



**CYNGOR TREF
LLANFAIRFECHAN
TOWN COUNCIL**



**Llanfairfechan Community Town Hall Village Road Llanfairfechan LL330AB
Mayor Cllr Chris Jones Deputy Mayor Cllr Laura Fielding**

**WEDNESDAY 15th MARCH 2023
TOWN COUNCIL MEETING AGENDA**

1. Welcome all to the meeting
2. To receive apologies for absence (LGA 1972 Schedule 12)
3. To receive declaration of interest – (Disclosable personal or prejudicial interests)
4. To receive representations and queries from the public.
5. To receive and approve minutes 22nd February 2023 and current action list (LGA1972 Schedule 12)
6. To receive information and approve plans for Easter project
7. To receive information and approve plans for Glan y Mor Elias Project launch Sunday 19th March 2023
8. To receive information and approve Ysgol Pant y Rhedyn s137 grant application
9. To receive and approve Finance Reports March 2023
10. To receive and approve current payments for March 2023

Payments to be made
1. Kirsty Merrell Daily TENS licence March £21.00
2. CCBC Community Skips £240.00
3. Staff Wages and Pension payments for March 2023 £4700
4. Menter Iaith translations (Oct Nov Dec & bird poster) £658.91
5. Community Town Hall venue hire for March market £120.00
6. Viking paper and toilet rolls £165.48
Glan y More Elias Enhancement Project EnRaw Funding with Town Council Match Funding
1. Jared Pegler Designs (Posters) £230.00
2. MK Enterprises (Benches and way markers) £5,398.56
3. Emyr Price EPC (Installations) £1890.00
4. Autotop (signs) £320.00
5. Graham Cawthray (bench plaques) £270.00 (families will reimburse for these)
Retrospective payments
1. Councillor Carers Allowance £76.00

11. To discuss planning matters
0/50526 Tu Hwnt Ir Afon 9 The Close Llanfairfechan LL33 0AG To crown reduce 1 x cherry tree
12. To receive correspondence
13. To receive reports from meetings
 - 1 Llanfairfechan Town Football Club
 - 2 Llanfairfechan Community Hall
14. To receive urgent concerns & compliments



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Llanfairfechan Community Town Hall Village Road Llanfairfechan LL30AB

Mayor Cllr Chris Jones

Deputy Mayor Cllr Laura Fielding

WEDNESDAY 15th March 2023

TOWN COUNCIL MEETING

MINUTES

In Attendance: Chair: Mayor Chris Jones; County Cllr Penny Andow (on Zoom); Cllr Leena Farhat; Cllr Andrew Hinchliff; Cllr Claire Hughes (on Zoom); Cllr Nia Jones; Cllr Alun Rhys Jones; Cllr Elgan Owen (on Zoom); Cllr Christine Roberts; Cllr Preben Vangberg; Town Clerk Jayne Neal

1. All were welcomed to the meeting

2. To receive apologies for absence (LGA 1972 Schedule 12)

Deputy Mayor Laura Fielding; Cllr Gareth Jones
note

Resolved to receive and take

3. To receive declaration of interest – (Disclosable personal or prejudicial interests)

Item 10 Cllr Nia Jones – non – prejudicial

Resolved to receive and take note

4. To receive representations and queries from the public.

No Residents were in attendance

Resolved to receive and take note

5. To receive and approve minutes 11th January 2023 and current action list (LGA1972 Schedule 12)

4.2 Planning comment Castle Green – following the Town Council formal statement no further correspondence has been received and there were no negative comments on Facebook and so the response seems to have been well received. Positive comments from other Town Council and residents that we had been able to respond so fully. Clerk thanked the Town Council for all their work to collect information.

14.2 U Turn sign on Promenade. Clerk has a photograph but will send an email to Conwy CBC. It does not appear to be a Conwy sign and so this needs to be investigated.

No Action List was available

Proposed Cllr A Hinchliff Seconded Cllr C Roberts Unanimous

Resolved to approve and take note

6. To receive information and approve plans for Easter project



Town Council have previously planned and approved Easter activities but due to staff illness the deadlines have slipped. The window easter eggs will be now paper templates. These have been taken to Ysgol Babanod, collected on Wednesday 22nd March and put into the window before the market on Sunday 26th March. Children can then come into the hall to look at the window display and claim their free easter egg. There will also be a stall on the market day where children can colour in easter eggs and claim a free egg on the day. The Llanfairfechan Community Events committee are holding an Easter picnic at Victoria Gardens.

