



**CYNGOR TREF
LLANFAIRFECHAN
TOWN COUNCIL**



Llanfairfechan Community Town Hall Village Road Llanfairfechan LL330AB
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**MINUTES FROM THE (Covid-19) DELAYED 2020 ANNUAL MEETING
WEDNESDAY 24th FEBRUARY 2021 7pm**

In attendance: Chair: Mayor Delohne Merrell; Cllr Carol Gell; Cllr Andrew Hinchliff; Cllr Christopher Jones; Cllr Nia Jones; Cllr Iolo Kars Jones; Cllr Gareth Wyn Jones; Cllr Christine Roberts.

It was reported that all seats have been filled in the Bryn Ward and the new Councillors will undergo induction training before ready for Acceptance of Office on Wednesday 17th March 2021. New Councillors had been invited to sit in on this meeting and Rob Jewell was in attendance

461. To elect the Mayor & Chair of the Council and to receive the Declaration of Acceptance of Office
Clerk reported that following discussions at the Town Council meeting 3rd February, it has been suggested that we continue with the current Mayor – Cllr Delohne Merrell - until our scheduled Annual Meeting in May 2021.

Proposed Cllr Gareth Wyn Jones Seconded Cllr Nia Jones Unanimous Resolved to approve and take note

462. To elect the Deputy Mayor & Vice Chair of the Council and to receive the Declaration of Acceptance of Office

As above, it has been suggested that we continue with the current Deputy Mayor – Cllr Penny Andow - until our scheduled Annual Meeting in May 2021.

Proposed Cllr Nia Jones Seconded Cllr Iolo Kars Jones Unanimous Resolved to approve and take note
The hope is that there will be some semblance of normality as the vaccines for Covid -19 take effect in our population. Llanfairfechan Town Council looks forward to a time when it can again meet in person.

463. To receive apologies for absence

Cllr Claire Hughes

464. To receive any declarations of interest from Members

Declarations of Interest members to declare any interest they may have in agenda items that accord with the requirements of the relevant authorities (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).

Name	Nature of Interest	Withdraw
Cllr Andrew Hinchliff	Item 14 Planning. On CCBC Planning Committee	Did not withdraw as no discussion took place.

465. To approve the minutes of the meeting held on 3rd February 2021

Minutes had been circulated by email and no matters arising were raised.

Proposed Cllr Christine Roberts Seconded Cllr Carol Gell Unanimous Resolved to approve and take note

466. To approve and adopt the Standing Orders for Llanfairfechan Town Council.

Document had been circulated previously. 7a should read 2 Councillors. County Borough should be Conwy County Borough Council. Clerk to update

Proposed Cllr Delohne Merrell Seconded Cllr Chris Jones Unanimous Resolved to approve and take note

467. To approve and adopt the Financial Regulations for Llanfairfechan Town Council.

Proposed Cllr Andrew Hinchliff Seconded Cllr Chris Jones Unanimous Resolved to approve and take note

468. To review and approve the Llanfairfechan Town Council Financial Risk Assessment for 2020/21

Clerk to check legal position of Victoria Gardens and insurance cover

469. To appoint an Internal Auditor

Clerk noted that, in common with other Town Councils in North Wales, the Town Council had used JDH Business Services LTD for many years without any concerns. The new Internal Audit Plan for 2021 has already been sent out and a copy can be circulated to Councillors

Proposed Cllr Delohne Merrell Seconded Cllr Nia Jones Unanimous Resolved to approve and take note

470. To review the Council asset register

Proposed Cllr Andrew Hinchliff Seconded Cllr Carol Gell Unanimous Resolved to approve and take note

471. To review the Council insurance policy and discuss/decide on alterations

Clerk to check on the Victoria Garden cover

Proposed Cllr Penny Andow Seconded Cllr Gareth Wyn Jones Unanimous

Resolved to approve and take note

472. To review and decide on amendments to Council policies – to be considered at meeting 17th March

a. Complaints policy

b. Freedom of Information requests

c. Press/social media policy

It was agreed these policies could be considered at the meeting 17th March 2021

Resolved to receive and take note

WEDNESDAY 24TH FEBRUARY 2021 LLANFAIRFECHAN TOWN COUNCIL - URGENT MATTERS TO FOLLOW THE ANNUAL MEETING

473. To receive and approve payments

1. Tradepoint – Covid-19 safety items, Paint and lock for office £58.30

2. Evans Menai Bridge – Topsoil (Incredible edibles grant) £100.00 inc delivery

Proposed Cllr Andrew Hinchliff Seconded Cllr Nia Jones Unanimous Resolved to approve and take note

Signing will take place by Cllr Christine Roberts and Cllr Nia Jones

474. To discuss planning matters

0/48168 Replacement of leaded windows in existing retained timber sub frames (Listed Building Consent)

Providing CCBC advice is followed, no observations were made.

