

CYNGOR TREF LLANFAIRFECHAN TOWN COUNCIL
MINUTES OF THE GENERAL PURPOSES MEETING
Held on the 20 February 2019 in the Council Chamber at 7.00pm

PRESENT: Councillors: Chair – Dep. Mayor Christine Roberts; Cllr Penny Andow; Mayor Andrew Hinchliff; Cllr Claire Hughes; Cllr Alan Jones; Cllr Chris Jones; Cllr Iolo Kars Jones; Cllr Delohne Merrell; Cllr Glenn Robinson; Cllr Gareth Wyn Jones
Town Clerk & RFO: Jayne Neal

420. TO RECEIVE REPRESENTATIONS/QUESTIONS FROM MEMBERS

In Attendance: Nathania Scyner Acting Principal Play Officer Community and Voluntary Support Conwy. Nathania presented information about the Conwy Play Sufficiency Report and ongoing work on the Llanfairfechan Play Consultation. The aim is to create a play friendly Wales and ensure that children's Right to Play is upheld. Feedback in Llanfairfechan mirrors much of the information collected at a County level. Parental concerns about busy roads and their children's health and safety; fear of dogs and dog mess around play areas; time of year and dark nights can all be barriers to outdoor play. Children with additional needs also reported a feeling of isolation and so accessibility should be considered for future play opportunities. There is also a difference between parental perception of play and children's requests. Top three requirements for children were opportunities to make dens, climb and be high up and natural environments such as trunks, boulders and sitting areas. Parents tended to want more traditional swings, slides etc. Recommendations are that there is more consultation work in Llanfairfechan through the schools and that natural play areas are considered. Nant y Coed was mentioned as a possible site as this area had been used for a very successful resident's project. The Dragon's Eggs had encouraged families to visit Nant y Coed and it is hoped more use could be made of the area.

Town Council were asked to consider where the Chwarae Allan summer project should take place. It was suggested that the project could move around the village to ensure all children have access. The school field was also mentioned as a possible site. However, it was noted that some children may not want to be based at the school in the holiday period. Town Council to feedback to Nathania who will also speak to the school about use of the field for activities.

RESOLVED to receive and take

note

The agenda was reordered to allow Nathania to be present

421. TO RECEIVE INFORMATION ABOUT ECOBRICKS for Item 7 Information about Ecobricks

There has been good support of the Ecobricks project in Llanfairfechan with collection points at Split Willow, both schools and Town Hall. Some background research has taken place on funding opportunities, permissions and construction ideas. The initial plan is to use Ecobrick construction to build sustainable play equipment. There would be the opportunity to incorporate dens and tunnels to meet the natural play needs. Cllr Andow has been in touch with key individuals in Conwy who have given their support for the plans. Officers who manage the Leader Fund in Conwy have suggested this type of innovative project would fit the criteria for match funding and this would help towards design and build costs. An application needs to be made by early April for this funding pot. There could also be Lottery funding available as part of the Snowdonia National Parks project. Nathania suggested a possible professional link for design of suitable play areas. There was general agreement that this project should be developed, and further information will be gathered and reported in future meetings. Work towards the funding application will take place and it is hoped a bid could be submitted by the April deadline.

RESOLVED to receive and take note

422. TO RECEIVE APOLOGIES FOR ABSENCE **Cllr Nia Jones; Cllr Carol Gell; Cllr Gareth Roberts**

RESOLVED to receive and take note

423. TO RECEIVE DECLARATION OF COUNCILLOR'S INTEREST – Code of Local Government Conduct (Members are reminded that they must declare the existence and nature of their declared personal interest).

Name of Member	Agenda No	Details of Personal interests	Details of the Council business to which it relates	Withdraw /Take Part
Cllr Andrew Hinchliff	Item 17.1	Planning Committee	Planning matters	Withdraw

RESOLVED to receive and take note

424. TO RECEIVE MINUTES OF THE FULL COUNCIL MEETING HELD ON 5 DECEMBER 2018

Proposed Cllr Delohne Merrell Seconded Cllr Gareth Wyn Jones RESOLVED to approve and take note

425. MATTERS ARISING FROM THE ABOVE MINUTES

403.34 It was agreed that one set of hoops should be fitted as soon as possible and by the end of March. Contractor to be contacted for this if Councillors are too busy to complete this task as they need to be ready for use in the spring

408 Pant y Rhedyn PTA have been informed about the Terracycle project. Awaiting response.

414.3 Clerk to gain confirmation that all children and parents have been made aware of the Urdd fund and that Town Council have provided the funding

419.2 Promenade shelter – the Town Council are unable to take this on behalf of the fishing club currently as here is a legal query over use and ownership. It is being used for storage by café owner and CCBC are considering next steps. Clerk to make a land registry search and report back

419. 4 Query about cost of skips and whether they are being used appropriately. The costs of the skips to the Town Council are set to rise to £200 per skip in 2019/20 and so it is important that the skips are not used as an alternative to kerbside recycling. It was noted the skips are monitored by CCBC staff and the skips are widely used by residents. It was agreed this is an important service and helps to keep the village clear of fly tipping.

