



**CYNGOR TREF
LLANFAIRFECHAN
TOWN COUNCIL**



Llanfairfechan Community Town Hall Village Road Llanfairfechan LL330AB

01248681697 Town Clerk: jayne@llanfairfechan.net

**MINUTES FROM WEDNESDAY 3rd NOVEMBER 2021
MEETING OF THE FULL TOWN COUNCIL**

In attendance: Chair: Deputy Mayor Cllr Christopher Jones; Mayor Penny Andow; Cllr Laura Fielding; Cllr Carol Gell; Cllr Andrew Hinchliff; Cllr Claire Hughes; Cllr Nia Jones; Cllr Alun Rhys Jones; Cllr Gareth Wyn Jones, Cllr Delohne Merrell; Cllr Christine Roberts

134. Welcome by Chair of Meeting

135. To receive apologies for absence

Resolved to receive and take note

136. To receive declaration of interest – Code of Local Government Conduct applies

Cllr A Hinchliff declared his role on the CCBC Planning Committee but has confirmed he is able to remain in the meeting if he does not comment on his intention to vote

Cllr C Gell – declared an interest in planning application 0/49045 as friend. As the land owner is an ex-councillor, all members were in the same position. It was clarified that no financial interest was involved in the project. Under planning rules, Town Council can only make observations on any planning applications. As with all planning applications, Town Council would expect the applicant to follow the guidelines of CCBC Planning Officers

137. To receive representations and queries from the public:

The North Wales Fire & Rescue Service (NWFRS) Head of Community Safety was in attendance and gave a presentation of their work to protect public safety.

Community engagement is a key part of the service provided. NWFRS are funded by Welsh Government to provide a wide-ranging programme of education, advice and interventions to reduce the risk of fire in local communities. Prior to Covid-19 the service was providing 20,000 domestic fire safety checks across North Wales which is an extremely high percentage across a population of 700,000. It is key for the service to link with the most vulnerable residents and the priority is on this group. The challenge is that these residents are often the ones who do not know about the service or will not agree to visits. Links with partnership agencies are key in identifying and referring vulnerable groups and NWFRS are linked to many agencies and partnership groups across the region. Town Councils are just one partner that could enhance access to the at-risk residents.

Hoarding has been identified as a huge risk in domestic property and it was stressed that there is help available so anyone who is concerned about a resident should report and ask for a safety check. This is a key point – the community can help to protect themselves if they look out for each other.

Question 1 – Could Town Councils have leaflets to share the information? These will be sent to the town clerk for distribution. In addition residents should be told that they can ring 0800 1691234 helpline number to gain access to the service. County Councillor Older Person's Champion noted that reaching the vulnerable is an extremely difficult challenge.

Question 2. In speaking to residents, it has been reported they are very grateful for safety check visits and benefit from the process. With hoarding and outdoor burning, there is confusion on who to phone. Clarified unless there is danger to health or property the report should go to environmental services.

Question 3 How many people on the team? 68 in community safety across North Wales with 600 firefighters in the region. NWFRS works with over 25 social and welfare agencies to gain access to vulnerable residents. Example

partners: Falls teams, social care, drug agencies and hoarders teams. NWFRS are signed up to the Wales Accord for Sharing of Personal Data (WASPI). 3 partnership managers engage with outside agencies and working groups.

Question 3 Does the work include C02 checks? Only for the most vulnerable and in certain circumstances. An important issue but resources are limited on this.

Question 4 Has there been a reduction in domestic fires due to the move away from chip pans? There has been a reduction but, against the advice, some residents do still have chip pans. Over devices have increased in risk – Chargers for electronic equipment are at most risk if not using manufactured recommended chargers. Clutter in houses, blocking stairs and escape routes. Prevention advice is key, for example, closing doors at night will allow an escape route that could save a life. It was agreed that the Town Council would work in partnership and help to raise awareness. Llanfairfechan Foodbank will also link up. Resolved to receive and take note

138. To receive and approve minutes 13th October 2021 and Action List 3rd November 2021

121:2 County Councillor has raised the issue of money's saved as potential for use on a larger scale promenade project

130:1 Parking at Llwyn Ysgaw County Councillor had met with CCBC and two residents. The lines will only take one car parking space from a very dangerous corner. Agreed this is acceptable – CCBC will progress.

