



**CYNGOR TREF
LLANFAIRFECHAN
TOWN COUNCIL**



Llanfairfechan Community Town Hall Village Road Llanfairfechan LL330AB
01248681697 Town Clerk: jayne@llanfairfechan.net

**MINUTES FROM TOWN COUNCIL MEETING
WEDNESDAY 28th APRIL 2021 7pm**

In attendance: Chair: Mayor Delohne Merrell; Deputy Mayor Penny Andow; Cllr Carol Gell; Cllr Laura Fielding; Cllr Andrew Hinchliff; Cllr Claire Hughes; Cllr Rob Jewell; Cllr Christopher Jones; Cllr Nia Jones; Cllr Iolo Kars Jones; Cllr Alun Rhys Jones; Cllr Gareth Wyn Jones; Cllr Christine Roberts.

18. Welcome by Chair of the Meeting. Mayor Delohne Merrell provided information about updated guidelines for ZOOM meetings. These can be found here: <https://www.llanfairfechantowncouncil.co.uk/annual-calendar-of-meetings.php>

19. To receive apologies for absence – all present

Resolved to receive and take note

20. To receive declarations of interest

Cllr Andrew Hinchliff	Item 14 Planning Matters	Cllr has sought advice from CCBC legal team that states members of the CCBC planning committee can remain in Town Council planning discussions providing Cllr does not make recommendations.
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Resolved to receive and take note

21. To receive representations and queries from the public.

Item 9. To receive information A55 Project Team meeting and approve Town Council statement

Two members of the public were in attendance and both had sent in information regarding the A55 Junction 14&15 project. It was agreed that Item 9 would be moved up the agenda so that the members of the public did not have to stay for the whole meeting if they wanted to leave.

A resident email was shown at the meeting; it had been seen by all town councillors and it was agreed that it would not be possible to look at every point within the meeting. A number of resident emails have been received and, where permitted, emails have been sent onto the project team. There was a prolonged discussion about the project with a focus on:

Public transport access for Pen Dalar – there are serious concerns about the effect on residents. It was noted that residents with health problems may not be able to use the active travel route. Councillors are aware the project team are doing what they can to negotiate with transport providers, but it is a very difficult matter to resolve.

Noise pollution – this was covered in the town council and project team meeting; the project will see some reduction in noise due to noise reduction road surfaces

School fields – serious concerns that green spaces and the school gardens are to be lost. It was stated that the school and education department were unaware until very recently. The term ‘reprofiled for flood compensation’ needs to be clarified. There is no site for a new school fixed as yet and there will be an overlap where the school will have no green space available if the A55 project goes ahead.

Climate change – overall is the scheme justified against the backdrop of climate change and need for carbon reduction? Resident stated that in view of the changing conditions due to Covid-19, Brexit there is a need to reevaluate the scheme.

Town clerk to action the following:

- 1. Check there is a webinar for Junction 14/15 for residents and advertise this online meeting**
- 2. Request that the timetable for submitting views is extended due to the Covid19 restrictions that have been in force and the new issues that have emerged in the last week**
- 3. Request a further meeting for Town Councillors so that we can agree a formal statement about the project**

Emails will be sent to all residents who have contacted the town council and town council will help to raise awareness of any meetings. Email will be sent to the project team with these requests

