

CYNGOR TREF LLANFAIRFECHAN TOWN COUNCIL

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LLANFAIRFECHAN
LL33 0AB



TOWN HALL
LLANFAIRFECHAN
LL33 0AB

Minutes of Town Council ONLINE Meeting Wednesday 22nd July

338. In attendance: Chair: Deputy Mayor Penny Andow; Cllr Carol Gell; Cllr Andrew Hinchliff; Cllr Christopher Jones; Cllr Iolo Kars Jones; Cllr Nia Jones; Cllr Christine Roberts

One member of the public was also in attendance online

339. WELCOME BY CHAIR OF THE MEETING

Deputy Mayor Penny Andow welcome everyone to the meeting

340. TO RECEIVE APOLOGIES FOR ABSENCE.

Mayor Delohne Merrell; Cllr Gareth Wyn Jones; Cllr Claire Hughes

341. TO RECEIVE DECLARATION OF COUNCILLOR'S INTEREST – CODE OF LOCAL GOVERNMENT CONDUCT

Name	Nature of Interest	Withdraw
Cllr Andrew Hinchliff	CCBC Planning comm/ Community Hall Comm/ Library Comm	Not necessary
Cllr Carol Gell	Personal link to Planning / Community Library Committee	Not necessary
Cllr Chris Jones	Community Hall Committee/Light Up Llan Committee	Not necessary
Cllr Nia Jones	Light Up Llan Committee	Not necessary
Cllr Iolo Kars Jones	Item 6.1 Extra Path Clearance	Not necessary
Cllr Christine Roberts	Community Hall Committee/ Llanfairfechan Town FC	Not necessary

342. TO RECEIVE REPRESENTATIONS/QUESTIONS FROM MEMBERS OF THE PUBLIC.

The member of the public was if any queries were to be raised. No specific queries – general interest in the Town Council process

343. TO RECEIVE AND APPROVE MINUTES 17th JUNE

Minutes from 17th June had been received by email and were taken as read. No matters arising. – Proposed Cllr C Roberts Seconded Cllr C Jones Unanimous

344. TO RECEIVE REPORT FROM THE CRISIS MANAGEMENT TEAM

All Councillors had received these reports and two points were discussed:

Extra path clearance – site visit had taken place and quote been supplied. It was agreed that work on MUGA and the far end of the promenade wall should take place. CCBC have now sprayed the weeds at Victoria Gardens. County Councillor has spoken to CCBC to seek clarification about the promenade wall responsibility. Clerk to follow up with email.

VJ Day – we are still awaiting UK and Welsh Government guidance on this. CMT has agreed that Mayor and Deputy Mayor will lay a wreath to mark the occasion. Clerk has organised with British Legion. Clerk to dress window with flags and statues – these are already in store so no purchase necessary. Clerk to call out online for pictures related to Llanfairfechan war veterans to create a window collage

No further points were raised from the reports

Proposed Cllr C Jones Seconded Cllr N Jones All agreed

345. TO DISCUSS AND APPROVE TOWN COUNCIL s19, s137, s144, s176 COMMUNITY GRANT APPLICATIONS

All Councillors had received the list of grant applications with a precis of project proposals. An in-depth discussion took place and the following points were noted:

There will be an underspend in grants that are usually awarded due to Covid-19.

Organisations that have not applied for a grant in this application round:

- Llanfairfechan Carnival Committee
- Discover Llanfairfechan

- Town Twinning
- Llanfairfechan Community Players
- Saturplay

It has been agreed that there will be two rounds of grant applications but that organisations cannot receive funding twice in the year. There was agreement that Town Council should help where possible in these difficult times, therefore, there were no queries with regards to the following and they were readily approved:

- Llanfairfechan Playgroup - £395.87 for PPE and sanitising equipment to meet Covid -19 safety requirements
- Llanfairfechan Crown Green Bowling Club - £1000.00 to help towards clubhouse roof and canopy repairs
- Llanfairfechan Rainbows - £250.00 for sanitising equipment and replenishing art and craft materials
- 1st Llanfairfechan Brownies - £250.00 for Brownies packs, art and craft materials and sanitising products
- Llanfairfechan Town Football Club - £1500.00 for coach courses, defib batteries and pads, pitch maintenance, junior team equipment
- Active Llan - £800 for the purchase of Penalty Box equipment to enable them to provide free family outdoor gym classes during the summer. Clerk to confirm ownership and use of the equipment.
- Light Up Llan - £1500.00 for the purchase of new lights. There will be no event this year due to Covid-19, but it is hoped the new lights will be compensation for this fact. It was requested that lights be put up at Pendalar Hall to ensure they are included in the display. Clerk to email street lighting to enquire if lampposts in the area can support the xmas lights.
- Llanfairfechan Community Hall - £3000.00 Covid -19 lockdown has reduced the rental income so this money is needed more than ever.

