

CYNGOR TREF LLANFAIRFECHAN TOWN COUNCIL
MINUTES OF THE GENERAL PURPOSES MEETING
Held on the 17 July 2019 in the Council Chamber at 7.00pm

PRESENT: Councillors: Chair – Deputy Mayor Penny Andow; Mayor Delohne Merrell, Cllr Gareth Wyn Jones, Cllr Claire Hughes, Cllr Andrew Hinchliff Cllr Carol Gell; Cllr Iolo Kars Jones; Cllr Alan Jones; Cllr Chris Jones; Cllr Christine Roberts; Cllr Gareth Roberts; Cllr Glenn Robinson
Town Clerk & RFO: Jayne Neal

123. WELCOME & RECEIVE REPRESENTATIONS/QUESTIONS FROM MEMBERS OF THE PUBLIC

None

TO RECEIVE APOLOGIES FOR ABSENCE **Cllr Nia Jones** **RESOLVED to receive and take note**

124. TO RECEIVE DECLARATION OF COUNCILLOR’S INTEREST – Code of Local Government Conduct (Members are reminded that they must declare the existence and nature of their declared personal interest).

Name of Member	Agenda No	Details of Personal interests the Council business to which it relates	Details of Withdraw /Take Part
Cllr Andrew Hinchliff	13:1,2	Member of the Planning Committee	Withdraw

RESOLVED to receive and take note

125. TO RECEIVE MINUTES OF THE ANNUAL MEETING HELD ON 1 MAY 2019

These had been previously distributed and were taken as read

Proposed Cllr I Kars Jones Seconded Cllr A Hinchliff Unanimous

RESOLVED to approve and take note

126. MATTERS ARISING FROM THE ABOVE MINUTES

110 (106.6) Land Registry has sent through information on the wrong building. Has been contacted by Councillor and he is awaiting further information

115 Councillor is awaiting information from accountant

120.1 Discover Llan Calendar will be ready for Llanfairfechan Celebrates

120.2 Football pitch gate – Clerk to email

Action list point 14 – Quote has now been received for coping stones at Victoria Gardens. Clerk to action

RESOLVED to receive and take note

127. TO REVIEW AND APPROVE ACTION LIST

4 Jetty Gates - Email has been sent to Chief Executive and is now forwarded to the relevant Manager. It was also noted that the weeds around the model yacht pond have not been cleared and that they are getting out of control. Town Council cannot clear that area as it is CCBC responsibility. However, it was agreed that Town Council would pay for strimming at the beach walking access point as was done last year. Clerk to action this with the new contractor.

Proposed Cllr D Merrell Seconded Cllr Carol Gell Unanimous

6 Ecobricks information sheet was distributed – new project. Bricks are now going to the Bangor Independent School

7 LDP and Housing - Unfortunately the meeting with CCBC did not take place due to unforeseen emergency leave. CCBC are requesting a public drop in on 5th August. A discussion took place and concerns were aired. It was agreed that any public consultation must be meaningful and that it should take place at a time when residents are best able to engage. It was stressed that CCBC officers have stated they are committed to ensuring local housing need is considered. It was proposed that a formal email be sent to seek clarification in writing about the process and whether house planning will be subject to the new LDP and procedures regarding infrastructure. Clerk to write a draft email and circulate for comments before sending to CCBC to progress the planned partnership process for gathering public opinion. Proposed Cllr D Merrell Seconded Cllr Carol Gell Unanimous

14 Digital Sign - Issues with the SIM card to be resolved soon. Two CCTV cameras to be fitted – must only cover the sign and not the surrounding areas by the toilets. £588 +VAT Clerk to progress.

