



**CYNGOR TREF  
LLANFAIRFECHAN  
TOWN COUNCIL**



Llanfairfechan Community Town Hall Village Road Llanfairfechan LL330AB

01248681697 Town Clerk: jayne@llanfairfechan.net

**MINUTES FROM WEDNESDAY 16<sup>th</sup> MARCH 2022  
MEETING OF THE FULL TOWN COUNCIL**

In attendance: Chair: Deputy Mayor Cllr Christopher Jones; Cllr Leena Farhat; Cllr Laura Fielding; Cllr Carol Gell; Cllr Andrew Hinchliff; Cllr Claire Hughes; Cllr Nia Jones; Cllr Gareth Wyn Jones; Cllr Elgan Owen; Cllr Christine Roberts

227. Welcome by Chair of Meeting

228. To receive apologies for absence: Mayor Penny Andow; Cllr Alun Rhys Jones Cllr Delohne Merrell;

Resolved to receive and take note

229. To receive declaration of interest – Code of Local Government Conduct applies

Cllr A Hinchliff Item 7 Chair of Llanfairfechan Community Town Hall Committee

Cllr C Jones Item 7 Treasurer of Llanfairfechan Community Town Hall Committee

Cllr C Roberts Item 7 Community Hall committee member

Cllr A Hinchliff Item 16 On the CCBC Planning Committee but has confirmed he is able to remain in the meeting if he does not comment on his intention to vote

Resolved to receive and take note

230. To receive representations and queries from the public.

A resident was in attendance to ask questions about the Flytipping problem as Station Road Cae Briggs Car Park so Agenda Item 11 was moved up to accommodate an early discussion about this matter.

Resident reported there is an ongoing issue with serious Flytipping at the car park around the area of the recycle pods and resident bins. Hundreds of reports have been sent in to CCBC and, whilst its clear the CCBC try to clear the area as best they can, a solution has not been found. Cllrs reported that this has been a problem for many years and that many different options have been tried and it would seem that the only solution might be to install CCTV system for the area. Clerk reported that a new working group has been set up to address the problem and Town Council has representation. The proposal is that a redeployable camera be stationed and this would be paid by partnership between Town Council and three other CCBC departments. The cost to Town Council would be a one-off installation cost of £895.00 and £150 per annum. This would allow CCBC to research the nature of the problem and could provide evidence to support court action to prosecute. A concern was raised that installing CCTV at the car park may just displace the problem. This has been borne out by the Flytipping that occurred on Aber Road in the week that the car park was closed down by CCBC for the Cob Works. It was noted this could be a risk but its important to address problems sequentially. In addition, a redeployable camera could move around problem areas as they occur. It was generally agreed this could help with the problem, but it needs to be installed as part of a wider project to update signage and tidy up broken signposts. Resident felt strongly that the positioning of the bins does not help the situation and that they would be better in plain view of the entrances. It was reported that moving bins out of the car park is not an option as the bins cannot sit on the highway. However, it reassured that all options for positioning in the car park will be considered, and Clerk will take back all suggestions to the working group. A concern was raised that residents in Station Road are unable to recycle their food waste and cardboard and this matter will be taken back to CCBC for consideration. Clerk to keep resident informed of developments.

Resolved to receive and take note

231. To receive and approve minutes 23<sup>rd</sup> February

Minutes had been distributed prior to the meeting and taken as read.

215 should read - However, this does not mean that that less will be done.

Proposed Cllr A Hinchliff Seconded Cllr L Farhat

Unanimous

Resolved to approve and take note

**232. To receive info and approve community events plans**

**1. Gazebos – use of equipment going forward**

There was a discussion about use of gazebos going forward. It was felt that the gazebos were bought through a project to support local business so these should be offered out again to see any businesses would find them useful even though the pandemic period has now reduced in risk. Clerk and Media committee will work together to issue a social media post for this. Clerk to add into the contract paperwork that Town Council can request use of the gazebo for community events when needed.

