

**CYNGOR TREF LLANFAIRFECHAN TOWN COUNCIL  
MINUTES OF THE GENERAL PURPOSES MEETING**

Held on Wednesday 22nd January 2020 in the Council Chamber at 7.00pm

**PRESENT: Councillors: Chair –Deputy Mayor Penny Andow; Cllr Carol Gell; Cllr Andrew Hinchliff; Cllr Claire Hughes; Cllr Alan Jones; Cllr Iolo Kars Jones; Cllr Christine Roberts; Cllr Gareth Roberts (until 9pm); Cllr Gareth Wyn Jones (until 8pm) Town Clerk & RFO: Jayne Neal**

256. TO RECEIVE APOLOGIES FOR ABSENCE: **Cllr Nia Jones; Cllr Chris Jones; Mayor Cllr Delohne Merrell; Cllr Glenn Robinson** **RESOLVED to receive and take note**

257. TO RECEIVE DECLARATION OF COUNCILLOR’S INTEREST – Code of Local Government Conduct (Members are reminded that they must declare the existence and nature of their declared personal interest).

Name of Member	Agenda No	Details of Personal interests Details of the Council business to which it relates	Withdraw /Take Part
Cllr Andrew Hinchliff	12	CCBC Planning Committee	Withdraw
Cllr Carol Gell	6	On Library Committee	Take part

**RESOLVED to receive and take note**

258. TO RECEIVE REPRESENTATIONS/QUESTIONS FROM MEMBERS OF THE PUBLIC.

**Several residents were in attendance to discuss matters at Maes Glanarfon flats. Concerns were raised about the fact that promised work had still not taken place:**

- **Front door: although a closure system had been put in place, the work is not completed and so there is still a security risk at the property**
- **Anti-social behaviour: has been reported again and PCSO has been in touch**
- **Gas Bills: Copies of the bills have not been sent out as promised.**
- **Cash adjustment for bills: this was promised at the meeting in December, but residents are concerned that the meters are not a true representation of usage. Are some flats registering usage from the corridors? There is a lack of trust about any figures that may be quoted.**
- **Roof fascia: there is damage with pieces falling from the building**
- **Report from BRE has not been received as yet**

However, residents reported that communication is improved, and they have a new link person to contact who is responding to emails. Residents felt the meeting in December was positive. Councillors who attended the meeting agreed and registered their disappointment that matters had still not moved on. There were serious concerns raised about the door security matter and Clerk was tasked with sending an email to Cartrefi at the end of next week (it was recognised that work may move forward and delays could be due to the Christmas break).

William Legge from Leggework Media attended the meeting to raise awareness of the Facebook group Drones SAR for Lost Dogs UK (<https://www.facebook.com/groups/DroneSARForLostDogsUK/>)

This is a nationwide group that includes over 1000 hobby drones’ pilots in searching for lost dogs. Details of lost dogs are shared; drone pilots and ground searchers go out in the area and search for the lost dog. 600 dogs have been located by the group so far. Locally Freya the dog was found with the help of local searchers. Although not currently constituted as a group, the leader may look to do this in future. Leggework Media are registered as required by the law governing drones and have attended several search sessions for lost dogs locally. It was suggested that Town Council could help to spread the word about the work of the group and could work in partnership to provide some familiarisation opportunities so that residents are aware of the service. It is not possible to distinguish the search drones currently as most pilots are classified as hobbyists. All follow CAA guidance and have a logbook to chart flights and an A2 Competency Certificate. Councillors agreed this is a good idea to find lost dogs quickly. Clerk to set up a meeting to discuss Meet & Greet event. Councillors will share information with Grazier’s Association and PCSO.

**RESOLVED to receive and take note**

259. TO APPROVE MINUTES OF THE FULL TOWN COUNCIL MEETING HELD ON THE 8TH JANUARY 2020

**Proposed Cllr A Hinchliff Seconded Cllr C Roberts Unanimous RESOLVED to approve and take note**

260. MATTERS ARISING FROM THE ABOVE MINUTES

**246. 4 Bus shelter – it was noted that a temporary fix had been made by CCBC but that the real problem is at the end of the shelter where the wind blows through rather than the front where the board had been placed. Clerk to contact CCBC to ask for a date of completion on this work**

**247 It was noted that the minutes did not mention discussion about the paddling pool although some had taken place. No clear decision was made at this meeting and the matter was discussed later in the agenda.**