475. To receive urgent concerns or compliments

1. Crisis Management Team (CMT) Action List is available and will be sent out by email.

Report from CMT meeting with Plas Menai surgery regarding Digital First. There was a lot of discussion about this and it was strongly felt that Town Council must advocate for anyone who is feeling under stress because of the econsult system. The surgery is working closely with the Town Council and say they are listening to all concerns. They are implementing Digital First as a primary access route whilst trying to be mindful of those who cannot use IT and computers. Sometimes the balance between project aims and actuality can be different, and the surgery has suggested that patients can help by feeding back any concerns. When phoning in, patients should state clearly up front if they are unable to use econsult and give their reasons. That way, the right help and support can be given. Town Council will continue to monitor and feedback to surgery and it is hoped that the system will settle down as more people become used to using it. The surgery wants to stress, however, that the phone lines are not being turned off – access will still be available by phone if necessary.

- Serious concerns were felt as residents have enough to cope with at the moment due to Covid-19 – noted that people do not want to spend time complaining and that is why they are ringing Councillors in an upset manner
- Report from Councillor who completed the econsult and it said to go back and phone the surgery
- Suggestion that it sometimes depends on who you speak to – perhaps ask who you are speaking to when phoning the surgery?

It was agreed they would like an invite to go out to the surgery Business Manager for attendance at our Town Council meeting in April.

2. **Concern raised about the out of order streetlamps along the front to the allotments**
This has been reported to CCBC and Scottish Power. A date of 20th March has been suggested but Town Council have requested this work be prioritised as an emergency as the area is very dark and there are concerns about vulnerable residents
 3. **Report that one of the bollard posts has been blown away in the winds. Unrecoverable but has been cleared from the street**
 4. **ERF Pandy Ward audit due to take place. Matters have already been sent over to the County Councillor but if anyone has anything else please details over by email.**
 5. **Concerns over lack of affordable housing within Llanfairfechan and reports that residents have reluctantly had to leave the community due to lack of available housing. The impact of Covid-19 is concerning as it has led to a rise of people leaving the cities to live in the country and work from home. This is already having an impact of house prices. Work with CCBC LDP and planning must push for properly affordable housing within the community. The authority could look to Anglesey and Gwynedd for the outcomes of some policies to limit second homes. Clerk reported the Llanfairfechan Community planning process is due to restart again in March and housing will be a major part to consider. It is hoped we can arrange an online meeting towards the end of March to restart Future Llan.**
 6. **Thanks to CCBC for moving quickly to remove a fallen tree into the river. The threat of flooding was quickly averted through this effective partnership working**
 7. **Asking for confirmation on whether there are plans to move the school to the Heath. There are no plans – the current aim is to build a new combined school as part of the LDP infrastructure project**
 8. **Cllr Kars Jones reported that he is willing to conduct research for the community planning process as part of his dissertation work. This will be a great help over the next few months.**
 9. **A tree has been blown down onto the cenotaph area during the winds. It has been reported to CCBC and Clerk to follow up with a site visit to check wall for damage.**
 10. **A ward report for Bryn has been sent through to CCBC: most concerns are about potholes and surface or road areas. Some concerns about flooding but many areas have been addressed by CCBC recently**
 11. **A CCBC parking review is due in March and an email has been sent out to Councillors for consideration at our 17th March meeting. A query has been sent in about extending the lines downhill at Pen y Bryn by 3 feet however, CCBC are proposing 10 metres – this is something to discuss at the meeting so that Town Council can feedback their joint decision.**
 12. **Concerns about traffic wardens. Difficult issue, CMT have already complained to CCBC Cabinet level and it has been reported that this a county wide policy and Llanfairfechan is just part of that strategy. The decision has been made that the wardens will continue to operate through any lockdown.**
 13. **Clerk reported the good news that Town Council have received a £2000 grant for play in Llanfairfechan. Some consultation and a plan will be made over the next week as the money has to be spent before the end of March.**
 14. **The sad news of a family bereavement due to Covid- 19 was reported. Mayor Delohne Merrell has offered to send flowers on behalf of the Town Council**
476. **Close of meeting – 8:20pm**

Date of next Town Council meeting Wednesday 17th March 2021 at 7pm online