Clerk will attend with a stall on the day and provide Easter temporary tattoos. Staff to progress plans – Town Councillors welcome to attend events.

Resolved to receive and take note

7. To receive information and approve plans for Glan y Mor Elias Project launch Sunday 19th March 2023

Plans are in place and the benches and panorama board has been installed. The memorial plaques are ready to be added and will be ready for the Sunday launch. All involved are invited to attend on site at 10am on Sunday 19th March to celebrate. Mayor Chris Jones will be in attendance to give a short speech about the Glan y Mor Enhancement Project and thank everyone who has been involved. Following this, all in attendance will be invited to view the new items on a walk around the site. It was agreed we should assemble by the new panorama board on The Cob stretch between the houses and the gate to Glan y Mor Elias. All Town Councillors welcome to attend. A further part of the project will be to develop the history points for The Cob and Glan y Mor Elias – it is a significant area of interest. It does not cost a lot to set QR codes and so this will be investigated and reported back. A request has been made for a new bench by the steps at the side of St Mary's Church and it was noted that the bench at the top of the path is in a poor state. It was agreed that the clerk should look further into it and feedback about this matter.

Resolved to receive and take note

8. To receive information and approve Ysgol Pant y Rhedyn s137 grant application

This is an application to the s137 fund for funding to enrol all pupils for the 2023/24 Urdd sessions. It was reported that fewer families are enrolling and so children are missing out. The school's Estyn reports also noted that more Welsh language use should be encouraged, and the Urdd is a good way to do this. After full consideration, it was proposed that Town Council should offer the whole amount of funding and that we do receive a report detailing the figures of how many children attend and use the Urdd resources. This matter had been checked with One Voice Wales and Town Council are allowed to fund extracurricular school activities and non-core activities with the s137 grant.

Proposed Cllr C Roberts Seconded Cllr N Jones Unanimous Resolved to approve and take note

9. To receive and approve Finance Reports March 2023

Proposed Cllr C Roberts Seconded Cllr L Farhat Unanimous Resolved to approve and take note

10. To receive and approve current payments for January 2023 – adjustments made – payment for Menter Iaith was paid last month.

Proposed Cllr A Hinchliff Seconded Cllr L Farhat Unanimous Resolved to approve and take note

11. To discuss planning matters – follow the advice of tree officer.

Resolved to receive and take note

12. To receive correspondence

1. An unqualified audit return has been received after chasing it up with link officer from Wales Audit. There are considerable staffing pressures at Wales Audit and there is a recognised problem with the return of all Town and Community Council audits 2021/2022. We are lucky to have received the return as lots of councils are still awaiting the results. It was noted this is particularly stressful for clerks and causes a problem when we are approaching the next audit as final carry over figures are not ratified.

Auditor General for Wales' Audit Certificate and report

I report in respect of my audit of the accounts under section 13 of the Act, whether any matters that come to my attention give cause for concern that relevant legislation and regulatory requirements have not been met. My audit has been conducted in accordance with guidance issued by the Auditor General for Wales.

I certify that I have completed the audit of the Annual Return for the year ended 31 March 2022 of:

Llanfairfechan Town Council

Auditor General's report

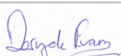
Audit opinion – Unqualified

On the basis of my review, in my opinion no matters have come to my attention giving cause for concern that in any material respect, the information reported in this Annual Return:

- has not been prepared in accordance with proper practices;
- that relevant legislation and regulatory requirements have not been met;
- is not consistent with the Council's governance arrangements; and
- that the Council does not have proper arrangements in place to secure economy, efficiency and effectiveness in its use of resources.

Other matters arising and recommendations

There are no further matters that I wish to draw to the Council's attention



Deryck Evans, Audit Manager, Audit Wales
For and on behalf of the Auditor General for Wales

Date: 08/03/2023

As required, Clerk has displayed this information in the hall window and will upload to website in due course.