Proposed Cllr C Roberts Seconded Cllr Carol Gell Unanimous

16 Concerns that the Petanque pitch is not being used effectively. Suggestion that Councillors could lead by example to show how it can be used, possibly by going down there and using the pitch socially to encourage its use

RESOLVED to approve and take note

128. TO DISCUSS AND APPROVE INTERIM STAFFING PLANS

An interim staffing report had been circulated and Councillors agreed the following process:

- a. Clerk will take on an extra 5 hours during the interim period until the matter is resolved. This has been calculated as the time needed to administer the Community Hall as systems have been streamlined over the last six months. Subject to discussions following Staffing Committee, this may start in September
- b. A contractor will be sought to undertake the project work over the next six months – Firework night and developments towards an Autumn Food Fair; Remembrance Sunday Parade and Tea Dance; Light Up Llan Town Council Stand and the GP Well-Connected project.
- c. A staffing committee meeting will be called to finalise arrangements in the next two weeks
- d. Clerk to pursue the idea of taking on a Business and Administration Apprentice from April. It was agreed this would be a great opportunity for a young person and could lead to a permanent job in the long term. However, all plans must be in place in readiness to include this in next year's precept if this is to go ahead.

Proposed Cllr C Roberts Seconded Cllr C Jones Unanimous RESOLVED to approve and take note

129. TO DISCUSS PROPOSED IMPROVEMENTS TO A55 JUNCTION 15 AND COMMUNITY BENEFIT PLANS

A report was circulated detailing the possible plans to address parking issues near the GP surgery. County Councillor, Clerk and Managers from CCBC had met to discuss possible schemes.

- a. Community benefit from the A55 junction work could offer a dedicated walk and cycle route along the length of the pavement from Pen Dalar to the crossroads. Evidence from other villages shows this is very effective and that cars do not park on these regulated areas. In addition, CCBC suggests that the bus layby could be changed into a formal parking area. This was supported by Councillors, but reservations were voiced that it would not provide a solution as it was suggested drivers will still park without care. Councillors asked for further information about how the area would be policed
- b. CCBC confirmed that a bus shelter could be placed at the new bus stop near the GP surgery as requested by Penmaenmawr residents. However, the cost of around £4000 would need to be covered by the Town Councils. A discussion took place about the need for a bus stop. It was noted that this is really only being provided for the benefit of patients who are visiting from Penmaenmawr and that the other stops on that side of the road already have shelters. Clerk asked to send an initial email to Penmaenmawr Town Council asking if they are willing to fund the shelter, although it was noted that sponsorship could also be sought to share the cost.
- c. The condition of the promenade car park is a continuing concern and it is hoped that a resolution might be sought from external funding although two funding applications have already been refused due to the fact the car park is still owned by CCBC. A question has been raised about funding that may be available from previous Destination Management funding, however, there is no evidence this money is still available. There are still concerns about the effects on residents if pay and display is fitted in the future. Town Council will continue to seek support to complete the work, however, this will be on hold until the A55 junction process is completed.

RESOLVED to receive and take note

130. TO DISCUSS AND APPROVE LLANFAIRFECHAN CELEBRATES TOWN COUNCIL STAND AND HOUSING SURVEY

The housing survey will not be launched at this event so the Town Council stall will showcase work from the past year and provide a general comments box for residents to post. Plans are underway and over 38 stalls are booked with extra taster art activities taking place on the stage. Councillors are asked to come along to support and spend a little time on the stall to meet residents. Mayor will attend at 10am to cut the ribbon and open the event.

131. TO DISCUSS & APPROVE LLTFC PROPOSAL AND PETANQUE MAINTENANCE

It was agreed the Town Council would provide letters of support for the request to change the licence to a lease and for the plans to build a new set of changing rooms. Concerns about drainage at the MUGA pitch – Clerk to action the letters and query drainage. Could this be covered by A55 community benefit? Even if one surface was upgraded it would be a help, however, LLTFC may need both doing for it to be worthwhile. Councillors would like to know exactly what LLTFC needs from the Town Council to progress these projects. Clerk to speak to Chair of the club and report back. Petanque pitch and trellis work to take place as soon as possible – Clerk to progress once quote comes through

Proposed Cllr D Merrell Seconded Cllr C Roberts Unanimous RESOLVED to approve and take note

132. TO DISCUSS AND APPROVE CENOTAPH LIGHT APPLICATION PROCESS

Clerk to refer this back to CCBC and clarify this is not a Light Up Llan application also that we want to add this to the new lamppost once it has been fitted **RESOLVED** to receive and take note

