



**CYNGOR TREF  
LLANFAIRFECHAN  
TOWN COUNCIL**



Llanfairfechan Community Town Hall Village Road Llanfairfechan LL330AB

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**MINUTES FROM WEDNESDAY 2<sup>nd</sup> FEBRUARY 2022  
MEETING OF THE FULL TOWN COUNCIL**

In attendance: Chair: Mayor Penny Andow; Deputy Mayor Cllr Christopher Jones; Cllr Laura Fielding; Cllr Carol Gell; Cllr Andrew Hinchliff; Cllr Claire Hughes; Cllr Nia Jones; Cllr Alun Rhys Jones; Cllr Gareth Wyn Jones; Cllr Delohne Merrell; Cllr Christine Roberts

Also in attendance Co-option candidates Leena Farhat; Louise Hibbert: Elgan Owen

193. Welcome by Chair of Meeting

194. To receive apologies for absence none received Resolved to receive and take note

195. To receive declaration of interest – Code of Local Government Conduct applies

Cllr A Hinchliff declared his role on the CCBC Planning Committee but has confirmed he is able to remain in the meeting if he does not comment on his intention to vote

Mayor Cllr Penny Andow Item 7 as Chair of Foodbank and Item 16:1 Buckingham Palace invite

Cllr Alun Jones Item 7 as volunteer for Foodbank Resolved to receive and take note

196. To receive representations and queries from the public:

1. Resident raised concerns about road safety in the upper village. The situation is getting more dangerous day by day and there are concerns there will be an accident. CCBC and Town Council should conduct a risk assessment to assess the problem before something serious occurs. It was agreed this is a challenging problem and one that is the result of too many cars trying to use village roads. The parking review implemented some new lines that were designed to help with particular pressure points. The transfer of land at Nant y Pandy will result in protected resident parking which should help Valley road. County now has a policy where no extra parking will be sought Clerk to email parking services promptly to ask if a risk assessment could be completed

2. Resident raised the following questions by email and elected members had received a copy:

Local road repairs – Clerk to contact CCBC to discuss the matter raised.

School children & public safety – Resident had queried if traffic calming measures could be implemented. County Councillor reported that the 20 mph zones are set to be introduced in all built up areas in the near future and this should help. CCBC Traffic Training and Supervising Officer has reported that a lot of work has been completed with parents at the schools to raise awareness about safety. Town Council had negotiated with CCBC to open the barriers at The Heath so that parents can use the car park. Ultimately it is down to the parents to park and drive safely around the schools. In addition, Town Council did try to set up a SpeedWatch group in the village but were unable to recruit volunteers. It was agreed this option should be considered again – Clerk to investigate the process and feedback. Resident agreed to be involved with this and the discussion will continue on email. It was noted the formation of SpeedWatch could also help with resident concerns at the Pendalar end of Penmaenmawr Road that were reported at a previous meeting.

Cycle paths – this is something that is difficult to plan until the panel for the A55 junction works reports. However, Town Council will raise this once the situation is clearer

Due to pressure of time, it was agreed that Clerk will feedback to resident about the matters the following matters: Dog foul bins; Dangerous over hanging trees. All these matters are ongoing discussions and reports that are submitted regularly. Residents can report at the following link: <https://www.conwy.gov.uk/en/Resident/Report-Pay-Apply/Report-it/Report-it.aspx> It was noted that these matters could be raised at our community safety meeting which is planned shortly. Resolved to receive and take note

197. To receive and approve minutes 12<sup>th</sup> January 2021 and Action List 2<sup>nd</sup> February 2022

Minutes had been distributed prior to the meeting and taken as read.

Concern about the slow progress with regard to the Prom car park was raised. Clerk to ask CCBC to come and report to the next meeting as was promised. Message to include CCBC Cabinet Member for Environment and Transportation

It was reported the defibrillator order has been sent and paid for so we are awaiting delivery.

Due to pressure of time, the Action List will be shared at the meeting on 23<sup>rd</sup> February

Proposed Cllr A Hinchliff Seconded Cllr C Jones Unanimous Resolved to approve and take note

198. To receive applications and approve co-option of residents to fill 2 x Bryn and Lafan Ward vacancies.

Elected Members had received application packs from three residents:

Proposed Cllr Laura Fielding Seconded Cllr Delohne Merrell - Leena Farhat

Proposed Cllr Claire Hughes Seconded Cllr Andrew Hinchliff - Louise Hibbert

Proposed Cllr Alun Rhys Jones Seconded Cllr Penny Andow - Elgan Owen.

