



**CYNGOR TREF  
LLANFAIRFECHAN  
TOWN COUNCIL**



**Llanfairfechan Community Town Hall Village Road Llanfairfechan LL330AB**  
**Mayor Cllr Alun Rhys Jones Deputy Mayor Cllr Nia Jones**

**Wednesday April 30th, 2025**

**TOWN COUNCIL MEETING, 7pm Llanfairfechan Council Chambers and online with Microsoft Teams**

**AGENDA**

1. Welcome all to the meeting and general housekeeping information
2. To receive apologies for absence (LGA 1972 Schedule 12)
3. To receive declaration of interest – (Disclosable personal or prejudicial interests)
4. To receive representations and queries from the public  
In attendance:
  1. Sets Ltd to discuss and approve plans for Christmas Lighting in 2025
  2. Dŵr Cymru to discuss recent concerns about wastewater quality in Llanfairfechan
5. To receive and approve minutes April 9th, 2025, and current action list (LGA1972 Schedule 12)
6. To discuss and approve plans to monitor tree work in Llanfairfechan
  1. 0/52443 Welsh Water
  2. 0/52446 Parc Hen Blas
7. To discuss Llanfairfechan Democratic Engagement Project funding application and approve plans for submission
8. To receive final internal audit workbook and approve submission to Internal Auditor by 6/05/2025
9. To receive and approve plans for co-option for Town Councillor in Bryn Ward
10. To receive information about strategic documents and consider in readiness for annual meeting
11. To receive information about repair to regalia and approve plans
12. Current payments for April 30th, 2025

**Microsoft Teams Need help?**  
**Join the meeting now**  
 Meeting ID: 375 226 503 50  
 Passcode: iN9Xy6nh

<b>Payments to be made</b>
1. <b>Menter Iaith translations February and March £521.66</b>
2. <b>Worldcare community skip 024897 £258.00</b>
3. <b>Sional MUGA banners 68562 £24.00 68636 QR code banner £24.00</b>
4. <b>Amazon VE Day Flag &amp; Fabric Bunting £23.65</b>
5. <b>Mindful Course (Dŵr Anafon funding) £1320.00</b>
6. <b>Beach of Dreams Flag £175.00</b>
7. <b>Petty cash 2025/26 £250</b>
8. <b>Contribution to Conwy CBC to keep the Promenade toilets open £11,392.39</b>
9. <b>Raven Eve garden signs Mayor's Allowance £132.00 (retrospective)</b>
10. <b>Easter outfit REIM Deputy Town Clerk £5.59 &amp; £13.99 (retrospective)</b>
11. <b>Viking office supplies £181.45</b>

13. To receive information about planning matters  
0/52471 Demolition of existing Gospel Hall & Meeting Room and redevelopment of the site
14. To receive correspondence
15. To receive reports from meetings and events
  1. The biodiversity and resilience of the Ecosystems Duty – Section 6 Spring Clean Cymru 2025 OVV
16. To receive compliments and urgent matters for consideration and to log for future meetings

Wednesday April 30th, 2025

**TOWN COUNCIL MEETING, 7pm Llanfairfechan Council Chambers and online with Teams  
MINUTES**

In attendance: Chair: Mayor Alun Rhys Jones; Deputy Mayor Nia Jones; Cllr Sharne-Marie Bellis; Cllr Charlotte Davies; Cllr Rhys Griffiths; Cllr Andrew Hinchliff BEM; Cllr Chris Jones; Cllr Preben Vangberg Clerk: Jayne Neal

Item 1. Mayor Alun Rhys Jones welcomed all to the meeting and gave general housekeeping information

It was agreed the meeting would be recorded for minutes purposes

Item 2. To receive apologies for absence (LGA 1972 Schedule 12)

Cllr Penny Andow (Town & County Councillor); Cllr Leena Farhat; Cllr Gareth Jones; Cllr Christine Roberts

Resolved to receive and take note

Item 3. To receive declarations of interest – (Disclosable personal or prejudicial interests)

No declarations were made

Resolved to receive and take note

Item 4. To receive representations and queries from the public

No members of the public were present

In attendance:

1. Sets Ltd to discuss and approve plans for Christmas Lighting in 2025

Shaun from Sets Ltd had prepared Google Earth information to show where the operational electrical fixings were in place at the Pen Dalar end of Penmaenmawr Road.