Action and information list for 3rd November 2021 Llanfairfechan Town Council Covid-19 Alert Level 0 has been announced			
Item	Action		Date
1	Playground equipment	CCBC will fit soon. Clerk to organise a photo shoot to celebrate	awaiting 17/09/2021
2	Parking Review	This has now been clarified by County Councillor and residents have accepted the plan	01/11/2021
3	Nant y Pandy Car park	This is now progressing through legal and received update on 23rd August	
4	Promenade car park	Still awaiting notification from Welsh Government	Updated 31/08/2021
5	Plas Menai information	On agenda	
6	LDP and Community Plan	CCBC Engagement plan being developed. No further information to share as yet	on hold on hold
7	Flytipping at Station Road car park	Clerk to email street lighting and erf. Phone discussion with CCBC link officer to share	
8	A55 junction project	Public enquiry now postponed Project on hold until further notice	on hold 16/09/2021
9	Transforming Towns funding	Awaiting details of meeting	awaiting 05/10/2021
10	Bus Shelter damage	reported by Cllr to Clerk and the repair was made within two weeks. Inc in annual fee	
11	Democracy Grant	Awaiting notification	awaiting 24/08/2021
12	Nant y Coed	CCBC Officer has now reported and payment can be made	
13	Digital Sign damage	Awaiting site visit and loss adjuster to ok repair	Email sent 31/10/2021
15	Remembrance Event	On agenda	
16	Llanfairfechan Winter Festival	On agenda	report 12/10/2021
17	Defib and safety equipment	on order a new meeting needs to be called	email sent 08/10/2021
18	Media Trolley	equipment not due as expected.	
19	Cenotaph	slate is being laid this week and poppy painting project will be launched	
20	benches and co clearance	awaiting information from Prow contractor	

Proposed: Cllr A Hinchliffe Seconded: Cllr C Roberts Unanimous

139. To receive and approve Community Planning Session - Community Safety Wednesday 10th November

It was agreed this session should be moved to the first week of December to allow time to gather information and advertise. There will be a consultation tables at the Winter Festival weekend for resident feedback and community planning partnership Resolved to receive and take note

140. To discuss Winter Festival 20th – 23rd November – marshalling and governance

1. In addition to the staff team, a number of councillors and their consorts will be in attendance as marshals over the weekend. Equipment has been bought to count participants in and out and marshals will be in contact by walkie talkie. Customers will be asked to sanitise and wear masks inside the markets and there are notices to discourage anyone with Covid-19 symptoms from attending. Clerk to email out a timetable of required marshalling duties for the three days of activities. It was noted that the road signs warning of a closure have to be out beforehand and these are under the stage at the hall.

2. It was agreed that the staff team source a Christmas tree from a nursery for use outside the hall and it was agreed that wooden festive fencing will be ordered from a local contractor to match the display in the Hall window.

3. Concerns were raised over the metal trees, but Cllrs are helping to resolve this and negotiations are taking place.

25 Solar trees are on order for the festive display.

Resolved to receive and take note

141. To discuss plans for Llanfairfechan Remembrance 2021

A public notice has been shared on the website and social media:

We would like to update everyone further to the recent discussions and concerns expressed by residents regarding Llanfairfechan's Remembrance event.

Firstly, we would like all residents to know that we fully understand your frustrations and strength of feeling on this matter. As a Town Council, we would like nothing more than for Remembrance Sunday to be commemorated in the same way as it has been in previous years, with a formal service at the cenotaph.

In the process of planning the Remembrance event however, it became clear that this would not be possible. We as a Town Council are classed as an organising body, with a duty of care to ensure the safety of attendees and legal requirements to carry out robust risk assessments. We received advice that an unregulated crowd of people gathering in what is actually a very small area, could pose an unacceptable COVID risk. In previous years, we have had over 200 people attend the Remembrance event. Considering all the information and guidance received, we decided that rather than hosting a service at the cenotaph on Remembrance Sunday, it would be safest to commemorate the day with a wreath laying event and video released online on Remembrance Sunday.

Last year's video can be viewed by clicking on the link: <https://www.facebook.com/watch/?v=2819849158246963>

We acknowledge this decision may seem at odds with photos of large crowds of people attending rugby matches and concerts. However we as a Town Council do not have the power to put in place public safety measures employed at these types of events, such as vaccine passports or proof of negative COVID tests. Nor do we have the means to regulate a crowd through enforced social distancing or mask wearing.

We fully understand that residents may be disappointed by this decision and regret the upset caused. We would like to make it clear that we do not, in any way, want to stop residents going to the cenotaph on Sunday 14th November and very much hope to host a formal service next year. However, our biggest concern is, and always will be, protecting the safety and wellbeing of our community.

This decision has not been taken lightly. Llanfairfechan's Remembrance event was discussed at length at open meetings which residents were invited to attend planning and review meetings in September and October. Proposals were voted on and agreed at a council meeting on October 13th.

