

CYNGOR TREF LLANFAIRFECHAN TOWN COUNCIL

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LLANFAIRFECHAN
LL33 0AB



TOWN HALL
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Minutes of Town Council ONLINE Meeting Wednesday 13th January 2021

In attendance: Chair: Mayor Delohne Merrell; Deputy Mayor Penny Andow; Cllr Carol Gell; Cllr Andrew Hinchliff; Cllr Claire Hughes; Cllr Christopher Jones; Cllr Nia Jones; Cllr Iolo Kars Jones; Cllr Gareth Wyn Jones.

One member of the public in attendance online

429. WELCOME BY CHAIR OF THE MEETING

Mayor Delohne Merrell welcomed everyone to the meeting and wished everyone a happy new year.

430. TO RECEIVE APOLOGIES FOR ABSENCE. Cllr C Roberts had informed by email Resolved to receive and take note

431. TO RECEIVE REPRESENTATIONS/QUESTIONS FROM MEMBERS OF THE PUBLIC.

No members of the public were present at this time although one did attend later in the meeting

Resolved to receive and take note

432. TO RECEIVE DECLARATION OF COUNCILLOR'S INTEREST – CODE OF LOCAL GOVERNMENT CONDUCT

Name	Nature of Interest	Withdraw
Cllr Delohne Merrell	Item 8 Precept Proposal	Did not withdraw as no discussion took place. Previous meetings had worked up the precept proposal and no further questions were raised.

433. TO RECEIVE AND APPROVE MINUTES 2nd December 2020

Minutes from 2nd December 2020 had been received by email and were taken as read. There were no matters arising:
Proposed Cllr C Jones Seconded Cllr A Hinchliff Unanimous Resolved to approve and take note

434. TO RECEIVE AND DISCUSS CURRENT ACTION LIST REPORT FROM THE CRISIS MANAGEMENT TEAM

The CMT use the Action List as an operational tool.

Town Clerk reported on the list:

2. Coach parked in Station Road – clerk to contact TCO again 4 emails and several phone calls have already taken place to try to resolve this issue

3. Signs have now been erected and seem to be a good solution for sharing information from the TC. Something that can be used in future children at play projects

9 Notice has been served and CCBC have notified the Town Council that an appeal has been received

10 Email had been sent out to Councillors previously with the following information: Conwy Cynhaliol on behalf of Conwy County Borough Council has commissioned a Community Engagement programme, Environmental Survey and Action Plan to support and inform the Local Authority's "Parks for All" strategy. Cynlas, Dewis Architecture and Stiwdio Owens will be working with us between December and March to deliver this project, and a key element of that work is direct consultation and engagement with you as Town and Community Councils, as well as the wider communities you represent, to better appreciate your community's aspirations, needs and vision for play spaces and parks.

Clerk attended an introductory meeting about the Parks for All project and had a positive conversation with the new development officer. Resolved to receive and take note

435. TO DISCUSS AND APPROVE SUSTAINABLE SERVICES CCBC CONTRIBUTIONS 2021/22

1. Paddling Pool £1883.00 - After several consultation meetings with Town Councils and negotiation achieved, the cost has been readjusted from £6975.00 to £1883.00. Councillors still feel this is costly for our paddling pool but agree to this figure if we will receive paperwork to confirm that daily water checks are being made and regular maintenance is taking place. Clerk to inform CCBC and action the payments

2. CCTV Promenade – Town Council have entered an agreement to pay towards the installation and annual maintenance. The annual fee will be £336.00, and Town Council are still to be billed for the capital cost contribution.

Proposed Cllr A Hinchliff Seconded Cllr C Jones Unanimous

Resolved to approve and take note

436. TO DISCUSS AND APPROVE 2020/21 PRECEPT PROPOSAL

The precept proposal had been worked up from previous discussions and meetings that have taken place since November. All Councillors had received paperwork and had the chance to comment and raise issues previously. No discussion took place at the meeting as all agreed with the proposal. There is agreement that we do not want any precept rise in the current difficult financial climate. We have some project reserves that can pay for agreed extras this year and we can also use these to meet any unexpected requirements. Our tax base inflation rise will be reinstated next year and this year's decision is due to the extraordinary pressures that have been caused by Covid-19.