Q1 When will the crossroad tree lights be completed? These will be done within the next two weeks and then left in place until needed at Christmas. The cherry tree at the Cenotaph will be completed slightly later as the lights have to be sourced. The google earth map was shared at Town Council discussed options for 2025. It was agreed that the project plan includes adding lighting so that eventually the lights will cover Penmaenmawr Road from the corner of Cae Ffynnon to Pen Dalar and, as such, there would be an additional 14 lamp posts lit at the Pendalar end. There are motifs available from our recent purchase of second hand items but they need repairing and there will be a cost involved in this. It was agreed that a phased process may be best over a couple of years to keep within budget. There was a discussion about the festive season budget and some work needs to be done to gather together the wider spend from the s144 precept code. The general aim is to concentrate on Penmaenmawr Road from Cae Ffynnon to Pen Dalar and light the two trees. It was agreed that the Station Road Shop Window competition is very successful and encourages all shops to dress the windows for Christmas. There may be options to expand this with better prizes and celebration. Clerk and Deputy to gain quotes and information and report back and it was agreed that final decisions about Christmas lighting 2025 will be made at the June 11<sup>th</sup> meeting.

2. Dŵr Cymru to discuss recent concerns about wastewater quality in Llanfairfechan

Emily from Dŵr Cymru was in attendance to give an update about operations in Llanfairfechan. A presentation was made, and the focus was on recent concern about storm overflow discharges.

There are three storm overflows in Llanfairfechan that are allowed to overflow in times of heavy rain and certain circumstance as per licences. Dŵr Cymru share data about overflows in Wales and, unlike many other providers, have agreed to share the raw data with the campaign group Surfers Against Sewage (SAS). Both organisations have their own platforms to report the data and have different ways of interpreting the results. Surfers Against Sewage will report a storm overflow discharge as an icon for a 48 hour period when a discharge may only be a 5 minute discharge from one of the three locations, will disperse quickly, and it will be within the parameters of the licence agreement. The Dŵr Cymru app gives more detailed information and can be reassuring as the discharge levels are generally low. The storm overflows are a measured way of taking the pressure off the system so it can get back to processing of waste as effectively as possible. They are part of an historical waste system that is not ideal and there will be work in the future to bring in new systems, but it is a massive undertaking to replace all current water systems.

The SAS Annual Report has put Llanfairfechan at number 1 for discharges in Wales and this has created intense concern amongst residents. 629 spills were reported but this is not an accurate figure as it is already known there was a maintenance issue that was giving false readings. This is borne out by the fact that the accepted regulatory return was 102 discharges and would put the Parc Crescent overflow at a ranking of 570+ in Wales. After a long investigation, it was found that the screen in the storm overflow had, in fact corroded and was allowing very tiny (ml) amounts of discharge which was triggering the monitor to register a full discharge when this was not happening. It was recognised that the maintenance work at Parc Crescent has skewed the raw data, and work at the site has

now been completed to rectify the problem with a new screen that is not metal. The data should now settle down and the situation will be observed 10 – 12 times a season.

**Q1** it was mentioned that two of the outflows (Parc Crescent and Bryn y Neuadd) go out 1 KM, what about the third one? The Co-op one discharges at the river in heavy rain and dispersion in the river means that there is no concern about this. There is less reason to worry about water quality than 10 or 20 years ago when the water was not being treated – the storm overflows are not spreading sewage on the beach. There is a misunderstanding about items that look like sewage but are actually biological items such as algal bloom. It should be noted that sewage when it is in an area is grey in colour and not brown. There is no evidence that agricultural runoff is a particular problem in Llanfairfechan as tested by NRW regulators. Afon Ddu is rated as having a good ecological status and is tested 10 to 12 times a season.

**Q2** Is the sensor now higher in the Parc Crescent Overflow? It has been repositioned slightly to work more effectively but this won't affect the operations at the site. It was short-circuiting under where it should do. It was noted that people have been sharing pictures of floating items that appear to be sewage. There is a misunderstanding about items that look like sewage but are actually biological items such as algal bloom. It was reported that sewage usually presents as grey in colour and not brown. There is a useful booklet that will be shared to Town Councillors to help with this information. Llanfairfechan has always done really well in the formal monitoring reports and is still ranked as excellent.