Final plans were agreed for the wreath laying and shared with wreath layers Resolved to receive and take note

142. To receive information from CCBC about Pen Dalar hall

CCBC are working to try to secure the future of the building. However, there would need to be a community committee to take anything forward. County Councillor is working with residents and CCBC to broker a solution and there may be a group of individuals who might be willing to be involved. Resolved to receive and take note

143. To receive Clerk's report in readiness for Precept 2022/2023 discussions

Clerk had prepared draft information to contribute to precept discussion. It was noted that the role of the Communications and Community Project Worker has had a positive impact on the outcomes for community engagement and councillors were asked to consider whether this role could be made permanent going forward.

The 6-month Precept report was provided for Councillor's information, and it was agreed that a finance meeting be planned for the beginning of December to discuss the precept. Councillors were asked to bring their ideas and views about the budget for 2022/23.

Proposed: Cllr A Hinchliffe Seconded: Cllr C Roberts Unanimous Resolved to approve and take note

144. To receive November Finance Reports

Proposed: Cllr D Merrell Seconded: Cllr C Roberts Unanimous Resolved to approve and take note

145. To receive and approve payments for November 2021

Proposed: Cllr A Hinchliffe Seconded: Cllr C Roberts Unanimous Resolved to approve and take note

146. To discuss planning matters

1. 0/49045 The Smithy Virginia Terrace Mill Road Llanfairfechan LL33 0TH Proposed demolition of the existing blacksmith's workshop and the erection of a pair of semidetached houses on the site

It was noted this was a very comprehensive application with all aspects considered. It was clarified this is outline planning permission and no observations were made. Town Council would expect the applicant to follow the guidance of CCBC officers.

2. 0/49015 Bryn Celyn Penmaen Park Llanfairfechan Conwy LL33 0RL New detached dwelling garden to Bryn Celyn Clerk to enquire about the access road in this area. Town Council would expect the applicant to follow the guidance of CCBC officers. Resolved to receive and take note

147. To receive correspondence

All correspondence has been forwarded as received due to online meetings still being in operation.

Resolved to receive and take note

148. To receive reports from meetings

1. GP Surgery Question Time 26th October Cllr C Gell, Cllr Delohne Merrell and Cllr C Roberts had attended the Plas Menai Question Time session along with a number of patients who had requested an invite. Questions had been submitted beforehand and there was an opportunity for discussion and the questions were very relevant. The surgery has offered another meeting in the new year for a larger cohort, possibly at the community hall. Econsult training is being considered and the library may be approached as a venue. There appeared to be a focus on Econsult and less attention paid to the phone system. However, there was real concern over Facebook posts that talked of lack of empathy and care in certain staff. It was reported by the GP that more home visits are now being undertaken which is good to her. Following the booster clinic that was held on 3rd November, there is evidence that the surgery are trying to improve access and communication.

2. Discover Llanfairfechan meeting – There has been a discussion about the group coming back into the Town Council. Changes at the bank have prompted this and the discussions are ongoing and will be considered in the future.

3 Community Planning Session 20th October – this was an introductory session and reported on Cllr Iolo Jones community survey and the Transforming Towns funding that may be available. Further sessions will be held and it is hoped that more residents will join along the way.

Town Twinning meeting – It was reported that a meeting had taken place with Penmaenmawr Town Council who are keen to link with the Town Twinning project. They may contribute £1000 funding per year to link the project to young people from Penmaenmawr. Report that Penmaenmawr Town Council are planning a large-scale event for the Queen's Jubilee. Clerk to contact the Town Clerk to ask if there is an option to partner up for the event. It was suggested that the bench project along the Cob could be branded as a Jubilee project.

Resolved to receive and take note

149. To receive urgent concerns & compliments

1. Complaints reported about the temporary fix to potholes in the promenade car park. Clerk to email CCBC

2 The staff team was thanked for their hard work during this difficult time.

3. Report about the damage at the Bowling Club. The group may bid for more money to help with repairs

4. Thanks to Cllr Claire Hughes and Clerk for producing the recent public statement. It reflected the feelings of Town Council very well.

5. Report that Mayor Penny Andow will be donating £300 from the Mayors Allowance to boost the donation to Royal British Legion.

150. Meeting closed at 9:40pm and the next meeting will be held on Wednesday 24th November 2021 at 7pm ZOOM online

Clerk & RFO Jayne Neal is available to take queries Monday Tuesday Wednesday
9am to 12 on 01248681697 or email jayne@llanfairfechan.net