Resolved to receive and take note

22. To approve the minutes of the meeting held on 7th April 2021

No matters arising

Proposed Cllr C Gell Seconded Cllr A Hinchliff

Unanimous

Resolved to approve and take note

23. To receive current action list from Crisis Management Team

Action and information list for 27th April 2021 Llanfairfechan Town Council and Crisis Management Team		
Coach parked in Station Road	Jayne	Town clerk to send a letter to the coach operator to see if this helps the situation.
Playground equipment & MUGA	With CCBC	Equipment is being fitted in the next few weeks. New swings and octopus seesaw at recreation ground. Springers at Victoria Gardens in next weeks. MUGA work completed
Gorwel parking	With CCBC	New query in from resident – have sent an email to Wil to see where we are with it
Nant y Pandy Car park	With CCBC	Ongoing legal process / email query sent to Phil Vipond 27/4
Promenade car park	With CCBC	Email sent to CCBC 27/4
Cemetery water	With CCBC& Dwr Cymru	Dwr Cymru and CCBC will have a site meeting this week
Dwr Anafon Morfa Madryn Grant	With Anafon panel	This has been sent off to the panel and they will consider it this week
Plas Menai health visitors	Jayne & GPs	Awaiting visit from co-ordinator of project
Ysgol IT project	Jayne/Kirsty	Pennaeth have asked if can put another shout for computers. Poster soon
Town Centre Regen Fund	Jayne/Kirsty	Gazebos are oversubscribed – could TC think of buying two more small gazebos?
Incredible Edibles & planters	Jayne/Kirsty	Plant and seed swap planned for May 22 nd Sessions have started on Thursdays and Co-op work will be included in planting programme
Website translation	With Delwedd	Translation completed and Delwedd working on this as arranged
LDP and House builds query	Jayne	Email received from CCBC 18/02/2021 – still awaiting formal notification
ERF reporting App	Jayne	Joint CCBC / TC ZOOM training for Councillors planned re: station road flytipping – email mel
Streetlamps on promenade	With CCBC	Site visit this week Nathan streetlighting – should get feedback soon
A55 junction project		Report has been prepared and video will be shown at the meeting
Llanfairfechan Community Week plans		Attached poster – all preparations in place

Further matters arising from Crisis Management Team:

- **Promenade Car Park** - Email received from CCBC reports that the team will be ready to report the preliminary design in the next month. Councillors requested an extraordinary meeting as soon as the information becomes available. Concerns were raised about expectations on pay and display and how the work will be funded. It was felt that Llanfairfechan had again been left out and this is why the car park is now in such a mess and at risk of needing to be pay and display. It was noted that pay and display is part of a much wider project and that ours is the only coastal car park to be free, as all other ones in Conwy had been made pay and display. At the recent meeting CCBC, it was stated that parts of the car park may need to be closed due to the condition, but this has not happened. Councillors are unhappy as CCBC stated they would provide the information within weeks and it has now been two months. It was suggested that a new resident survey may need to take place and possibly town council should think again about taking on the facility and running as a low cost pay and display with facilities such as showers and electrical charging points. It was noted that the CCBC proposal should include some of these suggestions as this had already been discussed with officers. Clerk to email CCBC to get clarification and book a meeting as soon as possible. Clerk to also post on Facebook clearly. Councillors are unhappy with using only a website link as it does not appear all residents access the link. Comments will be turned off to reduce the effect of keyboard warriors.

Resolved to receive and take note

24. To receive and approve Community Development calendar and timetable for May

Councillors had received the poster with a timetable of events and approved the plan of events as follows:

Monday 24th May 7pm Llanfairfechan Community Plan

An introduction to the community planning process and information about a proposed community partnership

Wednesday 26th May 7pm Llanfairfechan Business Forum

Online focus group to share ideas, issues and support for Llanfairfechan businesses

Thursday 27th May 7pm

Llanfairfechan Community groups

Online focus group to share ideas, issues and support for Llanfairfechan community groups

In addition, Mapping the Village, the Llanfairfechan Community Hall mosaic project was advertised. Thanks to Cllr Hinchliff who is providing two sessions for this project. Councillors are welcome to get involved either as facilitators or participants in these activities.

Gazebos – it was agreed that the Town Regeneration Project gazebos for businesses had been a great success. Clerk requested the purchase of two more 3m x 3m as the project is oversubscribed with businesses. It was agreed that costings should be sought and the CMT would be able sign off on this purchase to allow this to move quickly in response to need.

