dydd Mercher Wednesday 15/07/2026 9am
Dydd Mercher Wednesday 19/08/2026 9am
Dydd Mercher Wednesday 16/09/2026 9am
Dydd Mercher Wednesday 21/10/2026 9am
Dydd Mercher Wednesday 18/11/2026 9am
Dydd Mercher Wednesday 16/12/2026 9am
Dydd Mercher Wednesday 20/01/2027 9am
Dydd Mercher Wednesday 17/02/2027 9am
Dydd Mercher Wednesday 17/03/2027 9am

Ffordd Llannerch Road
Dydd Mercher Wednesday 13/05/2026 9am
Llannerch Road layby opposite the fire station

Pendalar
Dydd Mercher 12/08/2026 9am
In the car park by the play park and MUGA

Nant y Berllan / Nantylfelin
Dydd Mercher Wednesday 23/09/2026 9am
Nantylfelin bridge

No waste will be accepted from Traders or sign written vans.
Ni dderbynnir unrhyw wastraff gan Fasnachwyr nac arwyddo faniau ysgrifenedig.

Bydd person dibynadwy yn bresennol i gludo eitemau metal sgrap oddi yno.
There will be a reputable person in attendance taking away scrap metal items.

These skips are to help residents who cannot use the Mochdre Recycling Centre - Bryson Recycling. Please take your items there if you can. Please use Conwy County Borough Council kerbside recycling and waste schemes where possible. Remember that flytipping is an offence and Conwy County Borough Council will prosecute offenders.

Provided by Llanfairfechan Town Council buying in services from Worldcare Wales Ltd

WORLD CARE WALES | #ProtectingOurCommunity | #DiogeluEinCymuned

Thanks were given to all concerned with this and it was recognised that the project is going very well with good resident support.

Proposed Cllr N Jones Seconded Cllr C Davies Unanimous Resolved to approve and take note

9.To receive and approve Timetable of Council Meetings for 2026/27

This had been distributed previously and was taken as read:

 **AMSERLEN CYFARFODYDD Y CYNGOR**
TIMETABLE OF COUNCIL MEETINGS
2026 / 2027

PWYLLGOR	COMMITTEE	DYDDIAD / DATE
Cyngor Llawn	Full Council	08/04/2026
Cyngor Llawn	Full Council	29/04/2026
Cyfarfod Blynyddol	Annual Meeting	20/05/2026
Cyngor Llawn	Full Council	10/06/2026
Cyngor Llawn	Full Council	01/07/2026
Cyngor Llawn	Full Council	22/07/2026

Summer Break

Cyngor Llawn	Full Council	09/09/2026
Cyngor Llawn	Full Council	30/09/2026
Cyngor Llawn	Full Council	21/10/2026
Cyngor Llawn	Full Council	11/11/2026
Cyngor Llawn	Full Council	02/12/2026

Christmas Break

Cyngor Llawn	Full Council	13/01/2027
Cyngor Llawn	Full Council	03/02/2027
Cyngor Llawn	Full Council	24/02/2027
Cyngor Llawn	Full Council	17/03/2027

Lleoliad / Location:

**Nos Fercher am 7yh,
yn Siambr y Cyngor
Neuadd Gymunedol, Ffordd y Pentref,
Llanfairfechan**

**Wednesday 7pm
in the Council Chamber
Community Hall, Village Road,
Llanfairfechan**

Dyddiadau ac amseroedd yn gywir ar adeg gyhoeddi, ond efallai y bydd newid o bryd i'w gilydd.
Dates and times are correct at time of publishing but may be subject to change from time to time.

Proposed Cllr N Jones Seconded Cllr C Jones Unanimous Resolved to approve and take note

10.To receive information and consider support for Crest's Precious Polymers Project

1. This project idea aims to work with local community groups, youth groups, sponsoring groups to help better understand the types of plastic, how to reduce contamination, what can actually be recycled. It was agreed a letter of support should be sent to this project.

