



**CYNGOR TREF
LLANFAIRFECHAN
TOWN COUNCIL**



Llanfairfechan Community Town Hall Village Road Llanfairfechan LL330AB
Mayor Cllr Laura Fielding Deputy Mayor Cllr Alun Rhys Jones

**WEDNESDAY 27th SEPTEMBER 2023
TOWN COUNCIL MEETING AGENDA**

1. Welcome all to the meeting
2. To receive apologies for absence (LGA 1972 Schedule 12)
3. To receive declaration of interest – (Disclosable personal or prejudicial interests)
4. To receive representations and queries from the public.
5. To receive and approve minutes 6th September 2023 and current action list (LGA1972 Schedule 12)
6. To receive information and discuss Pen Dalar Hall noticeboard.
7. To receive information about Station Road Car Park and approve plans for CCTV and new signs
8. To receive information and approve plans for Public Toilets application
9. To receive information about Village Road petition for a zebra crossing and approve plans for safety signs
10. To receive information about the Public Ombudsman Equality Plan consultation and formulate response.
11. To receive information about Christmas lighting and approve decision for Llanfairfechan Christmas lights 2023
12. To receive and approve current payments for September 2023

Join Zoom Meeting

<https://us02web.zoom.us/j/87022296336?pwd=OXFvTXFHyzFZZDYwRmV3VTV2U0ZSZz09>

Meeting ID: 870 2229 6336

Passcode: 534075

Payments to be made

- | |
|--|
| 1. Emyr Price Full PROW cut September 2023 £850.00 |
| 2. HMRC employer payments July August September 2023 |
| 3. Peachy – Materials for pétanque pitch. Labour was provided voluntarily. £254.36 |
| 4. Menter Iaith – translations for July - September £552.47 |

Retrospective payments

- | |
|---|
| 5. Staff Wages and Pension payments for August 2023 £4700 |
| 6. Nisa Refreshments for Family Fun day paid by cheque £54.70 |
| 7. Bounce a Lot Castle Hire – Family Fun Day - £90.00 |

13. To discuss planning matters

None received

14. To receive correspondence
15. To receive reports from meetings
16. To receive urgent matters for discussion

WEDNESDAY 27TH SEPTEMBER 2023
MINUTES OF THE TOWN COUNCIL MEETING

In Attendance: Chair: Mayor Laura Fielding; Deputy Mayor Alun Rhys Jones; Cllr Penny Andow (on Zoom); Cllr Sharne-Marie Bellis; Cllr Andrew Hinchliff (on Zoom); Cllr Chris Jones; Cllr Gareth Jones(on Zoom); Cllr Elgan Owen(on Zoom); Cllr Christine Roberts; Cllr Preben Vangberg (on Zoom)

Town Clerk Jayne Neal

It was agreed that the meeting could be recorded for the purposes of minute taking.

1. Mayor Laura Fielding welcomed all to the meeting
2. To receive apologies for absence (LGA 1972 Schedule 12)

Cllr Leena Farhat; Cllr Rob Jewell: Cllr Nia Jones

3. To receive declaration of interest – (Disclosable personal or prejudicial interests) – No prejudicial interests declared. Item 12:3 payment for pétanque pitch - Cllr Christine Roberts Cllr Sharne-Marie Bellis declared a personal interest as members of Town Twinning committee
4. To receive representations and queries from the public.

None received

PCSO Sara Owen and Community Beat Manager PC Michael Couling were in attendance and Town Council thanked PCSO Sara for her work in the town and congratulated her on her new career. It was noted there had been a close working relationship and hoped that this will continue with PCSO Josh Jackson, who is completing training by November and will take up the post in Llanfairfechan. It was reported there had been some incidences of vandalism over the night of 26th, PC Couling reminded that the important thing is to report non-urgent crime to 101 and urgent crimes on 999 or contact through the online form on the [police website](#). That way all crimes are recorded and will contribute to figures which will then result in effective policing in the area Resolved to receive and take note

