



**CYNGOR TREF
LLANFAIRFECHAN
TOWN COUNCIL**



Llanfairfechan Community Town Hall Village Road Llanfairfechan LL330AB

01248681697 Town Clerk: jayne@llanfairfechan.net

**MINUTES FROM WEDNESDAY 22nd SEPTEMBER 2021
MEETING OF THE FULL TOWN COUNCIL**

In attendance: Chair: Deputy Mayor Cllr Christopher Jones; Mayor Penny Andow; Cllr Laura Fielding; Cllr Carol Gell; Cllr Andrew Hinchliff; Cllr Delohne Merrell; Cllr Iolo Kars Jones; Cllr Alun Rhys Jones; Cllr Gareth Wyn Jones; Cllr Christine Roberts

104. Welcome by Chair of Meeting

105. To receive apologies for absence –Cllr Rob Jewell; Cllr Claire Hughes; Cllr Nia Jones

Resolved to receive and take note

106. To receive declaration of interest – Code of Local Government Conduct applies

A late planning matter has been received. Cllr A Hinchliff declared his role on the CCBC Planning Committee but has confirmed he is able to remain in the meeting if he does not comment on the matter.

Resolved to receive and take note

107. To receive representations and queries from the public

CCBC officer was unable to attend the meeting to discuss the promenade car park and the officer will attend at next meeting on 13th October. An email statement has been received with interim information:

1. The Flood Risk & Infrastructure Manager will be contacting Town Council regarding an update on the Coastal Defence Project.
2. The Contractor is due to start the patching works in the Car Park this week. Town Council will be updated on process.

No members of the public were present

Resolved to receive and take note

108. To receive and approve minutes 1st September 2021 & and current action list

Minutes had been circulated by email previously and they were taken as read.

Item 80 Media Trolley – this has not progressed due to supply problems. TC meetings to be held on ZOOM until the matter is resolved

Item 82:25 It was noted that media reports have suggested that supply of fireworks is limited this year and many events will be affected by this problem.

Item 77:4 Public benches Clerk to arrange Environmental Committee meeting to discuss the matter of benches, defib and safety equipment/signage. All stakeholders to be invited.

Proposed Cllr A Hinchliff Seconded Cllr D Merrell

Unanimous

Resolved to approve and take note

Action list discussed as follows:

Item 2. Parking review notice at Llwyn Ysgaw – Town Council have previously agreed the changes due to resident worries about safety in the area. County Councillor has been contacted by other residents who are concerned about the loss of parking spaces. County Councillor has requested a site meeting with CCBC to discuss the matter.

Item 5 This project is now completed, and water is freely available on site at the cemetery for use at the gravesides.

Item 21 Some limited work onsite will be commencing over the next few weeks.

Item 27 Clerk is progressing the project and is due to call a meeting in the next few weeks.

Action and information list for 22nd September 2021 Llanfairfechan Town Council Covid-19 Alert Level 0 has been announced					
	Item	Action		Date	ERF Ref
1	Playground equipment	CCBC will fit soon. Clerk to organise a photo shoot to celebrate	Email sent	17/09/2021	
2	Gorwel parking	progressing through legal - all queries should be referred to CCBC	Email sent	03/08/2021	
3	Nant y Pandy Car park	This is now progressing through legal and received update on 23rd August	Email PV		
4	Promenade car park	CCBC officer attending the meeting 22nd September	Email sent	31/08/2021	
5	Cemetery water	Meeting booked between CCBC and Dwr Cymru Tuesday 21st September	Email sent	31/08/2021	
7	Plas Menai health visitors & Family Team	All going well - need to discuss room charges at meeting	Email JW	26/08/2021	
8	Website translation	Formal launch still needed – suggest September	on hold	on hold	
9	LDP and House builds query	CCBC Engagement plan being developed. Held up due to Covid-19	on hold	on hold	
11	Flytipping at Station Road car park	site meeting booked for 27th September CCBC Officer attending	email	13/09/2021	
12	A55 junction project	Public enquiry now postponed	Email sent	16/09/2021	
13	Transforming Towns funding	Clerk s meeting on 22nd September at 6pm - report to be given			
14	Staffing Review	Staffing Committee have agreed to action changes in wages from october	meeting	09/09/2021	
15	Bus Shelter doctors surgery	Clerk has spoken to PTC and we will be contacted when needed	Phone	05/08/2021	
16	Ysgolion traffic concerns	Headteacher has reported our complaints to parents	email sent	05/08/2021	
17	Station road traffic concerns	Concerns are still being raised by resident response received from parking	Email sent	28/08/2021	
18	Llanfairfechan Christmas Festival	On Agenda for 22nd September			
19	Pen Dalar Cartrefi	AGM took place report at meeting			
20	Democracy Grant	Grant offered for reimbursment of ZOOM costs. Clerk has applied	email sent	24/08/2021	
21	Nant y Coed	Plans are prepared but CCBC awaiting the go ahead from NRW	phone	31/08/2021	
23	Digital Sign damage	Loss Adjuster phone meeting on 22nd September - report at meeting	Email sent	17/09/2021	
24	Firework event	Fireworks provisionally booked for 5th Nov. Query about silent ones sent	phone	05/08/2021	
25	Remembrance Event	meeting took place 14th September further discussion at meeting	phone	31/08/2021	
26	Festive event and solar trees	information to be shared at the meeting	email AMc	30/08/2021	
27	Defib and safety equipment	Ratification of quote at the meeting	email sent	30/08/2021	