RESOLVED to receive and take note

426. TO REVIEW ACTION LIST 12/12/2018

2 Rotary have approved the bench and the order has been made

3 Clerk to gain minutes of the last meeting from Ty Llywelyn representative and to distribute by email Rotary have approved in principle and are considering the Jack Hutt funding pot

7 WiFi is still not up to standard. Clerk to arrange meeting between IT contractor and Councillor

10 Local trader has offered to do preparatory stonework as he is working at the Towers currently

21 It was agreed that a security certificate should be purchased for the websites – clerk to progress this

31 This project is progressing well. CCBC have been engaged to complete the preparatory groundworks and this has saved considerable costs. Work sue to start on 25th. Sign is ready for dispatch and adverts now need to be sought. An expansive discussion took place on operational plans and it was noted that this project has been developed to mitigate the fact that banners can no longer be hung at the crossroads and that the idea is to promote village activities and businesses. It is hoped that the sign will add to the health wellbeing and economy of the village. It was agreed that adverts for clubs and societies would be free of charge. In the first instance, Llanfairfechan businesses will be approached and will be offered an annual fee at a discount price which will equate to 34p per advert shown. The digital sign runs on a 24-hr rotation so all adverts will have regular coverage at a prime position in the promenade car park. Football is high in this area and the sign will serve as a central information point. It was noted that no individual councillor will benefit personally from the sign and if councillors wish to advertise, they will need to join the scheme as business customers. Discover Llanfairfechan have identified an individual who may be able to help with project administration and marketing. The tourism group have also agreed to underwrite the simcard charge of £20 a month as their contribution to the project. Clerk to contact The Hwb to discuss linking with businesses, clubs and societies. Cllr A Jones will continue to develop the terms and conditions and administrative documents for the project. It was agreed that all was in order for the project to progress

Proposed Cllr G Robinson Seconded Cllr D Merrell

35 A meeting is taking on Thursday 21st March at 5pm and all councillors are welcome to attend. An agenda was distributed to interested councillors and an email will be circulated by the Clerk

39 Enforcement are in place at Station Road car park. Clerk will report back at the next meeting

RESOLVED to receive and take note

427. TO DISCUSS AND REVIEW PARKING MATTERS IN THE VILLAGE AND RESIDENTS LETTER

There was an in-depth discussion on parking issues in the Pen Y Bryn hill area. All councilors voiced their concerns about safety, and it was recognized this is a very difficult situation as residents expect to be able to park outside their houses. It was therefore agreed that it is not possible to simply restrict parking for the problem to be solved. Possible parking restrictions have been proposed by CCBC as a solution but there are fears this will just displace the parking to another area on the hill. Clerk to email CCBC to clarify if residents have been consulted and to share the concerns.

A letter has been received from one of the businesses on Station Road about the presence of traffic wardens on the street. It is felt that that area is being targeted which is a concern. Clerk to email CCBC to request that all the main shopping areas are changed to permit two hour or 90 minutes. Clerk to respond to resident to reassure that the Town Council agrees and is working to change the ruling.

RESOLVED to receive and take note

428. TO DISCUSS AND APPROVE CONTRACTOR FOR PETANQUE PITCH

Petanque quotes have been received as sealed tenders and have changed considerably. It was agreed that Menai Paving be awarded the contract and work should start as soon as possible

Proposed Cllr D Merrell Seconded Cllr G Wyn Jones Unanimous vote Resolved to approve and take note

429. TO DISCUSS AND APPROVE PAYMENT OF SSL CERTIFICATES

In attendance: Sam Davies on behalf of Discover Llanfairfechan. It was agreed that the Town Council would pay all annual certificate charges and that Discover Llanfairfechan would reimburse for their portion of the fee.

