



**CYNGOR TREF
LLANFAIRFECHAN
TOWN COUNCIL**



Llanfairfechan Community Town Hall Village Road Llanfairfechan LL330AB

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**MINUTES FROM WEDNESDAY 21st JULY 2021
MEETING OF THE FULL TOWN COUNCIL**

In attendance: Chair: Mayor Penny Andow; Cllr Laura Fielding; Cllr Andrew Hinchliff; Cllr Rob Jewell; Deputy Mayor Cllr Christopher Jones; Cllr Iolo Kars Jones; Cllr Alun Rhys Jones; Cllr Christine Roberts; Cllr Carol Gell;

71. Welcome by Chair of Meeting

72. To receive apologies for absence –Cllr Claire Hughes; Cllr Nia Jones; Cllr Gareth Wyn Jones; Cllr Delohne Merrell

73. To receive declaration of interest – Code of Local Government Conduct applies

Mayor Cllr Penny Andow declared an interest in Item 79 as Chair of Llanfairfechan Foodbank. Withdrew to online waiting room for the item. Resolved to receive and take note

74. To receive representations and queries from the public

No members of the public were present Resolved to receive and take note

75. To receive and approve minutes 9th June 2021

Minutes had been circulated by email previously and they were taken as read.

Note added at 58.3 A55 Roundabouts: Further interpretation of the point. Cllr: Robin Millar is chair of the Union Resources Unit, who propounded the use of "muscular unionism" to overturn decisions by devolved authorities. This could this mean that road-building projects are a priority to Westminster, and that they're considering challenging the Welsh Government's moratorium on environmental grounds.

Matters arising:

68.4 Query about to place a bus shelter by GP Surgery. Clerk to email Penmaenmawr Town Council noting that if a shelter is put in place, then Llanfairfechan Town Council will be responsible for ongoing maintenance costs of £500 per annum so this could be considered their contribution.

69.4 Serious concerns were again raised about the school time parking situation and Clerk has not been able to progress the query due to the end of summer term. Clerk still due to email to raise the matter with CCBC but it was noted this is really a matter for the headteacher and parents to address. It was reported that the Pant y Rhedyn problem had been helped with some patrol from NWP but the Babanod matter of pupils crossing by the bank car park is still a concern. Query on why pupils cannot wait in the playground – Clerk to email school.

Proposed Cllr R Jewell Seconded Cllr A Hinchliff Unanimous Resolved to approve and take note

76. To receive and discuss parking issues in the village

1. Gorwel restrictions and parking review

Correspondence from CCBC apologising for the protracted delay in implementing the parking review changes including Gorwel issue that is of particular concern. The traffic section is currently overwhelmed with requests and steps are being made to resolve this situation. Covid-19 and staff retirement has exacerbated this but it is hoped that CCBC will soon be in a position to give assurances about progress. Town Council hopes that CCBC will take this matter forward with urgency. County Councillor will again visit the Gorwel to offer support to residents.

2. Station Road by crossroads

Serious concerns were raised about traffic at the top end of Station Road by the crossroads. There was a report that cars continually mount the pavement and there are often standoffs between vehicles. There are often effectively three lanes of traffic with one driving on the pavement. Proposal that a one-way system using Plas Gwyn Road (Pig Street) could be implemented. However, it was pointed out this would not be possible for coaches to use. Clerk to email CCBC with concerns and suggest a site visit with County Councillor in attendance.

Resolved to receive and take note

77. To receive information and approve initial plan for Transforming Towns funding

Clerk reported the good news that Town Council has secured £11,000.00 funding from the Welsh Government Transforming Towns Business Grant project. This will allow the Town Council to take forward their planned Byw'n Dda/ Living Well project. Aims are as follows:

- 1. Support local businesses including food producers, wellbeing providers and creative practitioners and offer a new market for their goods and services**
- 2. To support a developing independent economy within the village. Community health and wellbeing will be enhanced by improving access to good quality local food, business services and artisan products**
- 3. Increase community cohesion by providing a support framework for residents to create a community plan that will give a clear pathway for the future of the town**

This project builds on the groundwork completed in consulting with residents on how they see the future of food provision in our town. During the pandemic, residents have recognised local shops are important and can be a boost to wellbeing. Residents have returned to shopping locally and have benefited from the process of walking to shops, interacting with neighbours and friends (albeit within social distance guidelines). We want to capitalise on this rediscovery by working with local shops and suppliers to encourage a renewed love of fresh food and home cooking.

To help achieve our aims, Town Council have recently employed a Development Officer for 10 hours a week but there are not available hours currently in this role to develop the markets and business forums. The member of staff comes with excellent references and has previously worked with SPARC on a local food markets project so has a proven track record. With extra hours, the Development Officer can act as a central point of access for stakeholders in the project. This role is managed and supported by the Town Clerk who acts as a conduit between Town Council work and the developing Llanfairfechan Business Forum and Llanfairfechan Community Planning Partnership.

