

**CYNGOR TREF LLANFAIRFECHAN TOWN COUNCIL
MINUTES OF THE GENERAL PURPOSES MEETING**

Held on Wednesday 16th October 2019 in the Council Chamber at 7.00pm

**196. PRESENT: Councillors: Chair –Deputy Mayor Penny Andow; Mayor Delohne Merrell; Cllr Carol Gell; Cllr Claire Hughes; Cllr Andrew Hinchliff: Cllr Alan Jones; Cllr Chris Jones: Cllr Nia Jones; Cllr Iolo Kars Jones; Cllr Gareth Wyn Jones: Cllr Christine Roberts; Cllr Gareth Roberts; Cllr Glenn Robinson
Town Clerk & RFO: Jayne Neal**

197. TO RECEIVE APOLOGIES FOR ABSENCE No absences RESOLVED to receive and take note

198. TO RECEIVE DECLARATION OF COUNCILLOR’S INTEREST – Code of Local Government Conduct (Members are reminded that they must declare the existence and nature of their declared personal interest).

Name of Member	Agenda No	Details of Personal interests	Details of the Council business to which it relates	Withdraw /Take Part
Cllr Andrew Hinchliff	17:1		Planning Committee	Withdraw
Cllr Christine Roberts	7:1 & 5	Service user		Did not vote

RESOLVED to receive and take note

199. TO RECEIVE REPRESENTATIONS/QUESTIONS FROM MEMBERS OF THE PUBLIC. (5 MINUTES PER SPEAKER WITHIN 20 MINUTES FRAMEWORK OR AT THE DISCRETION OF THE CHAIR)

No members of the public were present.

TO APPROVE MINUTES OF THE TOWN COUNCIL MEETING HELD ON THE 2ND OCTOBER 2019.

Proposed Cllr D Merrell Seconded Cllr C Hughes Unanimous RESOLVED to approve and take note

200. MATTERS ARISING FROM THE ABOVE MINUTES AND TO REVIEW AND UPDATE THE TOWN COUNCIL ACTION LIST

192.1 County Councillor has had a direct conversation with Chief Executive and has been assured our letter is received and matters will be looked at. Clerk has received an email from Cartrefi and a meeting date is being arranged

192.2 Jetty Gates. There has been a meeting and subsequent email from CCBC. The proposal is to keep the gates open and only close for tidal event. Town Council are asked to fund each closure by CCBC - £150 per visit. In addition, CCTV could be set up to monitor the area – possible cost £1000 + installation which could be up to £3000. Clerk to email CCBC to clarify costs and suggest that Town Council could buy and install CCTV at a cheaper rate. Clerk to report back at next meeting and the item will be on the agenda for final decision

193.5 Clerk to email to find out how the Youth Bus is getting on in the village

193.9 Skatepark needs to be on the agenda until resolved. Clerk to email CCBC playground inspector

Action List points:

1. Discussion about the poor green maintenance of promenade and other areas in the village. Could these be added to the PROW tender? Clerk reported these would need to be a separate piece of work and warned that if Town Council takes responsibility for these areas from CCBC, they would have to be reflected in the precept. Councillors concerned that the village is increasingly looking a mess. Clerk to email CCBC for a discussion about addressing this matter

3. Future Llanfairfechan – flyers were distributed and agreed. Clerk to send out invites for November 21st 5pm – 8pm Information Exchange

16 Parking at Gorwel and other sites – awaiting update. Clerk to email Wil Roberts for update

7 Councillor Allowances – forms handed out. Clerk recommended Councillors make a personal request to HMRC for clarification. In the meantime, Clerk will use information from forms to pay out the allowances for 2019/20. It has been agreed that we will follow the instructions as per letter from HMRC dated 19th September.