**Q3** What type of sensor is it? It has an ultrasonic head and looks down at the level and is programmed to measure if the flow is above a certain height and should be classed as a spill.

**Q4** Where does the treatment work discharge to? The Treatment Works discharges fully treated water into the brook by the railways crossing at Madryn, thus, it is taken straight out to sea. There is no storm overflow at the site so no untreated water goes out at this point.

**Q5** How reliable is the data? – it seems residents don't trust the data that is being shared by Dŵr Cymru and NRW? This is a new reporting system, and everyone is getting used to it. The current reports are a set back and it will take time for people to trust again but there will be improvements as time goes by. This has been an issue of the different ways to use data and there are more conversations taking place about what is responsible use of data and how it should be used. The raw data on the Dŵr Cymru app shows data that has not been manipulated or analysed and is transparent but at risk of being used differently as in the case of SAS. There have been learning points – this situation would not have been so challenging if the work at the Parc Crescent Overflow had been prompt.

Resolved to receive and take note

**Item 5. To receive and approve minutes April 9th, 2025, and current action list (LGA1972 Schedule 12)**

Minutes and Action List had been distributed prior to the meeting and were taken as read.

Overnight parking at promenade – query has gone to Conwy no further information has been received but the closing date has only just happened. Clerk will chase up before next meeting

Email has been sent to MP Clare Hughes, all associated officers and Conwy Cabinet members – no response as yet but this was only sent recently. Clerk to copy the email to Janet Finch Saunders. A further email has been sent about the coping stones as these have not been refitted – no response.

Pendalar Bench Project – The group have clarified they would like a second picnic bench outside of the park for dog owners as they are not allowed in the park. Clerk to ask the group to submit a bid.

Bridleway tipping – the area has been cleared, and the slate fence is due to be rebuilt.

Painting at the pagoda and the planters – More damage has been done on the pagoda. It was felt it could still be painted to make it look better temporarily. Real concern was voiced about the amount of damage that is happening at the moment. Clerk gave feedback from police about the vandalism that is happening across Llanfairfechan, including MUGA damage, pagoda damage, fire on the mountain and dangerous use of electric scooters and bikes. Information suggests this is being done by a particular group of people and evidence is being gathered. Councillors and residents are advised to [report to police](#) to help with gathering the information. Town Council have previously tried to run a Speedwatch group but have failed to get a group of volunteers together. It was suggested it might be time to try again as there is public concern about public safety. Information was shared about use of e-bikes and e-scooters and some of the ways they work. It was noted that the way to combat this troublesome behaviour is to formally [report concerns to the police](#). It was noted that there is a plan to apply Anti Grease at the MUGA to discourage climbing in over the high fence.

Unanimous - Resolved to approve and take note

**Item 6. To discuss and approve plans to monitor tree work in Llanfairfechan**

Following the information that there is, currently, no longer a tree officer in Conwy CBC, the Councillors are keen to help with tree observations across the community in Llanfairfechan. It was agreed they will actively visit the sites of the trees and help to assess whether further advice is needed. One thing that was agreed was that they would not be comfortable with actually approaching applicants or knock on doors as it was felt it would raise expectations of the role of Town Council who can only give observations on planning matters. They unanimously agreed to support the call for a full time tree officer in Conwy as it was felt this role is crucial. It was noted trees play such an important role, and everyone was keen that we don't lose trees unnecessarily. As such, it was agreed that, where a tree can't be seen from the road, it would be referred the Conwy CBC planning office, as a possible site for a visit. Town Council agreed the following observations about current tree matters:

0/52443 The blossoming cherries near Pant y Rhedyn school could only be seen from the car park behind the Heath or distantly from the prom. They are semi-mature and are at the eastern end of the block on the map, surrounded by various mature trees, which poke up above the houses above and to the west and distantly from the prom. The cherries would not merit a TPO on their own, only maybe as part of the whole block.

0/52446 The oak at 39 Parc Henblas This is tall, coming into leaf, and visible from the Parc Henblas Road but not from Penmaenmawr Rd. It is felt that it would be good if Conwy CBC could check it on site with the applicant/tree surgeon to verify the work needed, as it is being reduced from a tall tree to a pollard.