2. PTA Ysgol Babanod had also sent in an email asking for a letter of support for an application to Dwr Anafon to repaint the lines on the playground.

Proposed Cllr P Andow Seconded Cllr A Hinchliff Unanimous Resolved to approve and take note
11. To receive and approve financial reports and current payments for February 4th, 2026

All information had been distributed and no matters were arising.

Proposed Cllr P Andow Seconded Cllr A Hinchliff Unanimous Resolved to approve and take note

12. To receive information about planning matters:

A member of the Environmental Team attended the site to assess the trees included in the application.

0/53133 – 34 Parc Henblas, Llanfairfechan LL33 0RW. A member of the Environmental Sub Committee attended the site to assess the trees included in the application. It was noted that the cypress would benefit from the proposed works, however, works to pines and oak were queried whether needed. The Council recommends that the applicants follow the guidance of the Tree Officer.

0/53163 – 2 Mona View, Station Road, Llanfairfechan LL33 0AR. A member of the Environmental Sub Committee attended the site to assess the trees included in the application.

It was noted that the trees would benefit from the proposed works. The Council recommends that the applicants follow the guidance of the Tree Officer **Resolved to receive and take note**

13. To receive correspondence

1. Bowling Green hedges – Notified by Llanfairfechan Bowling Club that Conwy CBC have now cut the hedges. This is good news, but it was noted that the work is somewhat belated. This is due to problems with the CCBC cutting machinery.

2. 75 Bus not stopping – further information needs to be gathered about this. Clerk to contact Llew Jones to ask for their comments.

3. CCBC Benches on the Prom – Correspondence with Conwy Harbourmaster. The broken bench has been removed but it was noted there are several benches along that stretch, so it is not much of a concern. The harbourmaster has been reminded of the Llanfairfechan Town Council bench project as follows:

The Town Council have a memorial bench project and are very happy to offer a place for resident's memorial plaque within this arrangement. It is hoped this approach will enable more residents to have the option to buy a memorial plaque in memory of their loved one.

Town Council have jurisdiction over the following benches:

1 x opposite Pant y Rhedyn school

1 x Valley Road by the footbridge to Mill Road

2 x Crossroads

2 x metal benches on the cob

4 x wooden benches on The Cob (Please note - these have no spaces left for plaques)

Town Council have agreed that up to three plaques can be added to each metal bench and two to each wooden bench to enable more residents to take up the option.

Ownership of the bench will stay with the Town Council, and we will make sure the benches remain up to standard. The plaques will be kept in place for 20 years after which time, Town Council may be in touch to ask if you want to renew or remove.

The memorial plaques are 10cm x 5cm and we can order them from Cawthray in Llandudno and then fit it. You can choose to purchase a brass plaque at a cost of £45.00 and we would ask you to pay the cost of the plaque.

4. CCBC Gullies and Drains – information has been received from Conwy CBC:

a. Gullies and drains

We continue to undertake regular, routine highway safety inspection in line with our Highway maintenance and Inspection Policy, furthermore, we are undertaking limited gully cleansing actions to address a backlog of reports. Any areas or issues of concern can be reported via: <https://erf.reporting.conwy.gov.uk/>.

b. Roads, leaves and debris

We have recently experienced significant logistical challenges due to equipment breakdowns. As a result, we have engaged external contractors to support our in house provision, and we are currently working through a backlog of service requests. Any additional areas or issues of concern can be reported via: <https://erf.reporting.conwy.gov.uk/>.

c. If the Street Lighting matter is still outstanding, you may wish to contact the Street Lighting team directly at street.lighting@conwy.gov.uk for an update.

5. CCBC Public Toilets – we have received an email from Conwy CBC that Town Council will need to start paying for the utilities at Village Road toilets as they are now recognised as owners of the site. In addition, it was agreed that the Station Road Toilet block, that has been closed due to the amount of building work that is required, should not reopen and Town Council are not minded take on the building as a storage unit.