Proposed Cllr D Merrell Seconded Cllr C Jones Unanimous Resolved to approve and take note

25. To discuss and approve proposals for PROW/Environmental Committee

Public Rights of Way (PROW) / Environmental committee – The Clerk advised that two councillors had come forward for the committee but that we really needed another one. The councillors were asked they would prefer there not to be a committee, but it was agreed a committee should be formed as there are a number of environmental projects in development. Three councillors agreed to form the committee:

- Cllr Laura Fielding
- Cllr Alun Jones
- Cllr Chris Jones

An urgent decision needed to be made about hanging baskets. After some discussion, it was agreed there should be baskets this year but that they contain pollinator plants and businesses will be asked to contribute towards them. In addition, they should be required to sign paperwork to say they will take care of the baskets. This should also be stated at the community week business session. It was suggested that baskets should be on pulleys to help with watering. It was also requested that we look into upcycled / recycled bunting for station road to brighten the area for the summer. Clerk to action.

Proposed Cllr R Jewell Seconded Cllr D Merrell Unanimous Resolved to approve and take note

26. To receive information A55 Project Team meeting and approve Town Council statement

This item was discussed earlier in the agenda

27. To receive and approve payments

1. TTS parachute invoice £80.34
2. Fizzy Pickle contract payment £585.00
3. Zurich insurance £1234.33

Proposed Cllr A Hinchliff Seconded Cllr C Jones Unanimous Resolved to approve and take note

28. To discuss planning matters

1. 0/48398 Coney Thorpe Park Crescent Llanfairfechan LL330AU

No observations except that councillors would expect the resident to follow CCBC planning advice on this matter

Resolved to receive and take note

29. To receive urgent correspondence. During Covid-19 regulations general correspondence is shared with Town Council by email. No other urgent email recorded

30. To receive reports from meetings –

1. GP surgery meetings

Meeting report from Mayor Delohne Merrell

Following the announced retirement of Dr Kath Hughes, the surgery is undergoing a restructure of staff and there will be a senior practitioner management team comprising of Dr Lomax, Dr Nevin and Dr Jens. New staff will include two new doctors on contract, a new pharmacist, OT and physio. All will work together to provide a co-ordinated service for patients. Consultation from the surgery shows an uptake in e consult usage and generally encouraging signs that the system is working for a number of people.

In the discussion following the report, councillors, again registered their concern about access issues since Digital 1st has been in place and further feedback will be shared with the surgery. County Councillors have met to discuss the situation and has sent in their concerns. The consensus was that e consult does not work effectively in many cases and there is still a feeling that patients are being forced to use the digital system even if they are not able to

do so. Concerns about fair access across the patient cohort have been raised by Dwygyfylchi county councillors and discussions have taken place.

2. Town & Community Councils forum (CCBC network meeting)

Meeting report from Cllr Chris Jones

1 Events 2021

Contact Natalie Hughes or Rachel Gill for advice

No events going on at present

From 21st April 30 persons allowed to meet outside with social distancing

We are at Level 3 - 30 persons

Level 2 - 50 persons

Level 1 - 100 persons

So easy to see how rules could be broken for events like local carnivals, car meets

Organiser would be liable to £10,000 fine

CCBC think it's highly unlikely events will take place this year

2 Local Gov. Elections and legal - presented by Rhun ap Gareth

Paperwork on this, points I picked up on:

General power of competence

So councils could behave more like a business

Example: council could run a community bus

This starts 5th May 2022

Make sure our council constitution says we can hold remote meetings and hybrid/ mixed meetings