After discussion, two grants were not agreed at this time:

- Ysgol P-Y-R and Ysgol Babanod chrome books – it was noted that the request of up to £10,000 is considerable and represents up to 10% of the total Town Council budget. However, Councillors are keen to ensure pupils in the community are supported effectively in their learning. Legislation states Town Councils cannot fund items that should ordinarily be funded by local authority or central government. It was noted that no funding will be needed for Urdd subscriptions in the current year, therefore, at least £3000 could be available from the budget if allowed. Clerk to clarify with CCBC and Pennaeth that funding for ICT does not contravene the legislation and to ask for a breakdown of how the money would be spent and what difference the funding would make.
- Friends of Llanfairfechan Library – Councillors were not prepared to provide a grant in the current round as it was noted there is a considerable balance in the bank account and the community sessions will be on hold for the time being. It was stated that due to Covid-19, Town Council have other priorities at this time.

Proposed Cllr C Jones Seconded Cllr A Hinchliff Unanimous

346. TO DISCUSS AND PROVISIONALLY APPROVE EVENTS PLANS FOR PLAYDAY, REMEMBRANCE DAY AND FIREWORKS

1. National Play Day Wednesday 5th August

No event is taking place at Eirias Park this year due to Covid-19, so communities have been asked to run their own home based activity day. A number of things have been agreed by CMT:

- Scarecrow trail and competition. Clerk has ordered three small shields for the winners
- Garden Gallery – families are asked to display their artwork in their gardens and windows and our photographers will create an online gallery
- Make your Mark – Conwy Play Development are asking children to paint a stone and place it somewhere on their daily exercise walk.
- Street entertainment by Funky Octopus. This will include juggling, balloon animals and clowning. The Town Crier will announce the play day ideas as they walk along a designated route which will be shared

as a timetable. CMT Have agreed that Town Council should pay for this entertainment to encourage engagement.

Town Council are asking for support from all families to make this a fun day of celebration. On the day, we need photographers to record the activities and it was suggested that perhaps the Skill Swap group may be able to help. In addition, clerk to contact a local drone photographer to cover the day

2. Remembrance Sunday 8th November

Plans are still very unsure due to Covid-19. Town Council are committed to continue to mark the day of remembrance and have ordered wreaths as per usual. It was noted that some organisations may not have the funds to buy a wreath due to Covid closures, but it was agreed that Town Council would underwrite any that could not be paid for to ensure support for British Legion. Clerk to continue to check about poppies on lampposts and to contact bugle player. It was reported that the residents at Church cottages have, again, kindly agreed to provide electricity on the day.

3. Firework display and food market (provisional date 31st October or 9th November)

There were concerns raised about the idea of holding a firework display as many other towns have cancelled for this year. Fireworks and first aid are provisionally booked with the agreement that there will be no cost if we have to cancel. It was agreed that a lead should be taken from CCBC regulatory services and Clerk to contact for information.

Further discussion took place to agree the tender for contract work with Town Council. This has been circulated online and through CVSC and two applications were received by the deadline date. The Staffing Committee met prior to Town Council meeting to decide. One tender quote exceeded the project budget by a considerable amount and concerns were raised about the use of such an amount of public money for a six-month role. It was agreed the position be offered to Kirsty Merrell-Daily. Kirsty organised last year's firework event and received excellent feedback. She had also worked in partnership with the Clerk to complete a food market survey with a consultation day at the Co-op. Over 100 replies were given, and all were positive about the idea of regular food markets. For the record, it was reported that Cllr Delohne Merrell declared an interest at an early stage and had not been involved in any part of the decision-making process for this appointment.

