

**CYNGOR TREF  
LLANFAIRFECHAN  
TOWN COUNCIL**



**Llanfairfechan Community Town Hall Village Road Llanfairfechan LL330AB**

**WEDNESDAY MARCH 20<sup>th</sup>, 2024**

**TOWN COUNCIL MEETING 7pm**

**AGENDA**

**(Open question and answer session with Dwr Cymru prior to this meeting at 6:30pm)**

1. Welcome all to the meeting and general housekeeping information
2. To receive apologies for absence (LGA 1972 Schedule 12)
3. To receive declaration of interest – (Disclosable personal or prejudicial interests)
4. To receive representations and queries from the public  
Conwy CBC Officers will be in attendance to discuss the Llanfairfechan Coastal Defence Project
5. To receive and approve minutes February 7th, 2024, and current action list (LGA1972 Schedule 12)
6. To receive information and approve plan for community skips 2024
7. To receive information and approve plan for support of library service
8. To receive information and approve plan for D-Day anniversary event
9. To receive and approve finance report and current payments for February 7th, 2024

<b>Payments to be made</b>
1. Staffing and oncosts January £4000
2. Llanfairfechan Community Hall s137 grant £5000
3. Menter Iaith translation January £221.75
4. CCBC Community Skips £1584.00
5. One Voice Wales Councillor Training The Council S Bellis £38.00
6. One Voice Wales Councillor Training New Councillor S Bellis £38.00
7. G Roberts repair to dog bin £90.00
8. Conwy CBC business rates for Station Road car park £331.58
9. REIM Jayne Easter Eggs Coop £40.00
10. Amazon Business toilet rolls £55.00
11. Pen Pet Supplies £336.75 dog waste bags and dispensers
12. Cllr Care quarterly Payment
13. Retrospective payment Curtis HR £39.00
14. Retrospective Payment Noticeboard online £288.00

10. To receive information about planning matters:  
**0/51425** Ciltreflys Valley Road Llanfairfechan LL33 OET  
**0/51517** Bryn y Neuadd
11. To receive correspondence
12. To receive reports from meetings
13. To receive urgent matters for discussion

**Wednesday March 20th, 2024**  
**TOWN COUNCIL MEETING MINUTES**

In Attendance: Chair: Deputy Mayor Alun Rhys Jones; Mayor Laura Fielding; Cllr Penny Andow (Town & County Councillor online) Cllr Sharne-Marie Bellis; Cllr Leena Farhat; Cllr Andrew Hinchliff; Cllr Rob Jewell (online) Cllr Chris Jones; Cllr Nia Jones; Cllr Christine Roberts; Cllr Preben Vangberg; Town Clerk Jayne Neal.

The meeting was held in Council Chambers and on ZOOM platform

In agreement with attendees, the meeting was recorded for minutes purposes.

1. Deputy Mayor Alun Rhys Jones welcomed all to the meeting and shared general housekeeping for the meeting Resolved to receive and take note
2. To receive apologies for absence (LGA 1972 Schedule 12) Cllr Gareth Jones. Resolved to receive and take note
3. To receive declaration of interest – Cllrs A Hinchliffe, Chris Jones, C Roberts declared personal interest at Item 9 as committee members. Cllr N Jones declared personal interest at Item 10. No pecuniary interest as payments had been previously agreed. Resolved to receive and take note
4. To receive representations and queries from the public

Over 20 residents were in the chamber to discuss the planning proposal to add height to the sea wall and redevelop the promenade car park.

Members from the Flood Risk and Infrastructure Conwy CBC team were present in the chamber and provided information to the meeting:

Owen Conry, Flood risk and infrastructure manager and Daniel Durrans, Project Manager with Conwy County Borough Council. This project development comes from the Welsh Government CRMP (Coastal Risk Management Programme) to protect coastal areas from the effects of climate change. Local authorities were asked to identify potential flood risks in 2016 and Conwy identified 7 areas, one of which was Llanfairfechan. Outline business cases were submitted to reduce flood risk to domestic properties. Llanfairfechan has an 800m, linear sea wall that currently suffers ‘overtopping’ by the sea. Guidance says that the North Wales coast will be subject to a 79 cm and 1.2m sea rise over the next hundred years. The team has modelled the sea rises throughout the next 20,50,100 years and worked up a solution to it. The aim is to increase the existing wall to a standard height to reduce the flood risk to around 100 properties. In addition, working in partnership with the Traffic and Network Management Conwy CBC team, the promenade car park will be redesigned and upgraded with 110 parking spaces, including extra grasscrete spaces, and promenade resident permits may be issued to control displacement parking around the site. This will require a Traffic Regulation Order which has a statutory consultation requirement before a residents’ parking scheme can be implemented. Funding has been secured for the car park from various sources. Approvement in principle has been received and confirmation for the flood protection work is expected in the next few days. There has been a lot of positive dialogue in regard to access to the beach, resident parking concerns and other matters from the afternoon information session. Nothing is signed and sealed, but the detailed design has been, primarily, developed to address the sea rise threat. The sea wall has been surveyed and is sound with no erosion expected. Therefore, this scheme is about sea rise and protection from overtopping, and this will remain the priority aim. Information from yesterday’s boards can also be found on our website here: [Coastal Defence Improvements at Llanfairfechan - Conwy County Borough Council](#). The page includes a link to the planning section and the application numbers to search.

