



**CYNGOR TREF
LLANFAIRFECHAN
TOWN COUNCIL**



Llanfairfechan Community Town Hall Village Road Llanfairfechan LL330AB

01248681697 Town Clerk: jayne@llanfairfechan.net

**MINUTES FROM WEDNESDAY 23rd FEBRUARY 2022
MEETING OF THE FULL TOWN COUNCIL**

In attendance: Chair: Mayor Penny Andow; Cllr Leena Farhat: Deputy Mayor Cllr Christopher Jones; Cllr Laura Fielding; Cllr Andrew Hinchliff; Cllr Claire Hughes; Cllr Nia Jones; Cllr Alun Rhys Jones; Cllr Delohne Merrell; Cllr Elgan Owen

210. Welcome by Chair of Meeting

211. To receive apologies for absence Cllr Carol Gell; Cllr Christine Roberts; Cllr Gareth Wyn Jones

Resolved to receive and take note

212. To receive declaration of interest – Code of Local Government Conduct applies

Cllr A Hinchliff Item 8 Chair of Llanfairfechan Community Town Hall Committee

Cllr C Jones Item 8 Treasurer of Llanfairfechan Community Town Hall Committee

Cllr E Owen Item 8 Personal link to Brownies group

Cllr Penny Andow Item 12 as Chair of Foodbank

Cllr Alun Jones Item 12 as volunteer for Foodbank

Cllr A Hinchliff Item 13 On the CCBC Planning Committee but has confirmed he is able to remain in the meeting if he does not comment on his intention to vote

Resolved to receive and take note

213. Llanfairfechan' Town Council received Councillor Leena Farhat's Declaration of Acceptance of Office for Lafan Ward and welcomed the new councillor to the role

Resolved to receive and take note

214. Llanfairfechan Town Council received Councillor Elgan Owen's Declaration of Acceptance of Office for Bryn Ward and welcomed the new councillor to the role.

Resolved to receive and take note

215. To receive representations and queries from the public:

Andrew Wilkinson, Conwy County Borough Council (CCBC) Head of Neighbourhood Services ERF was welcomed to the meeting to discuss the Promenade Car Park project. A presentation was made on progress so far:

First statement is that there is confidence that the refurbishment project is going ahead. The initial scheme design and build process is giving an accurate assessment of costs and the project design will be presented to Welsh Government within the timescales. Following feedback gathered at two meetings with Town Council, the design has been adjusted and a draft plan was shown to elected members:

1. Clear that a one-way system is not going to work and so this has not been included
2. Footways within the car park have been removed and more car spaces are available (total 140). The footway now runs alongside the entrance area with provision straight onto the pedestrian promenade
3. A pedestrian and bike crossing point will be designed for the area around Seagrass Cafe
4. Disabled car parking has been moved to the sea front to maximise views from the car
5. Electric charging points have been moved to a safer area along by the promenade shelter to protect against flood prone areas
6. Grass Crete will be installed on the sea edge of the grassed area to solve the issue of cars parking on the grass
7. Public art and landscaping will be included at a later design stage

Costs for the project are higher than anticipated due to the significant access issues caused by the railway bridge. However, this does not mean that that less will be done. This is still a major scheme to redesign the area (costs of up to £500,000) rather than a mere resurfacing one (costs of approx. £120,000).

Timescales as follows: Public Consultation on draft plans in May; Project release June /July; September 2022 start work with completion due in June 2023.

Question 1 Has there been consideration of campervan provision? CCBC is engaging a consultant to consider the matter of campervan provision across county. It is recognised that the issue is not easily solved. A campervan project would require planning permission and survey of stakeholders. It should also be noted that car spaces would be lost if dedicated to campervans. It may be something that could be added at a later date once the Conwy strategy is released. It has been suggested that current spaces could be ducted to future proof the site for further development.

Question 2 Noting that a pavement opposite Seagrass is not shown – are there plans to rectify this as it is very much needed? As noted previously more design work needs to be completed to address the pedestrian needs in that area.

