

CYNGOR TREF LLANFAIRFECHAN TOWN COUNCIL

NEUADD Y DREF,
LLANFAIRFECHAN
LL33 0AB



TOWN HALL
LLANFAIRFECHAN
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Minutes of Town Council ONLINE Meeting Wednesday 19th August

352. In attendance: Chair: Mayor Delohne Merrell; Cllr Carol Gell; Cllr Andrew Hinchliff; Cllr Christopher Jones; Cllr Iolo Kars Jones; Cllr Nia Jones; Cllr Gareth Wyn Jones; Cllr Christine Roberts

Two members of the public were also in attendance online

353. WELCOME BY CHAIR OF THE MEETING

Mayor Delohne Merrell welcomed everyone to the meeting

354. TO RECEIVE APOLOGIES FOR ABSENCE.

Deputy Mayor Penny Andow; Cllr Claire Hughes

355. TO RECEIVE DECLARATION OF COUNCILLOR'S INTEREST – CODE OF LOCAL GOVERNMENT CONDUCT

Name	Nature of Interest	Withdraw
Cllr Delohne Merrell	Payment for Fizzy Pickle projects – this matter had already been agreed in previous meeting.	Not necessary

356. TO RECEIVE REPRESENTATIONS/QUESTIONS FROM MEMBERS OF THE PUBLIC.

The two members of the public were asked if any queries were to be raised.

No specific queries at that time

357. TO RECEIVE AND APPROVE MINUTES 22nd July

Minutes from 22nd July had been received by email and were taken as read. No matters arising.

Proposed Cllr N Jones Seconded Cllr C Roberts Unanimous

358. TO RECEIVE REPORT FROM THE CRISIS MANAGEMENT TEAM

Clerk has been on annual leave so notes were available on this occasion. Report will be collated for next meeting

359. TO RECEIVE SURVEY REPORT AND APPROVE APPLICATION FOR COVID-19 TOWN CENTRE RENEWAL

All Councillors had received copies of the report by email to inform the decision process. Grant funding has been made available from the Welsh Government Targeted Regeneration Investment Programme to support the recovery of town centres as businesses reopen. The grant rate is 80%, and there will be a requirement for 20% of match funding. Applications for up to £12,500 of expenditure will be welcomed (£10,000 in grant and £2,500 in match funding). Clerk made reference to the resident survey responses and noted that three clear themes had emerged:

1. Shop windows and state of buildings in Station Road are of particular concern.
2. Concern about activities for families and young people with places to meet
3. A wish to brighten the town with plants, cared for areas and artwork

Point 1 - quotes had been received for window vinyls and it seems this would be an affordable way to brighten Station Road and Village Road. Town Council would need permission from shop owners and appropriate graphics would need to be developed for the project. A number of possible sites were mentioned, and it was generally agreed this would be a positive project to include in the funding application.

It was also noted that it is very difficult to paint the properties in Station Road due to the narrow pavements and a suggestion was made that some of the funding could cover a month's hire of a cherry picker to help owners refurbish their buildings. Agreement would need to be sought from owners that they would use this opportunity and permission from CCBC would also be needed to allow plant to be placed on the highway.

Point 2. – Covid regulations support outdoor activities and it has been suggested that a fixed canopy could be purchased for Victoria Gardens or the area by the MUGA on the recreation to allow groups to meet safely under

cover. Initial quotes for canopies have started at £20,000 – an amount that far outweighs budget. Alternative solutions were discussed, and it was noted a local company has provided heavy duty tarpaulin for a fixed shelter that has worked well for farm visiting groups. Clerk to investigate this option and report back to Town Council.

Point 3. Residents reported they would like to see more plants in community areas of the town. Town Council are very reluctant to spend precept on annual plants and flowers and a suggestion that edible and flowering trees could be returned to the central areas of the village. It was noted there used to be several street trees. This could be a sustainable solution and trees are available from the Woodland Trust at low or no cost as part of their 'Free Trees for Schools and Communities' scheme. In addition, Town Council are working closely with Incredible Edibles Llanfairfechan and encouraging residents to get involved with helping to plant community areas.

The residents survey is still open and is advertised on the website and further work will take place to develop the funding application. Town Council will meet to discuss final plans for the application – Clerk to investigate options discussed and organise the meeting in week or so.

360. TO RECEIVE AND APPROVE FINANCIAL REPORT AND PETTY CASH REPORT

Clerk noted a few typos in the paperwork sent out to Councillors, this has now been amended. All figures were correct, but some headings had not been updated on the reconciliation sheet.

Proposed Cllr C Roberts Seconded Cllr A Hinchliff Unanimous

361. TO APPROVE PAYMENTS

1. Staff Payments August – wages and employer & employee pension contributions and HMRC payments to date

It was noted these were higher than usual due to HMRC April to July lump sum and a back dated pension payment from August 2019 that had been missed. Town Council did not meet in August and the payment had not been made in September.

2. Fizzy Pickle Projects – cover for Clerk's annual leave and National Play Day £360.00
3. Community Grant payments as agreed at meeting 22nd July:

- i. Llanfairfechan Playgroup - £395.87
- ii. Llanfairfechan Crown Green Bowling Club - £1000.00
- iii. Llanfairfechan Rainbows - £250.00
- iv. 1st Llanfairfechan Brownies - £250.00
- v. Llanfairfechan Town Football Club - £1500.00
- vi. Active Llan - £800
- vii. Light Up Llan - £1500.00

It was noted emails of receipt had been received by all group except Light Up Llan. Clerk requested that an email be sent over for audit records and that we will need bank details for the group

- viii. Llanfairfechan Community Hall - £3000.00

A query was made about the s137 grant application from Ysgol Babnod and Ysgol Pant y Rhedyn. It was reported that there has been no response to the email sent out by the Clerk after the last meeting. Clerk to follow up by emailing Pennaeth and Chair of Governors.