Point 1 A resident has mentioned the idea of front to back road humps to give added protection, could this be considered? It’s a fair point and something that can be considered during the next phase of design process.

Point 2 What about disabled access to the beach? This is a query raised across the whole of the Conwy coast. Work with the Town Clerk has led to a system where the gates are only closed when needed due to the weather. Other areas have the gates closed throughout the winter.

Point 3 Representatives of the Bathing Belles group – access is difficult now. Could an access ramp be organised with the new project? The access issue has been raised and noted and solutions will be considered.

The group are supportive of measures to raise the sea defence, but the group would like to have proper access to the beach included in the plans. This was echoed by representatives of the kayaking, dog walking group and other users of the beach. The team have assured they will look at this matter.

Point 4 Why have no alternative ideas been discussed in Llanfairfechan? A further discussion on types of sea wall defences took place and it was noted that what works in one area does not work in other areas. The design is drawn up according the local need and observations through the planning process will be taken on board.

Point 5 What will be done to mitigate the problem of displacement parking? Promenade resident is concerned they will not be able to park by their house. It was noted that the Traffic and Network Management team are aware from comments at the afternoon meeting. It was suggested that we ask the team to attend next meeting. Reassurance that the matter is logged.

Point 6. What consideration has been given to the river wall? Concerns were raised that the sea wall will not be enough. Conwy works with NRW to look at this matter – this has been raised in the planning process and their concerns will be addressed to make sure that there is no threat to the scheme from the river wall

Point 7 It has been said that the Llanfairfechan scheme is a simple solution. Why should we receive the simple solution? Won't the beauty of the prom be badly affected by this work? Because this is the right solution. The problem here is sea level rise. The issue raised is aesthetics versus safety. It has already been stated that more work will be done to address access concerns and other matters raised in the planning.

Point 8 Pandy Ward County Councillor thanked the Flood Risk & Infrastructure team for their work over several years to develop and consult on this project. A lot of work has taken place by County and Town Councillors to raise the profile of car park concerns and, as a result, this business case has moved from 98 on the list to number 5 on budget setting. This has meant the car park project will go forward and result in a big improvement to the whole area. The flood protection work has to focus on reducing the threat to domestic properties and the professionals involved have decided on the best solution offering the least disruption and most protection against overtopping. The jetty gate and keys are a longstanding challenge, there have been occasions where the gate was left open and flooding happened. Town Council worked with Conwy to develop the system where the gates would only be closed when necessary and this has been much improved on the previous situation where the gates were closed all winter. There have been hours and hours put into this project and the best solutions have been sought. The proposal is for a completely redesigned and aesthetically pleasing car park. These are extremely difficult times for the public sector. In the media it can be seen that many county councils have gone into administration. For the car park, this project has had to include a loan for part of the money, and this will need to be paid back. This is why Pay and Display must be installed.. Mitigation plans are in place to protect the resident parking on the promenade. Thanks to Owen and the team, for coming to Llanfairfechan and spending so much time listening to concerns and taking them away to consider.

Point 9 Storm drains and gulleys have not been maintained and contribute to the flooding problem.

This infrastructure will be checked and updated with larger drain holes in the wall etc in the new project. Its important any concerns are reported to Conwy if there are problems.

Point 10 Could the quality impact assessments be sent out to Town Council Yes, this will be done.

Point 11 How long will the work take? This is a straightforward project so its likely it will take 6 – 9 months

Point 12 How will carbon offset take place? Conwy has a scheme, and the team will follow policy. Team will come back to report

Point 13 What mitigation will be in place to help local businesses? Team will work closely with businesses and the work will take into account the effects. Financial compensation will not be offered. It should be noted that the team will try to minimise the disruption. The whole of the promenade will not be closed – it is a linear project, and it can be taken a section at a time.

Point 14 Could the pavement be raised behind the wall, so the effect is not so bad? Something that has been logged. Any further queries can be sent to: [jayne@llanfairfechan.net](mailto:jayne@llanfairfechan.net) Resolved to receive and take note

5. To receive and approve minutes 7<sup>th</sup> February 2024 and current action list (LGA1972 Schedule 12)

Minutes were distributed prior to meeting and taken as read. Action list moved to next meeting.