**16 Gorwel parking restrictions – CCBC are conducting consultation with residents. Clerk to email for update
RESOLVED to receive and take note**

201. TO RECEIVE AND APPROVE s137 GRANT APPLICATIONS 2019

Email had been sent out previously for Councillors to consider. Llanfairfechan Playgroup are planning a one-off project to improve the entrance to the school area and Crown Green Bowls are needing to upgrade their greens so both applications are larger than usual. After discussion, the following was agreed

1. Saturplay	amount requested	£120	Grant provided	£120
2. Llanfairfechan Community Players	amount requested	£200	Grant provided	£200
3. Llanfairfechan Golf Club Juniors	amount requested	£250	Grant provided	£250
4. Llanfairfechan Horeb P&T Group	amount requested	£150	Grant provided	£150
5. Llanfairfechan Playgroup	amount requested	£500	Grant provided	£500
6. Llanfairfechan Crown Green Bowling	amount requested up to	£500	Grant provided	£500

Clerk to email response to all organisations and invite them to the celebratory buffet on 4th December 2019

Proposed Cllr G Robinson Seconded Cllr N Jones Unanimous RESOLVED to approve and take note

202. TO RECEIVE INFORMATION ABOUT FIREWORKS NIGHT FRIDAY NOVEMBER 1ST, 2019

Things are progressing well the event will go ahead with the harbourmaster licence to allow up to 12 stalls and entertainment including music, three kiddie rides and fireworks at 7pm. Councillors were asked for their participation on the day and request will be made to Rotary for help with stewarding.

RESOLVED to receive and take note

203. TO DISCUSS TOWN & COMMUNITY COUNCILS SERVICES LIST

Clerk was asked to contact other Town Councils to discuss their approach to responding CCBC.

Reference was made to the Independent Review Panel on Community & Town Council report. It was agreed that funding needs to be guaranteed if Town Councils are to take on more place-based services.

RESOLVED to receive and take note

204. TO RECEIVE INFORMATION ABOUT REMEMBRANCE DAY SERVICE SUNDAY 10TH NOVEMBER 2019

Concerns were raised again about the algae at the cenotaph. Clerk to action jet wash. Site visit to check loose flagstones and these may be referred to contractor if needed. Speakers will be repositioned to ensure better sound coverage. Thank you to Paul Williams for his help and suggestions to include a Llanfairfechan war poet in the service. Letter to be sent to Catholic Church to encourage involvement.

RESOLVED to receive and take note

205. TO RECEIVE EXTERNAL AUDIT COMPLETION DOCUMENT AND APPROVE REPORT

Audit has been completed and all documents are on show on the window notice board. Congratulations and thanks were given to the Clerk / RFO for completing the process

Proposed Cllr G Robinson Seconded Cllr C Hughes Unanimous RESOLVED to approve and take note

206. TO RECEIVE INFORMATION FOR PRECEPT 2020/21 – PRELIMINARY DISCUSSION

Clerk produced a preliminary spreadsheet for discussion. It was agreed that Councillors should email any precept request to the Clerk in time for inclusion at the meeting on November 20th. It was also agreed that the meeting would start at 6:30pm to allow for a full discussion of the precept plans.

RESOLVED to receive and take note

207. TO REVIEW COMMUNITY SKIP COVERAGE IN THE VILLAGE:

1. Station Road; Pen Dalar & Llanerch Road; Query about Nant y Berllan

Residents in Nant y Berllan have asked why there has been no September skip. It was agreed that all skips should continue to be provided in the village and Clerk should investigate the situation regarding Nant Y Berllan and report back. Despite that fact that Town Council have doubled the number of skips in Station Road, the other skips are needed in the top Village and Pen Dalar.