RESOLVED to receive and take note

430. TO DISCUSS AND APPROVE PEN DALAR SIGN REPAIR

Clerk reported that progress had been made and the company has been approached. They have asked for photographs of the damage so they can assess what parts are needed. Clerk was urged to resolve this as soon as possible as the matter had been ongoing for some time

RESOLVED to receive and take note

431. TO DISCUSS AND APPROVE CCBC FOOTPATH MAINTENANCE CONTRACT

Work has taken place between CCBC and Town Council to develop a new Public Rights of Way Maintenance Contract. There are several changes that have been discussed, considered and accepted by the Footpath Committee. The new contract will necessitate that a tender for work in 2019/20 is prepared and the Town Council have agreed previously this may be in partnership with Penmaenmawr Town Council. It was agreed the Clerk should progress this and feedback developments. It was stressed that our current contractor should be contacted at the first opportunity to notify of this change and that work is on hold until the tender is awarded.

Proposed Cllr D Merrell Seconded Cllr Andrew Hinchliff

RESOLVED to approve and take note

432. TO DISCUSS BLACK WASTE BINS AND RESIDENT'S QUERY

CCBC have moved waste bins, taken away others and replaced with new bins in the village. This has been done without consultation. Clerk to query why this work has taken place without involving the Town Council

RESOLVED to receive and take note

433. TO RECEIVE INFORMATION ABOUT COMMUNITY IMPROVEMENTS & LITTER PICKING

Clerk has worked in partnership with Keep Llanfairfechan Tidy to prepare a funding bid for litter picking equipment, gardening tools and plants and hi viz workwear. This will provide equipment to help with litter picks and gardening sessions within the village.

Proposed Cllr Delohne Merrell Seconded Cllr Chris Jones
take note

RESOLVED to receive and

434. TO RECEIVE FINANCIAL REPORT 2018/19

A comprehensive end of year report was distributed, and councilors were urged to take the reports home to consider to be discussed at the April Full Town Council where final figures will be available.

435. TO APPROVE PAYMENT TO:

1. CCBC Car park lease 5.4.2019 – 1.1. 2020 £252.48
2. One Voice Wales Councillor training £40.00
3. HMRC final payment 2019/20
4. Wages Town Clerk March

5. Wages Environmental Operative March

6. Pension employer and employee contributions March

Due to work pressures, Clerk had been unable to report on One Voice Wales rulings on declaration of payments. Clerk was again asked to report on this next meeting as the Town Council would like to appear on the minutes for transparency.

Proposed Cllr A Hinchliffe Seconded Cllr G Wyn Jones

RESOLVED to approve and take note

436. TO DISCUSS AND APPROVE PLANNING MATTERS

1. **0/46015** Whilome The Close Llanfairfechan – work on trees
2. **0/46011** 10 Parc Henblas Llanfairfechan – work on trees

There are TPOs on both trees and, as such, the Town Council are happy to follow the advice of the professionals involved

RESOLVED to receive and take note

437. TO RECEIVE REPORTS OF COMPLAINTS/CONCERNS/COMPLIMENTS

- 1) **A late letter was received on Monday 18th March from the Planning Inspectorate. An appeal decision on the matter APP/T69DS/A/3211086 Cregyn Shore Road Llanfairfechan has been dismissed**
- 2) **Llanfairfechan Croquet Club has informed Town Council that their current defibrillator cabinet cannot be fitted with a heater. A new cabinet will cost £340+VAT. Welsh Ambulance have advised that the cabinet does not necessarily need a heater. It was agreed to take further advice on April 1st when Welsh Ambulance will be providing defib information at the PCSO surgery**
- 3) **Paving on the highway outside the GP surgery is uneven and dangerous. Clerk to email CCBC**
- 4) **There is a CCBC/Town Council Drainage group meeting on Monday 25th March. There was a discussion about the flooding in the village in the previous week. Councillors were involved in checking and clearing drains where possible. It was recognised this was a very heavy downpour but that, with the advent of climate change, preparations to ensure drains can cope must take. Councillors to email concerns to County Councillor who will be attending the meeting.**
- 5) **Water standing on Terrace Walk. Clerk to email CCBC**
- 6) **Final payments have been paid in and forms sent by recorded delivery to previous worker and we are awaiting a reply. Recruitment process for Administrative Assistant to be started. An independent adviser will be sought for the interview panel, possibly from another Town Council or CCBC if possible.**
- 7) **Reports from residents that slates on Bodlondeb House are posing a risk. Clerk to email CCBC to report and request update on enforcement procedures**
- 8) **With regret the Deputy Mayor will be unable to take up the role of Mayor in 2019/20. All councillors have been asked to consider the roles of Deputy Mayor and Mayor and forward nominations by email to the Clerk in readiness for the inauguration which will take place at the Full Town Council meeting in May**

RESOLVED to receive and take note

MEETING CLOSE – 9:40pm

Signed (Chair) _____ Date _____