Proposed Cllr C Roberts Seconded Cllr A Hinchliff Unanimous

347. TO RECEIVE STREET SUPPORT PHONE SURVEY REPORT AND UPDATE

A report had been distributed and was read out in the meeting. It was reported that the project has been a real success with 120 vulnerable residents on the database, 330 tasks completed, of which, 315 have been prescription pickups. Thanks, were given to the Councillors who had helped with the phone survey. 66 phone calls had been made and 54 responses were collected. In response to questions:

- 1. *Has the project been useful? Yes 53 / No 1***
- 2. *Is there anything else we can do to help? Deliver shopping ad infinitum, deliver prescriptions ad infinitum, buying stamps, disposal of sharp bins, where to buy face masks, reach out to those not on Facebook***
- 3. *Would you like to stay on the Town Council database and receive newsletters and updates? Yes 46***

Boots chemist manager commented as follows:

'I would like to write to you about the amazing support you have provided to the community and vulnerable during the Covid 19 with street support. Your ongoing support has ensured that those without a support network have had access to their medication during these difficult times. Some of the most vulnerable in our community will be continuing to shield throughout August, and some are understandably scared. We are so grateful for the support and would appreciate any efforts to continue this service as long as possible to provide the medication to these vulnerable patients'

There were lots of reports on how reliable and pleasant James, the Environmental Operative, has been with prescription deliveries.

Three recommendations came out of the survey:

- Clerk to follow up with resident who did not receive help – it was reported that she was unable to get through on the phone.
- Town Council to consider how long the project should continue
- Newsletters to be sent out to residents on a regular basis

Covid-19 shielding is due to finish in August, but it was agreed the project should continue as there are still many people who are nervous about the Covid-19 threat and will benefit from the support. Clerk to contact volunteers to identify a group who would be willing to support the project going forward as James will soon be back to his usual workload. It was suggested that perhaps volunteers who have NHS or care work background would be most suitable for prescription pick-ups. Clerk to investigate this with the volunteer database. Thanks and well done was expressed everyone involved and to volunteers and informal helpers in Llanfairfechan – all have contributed to keeping the community safe and protected.

348. TO RECEIVE AND APPROVE INTERNAL AUDIT REPORT 2019/20

This had been distributed previously – no serious concerns were raised by the internal auditor from JDH Hughes and any queries have been addressed. Clerk to progress to WG external audit. Two matters to be amended for Financial Regulations 2021/2022 and a reminder that all works, including partnership projects, must require three quotes where possible

Proposed Cllr C Gell Seconded Cllr C Roberts Unanimous

349. TO RECEIVE AND APPROVE FINANCIAL REPORT AND PETTY CASH REPORT

Proposed Cllr A Hinchliff Seconded Cllr N Jones Unanimous

350. TO APPROVE PAYMENTS

Proposed Cllr A Hinchliff Seconded Cllr C Jones Unanimous

351. TO DISCUSS PLANNING MATTERS

No observations were made. No Councillors were required to leave the meeting

352. TO RECEIVE URGENT COMPLAINTS / COMPLIMENTS / CONCERNS

1. **CCBC has cut the overhanging greenery on Cae Fynnon hill and cleared all debris.**
2. **Clerk to send a letter of thanks to Llys y Coed Manager and staff as it is to their great credit that they have kept everyone safe during the Covid-19 lockdown**
3. **Clerk to send a letter of thanks to Environmental Operative for his hard work on the Street Support project. It was noted that thanks should also go to his girlfriend as she has accompanied him and helped him with navigating to the various addresses.**
4. **Llanfair Arms beer garden has opened and there has been a report from a resident that there is some noise and lack of social distancing. It may be possible for Town Council to source Covid-19 signs for the busy areas of the village to remind people to social distance. Clerk to contact CCBC to request help with this and offer it as a solution.**
5. **Residents have reported that the grass cutting at Bryn Castell is not of a good enough standard. County Councillors are following this up with CCBC. However, we have been told that this is the new, environmentally friendly approach to grass cutting. We await a response and will report at next meeting**
6. **Trip hazard identified on footbridge over river – clerk to report once photos have been shared**
7. **Thanks were given to everyone who has been helping to keep the community going during the Covid -19 lockdown period**
8. **Reports about a man sleeping out in Station Road. It was reported that help has been offered and there are no current concerns.**
9. **Report about concerns regarding the Dog Control Public Space Protection Order. Clerk and CMT have responded and are liaising with CCBC for further information.**

CLOSE AT 9:16 pm NEXT ZOOM MEETING: Wednesday 19th August 2020 7pm online

**If you have any queries or comments, please contact:
Town Clerk on 01248 681697 or jayne@llanfairfechan.net**