Resolved to receive and take note

109. To discuss and approve upcoming community events

1. Halloween pumpkins. Marketing has gone out to families about this but there are concerns about supply. However, it was noted that Nood Food can help us source pumpkins from their wholesale supplier. This is a great relief as it was looking as though we would be unable to get hold of 100 pumpkins. Pumpkins will be given between 10am and 12 on Monday 25th October and we hope that all will be picked up within those times.

2. Firework night

Provisional booking has been made for 5th November as the tides are best on that day. Serious concerns were raised about crowd control for this proposed event. There was a lengthy discussion about the current number of Covid-19 cases in North Wales the confusion over measures to control the spread. There is also a concern about low noise fireworks which had been requested at the last meeting. Our supplier has suggested that low noise fireworks do not put on a very good show, and we may risk residents going out and buying much better fireworks. Thus the reason for the community event would be lost. It was agreed a final decision about the event and fireworks would be made at the next meeting to allow time to assess the Covid-19 situation.

3. Remembrance Sunday

Three options were discussed at the previous partnership meeting:

- a. The service could take place as normal with all residents invited to attend the parade and the service at the cenotaph. However, there are concerns about risk assessing this under current Covid-19 rules and it will be difficult to control the crowd as we generally have about 200+ people in attendance. It was suggested that the gazebo should be positioned at the riverside so overflow can go onto the church pathway rather than the road to reduce the risk of the crowd standing on the roadway. Road closures need to be actioned now to ensure it's in the system, but all the planning can only be provisional due to the changing situation with regard to covid-19
- b. The service could take place with just wreath bearers to be invited. This would be more controllable and safer under the current situation with Covid-19 numbers rising. Any wreath laying could take place in the week running up to the Sunday to ensure crowds do not gather
- c. We could repeat the process of wreath laying by just the Mayor and Deputy Mayor on video as we did last year. The event was filmed by TC Conwy and was extremely well received:

<https://www.facebook.com/iddathlullanfairfechancelebrates/videos/2819849158246963>

It was agreed a final decision would be made at the next meeting to allow time to assess the Covid-19 situation.

4. Festive Weekend

This is planned for the 20th/21st November. So far, the plans include:

20th November

- Food and Artisan Market outside the Community Hall – road closure will need to be agreed and Covid-19 restrictions apply with a one-way system and controlled numbers in the area.
- Community Festive Fayre inside the Community Hall an opportunity for community groups to have a stall to raise awareness and funding. Covid-19 restrictions apply with a one-way system and controlled numbers in the area.
- Small fairground – we are investigating the practicalities of this and will report back at the next meeting

21st November

- Rotary Santa's Grotto run under Covid-19 regulations similar to the event that took place in 2020.

Plans are underway and regulatory applications will be put in place over the next few weeks. Clerk and Project officer to progress plans and report back at next meeting. Councillors to email any details of local food providers who would like to be involved.

110. To discuss Sustainable Llanfairfechan project and development of the Community Planning Partnership

The Big Green Week event on Monday 20th had gone very well with residents and councillors coming together to provide community activities highlighting the need to combat climate change. From the meeting three new residents offered to join the community planning partnership. It was noted that the recent community survey showed there is low support for resident led community planning. A presentation on this is now available and will be added to the agenda at the next meeting. It was noted that the group needs to include people with a wide range of skills and views, and it was agreed that applicants are asked to provide a pen picture of themselves saying what skills they would bring to the group. Councillors stated they wanted an intergenerational group that fully represents the community. It was also stated that the group will need to report back to Town Council on a monthly basis as a requirement of the funding received from the Byw'n Dda Living Well project.

Resolved to receive and take note

111. To discuss and approve quotes for multimedia equipment and trolley – as previously discussed this has not progressed due to supply problems

Resolved to receive and take note

112. To receive and approve payments for June 2021

Proposed Cllr D Merrell Seconded Cllr A Hinchliff

Unanimous

Resolved to approve and take note

113. To discuss planning matters

Two late planning matters were presented, and it agreed Town Council would consider them as the plans were shown on screen.