19 Christmas Lighting and Rotary the contractor has been in touch and there is a delay in information but there should be something to report at the next meeting of the task and finish group

Proposed Cllr N Jones      Seconded Cllr N Jones      Unanimous      Resolved to approve and take note

6. To receive information and approve plan for community skips 2024

Town Council have now been informed there will be no community skips service from Conwy CBC going forward and so we have been unable to prepare a skip list for 2024/25. Some enquiries have already been made with private providers, but no response has been received. It was agreed that clerk should book a skip at the Station Road car park on a Saturday morning once a month. Clerk to contact local scrap collectors etc to see if they will come to help. This will be better than nothing and be a holding position until a more appropriate project is developed. Conwy have listed all the different free recycle options available and perhaps Town Council can hold recycle resources to give out to residents. It was reported that the county of Conwy is the sector leads for Wales with a recycle rate of 89% so there is a will to recycle across county. Clerk to also look into linking with other town councils to develop a sustainable project. Following discussion, the proposal was one skip a month at the Station Road car park. A public statement will be issued to explain the situation and Clerk to start the process for both approaches      Unanimous      Resolved to approve and take note

7. To receive information and approve plan for support of library service

The library is facing a cut in hours and Town Council were reminded that as well as the £3000 for 2024/25 library service, Town Council did include £3000 last year for library services as the cuts were expected in 2023. Town Council agreed that £6000 could be paid to library service in the next financial year but it must be stated that this

is a one off payment to keep services open in 2024/25 unless we set further rises to the precept in 2025/26. It was noted that it is feared even with our money the service will still be cut in 2024/ 25. It was noted that going forward into 2025/26 and beyond, Town Council need to work on priorities, and it may be that the library will need the extra money more than other things like Christmas lights or other events. Clerk to send a letter to the library service stating that there would be an expectation that the Friend's of Llanfairfechan Community Library should be consulted about library hours if Town Council money is accepted.

Proposed Cllr C Roberts      Seconded Cllr P Vangberg      Unanimous      Resolved to approve and take note

**8. To receive information and approve plan for D-Day anniversary event**

Clerk had met with the veteran's Breakfast Club and the following plan was proposed:

Thursday June 6<sup>th</sup> 9:15am raising of the D Day flag / 9:30am reception with refreshments in the Council chamber / 10am Gather at the cenotaph/ Laying of the Wreath / Last post to be played and observe 2 minutes silence / Lighting of the peace lantern / They Shall Not Grow Old / Brass band to play as the group disbands.

Saturday June 8<sup>th</sup> social event led by the Veterans Breakfast Club at Victoria Gardens or in the community hall

Town council will help with marketing and posters and provide colouring sheets for the children. It was agreed that they would be able to help with payment for a community brass band for the occasion and loan gazebos and tables for the event. Clerk to progress this plan and contact the school to invite schools to the June 6<sup>th</sup> event.

Proposed Cllr C Jones      Seconded Cllr A Hinchliff      Unanimous      Resolved to approve and take note

**9. To receive and approve finance report and current payments for March 20<sup>th</sup>, 2024**

These had been circulated prior to the meeting and were taken as read. No concerns or queries were raised.

Proposed Cllr A Hinchliff      Seconded Cllr L Farhat      Unanimous      Resolved to approve and take note

**10. To receive information about planning matters:**

0/51425 Ciltreflys Valley Road Llanfairfechan LL33 0ET / 0/51517 Bryn y Neuadd BCUHB

No Observations raised.

Resolved to receive and take note

**11. To receive correspondence**

CAB have asked if Town Council would support room hire for a weekly session. Clerk has requested that groups include room hire in any funding application. There was a full discussion, and it was agreed that Town Council will fund 1 hour a week as a contribution.

Resolved to approve unanimously

**12. To receive reports from meetings**

1. Staffing Committee reported on this matter and plans are in place. (Information reserved due to personal nature) A letter has been prepared and will be sent on.
2. Conwy Food Network – Clerk reported this is a useful group for anyone working to bring local food to residents in Conwy. Clerk attended the meeting and has information if required. Clerk gave a reminder about the Incredible Edible Garden Launch Sunday March 24<sup>th</sup> at the Station Road Garden – all welcome.
3. Llanfairfechan Community Energy Group Callum Morrison reported on three meetings of this new group. There are a number of project ideas in development: Llanfairfechan' Community Hall solar panels project and renewable heating project / The group have identified around 50% houses in Llanfairfechan that are not on mains fuel. These householders are all eligible for help under the WG scheme and members of the group will help to disseminate information and encourage engagement / other members of the group focus their work on developers and planners to encourage environmentally aware housing that meet zero carbon aims to be seen as a standard for the town/ there is an aim for a larger community energy project and linking with local network groups will for us to plan the right pathways to this. This could lead to reduced fuel bills for residents in the town. It was suggested that the Mayor could sit on the group as Town Council link. It was agreed the group could use a town council email address and could use the Town Council support in marketing materials.
4. Discover Llanfairfechan Cllr Andrew Hinchliff reported The constitution still needs to be written up and there is a meeting to discuss and ratify the partnership between this group and the Community Partnership Group
5. Planning for Future Generations – Chair reported this was an interesting meeting about future government policy and transitions to net zero. Reports that the focus will be on people on low incomes.

**13. To receive urgent matters for discussion**

1. Brownies are working on a bat boxes project– Chair will share contacts for Conwy Countryside Warden
2. PROW path by Pen y Bryn is constricted by leaning fence posts. Owner is going to sort soon.
3. There are flat pack dog bags available to sell and it is now the season to spray paint the chalk paint.
4. Dog bag dispensers needed in Pen Dalar

Meeting closed at 9:30pm