**Unanimous - Resolved to approve and take note**

**Item 7 To discuss Llanfairfechan Democratic Engagement Project funding application and approve plans for submission.**

The staff team presented a grant application that is being written to provide the following:

Town Council want to provide free sessions at our MUGA pitch and 3g Football pitch to young people in exchange for engaging in the democratic process at Town Council level. The plan is to set up a youth committee to inform the work of the Town Council, in return the young people will be able to book the session for free and encourage their friends to use the facilities. Good practice examples can be seen [here](#)

It is hoped this will enable Town Council to develop a project which will, in the first year, only include free sessions at our MUGA and 3g but, if successful, could be rolled out to other opportunities in Conwy County. By taking a reward approach to democratic engagement, young people will be able to see that it is worthwhile working in partnership with the Town Council.

**Unanimous - Resolved to approve and take note**

**Item 8 To receive final internal audit workbook and approve submission to Internal Auditor by 6/05/2025**

It was agreed this should be shared to the Finance Committee to assess before submission

**Unanimous - Resolved to approve and take note**

**Item 9 To receive and approve plans for co-option for Town Councillor in Bryn Ward**

No applications have been received – Councillors will share details of anyone who is interested

**Resolved to receive and take note**

**Item 10 To receive information about strategic documents and consider in readiness for annual meeting**

Governance and Reference Documents – In readiness for discussion links provided below for reference:

- [Standing Orders](#)
- [Financial Regulations](#)
- [Financial Risk Assessment](#)
- [Good Councillor's Guide](#)
- [Review of Town and Community Councils](#)
- [Llanfairfechan Town Council Training Plan](#)
- [Llanfairfechan Town Council Biodiversity Plan](#)
- [Language and Culture Statement](#)
- [Llanfairfechan Kickstarter Plan](#)
- [Llanfairfechan Tennis, Football & MUGA Safeguarding Policy](#)

**Resolved to receive and take note**

**Item 11 To receive information about repair to regalia and approve plans**

Work needs to be done on the Town Council regalia:

**Mayor's badge** The mayor's badge is missing a chain link that needs replacing. The colouring has faded, and we wondered if this could be replaced.

**Deputy Mayor and Mayoress badges** These currently say Deputy Mayor and Deputy Mayoress. It doesn't really feel right in this day and age so, ideally, we would like to replace that lettering with Llanfairfechan as it is on the Mayor's badge. Staff team to try jewellers to see if the chain link can be mended – also to find other quotes

**Resolved to receive and take note**

**Item 12. Current payments for April 30th, 2025**

All resolved to approve and take note

**Item 13. To receive information about planning matters**

0/52471 Demolition of existing Gospel Hall & Meeting Room and redevelopment of the site. This application has been resubmitted after the first application for six houses had been refused by Conwy CBC. It has been redesigned as 4 detached houses, and it seems that none will be affordable housing. There was disappointment that the previous application had not gone through. Having previously observed that the site would include affordable housing, Town Council are disappointed that there will now be no affordable housing on site. Clerk to email Conwy CBC with this observation.

Extra matter – Clerk to email details over to the Town Council as it is due in by 21<sup>st</sup> May – responses will be logged by email. Resolved to receive and take note

**Item 14 To receive correspondence**

1. The Steering Committee of the Llanfairfechan Town Twinning Association would like to formally invite all Town Councillors and Officials to the joint reception and welcome to our visitors from Pleumeleuc on the evening of Friday 30th May in the Town Hall. The event will start at approximately 7pm and include a buffet, live music and formal speeches from both parties. Please email Town Council committee members to reserve a place

2. A helpful and extensive email was received from Conwy CBC Facilities Manager detailing the possible partnership that could be developed to secure the future of public toilets in the town. Staff team to continue to gather information and report back at the June meeting.

3. A letter was received from a resident who raised concerns about the poor quality of road closure for the recent work in the upper village. This happened over the Easter break and Clerk responded to the resident with links to ERF so that this can be raised at county level. There is a reporting page: Report it - Conwy County Borough Council where a wide range of things can be reported from this page. It is checked 24/7 and assigned a reference number that can be chased. In addition, Conwy CBC do have an emergency number if there is anything urgent out of hours: Out-of-hours emergencies (all Council services): 0300 123 3079.