Proposed Cllr G Wyn Jones Seconded Cllr C Gell Unanimous

Resolved to approve and take note

437. TO DISCUSS AND APPROVE PLANS FOR 2020/21 ANNUAL MEETING – proposed Wednesday 24th February 2021

Clerk reported that a meeting must take place before the end of March 2021. Proposal is for a ZOOM meeting on Wednesday 24th February 2021. All formal annual business to take place on this date and Town Council needs to consider future plans for Mayor and Deputy Mayor and Crisis Management Team. It was also noted that elections for the three vacant seats in the Bryn Ward has been put back again due to Covid-19 – there is now a proposed March date, but this is also subject to regulations.

Resolved to receive and take note

438. TO RECEIVE AND APPROVE REPORT ON CURRENT COMMUNITY ACTIVITIES –

All councillors have received the report by email.

Llanfairfechan Thanks You project – We received a lot of positive feedback about this project and residents have asked for it to be run next year. There were twenty individuals nominated by a total of 44 residents which is a really good response. Some people posted their certificates on Facebook and all were very pleased to receive recognition.

Festive Shop Windows – There were over 12 shops and businesses that took part in this festive window event, with some dressing their window for the first time to join in with the community spirit.

Many residents positively commented on the increased number of buildings taking part and were hopeful it would continue the following year. Sangeeta's Hair Design won this seasonal event and were thrilled to receive the glass trophy delivered by the Mayor and Deputy Mayor after viewing all windows during one of the late-night shopping evenings. All those participating in the event also received a congratulatory certificate from the Mayor and Town Council.

Solar Christmas trees – Solar Xmas trees were a big success with positive reports on Facebook. Quotes have been requested ready for next year. A particular draw was the fact they are solar powered, and this is something that might be developed for Light up Llan generally. There is going to be an AGM early in the year to try and encourage new committee members and general engagement with the project.

Late Night Shopping – Nood Food, John Williams, Luna Beauty and Babimam got involved with the late-night shopping and have reported an increased volume of customers. The project raised awareness of the local shops and we will continue to build on this next year.

Rotary Santa Event – This was a great success with about 40 children able to visit safely and receive a xmas present from Santa. We thank all the volunteers and organisers for going to so much trouble to ensure safety was paramount and also thank residents for following Covid-19 guidelines on the day.

Light up Llan and Carnival online events – these were very well received and promoted a high level of community involvement. It was fantastic to see the houses so well decorated and it helped to raise spirits at this difficult time.

Pen Dalar Hall - Xmas lights. These were purchased by Town Clerk out of Mayor's Fund budget as it was not possible use Light Up Llan lights. Volunteers and Town Clerk put the lights up and they have been left there for use by the committee. It is hoped that, working in partnership with Light Up Llan, we will be able to provide a full display for Christmas 2021

Community events and tasks 2021

Covid awareness and Support local business signs - these have now been delivered and will be put out on Friday by Jayne and Kirsty. We are really pleased with the signs and hope it will be a workable solution to any other signage needs for the future.

St David's Day market 2021

At the moment we believe this will not take place as planned due to current Tier 4 Covid-19. We are considering moving the date to an Easter or May Day event and will report on this in the near future.

Resolved to receive and take note

439. TO RECEIVE AND APPROVE FINANCIAL REPORT AND PETTY CASH REPORT

All paperwork had been received previously and Councillors had been encouraged to send in comments. No queries raised.

Proposed Cllr A Hinchliff Seconded Cllr C Jones Unanimous Resolved to approve and take note

440. TO APPROVE PAYMENTS

1. Staff Payments January – wages and employer & employee pension contributions to date - £3194.46
2. CCBC Community Skip Station Road 14/12/2020 - £264.00
3. CCBC Community Skip Llannerch Road 12/12/2020 - £264.00
4. CCBC Community Skip Llannerch Road 7/11/2020 and Station Road 28/11/2020 - £528.00
5. Jayne Neal reimbursement Pen Dalar lights payment £60.97
6. Fizzy Pickle Projects December contract payment and Canva reimbursement - £1487.88
7. Delwedd Annual SMTP email – £25.20