All following payments are retrospective, having been agreed by Crisis Management Team as per Covid-19 regulations:

4. Huw Prys Jones newsletter translation for Menter Iaith £24.00
5. Technical Footprint Microsoft 365 licence x 2 £225.60
6. Window Cleaner Roy Jones & Sons £25.00
7. B&Q Tradepoint extension lead £35.00
8. Mel Owen PAT testing for equipment £102.00
9. Your Local Dragon Ltd newsletters printing 2000 £195.00

Proposed Cllr C Jones Seconded Cllr A Hinchliff Unanimous

362. TO DISCUSS PLANNING MATTERS

None had been received

363. TO RECEIVE URGENT COMPLAINTS / COMPLIMENTS / CONCERNS

1. Clerk reported that an order for wreaths has been made to British Legion based on last year's list. It is feared that some community groups will be unable to pay for the wreath in 2020 due to closures associated with Covid-19. To ensure British Legion receive their donation from Llanfairfechan, it was agreed that Town Council would underwrite any group who cannot afford to pay for a wreath for Remembrance Day 2020.

Proposed Cllr C Jones Seconded Cllr A Hinchliff Unanimous

2. Thanks were given to Mayor Delohne Merrell, Deputy Mayor Penny Andow, Cllr Chris Jones and consorts for attending the cenotaph on VJ Day remembrance to lay a wreath from Llanfairfechan Town Council. It was agreed this was a fitting response to the occasion whilst maintaining Covid -19 regulations.
3. Llanfairfechan Community Hall has been chosen as a Llanfairfechan based community venue for the Plas Menai surgery Community Flu Immunisation in October. This is an important development and aims to reach as many vulnerable residents as possible. Town Council will assist with marketing and marshalling for the events.
4. CCBC have notified the Clerk that Notice of Election can now be placed for the three vacancies in the Bryn Ward. It has been stressed that CCBC will accept the following as support for anyone who is interested in standing as a Town Councillor:
 - Ten individual emails from supporters or
 - Ten individual letters from supporters

They are not expecting prospective candidates to meet supporters to collect signatures on a form due to Covid-19 regulations. Any election will take place after 1st February 2021

5. Clerk reported on correspondence that had been received about a rise in anti-social behaviour associated with drinking on the streets around the area of Mill Road and top of Village Road. Correspondence noted that during lockdown when pubs were closed there were no problems with this type of behaviour. On August 9th, this behaviour had escalated to the point where an assault was recorded. This has been dealt with by the appropriate agencies, but it was noted it is a worrying situation. PCSO has also reported a concern about this area and has increased her late shifts. Town Council have been made of this and a request has been made to CCBC to provide warning signs for the area around the beer gardens and Mill Road. Town Council are also working with CCBC and Police to ensure that regulations are followed by all concerned. This is a difficult time for many people, and it needs to be recognised that Covid-19 has not gone away. All residents need to be responsible for their behaviour and considerate to others.
6. Report that a homeless person has been sleeping in the church grounds. Help has been offered by various agencies but has been refused. Some rubbish has been removed from the area by PCSO as it contained suspicious items.
7. Llanfairfechan PlayDay went very well for a first effort and has received a lot of positive feedback. Many residents have expressed a wish to get involved with the Scarecrow Trail next year and a date will be released soon.
8. There have been further reports about the driver who is driving without care and at speed around the streets. Town Council have been informed that work is being undertaken to address this problem
9. Query about Fireworks event. No firm plans have been made. It was noted that we have a provisional date but Covid-19 regulations will be very difficult to follow. A final decision will be made at the next meeting about what form the event will take and whether fireworks can be included.
10. Concern has been raised about Network Rail work on trees. The Allotment Group have successfully queried this matter and a letter has been sent from the company to say work will cease until the appropriate environmental and risk assessments are undertaken and authorities are contacted. Concern about the Glan y Mor Elias area as work is taking place there.

11. **Query about seaboard officer and request that patrols are returned. It was noted the promenade needs them even more due to Covid-19. There are many more visitors due to staycations and a lot of people in the water and around the jetty. Clerk to contact Harbourmaster**
12. **Visitors are using the bushes by the jetty and the shelter as toilets – Clerk to email CCBC to ask if the bushes can be cut back to discourage this behaviour.**
13. **Town Council have asked for warning signs across the town. It was noted that PCSO may send a supportive email to help this to be accepted. Clerk to email PCSO and CCBC**
14. **Concern that cars are being parked on the grass on the promenade. This has been a long-standing problem. Clerk to enquire about the situation and ask if bollards could be fitted. In addition, Clerk to enquire about progress with regard to Car park refurbishment**
15. **Query about beach access at Shore Road West. This is an ideal access point to the best part of the beach. Town Council are aware an application for funding is being submitted by the CCBC flood defence team. It was reported that a resident steamrollered a path many years ago and this is still evident today.**
16. **Clerk to chase up information.**

CLOSE AT 20:23PM NEXT ZOOM MEETING: Wednesday 23RD September 2020 7pm online

**If you have any queries or comments, please contact:
Town Clerk on 01248 681697 or jayne@llanfairfechan.net**