**254.2 Morfa Madryn. Clerk has been asked to help with a funding application to Aber Hydroelectric scheme to progress maintenance at the site and to include a community project. Councillors suggested a wildlife trail or signposting project. Clerk to contact the project worker for the Carneddau fund as it may be possible to access funds from this pot.**

**254.7 Blue Flag events – groups to email Clerk with information. Clerk to notify groups and ask them to get involved with the reporting process. RESOLVED to receive and take note**

REVIEW AND UPDATE THE TOWN COUNCIL ACTION LIST

**10 – Clerk to email CCBC play officer to check up on skatepark progress**

**14 – Promenade Car Park. It has been reported this will be the last project to be taken on due to the impending work in Llanfairfechan (A55 junction and LDP proposals). Councillors discussed this matter extensively and suggested it should be a long-term, large-scale project and not just simply about temporary repairs of the tarmac. Clerk to email about safety due to potholes.**

**RESOLVED to receive and take note**

261. TO DISCUSS AND APPROVE 2020/21 PRECEPT PROPOSAL

**Extensive discussion had taken place at the last Town Council meeting and information had been circulated by email, so Councillors had been able to see all information prior to meeting.**

**Staff Wages - Following the Town Council meeting on 8<sup>th</sup> January, a Staffing Committee meeting had met on Tuesday 21<sup>st</sup> January and proposed a wage increase for the Environmental Operative role. It was agreed that this would reward five year's loyalty for the organisation and recognise the raising of levels of responsibility within the role.**

**Proposed Cllr C Hughes Seconded Cllr C Gell Unanimous RESOLVED to approve and take note  
Clerk's wage will be raised to be commensurate with SLCC guidelines for the role at LC2 29 -32 (NALC EMPLOYMENT BRIEFING E02-18 2019-2020 NATIONAL SALARY AWARD)**

**Proposed Cllr C Roberts Seconded Cllr C Hughes Unanimous RESOLVED to approve and take note  
Councillors were asked whether an amount should be included for a project worker role. Clerk suggested that the nature of this role lends itself to external funding rather than precept and an application had been submitted to the Laura Ashley Foundation.**

**Grants discussion – There was extensive discussion about the importance that public money is used wisely and to ensure quality standards, it was proposed and agreed that all grant funding should be subject to a standard application form. This should detail any proposed projects for 2020/21 under s137 Local groups, s144 Celebrations & Tourism, s176 Civic Reception, s19 Community Facilities.**

**Proposed Cllr I Kars Jones Seconded Cllr C Gell Unanimous RESOLVED to approve and take note**

**Other matters – It was agreed that Llanfairfechan Town Council should rejoin NALC and precept include an amount to cover this. Clerk to check if Town Council pays for County Councillors at election.**

**CCBC Sustainable Services document – no commitment has been made until further information is received from CCBC. Further information is due re: paddling pool and car parking. No commitment has been made to Library Services and there is currently no financial ask from Playgrounds although we may be asked to replace any items that fail inspections. Llanfairfechan Town Council do have enough reserves to cover any emergency payments that must be made in 2020/21 but these payments will only be made if sufficient information is available.**

Overall precept was proposed and accepted by all. Clerk to prepare final document and send to CCBC by deadline date Friday 7<sup>th</sup> February 2020

Proposed Cllr C Hughes Seconded Cllr A Jones Unanimous RESOLVED to approve and take note  
262. TO DISCUSS AND APPROVE 2020/21 PENMAENMAWR & LLANFAIRFECHAN JOINT PROW TENDER PROCESS

A report had been distributed by email and discussion took place about the proposed PROW Joint Tender 2020/21. Concerns were raised that cutting in March is too early and will be a waste. However, it was also argued that it is important to follow the guidelines that say cutting should not take place between March and September. A compromise plan was agreed that Clerk should email CCBC to enquire if its acceptable for Town Council to make their main cut in early October and then carefully trim back in May paying attention to any areas that may affect wildlife and ensuring there is no damage. It was agreed the joint tender should go ahead but this matter should be clarified and resolved before the work takes place.

RESOLVED to receive and take note

263. TO DISCUSS AND APPROVE CCTV PROMENADE CAR PARK PROPOSAL

It was agreed that these quotes seem very high and, whilst there are advantages to joining the CCBC system it is costly. Councillors raised the concern about whether this will affect the jetty gates project. Clerk to email CCBC and report back. Matter to be included on the next agenda for decision.