A ZOOM Poll was used to record the secret vote and share the results. Only Elected Members voted in the poll and all other individuals moved to the ZOOM waiting room whilst the vote was submitted. Clerk shared the results and screen grabbed a copy for evidence. Final vote as follows:

Bryn Ward

L Farhat 1 vote

L Hibbert 2 votes

E Owen 8 votes

Lafan Ward

L Farhat 7 votes

L Hibbert 4 votes

E Owen did not request to stand for this ward

Clerk thanked everyone for bearing with the technical process. Online meetings are not the same, but we are doing our best under the circumstances. The result was received and noted and the new elected were welcomed. All candidates were thanked for standing and it was noted that Town & Community Councils elections are in May and Conwy will be in touch with further details about that in the next few months. Resolved to receive and take note Deputy Mayor Chris Jones took the chair for the rest of the meeting

199. To receive and approve s137 grant application received from Llanfairfechan Foodbank

Elected Members had received the application form and letter by email. Town Council have £2000 in their precept for Foodbank but the application requests £3000 due to the current circumstances. Clerk noted that the group had been delivering to over 170 households during the pandemic and the monthly costs often exceed £2000. The group receive significant contributions from monthly charity donations, but these do not meet the full costs. Volunteers do not claim for petrol or any other costs and there are five volunteer delivery drivers that deliver on a weekly basis. It was noted that with the rising cost of living, families will be even more challenged over the next year. It has been announced that food costs have already risen over 27% in the last few months.

Proposed Cllr D Merrell Seconded Cllr N Jones Unanimous Resolved to approve and take note

200. To receive and approve dates for Artisan Markets and Community events 2022

Elected Members had received a report from the Project Officer by email with a list of proposed monthly dates for events. There was considerable discussion on the events and the following specific matters were discussed:

Extra tables It was noted that there are available tables at the Church Institute, Clerk to action picking them up.

Banners and Flags It was agreed that two banners could be purchased to advertise the market at the schools and that two feather flags could be purchased for outside the hall on market days.

Llanfairfechan Celebrates It was agreed that Llanfairfechan Celebrates would be held on the 20<sup>th</sup> March market day. Arrangements have been made to use the school yard for a community stall and it was agreed that the Face Painter could be booked to provide free face painting.

Swap Events at the markets After the successful of previous swap events, it was agreed Town Council would hold swap stalls alongside the markets to encourage engagement and consultation.

Jubilee celebrations Clerk had been investigating local options. Penmaenmawr Town Council are holding a family day on Friday 3<sup>rd</sup> June so we would not want to clash with that. The Jubilee Beacons project is an option for Saturday 4<sup>th</sup>. Clerk proposed Sunday 5<sup>th</sup> June as a possible Big Picnic Lunch on the prom. Families could be encouraged to come along with their picnics, and it was suggested that here could be entertainment provided. Beulah Brass have

already said they could come along. It was suggested that Rotary would be keen to help. The Social Media Committee was asked to put a survey on Facebook to check if there is interest. Clerk to action once this has reported. Proposal to buy the items as requested and plan the events programme as requested. A meeting is booked with the CCBC Events Team and Clerk to check proposed dates of Winter Festival and whether The Heath car park could be used for the fair.

Proposed Cllr D Merrell Seconded Cllr N Jones Unanimous Resolved to approve and take note

201. To receive and discuss plans for new community benches

It was suggested this matter be considered at 8.1 as part of the Glan y Mor Elias project. It was noted that three queries had come in about memorial benches and this could help with costs. Resolved to receive and take note

202. To receive information and discuss Christmas Tree and Lights 2022

It was reported that local traders had been approached with the idea they could install the lights for next year's Christmas lights. Despite the regulations, it may be possible to install lights in private places such as the hall and on Station Road properties. It was clarified by Clerk that the new rulings apply to anything that is installed on the highway so there needs to be a check with CCBC before plans are made. There were also some reports that the Christmas Tree was not big enough last year. It was noted that a larger tree means a cherry picker will be needed. It was felt that other villages had much better lights. However, other Town Councils had not taken the decision to support a solar tree project to protect the environment. If the Town Council now wants to have electrically sourced lights, then the new regulations will need to guide the process. Clerk to ask the CCBC team to attend Town Council to inform the decision going forwards. Resolved to receive and take note

203. To receive and approve plans for external grant applications for the following projects:

1. Morfa Madryn Dwr Anafon application. The aim of this project is to upgrade and develop Morfa Madryn reserve to encourage wider use by families with children of all ages. The application form is ready to be sent to Dwr Anafon. Clerk to action and feedback as directed.

