



**CYNGOR TREF
LLANFAIRFECHAN
TOWN COUNCIL**



Llanfairfechan Community Town Hall Village Road Llanfairfechan LL330AB

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**MINUTES FROM WEDNESDAY 20th APRIL 2022
MEETING OF THE TOWN COUNCIL**

Meeting during the pre-election period to ratify payment, finance reports and planning only.

Minutes from 30th March 2022 and Action List will be discussed at the next meeting .

In attendance: Chair: Mayor Penny Andow; Cllr Leena Farhat; Cllr Laura Fielding; Cllr Carol Gell; Cllr Andrew Hinchliff; Cllr Nia Jones; Cllr Gareth Jones; Cllr Claire Hughes; Cllr Alun Rhys Jones; Cllr Delohne Merrell; Cllr Elgan Owen; Cllr Christine Roberts

Preben Vangberg was in attendance as to observe the meeting in readiness to join the Town Council.

Declarations for the new Town Council will be made at the May meeting

1. Welcome by Chair of Meeting
2. To receive apologies for absence: Deputy Mayor Cllr Christopher Jones; Resolved to receive and take note
3. To receive declaration of interest – Code of Local Government Conduct applies

Cllr A Hinchliff Item 6 On the CCBC Planning Committee but has confirmed he is able to remain in the meeting if he does not comment on his intention to vote. Resolved to receive and take note

4. To receive information and approve Financial Reports:
 1. End of Year Finance Report
 2. Draft Year End Precept Report (subject to Audit work)
 3. 2021/2022 Year end Petty Cash Report

Clerk presented the reports and asked for queries or comments. It was noted that the Town Clerk/RFO has completed the internal audit with JDH Hughes as required over the pandemic period and this has been presented and ratified by full Town Council. The last two years external audits, which having been completed and sent off, have not been formally signed off due to administrative difficulties with the external auditors. The national contract has now been passed back to Wales Audit and they are working through the backlog which includes many Town & Community Councils. Mayor Penny Andow offered to email Wales Audit to contact the auditors stating the concerns of the Town Council and highlighting the stress it is causing the Town Clerk and RFO.

Clerk explained that that Town Council holds three bank accounts:

1. Community Current Account – from which all payments are made
2. Precept account – into which all income is paid
3. Project account – savings account

Town Council have previously agreed a 50% reserve amount and on a £100,00 precept, this is set at £50,000. Any excess is placed in the Project Account for community projects. Town Clerk thanked Mayor Andow for offering to chase up Wales Audit and also thanked her predecessor Einir Shepherd for handing over such a robust accounting system as this has helped greatly during these challenging times.

Proposed Cllr A Hinchliff Seconded Cllr N Jones Unanimous Resolved to approve and take note

5. To receive and approve current payments for April 2021
 1. CCBC Skips (retrospective payment) £552.00 (updated to £1380.00)
 2. ZOOM annual fee REIM Town Clerk (retrospective payment) £143.88
 3. One Voice Wales Cllr Alun Jones 5672 and Cllr Christine Roberts 5772 (retrospective payment) £120.00
Clerk to check invoice 5772. Christine says not been on course
 4. Delwedd balance from invoice £141.70
 5. Menter Iaith translation payments £302.11
6. Siemans photocopier payment £362.40

Clerk noted that, due to end of year, there have been some late payments that had to be paid:

1. S137 2021/22 grant to Llanfairfechan Community Hall £3000 to cover specific community sessions run by Town Council
2. S135 2021/ 22 grant to Llanfairfechan Football Club £1224.90 to cover emergency work on the damaged electrical box and training resources
3. Disaster Emergencies Committee Ukraine – £215.00 had been raised for Ukraine DEC at the markets. This has been paid into the bank account and DEC have received the payment £215.00
4. Emergency booking for community skip - £234.00 – this was a late booking and will need to be paid by 27th April

These four items were informally agreed and will be ratified at the next meeting 11th May.

Proposed Cllr A Hinchliff Seconded Cllr N Jones Unanimous Resolved to approve and take note

6. To discuss planning matters

0/49558 Fern bank Penmaenmawr Road Llanfairfechan LL33 0PL - No observations. Town Council expect the applicant to follow the advice and instructions from CCBC planning offer

0/49529 Tu Hwnt Ir Afon 9 The Close Llanfairfechan LL33 0AG - It seems this has been withdrawn

Resolved to receive and take note

7. With the agenda complete, Chair asked that Town Council to mark the occasion of two retiring elected members.

Cllr Delohne Merrell

It was noted by all that Cllr Delohne Merrell had been a great credit to Llanfairfechan Town Council and had provided many years of professional advice and support for a range of activities. This has been most recently as Mayor through the first year of pandemic and member of the Crisis Management Team, leading on the Street Support Project. Alongside that, it was remembered there had been a lot of fun and friendship through the years. Town Clerk thanked Cllr Delohne for her professional advice and support throughout their work together.

Cllr Carol Gell

It was agreed by all that Cllr Carol Gell had done a lot of wonderful work for the village and has been a great asset to the Town Council. Work to address flooding issues in the Lafan ward and designing and maintaining planters has been invaluable. As an ex-Mayor, Cllr Carol Gell has been a regular contributor to community events and activities through the years and has been a source of advice and support to fellow Town Councillors and Town Clerk.

Mayor Penny Andow thank Cllrs for their contributions as colleagues and valued friends and wished them both all the best for the future. The Town Council then welcomed Preben Vangberg to the meeting as new Town Councillor. Although not formally in post, this was an opportunity to meet new colleagues in readiness for declarations at the meeting on 11th May 2022.

8. Closure of meeting: 8:32pm. Next meeting of Full Town Council: Wednesday 11th May at 7pm. Declarations of Acceptance for the new Llanfairfechan Town Council will take place beforehand.