Retrospective Payments -

8. Dwr Cymru Victoria Gardens 16/12/2020 - £18.75
9. Cawthrays glass plaque for shop window competition 16/12/2020 - £32.00
10. B&Q Tradepoint paint for Hall 16/12/2020 (will be reimbursed by Community Hall Committee) - £80.09
11. Delwedd IT hosting & maintenance charges 2020 16/12/2020 - £638.72
12. Mel Owen MUGA safety and maintenance check 16/12/2020 - £72.00
13. Antur Waenfawr Confidential archive paper collection 16/12/2020 - £50.40
14. Fizzy Pickle Projects reimbursement Thanks You project extras £60.00
15. Richard Williams timber 16/12/2020 (will be reimbursed by Community Hall Committee)- £137.18
16. Richard Williams timber 11/11/2020 (will be reimbursed by Community Hall Committee)- £689.72

No queries raised. Clerk reported that we have had a number of retrospective payments, in particular, over the Christmas period. This has been largely due to the challenges provoked by the Covid-19 pandemic and payment by online rather than cheque on behalf of Community Hall. A reimbursement will be made for all of these payments early in the new year and a report will be produced to ensure transparency.

Proposed Cllr A Hinchliff Seconded Cllr C Jones Unanimous Resolved to approve and take note

441. TO DISCUSS PLANNING MATTERS

None received -

Resolved to receive and take note

442. TO RECEIVE URGENT CORRESPONDANCE

None received all items already sent out by email as per Covid-19 agreements

443. TO RECEIVE REPORTS FROM MEETINGS (TOWN COUNCIL REPRESENTATIVES)

1. Plas Menai Surgery meeting. Presentation about eConsult had been shared with Councillors. Clerk attended and was pleased that the eConsult programme seems to be working well as an alternative way to approach the surgery. A number of the access issues that had been raised originally seem to be resolved. Interesting that the manager of Llys y Coed has helped a lot of residents to access the service and they have found it really beneficial. Report that the Digital First marketing campaign will start in February and Town Council will be able to help spread the word. It is hoped that once patients get used to the service, this will ease the pressure on the phone lines, particularly in the mornings.
2. Parks for All – already reported earlier in the meeting.

Resolved to receive and take note

444. TO RECEIVE URGENT COMPLAINTS / COMPLIMENTS / CONCERNS

3. Promenade toilets have been vandalised and six locks need replacing. The toilets will be closed until repairs are made.
4. Query about the installation of a canopy at the chemist. This has been a difficult process as it seems we need to pull together permission from landlords, Boots and CCBC planning. It is also unlikely that we will be able to access any more money from the Town Centre funding pot. Currently we have permission to buy two gazebos and two wedding marquees to help businesses and community groups during the recovery from lockdown.
5. Clerk to report incident in the village caused by the snow fall and request Newry Drive is added to the gritting rounds. An older resident's care needs were at risk as carers were struggling to access the house up in the area of Newry Drive. Councillor assisted so that carers could attend but there are concerns for the future. There are a number of households in that area that struggle with this matter.

6. There was a Facebook post about the promenade car park. A positive way to address facebook posts is to private message the author of the post to clarify any points. It is Town Council policy not to comment on existing threads but, instead, a response on their website on the 7th January and shared to Llanfairfechan Notice Board on Facebook. CCBC have agreed to complete remedial work on the car park but Covid-19 has held up this process. CCBC and Town Council are working in partnership to find a long-term solution to the car park situation and will report any developments
7. It was restated that Town Council should look again at the chemist canopy option. Clerk to email all parties to move the chemist canopy forward at the earliest opportunity.
8. Suggestion that Clerk emails social services manager to add weight to the concerns raised about gritting.
9. Congratulations were given for all the hard work regarding festive activities. It is positive that, despite the pandemic, some activities took place.
10. Mayor Delohne Merrell reported on a phone call to Lily Jones who celebrated 100 years on Sunday. A photograph and a certificate were also sent from the Town Council. Amongst many other things, Lily is famous in Llanfairfechan for posing for a postcard that was sold over many years in the thousands. Clerk to post on website and Facebook to share the celebration with the community. Resolved to receive and take note

445. MEETING CLOSE 8:20pm & NEXT ZOOM MEETING: Wednesday 3rd February 2021 at 7pm online

If you have any queries or comments, please contact: Town Clerk on 01248 681697 or jayne@llanfairfechan.net