The following events will take place before end of March 2022

5 x Food markets - food & artisan markets to be developed by Project Officer and Town Clerk • Marketed to residents and visitors

5 x Support for local businesses training sessions – provided in partnership with itsLello Llanfairfechan business trainers we offer bespoke support for Llanfairfechan, Penmaenmawr and Abergwyngregyn. Based in the village and focusing on training gaps that have been raised. These sessions will complement work provided by Conwy Business Centre and Business Wales as it will be a starting point for business support.

5 x Community Engagement sessions – Llanfairfechan Community Plan. Through the plan we aim to meet the future economic needs of the village, by engaging the local community to support the local economy and help towards prosperity. We aim for a co-ordinated approach to future development, especially important as we are targeted for extra housing in the Conwy Replacement LDP. We see this as an opportunity to improve the prospects of all residents in the village by moving the village from economic dependence to economic independence

1x Llanfairfechan Celebrates Event – an opportunity to celebrate what has been achieved and present taster sessions of services at the Community Hall.

In addition to this funding the Welsh Government Transforming Towns programme offers further funding to Town Councils through their Placemaking Programme. There must be an overarching plan with coordinated targets in place and partnership bids between local authority, town councils and stakeholders should be drawn up in an attempt to gain funding. This is a three-year funding programme and the message from the funders is that bids should be carefully drawn up and they should focus on the most salient local issues. Staff team to work over the summer to pull together interested individuals with Town Councillors and CCBC Officers to look

at a ways forward for a Llanfairfechan application. This should also be on the agenda in September for further approval. Resolved to receive and take note

78. To receive and approve Covid-19 regs re: firework event 2021 and plans for Light Up Llan Christmas 2021 Fireworks event 2021 – Still concerns about the Covid-19 pandemic but the feeling is that fireworks should be provisionally booked as it may be difficult to book later on. There has been several queries about silent fireworks so Clerk to investigate options.

Light Up Llan 2021 – as was reported last meeting, Light up Llan has disbanded, and the Town Council will need to provide some celebrations for 2021. Due to the changes to regulatory rules about highway lighting and lack of time, this year's lights will be provided by an expansion of the solar tree project. Clerk to progress order in readiness for ratification in September. It was recommended that we only order lamppost trees and provide a half tree for each lamppost. As previously discussed, a celebration event will be provided on Saturday 20th November comprising the following:

- Outdoor Food and Artisan Market at the top end of Village Road
- Fairground at the bottom end of Village Road
- Community Group Market in the Community Town Hall
- Solar Christmas trees to offer a low environmental impact, safe and labour free option

Clerk to ask Rotary if they would hold their Santa event on Sunday 21st November in the foyer, similar to 2020 event as it was so successful.

It was requested that we consider environmental and plastic free options for the event and encourage stall holders to follow these policies. A discussion took place on a name for the event with Winter Fair suggested as an option.

The existing festive lights will be audited and checked in time for 2022 so that it is clear what is still suitable and available for use. The new HERS licence requires contractors to hold a certificate, and this will need to be taken account of in 2022

Proposed Cllr A Hinchliff Seconded Cllr C Jones Unanimous Resolved to approve and take note

79. To receive information and approve plan for community grant applications

Clerk reported that applications for community grants are behind schedule, largely due to Covid-19. It was agreed that notice goes out for a late August deadline in readiness for the September meeting.

In the interim, Town Council had received an emergency grant application from Pendalar Hall

Background information – The hall committee are struggling to continue and there is a gas and electricity debt. The grant application requests £1000 s19 grant to help towards clearing the services debt. The committee want to wind up the committee and pass the lease onto Llanfairfechan Foodbank who are looking for larger premises due to their expansion of services during the Covid-19 pandemic. The committee have been advised to hold an AGM to discuss future plans but, due to illness and continuing funding challenges, the current committee do not want to continue.

Question 1 Concern that taking on a venue will stretch Foodbank resources. It was noted that Foodbank need larger premises to continue due to current usage and funds had been accessed to help find an appropriate venue.

Question 2 How is the rest of the debt going to be paid? This is something to be negotiated between gas company and current committee. However, paying the first £1000 will allow for some sort of negotiation for a monthly payment to take place which will need to be met by negotiations between the provider and current committee.

Question 3 A concern that helping in this way may open the door to other groups who are struggling. There is a danger of this, but it was noted that this is a difficult time when we should be supporting groups through their challenges. This is genuinely an emergency situation and councillors were concerned about the closure of a valued community venue, especially at Pendalar.

Question 4 What will happen if town council do not step in? The debt will be referred to debt collection and the committee may be held responsible. The hall has been in difficulties prior to Covid-19 but the pandemic closure has tipped them over the edge.

Town Council were pleased that the hall could continue to be used for community good and it was stated there should be recognition of the dedication of committee members through the years. Clerk to report to committee and offer help to hold an AGM at the first opportunity.

Proposed Cllr A Hinchliff Seconded Cllr C Gell Unanimous Resolved to approve and take note

80. To receive and discuss plans for new Incredible Edibles community beds and community bench scheme

1. Following suggestions that installing brighter benches in the village would be beneficial, Clerk had distributed some information about coloured recycled plastic benches. It was noted that benches should have backs and that colourful ones would be a positive addition. Staff team to develop some ideas for placement and quotes for presentation at the September meeting.
2. A new Incredible Edibles bed is proposed for the bed by the railway bridge in Station Road. Work has been done to identify the landowner and we are awaiting agreement for starting to develop the area. A community session was held there and a map with ideas has been submitted for approval.