4. Concerns have been raised about one of the swans. He is unable to stand for long or walk far but settles to preen. Resident had taken advice from Swan Watch and the response was as follows: He's fine he's got arthritis and RSPCA are aware of his health. Nothing can be done due to current breeding season and the fact he is 'an old boy'

5. Query about whether Ponyfest will continue – this will be decided at the June meeting

6. Further information has been received from Llanfairfechan Surf Life Saving Group – Clerk to ask for finance details and information about what is being fundraised. Resolved to receive and take note

**Item 15 To receive reports from meetings and events**

1. The biodiversity and resilience of the Ecosystems Duty – Section 6 Spring Clean Cymru 2025 OVW

Presenter: Rachel Carter – rcarter@onevoicewales.wales

Biodiversity – includes the variety of life found on earth. Include plants and animals, their abundance and genetic diversity.

Ecosystem resilience – the capacity for nature to withstand and recover from disturbances, to adapt and absorb pressures.

Why Help – There is a global nature emergency. Welsh Government declared a nature emergency in 2021. The Environment Act 2016 (section 6 is what we are looking at)

- 97% of wildflower meadows lost since WW2 intro of lawn mower – community spaces mowed every week/day
- 71% of butterflies in decline
- 50% of bumblebees in decline
- Lack of species diversity
- 1 in 6 species in Wales at risk of extinction

Section 6 – public authorities must seek to maintain and enhance biodiversity in the exercise of their functions in relation to Wales, and in so doing promote the resilience of ecosystems, so far as it is consistent with the proper exercise of those functions. How to comply:

1)Embed the consideration of biodiversity and ecosystems into their early thinking and business planning, including any policies, plans, programmes, and projects as well as their day-to-day activities

2)Prepare and publish a plan setting out that they propose to do to maintain and enhance biodiversity and promote resilience

3)Prepare and publish a report on what the public authority has done to comply with the duty must be published by the end of 2019 and then every 3 years after this date 2022/ 2025/2028

4)No current sanctions for non-compliance, but white paper going through Welsh government at the moment.

1)Every public authority must publish report on what they have done to comply with the duty

2)The first report was due at the end of December 2019; further reports must be published before the end of every 3rd year. The next one is due at the end of this year.

3)Reports must provide transparency, accountability and are a communication tool.

**4)Applies to all community and town councils.**

2. Mental Health First Aid course for community groups and Town Councillors has taken place and received lots of positive comments about the process and delivery. It was noted it was a good way forward for the Town Council – offering quality courses to help community groups with their service.

3. Discover Llanfairfechan has met again as the joint tourism and community development group. There is an ongoing drive to recruit new members for the committee. Consultation is planned and this needs volunteers to gather information. There is a stall at Llanfairfechan Celebrates and the more volunteers, the better it will be. The next meeting will be on Tuesday 20<sup>th</sup> May at the Split Willow 7pm.

4. The Llanfairfechan Community Hall Committee held the launch of the Ray Jones Hub and this went very well. Recent developments are that the hall now has a card machine for payments and also the new infrared heaters have been installed in the Ray Jones Hub.

5 Llanfairfechan Celebrates and Beach of Dreams event Sunday May 11<sup>th</sup> – There will be around 15 stalls booked so far. MUGA pitches will be free all day and the new Llanfairfechan Tennis Club will be helping with a tennis session and football will be on offer in the 3g area. There will be two bouncy castles and free face painting on offer, funded by Town Council.

Beach of Dreams walk starts at 3pm and will go down to Glan y Mor Elias and back along the beach with a nature talk by Mayor Alun Rhy Jones. All welcome

6. VE Day events: Thursday 8<sup>th</sup> May - Raising of the flag, proclamation and reception at 9:30am at Llanfairfechan Community Hall then an evening Lighting of the Peace Lantern at 9:30pm at the Cenotaph . Veteran’s Breakfast Club are holding their VE Garden Party on Monday 5<sup>th</sup> May – all welcome.

**Item 15 To receive compliments and urgent matters for consideration and to log for future meetings**

1. The flags in Station Road need unravelling – Clerk to sort
2. Resident has received a grant from Dŵr Anafon to tend the potted plant area in Station Road
3. Staff ID badges have arrived – staff team will order badges for Mayor and Deputy Mayor

Meeting ended at 9:45pm

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