RESOLVED to receive and take note

264. TO DISCUSS AND APPROVE NANT PANDY CAR PARK PROPOSAL

A report had been distributed by email and was available at the meeting. 60 survey responses had been received (48 online Survey Monkey and 12 paper copies). Of the 60 responses, 36 gave a direct yes to the question *Do you feel more parking spaces are needed?* This represented a majority opinion.

12 of the comments in the final question space specifically detailed why the extra spaces should stay.

There were some who were concerned about loss of green space so this should also be addressed.

Many respondents felt the space should be reserved for cars only and that they should not be only open to residents. They did however, want more control of trailers and vans in the area.

It was agreed in principle to go ahead with the planning process. Clerk to contact CCBC legal to progress the matter and feedback at next meeting

Proposed Cllr A Hinchliff Seconded Cllr C Hughes Unanimous RESOLVED to approve and take note

265. DISCUSS AND SUPPORT LOCAL ELECTRICITY BILL PROPOSAL

A proposal was read out. 'The draft Local Electricity Bill encourages support for local renewable energy by reducing excessive costs, and is supported by 27 Parish, Town and Community Councils and 115 MPs of the previous Parliamentary session. The Bill, if made law, would empower local communities to sell locally generated clean energy directly to local customers by establishing a statutory Right to Local Supply. This is currently impossible because of the huge setup and running costs involved in doing so'

It was proposed and agreed that Llanfairfechan Town Council should send their support to this Bill.

Clerk to email as directed

Proposed Cllr I Kars Jones Seconded Cllr C Hughes Unanimous RESOLVED to approve and take note

266. TO APPROVE PAYMENT TO:

1. CCBC Community Skips £1440.00
2. CCBC Playground Inspections £66.02
3. Gwynedd Environmental Services £660.00
4. Siemens Photocopier (Mar – Jun 2020 and Annual Fee) £362.40
5. Wages and Employer and Employee Pension January payments £2991.00
6. HMRC employer payments £990.00

Proposed Cllr I Kars Jones Seconded Cllr C Hughes Unanimous RESOLVED to approve and take note

267. TO RECEIVE AND DISCUSS PLANNING MATTERS

1. 0/46999 Willow Grove Upper Mill Road Llanfairfechan Conwy LL33 0SL Erection of a dwelling (Outline Application with all matters reserved)

This was discussed and no observations on planning guidance material considerations were made

RESOLVED to receive and take note

268. TO RECEIVE CORRESPONDENCE FROM

1. Thank you from Llanfairfechan foodbank for Mayor's Allowance donation
2. Information on Dog Poo Bins – CCBC are currently conducting an audit and will send out signs for general bins as they can be used for dog bags.
3. It was noted a letter should have been read out during the PROW item. A letter has been received from residents about a fallen branch and damaged tree located to the side of the footpath between the Pen y Bryn and the private garden. Another local resident cleared the public area and helped to clear the garden. However, there are now concerns about the safety of the tree and CCBC had directed the resident to contact Town Council. Clerk to contact CCBC ERF to get advice.

269. TO RECEIVE REPORTS OF COMPLAINTS/CONCERNS/COMPLIMENTS

1. Letter re: Tree on footpath – see above
2. Community Bus meeting taking place on Thursday 23<sup>rd</sup> January at 2pm. Hosted by Town Council to address concerns raised at last meeting
3. It was reported that Lelandi trees at the back of the station opposite the houses were planted as a barrier when the A55 was built. They therefore belong to trunk road agency.
4. Map of plans for the promenade from 1970s was shared. These could be useful for any plans for the promenade car park
5. Yellow lines have now been painted on valley Road and Pen y Bryn area. Concern that cars are still parking there and queries about who will police the area?
6. It was reported at the last meeting that CCBC had mended a resident's wall in Penmaen Park area. In fact, neighbours had helped the resident by mending the wall.
7. Gorwel and Plas y Berth yellow lines query – to be added to next agenda
8. The Cultural Centre is asking for any archives to be sent to them for safekeeping. The upstairs areas are being tidied and cleared so all suitable items will be put aside.
9. Concern that in other communities, some assets have been sold by CCBC without consulting with Town Councils. Town Council should remain vigilant
10. The dog bin by the yacht pond has been vandalised. Audit is being taken at the moment by CCBC and they are aware

**DATE OF NEXT MEETING – TOWN COUNCIL MEETING TO BE HELD ON THE 5TH FEBRUARY 2020**