0/48917 Glasfryn Valley Road Llanfairfechan LL33 0SE

Demolition of existing rear extensions and outbuildings and erection of new rear extension with small increased area to accommodate a new lift area, larger kitchen, a en-suite suitable for the physically impaired and room to manoeuvre a wheel chair including giving wheelchair access to all bedrooms on the 1st floor Councillors observed that the footprint is similar to existing structure and that the changes are to help with access. Councillors expect the applicant to follow the advice of the CCBC planning officer.

0/48920 23 Parc Henblas Llanfairfechan LL33 0RW

To remove 1 x oak & 1 x lime tree

Councillors asked that the tree officer considers this application. It appears there is not enough justification for the oak tree to be removed and Councillors would expect that any advice is followed.

Resolved to receive and take note

114. To receive correspondence – All correspondence forwarded by email during the pandemic.

115. To receive reports from other meetings

1. AGM Pen Dalar – this took place on Tuesday 14th September and minutes have been distributed. As was expected, only one member of the committee was in attendance and new members had been identified so it was inevitable that the committee would be wound up. The Foodbank is in negotiation with CCBC to take on a tenancy of the building. Clerk has been asked to attend the centre to take an inventory of items and a meter reading and this will take place on Friday 24th at 10am.
2. Clerk's GP Surgery meeting with Business Manager

Health Visitors at the Community Hall – this project is going well, and families are getting used to coming to the hall. The team do not pay at the moment, but the committee are wondering what will happen on a long-term basis. An email has been sent to enquire if BCUHB have any money available for venue hire. It was noted both Town Council and committee would like the service to stay so are willing to negotiate. A number of residents reporting problems about access to the surgery to Councillors and this was raised Business Manager. The surgery are receiving a lot of positive feedback from BCUHB about their options for access – phone systems, eConsult and MySurgery app so the system is working for some people. However, there are worries about the vulnerable minority. The surgery are happy for councillors to advocate, and Clerk is now developing a reporting form that might help. It was noted this would only be about access issues and not medical matters. It was agreed that Town Council must do all they can to help residents access the service in the way that suits them best and it must be recognised that some residents are vulnerable as they cannot cope with technology. The surgery are also keen to address any patient issues and ask that problems are reported directly so that they can be investigated. It was stressed there is no policy to strike off patients who feedback their comments. There is only a zero-tolerance policy about verbal and physical abuse of staff to protect the team. However, it was noted by Councillors that some residents say their concerns are not followed up. It was therefore felt that Town Council must try and make sure that their voices are heard. Clerk tasked to complete developing the form and check the content with surgery before trialling it.

116. To receive concerns and compliments

1. Thanks were given to all the organisers and contributors to the Big Green Week event, and it was noted that it was a really positive community event. Thanks to resident Kate Gibbs for suggesting and leading on it
2. Councillor has reported the debris on the river and NRW are due to remove this soon. In addition, damage to the kerbs on the grassed area of the promenade has been reported. There are serious safety concerns about the vehicles parking on the green and this has been shared with CCBC.
3. The are plans in place for the cenotaph with slate and poppy painting project in preparation.
4. Query raised about the shelter by the boat pond. This has been referred to CCBC and they have agreed the benches need to be replaced. Clerk to email estates to enquire if the Town Council could enter a partnership to help upgrade the area.
5. Concerns have been raised about the schools approach to Covid-19 Track & Trace which seems to be decided on an individual basis rather than countywide. CCBC have had meetings about the concerns and there is a feeling that numbers are not under control
6. Email about Silent Soldier and mural at the cenotaph. Clerk to gather more information and report back
7. There has been local concern about a visit to a local farming area by Westminster politician Jacob Rees Mogg. It was stated this was not a personal invite. The visit had come about as part of a UK government funded project for the Graziers Association to support Snowdonia heritage. This had nothing to do with the owners or the role of Town Councillor and the treatment on social media had been extremely unwelcome.
8. Archaeologist sessions are taking place on the slopes of Dinas as part of the Carneddau Project. Email carneddau@eryri.llyw.cymru for details
9. Question had been asked on email about replacing the canopy that had faded in the sunshine. Suggestion that white background covers are purchased so that they won't fade – all agreed. Clerk to put in the order

117. Close at 8:55pm and next meeting:

Town Council Meeting Wednesday 13th October 2021 at 7pm at Llanfairfechan Community Town Hall – Main Hall. Covid -19 regulations will be in place.

Clerk & RFO Jayne Neal is available to take queries Monday Tuesday Wednesday
9am to 12 on 01248681697 or email jayne@llanfairfechan.net