133. TO APPROVE PAYMENTS TO –

1. Boxfit uk Ltd (retrospective) (community hall will reimburse) £209.96	2. Cllr Childcare Allowance £17.66
3. Viking Office Supplies £66.08	4. Snowdonia Nurseries hanging basket extras £11.04
5. Photocopier September to December lease £302.40	6. Mel Owen PAT testing (community hall will reimburse half) £93.60
7. Ecohound dog poo bag rolls £60.00	8. Staffing Costs Total: £6038.49 i. Town Clerk Wages July and August 2019 ii. Environmental Operative Wages July and August 2019 iii. Employer and Employee Pension payment July and August 2019 iv. HMRC 1st quarter contributions April May June 2019
Two extra payments had come in and due to the summer break, it was agreed they could be added to the list:	
9. Conwy County Borough Council v. Community Skip Pendalar £240.00 vi. Community Skips Station Road £720.00	

Proposed Cllr G Robinson Seconded Cllr C Jones Unanimous **RESOLVED** to approve and take note

134. TO DISCUSS AND APPROVE PLANNING MATTERS

1. **0/46446 Replacement windows**
2. **0/46445 Replacement windows No observations were made** **RESOLVED** to receive and take note
- 3.

135. TO RECEIVE CORRESPONDENCE FROM:

1. **Inverted Theatre Company – Town Council are pleased this will be held at the hall but feel there has been negotiation with free room hire and so are not willing to fund places for participants**
2. **Thank you card from resident – The card thanked the Mayor, Town Council and Clerk for providing the memorial event and plant for Councillor Ray Jones. It noted that, despite the heavy rain, many people turned up to honour the Councillor and it was very moving and much appreciated by the family.**
3. **Street works Terrace Walk Gwylt Road – information shared**
4. **Snowdonia National Park consultation – Clerk to send link to Councillors and everyone was encouraged to respond to the survey** **RESOLVED** to receive and take note
- 5.

136. TO RECEIVE COMPLAINTS/CONCERNS/COMPLIMENTS

1. **Street sign has been covered with aluminium paint – clerk to report**
2. **Beach shelter near yacht pond has new graffiti. Report has gone in and it is being dealt with**
3. **Caterpillar truck working on the river maintenance in Valley Rpad is extremely noisy on the road and sometimes this is in unsociable hours. It was noted the caterpillars are covered with rubber so there will be no damage to the road and that the CCBC workers are working extremely hard to get the job done. Unfortunately, it is a big job and it is hoped that progress continue to be made to complete as soon as possible.**
4. **Discover Llan website – it was difficult to find the accommodation providers. Clerk to email admin**
5. **Kerb at crossroads is causing difficulty for mobility scooters this has been reported**
6. **Good news that the Heritage Lottery Funding sought by the Snowdonia National park partnership group has been approved. This will lead to a number community ventures to link the natural environment and community activities. More information to follow but this will be good news for the village. It was noted that Adventure UK may be a good link for the group. Town Council have many walking maps and booklets that have been provided by CCBC from The Heath. Clerk to take some to Nisa as they have had enquiries**

7. Query about a photocopier at the library. It was reported there is a photocopier available during library opening hours
8. Query about Public Liability Insurance – would Town Council insurance cover Light up Llan? Clerk to enquire
9. It was noted that the promenade toilets are currently closed due to vandalism – crucial the CCTV for the sign is progressed
10. Cae Fynnon Road – brambles growing over the highway. Clerk to report
11. Toilet sign on Village road is being progressed by CCBC – more information to follow
12. Hope that the temporary car park at Valley Road may stay as it has been a great help. Clerk to email to compliment the work taking place and ask if the car park may stay
13. Request for beach changing facilities. Clerk to ask if this could be considered in the football project
14. Top graveyard – it is not possible for CCBC or Town Council to cut around the graves as they belong to families and there could be damage caused. This is unfortunate as Town Council are aware that this means the graveyard looks unkempt

Close 9:15pm

Please note there is a summer break in August so the next Full Town Council meeting will be on Wednesday 4th September at 7pm