In addition, further information has been sent out re: the sponsorship of Promenade Toilets:
Please see below responses to recent queries that have been made relating to the above:

a. What's included in the sponsorship costs?

The sponsorship requested includes utilities, operating costs, repairs, transport and employee costs.

b. What are the opening hours in 2026/27?

Opening hours will be the same as they are in 2025/26.

c. How have the sponsorship costs for 2026/27 been calculated?

The total sponsorship received from all town and community councils contributes less than half the cost of delivering the public convenience service.

The Local Toilet Strategy which seeks to make the service sustainable therefore requires an increase in sponsorship, which has been capped at 7% for 2026/27.

Supply and installation of a standardised 'Sponsored by xxx Community/Town Council' sign to the entrance(s) of all public conveniences in the sponsorship scheme

As agreed on 14/01/26 the following actions will be taken to deliver this.

a) Town and Community Councils to agree the signage specification

b) Conwy CBC to seek 3 quotes for producing signage and arrange translation of agreed text

c) Subject to agreement from all town and community councils CCBC to order and arrange installation of signage and invoice town and community councils

6. Station Road Flag One has been taken down at the resident's request

7. Residents have been in touch with Cabinet Member about the Flood Protection Scheme

Further email has been received from the Flood Protection Team Manager that has no clear information about the interim works that are now due under the proposal from Conwy CBC of 12 weeks. A working group is to be set up, and it was agreed that the Deputy Clerk should sit on the group. Elected members were extremely unhappy about the level of communication and Clerk to action a strong email requesting information within 7 days. The unfinished car park was also raised as an issue and Clerk to send email to CCBC for a response.

Resolved to receive and take note

14. To receive reports from meetings and events

1. Meeting with Gwynedd CC and Kehoes regarding Morfa Madryn

Positive meeting has shown that Gwynedd CC may be able to access funding for the work there. Clerk to send a letter of support for this.

2. Events coming up – Food and Artisan Market with a Valentine theme on Sunday 8th February. Town Council RLDP information session is on Monday 9th from 9am



Cyngor Tref Llanfairfechan Town Council

Llanfairfechan RLDP Info Day
Have Your Say!

Conwy County Borough Council's **Replacement Local Development Plan (RLDP)** is currently out for public consultation from **12 January - 8 March 2026**. This major planning document will shape where new homes, green spaces and employment sites may be located across Conwy for the years ahead.

Join us at our dedicated **Llanfairfechan RLDP Info Day** to explore the plans, understand what they mean for our community, and share your views.

Monday 9th February
10am - 7pm
Llanfairfechan Community Hall - Council Chamber

The RLDP consultation is a key opportunity for residents, businesses, and community groups across Conwy to have their say on future development before the plan progresses further.

3. Meeting with partnership group about accidents and incidents on A55 – County Councillor will report back at next meeting
All resolved to receive and take note

15.To receive compliments, complaints and urgent matters for consideration and to log for future meetings.

1. Sadness was expressed about the passing of ex Cllr Janet Thomas and condolences have been sent to her daughter and family. The funeral is to be held on 20th February 2026 at Mochdre with a request to wear colourful clothes. The family have agreed to gather donations for the charities - Renal unit and Llanfairfechan Community Hall.
2. PEG group planned for the 9th February – send in any queries about the GP surgery
3. No waste bins at the railway station – this has happened due to Welsh Government legislation. Its unlikely the bins will return
4. Notification of confusing road signage at the works on Station Road. Councillors will speak to the road workers
5. Elder Abuse – report about driving licences being taken from older people without a check to doctors. This is being followed up. The has also been some information about making sure that older people are receiving the benefits that are on offer. The links have been shared online and at the hall.



Call Advicelink Cymru
on 0800 702 2020
to check and
claim what's yours.



6. Complaint from visitor about parking in the car park – they have said they won't be back to Llanfairfechan.

Meeting closed at 10:42 pm

Signed (Chair) _____

Dated _____