Question 3 from resident Will there be efforts to stop the use of the pedestrian prom by motor bikes and scooters, also will spaces be provided for these in the carpark? Certainly – motor bike space should be included as they save larger car spaces being used for bikes. Signage might be put up to help control use of the promenade – difficult to control but will take note of this.

Question 3 Will potholes on the roadway by Seagrass be repaired as part of the scheme? Yes, it makes sense for this work to take place alongside the car park project.

Question 4 Will bollards be put in place on the grass area to stop parking on the non-Grass Crete area? Some sort of barrier will be needed and can be incorporated into the plan

Question 5 Could a wind turbine be used for the electrical charging points? Designers are looking at solar power as an option as the tech is already available. Certainly renewable sources would be a positive way forward.

Question 6 Could a drinking fountain be included in the development of the car park? This could be looked at within the landscaping part of the project

Question 7 Will the road to the jetty be included in resurfacing? This was promised at the last meeting, and it makes sense for it to be done. However, there will be no redesign of this area.

Question 8 Are their plans for pedestrian access around the Towers area where it is prone to flood? It is hoped that the drainage system will help with flooding in the car park but, due to its position, this cannot be guaranteed. The flood barriers do come down in the summer months, but they may be needed during bad weather and high tides. The pedestrian access to the car park is envisaged to be as previously described. Certainly that whole area will be considered carefully in the design process.

Question 9 Perhaps a solution for the Grass Crete edging would be a hedge rather than bollards as this would provide better protection from ball games etc and could the bike stands be replaced as part of the project?

This could be considered in the landscaping stage of the project.

Question 10 Will resident parking be still considered within the project?

Pay and Display is still the final stage of this project and resident parking will be addressed before any move to install will take place.

Question 11 Can the shelter by the footbridge be included in the Flood Protection scheme? This is something to be discussed with Flood Protection team but could be a possibility

Question 12 Why has only 10% of Welsh Government funding been requested for the scheme? It was believed that any more than this would jeopardise the whole grant application. As it is, Welsh Government are positive about the application.

Question 13 Concerns raised that these timelines exceed those stated at the last meeting also does this mean that no work will be undertaken to rectify the worst areas of the car park until September? The project team have confirmed that they will be able to meet agreed Welsh Government deadlines for plans with this proposed timeline. It is not envisaged that any remedial work will take place prior to the September start date. The work previously completed did not meet the need and so all focus will be on the build for the redesign to start in September.

Chair thanked the CCBC Manager for attending the meeting and sharing information the project.

Resolved to receive and take note

216. To receive and approve minutes 12th January 2021 and Action List 2nd February 2022

Minutes had been distributed prior to the meeting and taken as read.

Item 7 Unfortunately deadline for application for the Buckingham Palace date was missed

Action List will be considered at the next meeting due to pressure of time

Proposed Cllr N Jones Seconded Cllr L Farhat Unanimous Resolved to approve and take note

217. To receive applications and approve s 137 community grant applications

1. Penmaenmawr & Llanfairfechan Brownies

It was noted that the Penmaenmawr Brownies now include Llanfairfechan girls as the group has combined. Penmaenmawr Town Council support the Penmaenmawr members, and this is a request for funding to support Llanfairfechan members with subscription and booklets. It was agreed this is a worthy cause and elected members unanimously supported the application. It was stated that money needs to be spent on Llanfairfechan residents due to the requirements of the Local Government Act 1972

Proposed Cllr A Hinchliffe Seconded Cllr C Jones Unanimous Resolved to approve and take note

2. Llanfairfechan Community Hall

The Town Council require more information about this application. Clerk reminded Council that the offices are based at the hall. Clerk to gather more information for the next meeting. **Resolved to approve and take note**

218. To receive request for Town Council representative on the Governors at Pant y Rhedyn

Cllr Leena Farhat has expressed an interest in standing as school Governor and it was proposed that this is taken forward. Clerk to contact school with details

Proposed Cllr N Jones Seconded Cllr E Owen Unanimous Resolved to approve and take note

219. To receive information and approve replacement digital sign

Background information: The community digital sign was vandalised in August and had to be removed from site. Subsequent investigations by police led to no arrests. However, CCTV footage showed this was a very violent attack by persons unknown to the community and police. Town Council have now received a £12730.80 insurance settlement and a quote for replacement of the equipment (15,390.20) and costs of site visit (£1700.00) totalling £16560.20. Clerk asked the Town Council to consider whether a replacement unit should be purchased and returned to the same site. The concern is that this could happen again as no further security measures can be put in place.