- 5 To receive and approve minutes and Action List

Cyngor Tref Llanfairfechan Town Council Action List		NFI = no further information	
Date: 27th September 2023			
Item:	Date:	Progress	
1 Potholes in Mill Road	17/04/2023	Under observation by CCBC	
2 Nant y Pandy car park	update	information received	
3 Paddling Pool	NFI	email received will report	
4 Promenade car park & flood protection	NFI	coastal funding has been received Cllr Penny chasing up details	
5 Bus stop damage Y Bont east	NFI	email sent for update 14/09/2023	
7 shop flags	update	on agenda	
8 resident concern about flytipping in Station road	NFI	on agenda	
9 Benches project	NFI	on hold currently	
10 Station Road Garden	update	progress made. Notification of license received and Keep Wales Tidy garden pack received	
11 MUGA West Shore	update	UK Prosperity fund bid sent off fo 22nd September	
13 Audit	update	external audit has been sent out and no further requests for information have been received	
14 Kickstarter Community Plan	NFI	email sent for update 5/07/2023	
17 Police information	update	PCSO Josh Jackson is in training and will be on the beat by November 101/999 in interim	
18 River leak under railway bridge	update	work due to start 16th September	
19 Pagoda shelter	update	painting needs completing but feedback as been really good	
20 Beach huts	NFI	Llais y Lle and Carneddau project are interested. Cartrefi community chest may fund	
21 Calan Gaeaf celebrations	on agenda	everything booked and workshops starting soon with Llais y lle	
22 Remembrance Sunday	update	email quote received	
22 Festive Fayre	update	plan in progress	
23 Christmas lights	update	on agenda	
24 reports of drug use	update	Youth Services and NWP are involved in outreach education work	
25 footbridge damage	update	temporary fix has been made	
26 Caradog Place footbridge barriers	update	email sent - temporary barriers back up	
27 Station Road dog mess	update	extra bags and post on Facebook/ chalk paint ordered	

2 Nant Y Pandy – email received from Jason K Jones. Apologies given that the matter has been with legal for so long. Further information will follow.

3 Paddling Pools - paddling pools will reopen next season as the work took longer than anticipated. A positive point is the paddling pool has new anti-slip tiles around the pool and the anti-slip coating in the pool will lead to a higher level of safety at the site. Town Council will not be charged for this year’s maintenance. The whole process has been very difficult for all involved and Conwy CBC have said they appreciate it could have been better handled and apologies were given.

5 Bus stop damage – ongoing with vandalism. Eastbound and Westbound stops have been damaged, reported and mended in the last year. New damage – the whole piece of mesh has been ripped out of the shelter and an email has been sent to report. Clerk will keep council appraised. Vandalism on 26th September:

1. Damage to Venue Cymru poster box
2. Damage to eastbound bus stop at Y Bont
3. Damage to litter picking station and one litter picker found snapped in half on Station Road

Police have noted but no evidence has come in so far.

10 Station Road Garden - a garden pack will be received for this site from, and work should begin in the new year with a small amount of planting of bulbs taking place in Autumn. The garden will need to be cleared asap and Clerk will liaise with Trunk Agency Wales to complete this. Rotary will install the greenhouse at the community allotment and there will be some joint work on seeding. Site planning Monday 2nd October 1pm – all welcome.

11. Mayor gave thanks to town clerk for all the work to complete the MUGA key fund application. Clerk also thanked Dewi Williams Treasurer from the Football Club for working in partnership on this and for the plan to work on a partnership bid to FAW and Sports Wales.

18 River leak under the railway bridge Work seems to have started to address the problem

19 Pagoda shelter painting Not much needs doing to finish the project – Clerk and Environmental Operative to complete the work when weather allows.