RESOLVED to receive and take note

208. TO RECEIVE INFORMATION AND DISCUSS THE PROPOSAL TO EXPAND CAR PARKING AT THE TOP OF VALLEY ROAD

An update report was distributed, and County Councillor gave an account of the current position. Work at the site has necessitated the development of six extra car parking spaces to help with residents parking during the period of upheaval. A suggestion was made that the parking spaces should remain to help with the persistent parking problem for residents in the area. Initially received positively by residents and it was hoped it may go through as part of the works at the site. However, it has been subsequently suggested this should go through planning process. Site meeting was called to clarify the situation with Conwy
Agreed plan of action:

- Works at the site are due to finish in roughly 2 weeks' time and the temporary car parking will not be cleared as there is a 12-month contractor clear up period at the site. Tom Turner has confirmed there can be a period allowed to consult with residents and apply for planning if required.
- Llanfairfechan Town Council will consider taking over the car parking area on a peppercorn lease from CCBC. Clerk to gather all necessary information and report to next meeting
- CCBC and Llanfairfechan Town Clerk will investigate bye laws for resident parking and report to meeting on 6th November
- County Councillor and Ward Councillors will door knock to gather resident opinions and also to promote better use of the existing car park area (cars could be parked into side rows so more cars would be able to be parked (white lines is not an option due to the loose stone covering)

It was noted that this matter is part of a much bigger traffic management problem in the village and Councillors have asked that CCBC undertake a traffic survey to research the areas of risk in the village.

RESOLVED to receive and take note

209. TO DISCUSS FUTURE LLANFAIRFECHAN COMMUNITY PLAN PROJECT MEETING THURSDAY 21ST NOVEMBER 5PM – 8PM

Flyers were distributed and Councillors asked about attendance on November 21st.

With regard to LDP it was reported that the AM Janet Finch Saunders has been approached to ask about the Bryn Y Neuadd land and a response is awaited.

RESOLVED to receive and take note

210. TO APPROVE PAYMENTS TO:

1. Pant y Rhedyn Urdd subscription 146 pupils £1,168
2. Ysgol Babanod Urdd subscription 141 pupils £1,128
3. B&Q garden tools (Rural Grant fund for Incredible Edibles) £98.15
4. Menter Iaith translations LDP meeting business letter for sign £52.48
5. Staff Wages Total: £3869.44
 - a. Town Clerk October wages
 - b. Environmental Operative October wages
 - c. Employer and Employee October Pension contributions
 - d. HMRC contributions Jul Aug Sept

Proposed Cllr C Hughes Seconded Cllr D Merrell Unanimous RESOLVED to approve and take note

211. TO DISCUSS AND APPROVE PLANNING MATTERS:

1. **0/46725 Land Opposite 1 South Street Llanfairfechan Conwy LL33 0RF**

Erection of 1 no affordable dwelling (Outline Planning)

Councillors noted that concerns have been raised by residents and they would like to be reassured that these concerns will be addressed by the CCBC planning process.

We will ensure that Councillors are up to date with any further information on CCBC Planning Explorer.

We are aware this is at outline planning permission stage and are happy that CCBC planning officers will follow all procedures to ensure an effective decision

RESOLVED to receive and take note

212. TO RECEIVE CORRESPONDENCE FROM:

1 Streetworks TRRO notice closure 29 October 9am – 5pm for tree maintenance works

2 North Wales Fire and Rescue Service consultation – to complete RESOLVED to receive and take note

213. TO RECEIVE COMPLAINTS/CONCERNS/COMPLIMENTS

1 In view of possible second-hand webcasting equipment, would the Council be inclined towards webcasting? It was noted that our meeting room is fully accessible by lift and all our meetings are public. Council invites any interested individuals to come along to our meetings and use the opportunity to discuss any matters with Councillors

2. There is a car in the village that is causing problems by speeding etc. This matter has been reported and it is subject to a Section 59 Road Traffic Act. Please report if concerned

3 Clerk to chase up the matter of the Promenade Shelter – we are still awaiting CCBC legal to progress the matter

4 Clerk to chase up about Erw Feriol cemetery water

5 Light Up Lllan balance for cheque to be paid

6 CCBC verges and hedges – Photographs were distributed – CCBC to be contacted for a site meeting

7 The promenade West Shore river bridge has been cleared of all debris and the river is flowing well. NRW have reported they can only clear areas of the river that are at risk of flooding. They encourage everyone to report if they see a potential blockage. There is a reporting tool on their website.

8 Victorian awnings above the gift shop is deteriorating. Clerk to report

214. CLOSE: 9:40pm