2. Glan y Mor Elias EnRaw application The aim of this project is to add interest to the route through Glan y Mor Elias with historical and environmental information boards and a panoramic board detailing the mountain range in view. The project could include natural perching benches and better signage from the promenade. It may also include the shelter by the footbridge if no other funding can be found for this. The next step is for a site meeting to be called to help draw up an EOI to be sent out asap. Elected members will be informed on progress

3. Photograph exhibition and Personal Histories at Community Town Hall. Clerk had been approached with this idea and there are a number of excellent photographers who might want to be involved. Perhaps this is something for Community Hall to apply for funding and organise. Clerk to investigate and report back as this is at development and application stage only Resolved to receive and take note

204. To receive and approve January Finance Reports

No queries were raised, and the financial report was received and approved

Proposed Cllr A Hinchliff Seconded Cllr L Fielding Unanimous Resolved to approve and take note

205. To receive and approve payments for February 2022

1. Staff Wages and Employer & Employee February pension payments £4577.28 (Includes Byw'n Dda funding)
2. Menter Iaith translations December/ January £302.26
3. Viking invoice (not to pay as there is a balance) £80.78
4. Delwedd annual SMTP certificate £25.20
5. Huw Aled Jones administration and det up for media trolley £250.00

Proposed Cllr N Jones Seconded Cllr C Gell Unanimous Resolved to approve and take note

206. To discuss planning matters

0/49331 Bryn Y Neuadd Hospital, Ty Llewelyn Secure Unit Aber Road Llanfairfechan LL33 0HH Single storey link corridor

No observations were raised, and it was agreed applicants should follow the advice and requirements of CCBC Planning Officers. Resolved to receive and take note

207. To receive correspondence – during Covid-19 pandemic most correspondence is shared by email

1. Letter regarding invitation to Buckingham Palace. It is proposed that Mayor Penny Andow is nominated for her work as Mayor and as Chair of Llanfairfechan Foodbank.

2. Letters to Street Support Project. Clerk is receiving a growing number of letters and emails from residents who require help with welfare services. As they contain personal data, these cannot be shared at a public Town Council

meeting but are handled by the Clerk with a email of welfare links and discussed with Crisis Management Team where needed. Resolved to receive and take note

**208. To receive reports from meetings**

Town Clerk – Llanfairfechan Surf Life meeting. The group is in its very first stages of setting up but has good support from Roger Pierce and another certified instructors who currently work on the surf life project in Colwyn Bay. There will be opportunities for all age groups to get involved and training and certification will be available a lots of different levels. As rep of TC, I reported that the defib is on order and the plans are to work in partnership with Seagrass , Sailing Club to look after the equipment. It was confirmed that training will be provided by Welsh Ambulance Service. I also let the group know about governance support from CVSC to set up their committee and volunteer policies.

Cllr Andrew Hinchliff – attended a meeting about Awel y Mor. The project will include windmills that can be seen from Llanfairfechan but will not affect the view as much as Llandudno or Anglesey as they will be positioned at the end of the Orme. Public Consultation has been available at the library and will be made available again as the project develops.

Cllr Chris Jones – Community Town Hall Committee meeting

Group had met but nothing major to report

Resolved to receive and take note

**209. To receive urgent concerns & compliments**

1. Extra question from resident – plans to site a defibrillator at the industrial estate. Clerk to email details
2. It was reported that Llanfairfechan has been granted Plastic Free Community status. Congratulations were offered to Cllr Laura Fielding for her work. It was suggested that a celebration stall could be held at one of the markets
3. Thank you was given to the Town Council for their vote and congratulations were given to the new Councillors

Meeting closed at 9:10pm Next meeting: Town Council Meeting Wednesday 23rd February 2022 at 7pm  
Hybrid meeting is planned Elected Members can attend the Council Chambers or join through ZOOM