Starts 1st May 2021

These rules take over from current COVID-19 regulations

Must publish Annual report

Report to state what is proposed for the next 12 months

Starts 1st April 2022

3 Training for staff and Cllr's

Starts 1st May 2022

Must have training program in place showing next 12 months

All Cllr's and Staff will need to complete

More details to follow - Rhun will be in touch with Town Clerks

Must be published

3 Homelessness in CCBC presented by Ashleigh Stevens

520 in temp. Accommodation

83 new people on list

27 / 38 a week new referrals

78 gone into full time accommodation

200 are singles

End of March 2020 167 people - today 520 people 300% increase

Challenges going forward

Lack of affordable housing

Eviction ban to end June 2021

Future plans

Modular home projects such as Sefton Road

Increase prevention work

35% of private renters not claiming all financial help that's available (town councillors asked to let constituents know about this help)

Work with landlords with financial help

Increase the supply of affordable housing, particularly 1 bed accommodation

600 singles looking for renting accommodation

Only 200 available in county

There's 1000 empty properties in county, work needed to bring this stock back into the market

WG is looking to private sector for a leasing scheme whereby Local Authorities lease for 5years from landlords

Target to get 50 properties on this scheme in the county

4 Local places for Nature - presented by Kate Surrey

Access for all to nature

Conwy project- bionet 3 yr program

<http://www.bionetwales.co.uk/>

Capital funding available from WG through LA

Opportunities for local places for nature in your community

Increase meadow areas

Reduce use of pesticides

5 Covid-19 recovery presented by Jon Merrick

CCBC second biggest grants (Cardiff had more money).

£84,000,000 paid out to local businesses, LA, schools (provide free school meals)

Make sure local businesses are on CCBC data base for further funding and assistance

Town centres going to be a big challenge

Conwy doing a voucher scheme to spend in local shops

Shops to be turned into accommodation

Promote local procurement

Develop nighttime economy

Develop winter tourism

Have events all year

Also looking at

Tidal Lagoon

Local area energy plans

Carbon off setting

CCBC looking how to help town council with what funding needed to help support community

31. To receive urgent concerns & compliments

- 1. Report that community groups need to be wary of having online AGMs if their constitution does not allow it. In view of the pandemic situation, this could cause some difficulty.**
- 2. Flytipping at Cae Briggs Station Road car park. Clerk to action by CCBC email to ask about erecting a Town Council sign about skips and CCTV. A site meeting may be called**
- 3. Bench at the bottom of Cae Ffynnon is in need of painting. Clerk to action but Town Council are aware this may lead to the bench being removed if CCBC consider it a danger**
- 4. Congratulations on the success of the Town Centre Recovery project and gazebos for businesses.**
- 5. River bridge area has been cleared of debris – thanks given to the ERF team in CCBC**
- 6. First hide at Morfa Madryn has been temporarily fixed Twon Council need to feedback more information for the Dwr Anafon bid to progress but the panel are minded to support.**
- 7. Thanks was given for the clarification post on the website regarding the position of Town Councillors:**

Llanfairfechan budget and information about allowances

Llanfairfechan Town Council would like to clarify that our 13 Town Councillors are not paid for their work and can only receive an allowance of £150 per annum to support expenses. We have a group of very active councillors who are involved in many different aspects of community activities.

In 2020/21 our £100,000 budget was for a number of community activities and to offer grants to community groups. We currently have two Town Councillors who are also County Council representatives, and they are paid for their work by CCBC as Conwy County Borough Council representatives. All contact and ward details for Town Councillors and CCBC representatives can be found [here](https://www.lanfairfechantowncouncil.co.uk/current-news.php)

(available from <https://www.lanfairfechantowncouncil.co.uk/current-news.php>)

- 8. A Plastic Free Llanfairfechan litter pick is planned for Sunday 16th May – info will go out soon**
- 9. Report from the school governor's meeting noted that the headteacher was very grateful for the support of Town Council with the IT project. It was reported there has been a problem in the village play park and at school with bullying. Town council had been informed separately and has referred the matter to PCSO and West Area Family Team. It is hoped the partnership group will look at measures that could be put in place.**

32. Close and next meeting: **Annual Town Council Meeting followed by Town Council Meeting Wednesday 19th May 2021 at 7pm online**