22/23 Quotations for road closures have been received:

Remembrance Sunday 12th November 2023 Total ---- £730 + VAT

Festive Fayre Sunday 10th December 2023 Total --- £1135.00 + VAT

Clerk to progress the booking and organise the road closure

Clerk reported about a meeting the Llanfairfechan Veteran's Breakfast Club. The club members want to get involved with cleaning the cenotaph and have more involvement in the Remembrance Sunday event. Date is being identified for a work party at the cenotaph and the group are planning to apply to s137 for a grant to buy a flag. Work on the curb stones will be planned over the next few weeks.

24 Reports of drug use – Conwy Youth Service and North Wales Police have agreed to work together to run outreach sessions to educate young people about the dangers involved and issue warnings about the behaviour. PC Couling reiterated that intervention is dependent on the community formally reported. It was reported observations in the area had already taken place and action taken with one group of young people. NWP are not looking criminalise and have referral options for children and young people who may be involved. Concerns about anecdotal reports of drug dealing in pubs, in particular concerns that older people are dealing to younger people. Police and CCBC licensing are involved in any formal reports that are made.

26 ERF report 25/09/2023 Caradog Place footbridge – plastic barriers were removed and thrown in the river and a report went into Conwy, but these have now been replaced. It seems unlikely that permanent barriers will be fitted as the temporary ones have been in place for many years. However, an email was sent to ask for permanent barriers to be replaced as the area is not entirely secure.

Proposed Cllr C Roberts Seconded Cllr C Jones Unanimous Resolved to approve and take note

27 Dog mess on Station Road – new dispensers and bags and a message on Facebook have been put up to try and address the problem in Station Road. Unfortunately, these have already been cut down and the dispensers taken. Chlak paint has been ordered and the plan is to spray the pavement on Station Road to ask people to take responsibility for their dogs.

Proposed Cllr C Roberts Seconded Cllr P Vangberg Unanimous Resolved to approve and take note

6. To receive information and discuss Pen Dalar Hall noticeboard.

This has been damaged beyond use again and it is for Town Council to consider the future of the noticeboard. The Pen Dalar committee are still in operation and conversations will take place to consider how it could be better used. Town Council will need to consider whether to fix the board - clerk to get a quote for the next meeting.

Resolved to receive and take note

7. To receive information about Station Road Car Park and approve plans for CCTV and new signs

Residents are still concerned about flytipping at the site – there is a robust process by CCBC to clear any flytipping but there is an ongoing problem, particularly early mornings with traders bring in their waste. Town Council previously agreed to part fund CCTV and put up new anti-fly tipping posters. Clerk and Environmental Operative to put up the new signs. County Councillor reported there is a new system of mobile CCTV that Town Councils can use and will ask about the process so that we can get involved.

Resolved to receive and take note

8. To receive information and approve plans for Public Toilets application

The CCBC Public Toilets strategy has been put out for consultation and all have been invited to comment. It was noted the strategy has very little detail but does mention the community toilet scheme. Some discussion took place about what plans to put in place for the future. In the 35 surveys back from the Town Council sustainable services survey so far, the message seems to be that the Village Road toilets are not valued as much. There is an opportunity to consider a community toilet scheme for the community hall and close the Village Road. It was stressed that the toilet would not be closed until a community hall toilet system was up and running. County Councillor sounded a

13. To discuss planning matters

None registered

Resolved to receive and take note

14. To receive reports from meetings

Pen Dalar Committee Meeting This group are aiming to move towards a 'Friends of Pendalar group. The committee are planning a survey of residents to see what they want from the group. It will be possible to put a question in about the notice board

Resolved to receive and take note

15. To receive urgent matters for discussion

1. Thanks to Cllr Andrew Hinchliff for the donations to Foodbank from the book swaps and thanks to the businesses and wider community of Llanfairfechan for the continuing support.
2. Good response from groups in Llanfairfechan to the Voluntary Sector Key Fund applications – really positive to see.
3. Concerns have been raised about administration of allotments – varied charges, waiting list issues etc. A site meeting with conwy is planned for
4. Coop stall will be postponed for a week while as the online survey is prepared. Clerk is running behind and so Cllr Preben Vangberg will pick up on it this weekend.

Resolved to receive and take note

Meeting closed at 8:40pm