Elected members agreed that it does not make sense to replace the equipment at a site that will soon be redesigned. It was also suggested this service could be safer if based in the Community Town Hall window.

Resolved to receive and take note

220. To receive information about upcoming community events and approve plans

A list of Sunday markets had been shared as follows: 20th March (Llanfairfechan Celebrates); 24th April: 22nd; May; 19th June; 24th July; 25th; August summer break; September; 23rd October; 20th November; 11th December (Winter Festival) and approved by Town Council. Congratulations were given to Kirsty for developing the markets and thanks to the whole staff team for their work to support the markets. It was noted this has been an extremely positive development in Llanfairfechan. It was agreed that Llanfairfechan Celebrates should go ahead on March 20th alongside the Llanfairfechan Thanks You project. Town Council will also run the Easter Egg picture window project and purchase Easter eggs for project participants. Clerk to check the mayor's fund and report if it can pay for this, however, purchase was agreed in any case. An Easter toy swap will be held on 12th April and the Easter Eggs will be given out on that day.

Jubilee weekend: Clerk has gathered information about Jubilee events from other Town Councils. Penmaenmawr has a large event planned for Friday 3rd June. Media Committee has run a consultation exercise and it is not clear there is strong support for an event in Llanfairfechan. It is a bank holiday weekend, so the suggestion is that we host an opportunity for a get together at Victoria Gardens on Sunday 5th June. Possibly a teddy bear's picnic or something similar with invitations to Town Twinning and WI to run a refreshments stall? There have also been some conversations with Llanfairfechan carnival committee about a joint event. Clerk to investigate these options and report back at next meeting. **Resolved to receive and take note**

221. To receive information and approve plans to develop a Speed Watch group in Llanfairfechan Information had been circulated prior to the meeting. A proposed plan to launch a volunteer recruitment campaign at the first PCSO surgery on 16th March 10m to 12. Focus points in Llanfairfechan will be outside both schools but particularly Pant y Rhedyn, Penmaenmawr Road by Pen Dalar and Valley Road. We have been told we need at least 9 volunteers to run the project – we currently already have two volunteers. Clerk to action this process.

Resolved to receive and take note

222. To receive Wales Roads Review: initial panel report A55 Junction Project information. This document had been circulated by email previously. The link to the report can be found [here](#).

The panel recommendation is as follows:

‘the scheme should not be supported to go forward in its current form. Although we do not recommend the scheme proceeds in its current form, we do consider that there is a case for intervention on the A55, in order to achieve the aims of the Wales Transport Strategy and Net Zero Wales.

The proposed Active Travel route is at risk due to this change in direction and may be something that elected members would want to lobby Welsh Government for. County Councillors are in communication with regard to this matter.

Resolved to receive and take

note

223. To receive and approve current payments for February 2021

1. Canva reimbursement (retrospective payment) £107.88
2. TENS Licence market 20th February 2022 (retrospective payment) £21.00
3. Mel Owen MUGA lighting repair (retrospective payment) £132.00
4. Llanfairfechan Foodbank £3000
5. Sional Market banner £30.00
6. British Gas (MUGA lights) £250.34
7. Siemens Photocopier lease £362.40

Clerk reported that the photocopier is up for renewal. A new contract had been distributed and can be signed up. The company had provided excellent service and now offers a new photocopier with extra facility for colour copies with not much of a change to costings. It was agreed that Clerk should sign the new contract and continue the leasing process.

8. Petty Cash £100

Proposed Cllr A Hnchiff Seconded Cllr C Jones Unanimous Resolved to approve and take note

224. To discuss planning matters

0/49357 51 Cae America Llanfairfechan LL33 0SJ – this was a simple variation in planning. No observations were made, and elected members requested that applicant follows the advice of CCBC officers.