Resolved to receive and take note

81. To receive and approve payments for June 2021 and July Finance Report

Finance report and reconciliation had been distributed by email prior to meeting.

1. Staff Payments July – wages, employer & employee pension contributions to date – £3800
2. Staff Payments Aug – wages, employer & employee pension contributions to date – £3800
3. Viking (community hall to reimburse) Covid-19 cleaning products and Window screens for health visitors £605.69
4. Cyfieithu Cymunedol Menter Iaith TBC
5. SLCC ILCA to CILCA Town Clerk training £120.00
6. Retrospective – Cllr Rob Jewell Plants for crossroads planter 76.55
7. Delwedd IT Cymraeg website 218.98

Proposed Cllr C Jones Seconded Cllr A Hinchliff Unanimous Resolved to approve and take note

82. To discuss planning matters:

0/48635 Greenhills The Close Llanfairfechan Conwy LL33 0AG Tree in Conservation Area

It was noted that this planning application was lacking detail and justification for the work. Clerk to email planning to report this and ask that the advice of the tree officer is followed.

A last-minute planning application had come in and the clerk presented it due to the impending summer break.

0/48168 Grey Gables The Close Llanfairfechan LL330AG Replacement of leaded windows in conservation area

Town Council requests that the applicant follows the advice of the conservation and planning officers

83. To receive correspondence –

1. An email had been received from a car insurance company regarding damage due to potholes. This has been forwarded to CCBC as the owner of the land and a reply to the company has been sent saying that they should contact Conwy Council directly. It was acknowledged this could be a scam but the email had to be treated as genuine.
2. All other information emails had been previously circulated by email to councillors as per Covid-19 regulations

All resolved to receive and take note

84. To receive reports from meetings

1. County Councillors have met with Penmaenmawr County Councillors to discuss possible joint project work between the communities. It was felt that any work should include Town Councils in the discussion. There is a further meeting planned and Llanfairfechan County Councillors will feedback any information.
2. Llanfairfechan Community Hall Committee has met this week and the matter of hybrid meeting equipment had been discussed. Clerk to progress towards purchase and report by email during the summer. This matter should be added to the agenda for September.

Resolved to receive and take note

85. To receive urgent concerns & compliments

1. It was reported that Town Councillors had received an email about the blue paint at the paddling pool which has ruined clothes. Clerk to report to CCBC Officer and ask for an inspection.
2. It was noted that during lockdown 85% of police time has been taken up with neighbourhood issues. It is testament to the stresses that residents are currently feeling through the Covid-19 pandemic and something that Town Council recognises as a worrying development.

3. Request that Town Council purchases slate chippings for the cenotaph beds to combat the poor soil in the area. Suggestion that school pupils could be asked to produce painted poppy stones to create interest. Question about poppies? Unfortunately advice had been sought and the shading and tree roots around there would make it difficult for planting. Possible future art project to create interest to be considered. Request that we ask for local slate to be purchased.
4. Reports of anti-social behaviour linked to some camper vans that came to the promenade over the weekend. Residents should be reminded to report any worrying behaviour through the CCBC website or the 101 / non urgent message to North Wales Police. A question was raised about vans that appear to be staying full time – how does the ruling about permanent camps affect this? Clerk to enquire to CCBC. It was noted that some of these camper van owners are very community minded, even picking up litter and helped to monitor behaviour.
5. The reports about Japanese knotweed have raised the question of ownership of riverbank and common areas. Request that Town Council is supplied with a map of the village that could help guide queries etc.
6. Question about Conwy's proposal to apply for Culture Status. It is important that this is not concentrated on Conwy Llandudno ad Colwyn Bay. Llanfairfechan must not lose out. Clerk reported that we have links and information through the clerk's network and we are in the loop of information sharing about this.
7. It was reported that water is finally being connected at the Erw Feiriol cemetery. This has been an extremely long and frustrating process, but it is welcome that the work is finally being completed.
8. Parties in the woods along The Cob. Concerns have been reported to the police as groups of young people are coming into the village by bus and train and there is rowdy behaviour and littering. Residents and councillors are encouraged to report to the appropriate authorities and are reminded that reporting can be anonymous through Crimestoppers 0800 555 111
9. Concerns raised about electric scooters and bikes being ridden on pavements. It was noted it's not legal for a cyclist to ride their bike on the pavement. Just as with petrol scooters, it is also not legal to ride an electric scooter on the pavement. This behaviour can be reported as noted in previous point.

Resolved to receive and take note

86. Chair closed the meeting at 9:10pm by thanking all councillors for their positive contributions through all meetings and a hope that everyone has a good time during the August summer break.

Next meeting: Full Town Council Meeting Wednesday 1st September 2021 at 7pm. This is hoped to be a meeting held at the Community Town Hall, Covid-19 pandemic permitting.