**2. Easter and Toy Swap – dates to be shared**

Tuesday 12th April 10 – 12 for the Easter window and toy swap projects

Sunday 24th April Mayor Penny Andow's Llanfairfechan Thanks You awards in Council Chamber

**3. Teddy Bear's Picnic in the park - Sunday 5<sup>th</sup> June**

Preparations are underway and a social media post has been sent out. Face painter is booked, and WI have been asked to run a cake stall. Staff are in the process of contacting a coffee van or ice cream van and a brass band for the event. It has been noted that, as requested by residents, this will be a low-cost community get together to mark the bank holiday celebrations. Resolved to receive and take note

**233. To receive applications and approve s 137 community grant application**

This was postponed to next meeting

Resolved to receive and take note

**234. To receive information and approve replacement digital sign in the window of the Community Town Hall**

The quotes for a proposed window screen at the Community Town Hall have come back as over £9000 which was agreed to be expensive. Clerk to gather more information with a range of different options. It was agreed this matter be moved to post-election so that the new Town Council can decide a way forward.

Resolved to receive and take note

**235. To receive information from Staffing Committee and approve staff processes April 2022**

Due diligence had taken place with regard to this item. Clerk has sought advice from HR consultant, SLCC and One Voice Wales and the following process has been agreed at a Staffing Committee on 1<sup>st</sup> March 2022:

- There is no need to go to full recruitment as there have been two rounds of the recruitment previously though the process
- The new permanent contract should be offered and a formal contract signing session be set up with staffing committee before the start of April 2022

The success of the role can be seen in the delivery of Food & Artisan Markets despite the challenges brought by the pandemic. Clerk reported that Llanfairfechan are one of the chosen towns to be supported by a CCBC consultancy project to develop a Community Place Plan route map by July 2022. The work completed on the Byw'n Dda project has helped to move our community planning forward and raised our profile with CCBC and this is partly due to the professional work of project officer role.

Proposed Cllr G Wyn Jones Seconded Cllr L Farhat Unanimous Resolved to approve and take note

**236. To receive information and discuss Nant y Berllan Play Area Parking Issue – Valley Road entrance**

A site meeting has taken place and CCBC are in the process of designing a way to redevelop the area to minimise the safety risk caused by parking in this area. Bollards had been proposed but this would mean pedestrians would not be able to use the footpath. It was suggested that Children at Play signs may be helpful, and this would be useful at all play parks in Llanfairfechan. Clerk to email CCBC with this suggestion. There is a concern that there are competing needs can be identified – car parking is at a premium and there is a concerning risk at the moment. Town Council are being kept informed and will see design plans once they are out. Resolved to receive and take note

**237. To receive Annual Timetable Town Council meeting 2022/23**

This had been received by email. One date needs to be adjusted – November 30<sup>th</sup> 2023 needs to be removed.

Resolved to receive and take note

**238. To receive Carneddau Partnership grant application for Glan y Mor Elias and approve process**

The grant application has gone in. Following on from concerns about damage to slate, it was reported the plan is for an engraved galvanized metal sign. This is very early stages and the design ideas will be further considered if the grant application is accepted. Resolved to receive and take note

**239. To receive and approve March financial report and petty cash end of year statement**

This will be submitted at next meeting

Resolved to receive and take note

240. To receive and approve current payments for March 2021

1. CCBC Skips (retrospective payment) £552.00
2. Vesa Mount (retrospective payment)– site visit for damaged sign £1170.00
3. Wages and pensions - Staff Wages and Employer & Employee February pension payments £4577.28 (Includes Byw'n Dda funding)
4. Menter Iaith February and March payments (retrospective payment) £213.62 & £302.11
5. TENS Licence reimbursement Kirsty Merrell Daily £21.00
6. LED strips Amazon reimbursement Town Clerk £44.97
7. Huws Gray slate and membrane approx. £100.00 (final total to be added)
8. One Voice Wales training Penny Andow - Code of Conduct and Community Engagement £60.00

Proposed Cllr A Hinchliff Seconded Cllr N Jones Unanimous Resolved to approve and take note

241. To discuss planning matters

0/49447 Bryn Awelon Penmaenmawr Road Llanfairfechan LL33 OPN - outline planning permission. No observations were raised Resolved to receive and take note

242. To receive correspondence

Correspondence had been forwarded on Resolved to receive and take note

243. To receive reports from meetings:

1 Pendalar Hall – Cllr Claire Hughes reported. Two good meetings took place and between 10 and 12 residents are keen to be involved with a committee to develop the hall as a community venue. There was a lot of interest, and it will be important this is developed as a community led initiative. Next steps are to visit the site to assess what needs removing and if there is any maintenance work to be completed. The group will then set up an AGM to constitute an appropriate governing group. Advice will be sought from CVSC about these options and processes.