225. To receive correspondence – during Covid-19 pandemic most correspondence is shared by email)

1. Request from resident about metal detecting. Clerk has contacted CCBC for advice on their policies but no reply has been received. Elected members were not supportive of allowing metal detecting at Victoria due to health and safety concerns as the area is a family picnic spot and children’s playground.
2. Request from Clerk and resident to borrow the PA system for a community open mic night at Split Willow. Clerk will be in attendance and oversee use of the equipment. All agreed to allow the equipment to be used.

226. To receive reports from meetings

1. Defibrillator Meeting – Clerk has met with Wales Ambulance and Seagrass Café to decide a site for the new defibrillator. Clerk has sent proposals to Sailing Club and is awaiting formal notification to go ahead. It was reported that the Sailing Club Committee had their meeting on Tuesday and agreed all seemed in order. Clerk to email again to get formal agreement in writing.
2. Meeting with CCBC Event Team – Clerk reported a very positive meeting where it was stated that Llanfairfechan is on the map with officers as a community with an open door to new events. Discussion took place about the Winter Festival, and it was suggested the further joint working might take place on this. CCBC Proposed events include a Wind Foil event in May and Llanfairfechan is being considered.

3. Meeting with Penmaenmawr Town Council assistant – good to share information in order to prevent duplication. Penmaenmawr have a large-scale Jubilee event planned on Friday 3rd June. Staff team will continue to meet to consider some joint working.
4. Site meeting Glan y Mor Elias – The whole area was walked, and some interesting ideas have come up for inclusion in the bid. Clerk is working to pull together some notes from the meeting and a map of proposed interpretation boards. In addition to contact Pen Town Clerk for links about contractors for this work. Concerns were raised about the resilience of a slate panorama. Other materials should be considered.

Resolved to receive and take note

227. To receive urgent concerns & compliments

1. County Councillor and Town Councillor working together to resolve the problem with overhanging trees in Pen Dalar. Also concerns about drain on the top road and fly tipping at Mona Terrace.
2. Report has been made about bus sign in Mill Road also Flytipping in Station Road
3. Nant y Berllan – parking problems and damaged wall. County Councillor has been in attendance with residents and will liaise with other councillors to look at the problems.
4. Flytipping at Station Road car park – nature cameras could be used as they do not require an electricity source. Clerk to report idea to CCBC meeting.
5. Plastic Free Llanfairfechan are organising a litter pick on Sunday meeting at St Marys and Christ Church 2pm where there will be a photo opportunity to celebrate Llanfairfechan's new status as a 'Plastic Free Community'. Congratulations were given to Cllr Laura Fielding for leading on this piece of work – a great achievement in such a short time.
6. County Councillor reported work is due to start on the cob wall on Monday. Alternative access has been agreed with surrounding landowners and the work can begin, despite the fact that CCBC are still awaiting marine licences. All initial work will be preparatory and not at the sea edge. £405,000 has been made available by CCBC cabinet to complete repairs. This is a very difficult piece of work due to the confusion over ownership with regard to the cob land. County Councillor has helped to resolve the access matter which has helped and CCBC have done their best to get this done quickly.
7. County Councillors reported there is some information that The Heath site may be redeveloped for social housing. The question has been asked about intermediate renting opportunities for working families on a low income and the ideas are in their early stages. It seems the plan is to demolish and rebuild but it was pointed out that the building could be converted.
8. Drainage in Parc Crescent is due to be addressed by CCBC which has pleased the residents. In common with many other parts of Llanfairfechan, there are problems with parking, in particular, where it blocks access for older residents.
9. Councillor echoed that the approach to The Heath should be adaptive reuse – environmentally this would be a much better option than demolishing the existing building. Resolved to receive and take note

Meeting closed at 9:16 pm Next meeting: Town Council Meeting Wednesday 16th March 2022 at 7pm
Hybrid meeting is planned Elected Members can attend the Council Chambers or join through ZOOM