2 SpeedWatch Llanfairfechan – Cllrs Nia Jones and Leena Farhat reported. There are 4 volunteers which is enough to set the project rolling but further volunteers will need to be signed as the project develops. In the first place, equipment can be loaned from NWP but Town Council will need to purchase equipment going forward. Volunteers must complete a form that is referred for police checks. Volunteers must attend training and Cllr Nia Jones and Clerk will liaise to arrange this with Go Wales. It was suggested that the planned 20 mph limits may make a difference, however, it seems this is still at pilot stage and initial reviews are mixed about outcome. More information is available from Go Wales officer – clerk will share email link.

3 One Voice Wales community garden site meeting – Clerk reported that a site meeting had taken place with the One Voice Wales Local Places for Nature Officer. There is a big opportunity from the Local Places for Nature funding stream from Welsh Government. Site visits around the town suggested the following:

School garden – significant funding could be gained to turn this garden area into a community growing space.

Victoria Gardens – the officer applauded the work that has already taken and gave advice for the edible hedgerow project that had already gained funds from the Incredible Edibles organisation. It was noted that her project only supports the planting of native species

Railway bridge plot on Station Road – this could be funded by the Keep Wales Tidy community garden fund. Permission is the first step to achieving this and then a bid could go in.

4 County Councillors meeting with A55 liaison group – Cllr Andrew Hinchliff reported.

There was an explanation of the recent decision to shelve the junction project – the bottom line is that the immediate carbon cost of the proposed concrete works too great and will not be recovered in an appropriate timescale. The overarching aim for Welsh Government is a reduction in car use and work going forward will focus on better provision of public transport and reduction of carbon footprint. A number of queries have arisen due to the cancellation of the scheme:

- There are outstanding maintenance concerns as this has been on hold due to the proposed scheme
- Noise reduction surfaces are still required in the areas previously discussed
- Discussion about a reduction of speed to 50 mph and 30 at the roundabouts to reduce carbon footprint and provide better safety and ease of access
- Possible change to the lines at the Penmaen Tunnel – the 30 mph limit causes difficulties and a 40-mph limit with broken lines may be preferable to the current situation which is currently unenforceable
- Pen Dalar bus stop is still only temporary. Permanent solution needs to be made and a shelter erected. It was noted that any plan to make all settlement areas 20 mph would hinder the progress of buses and lead to longer journey times.
- The active travel route along Penmaenmawr Road may still be considered

County Councillors from Llanfairfechan and Penmaenmawr noted the 5 years of uncertainty and the loss of any community benefits as the scheme is not going ahead. There was a request for some recompense for community benefit and this will be look at. Resolved to receive and take note

**244. To receive urgent concerns & compliments**

- 1. Request that skips could be at a weekend. Information has been previously shared – CCBC do not run community skips during the weekend. This policy was brought in during the pandemic indications are that this will be situation going forward.**
- 2. Question have been raised about the use of The Heath in Penmaenmawr Road, specifically for refugees from Ukraine. It was noted that the building has never been suitable for domestic purposes, and it is likely this would not be possible. There is some update on the situation that was reported by County Councillor. Any change of use has been on hold due to the proposed A55 junction work – Welsh Government had asked for the area to be in place for building works vehicles and accommodation. Now this project has been shelved, the property has returned to CCBC Estates department for consideration. It has been offered to various departments in CCBC, but all have refused. It has been offered to social housing providers and this is under possible consideration but has not been agreed. Clerk reported that a request has gone to CCBC for us to use the car park for the community skip day in the short term as residents have reported the process was much better there than at Sation Road.**
- 3. Query about water leak on Village Road. This has been a long-standing problem and the ward councillor has been involved in trying to get the work done promptly. Dwr Cymru have issued a notice to the property holder, and they are required to get the work done asap. The main concern is public safety on the footpath – there could be a slipping hazard and there is a loss of water which is unacceptable on an environmental basis.**

**Meeting closed at 9:01pm. Minutes prepared by Town Clerk: Jayne Neal**

**Next meeting: Town Council Meeting Wednesday 30th March 2022 at 7pm**

**Hybrid meeting is planned Elected Members can attend the Council Chambers or join through ZOOM**