2. Letter from Councillor Pat Griffiths – It has been confirmed that Councillor Pat Griffiths has regrettably sent in her resignation due to extra pressure in her workplace. Clerk was directed to start the process towards election for a new Town Councillor for Lafan Ward and to send a letter of thanks and good wishes to the Pat.
3. An email response had been received from Conwy CBC agreeing the TC statement about the Promenade Car Park that had been prepared:

A Capital business case has been submitted for the refurbishment of the Promenade Car Park and are awaiting approval for the funding. This will be a 'spend to save' scheme that means Pay and Display will need to be fitted to the car park to recoup the cost of renewal. The new design includes designated car parking spaces, parking spaces for blue badge holders, electric charging points and a resident's parking system to guard against displacement parking. There will be a more efficient drainage system which will, in future, protect the car park surface to some degree, but it should be noted this will not mean that the car park will be fully protected as its position is so close to the beach.

In the interim Conwy CBC are aware of the poor state of repair of the car park. They are currently trying to put in place temporary repair to the larger potholes and are awaiting confirmation of availability from a local contractor. Measures will be taken to warn drivers of the surface condition prior to the temporary works.

The temporary work is now being done but there are serious concerns that its really has not made any difference. However, the email also stated that a public consultation regarding the pay and display fees would not take place. *Unfortunately, the pay and display fees would not be open to public consultation, as all P&D car parks operate on standard tariffs which are agreed by cabinet on an annual basis. The proposed tariff band for the car park would be Tariff band A, which is the lowest tariff band we have on offer. The proposed tariff band A charges for 2023/24 are as follows:*

- 70p for 1 hr
- £1.30 for 2 hr
- £3.00 for 4hr
- £4.20 for 10hr

It was noted that this contradicts what has been previously stated in Town Council meeting and this needs clarifying. In response, there was a reminder that a public consultation did take place in about pay and display in 2014. There were twenty votes in between P&D or not. There are concerns that a public consultation will hold up the work on the car park and its important the work is done as soon as possible. There is the issue about sponsorship – if Llanfairfechan TC provides £25,000 a year or sponsors the car park then the pay and display would be free for residents. This would significant effect on the precept rate – Clerk asked to investigate the raise that will be needed and feedback. Previous feedback from residents suggested that people in the top village do not want to pay extra in their rates for the car park and it was recognised that people are struggling currently. Could Town Council make more money by generating revenue for the town directly? The last consultation was about pay & display or not, but Conwy have made it clear this is no longer an option. Any future consultation has to be about whether the Town Council should use their precept to sponsor the car park to provide permits for residents so they do not have to pay the tariff. The whole financial situation is now completely different as Town Council have financial requests from Conwy to support the paddling pool, toilets, car parks and, in the future, the library service. This is now about priorities and what residents feel we should be paying for. Its impossible for Town Council to fund all of these services. It was noted that knowledge is power, if residents have the information about costs then residents will have the evidence to understand the financial implications. Consideration should be given to the optics of subsidising car users. Residents on the prom will be part of the parking schedule so won't be charged for parking outside their houses but will be able to use the residents spaces. It was suggested that the figure of £25,000 is just not sustainable within a Town Council precept – it represents a huge percentage of the current total budget 2022/23 (£112,260). It may be that businesses on the promenade could purchase spaces for customers as this happens elsewhere. There would need to be a formal consultation and information session and it was suggested that Conwy Officers should be present at the session. They could also come along to show the design ideas for the car park. Clerk to ask how the £25,000 is calculated and feedback.

4. Paddling Pool – Clerk to attend a meeting on Tuesday to find out the results of the slip tests but the indicators are not good.
5. Resident concerns about the potholes in Mill Road that are apparently so bad that cars are zig zagging them to avoid them. Clerk has responded and asked if councillors could take photos. A further concern about gritting – Clerk to share information that Mill Road is not on the priority route and grit buns are available for use by

residents when needed. There was a further conversation about grit bins, and it was agreed that the extra grit bin at the back of the hall should be offered to Ysgol Babanod. Resolved to receive and take note

13. To receive reports from meetings

1. Llanfairfechan Football Club

An email was sent to Open Spaces Conwy CBC following the meeting:

- The Muga resurfacing. We would like to put an external bid together to resurface and relaunch the area. The idea is for one court to remain as a fixed tennis court and the other one to be resurfaced and relaunched as a properly used MUGA, possibly even with a small charge to keep the area maintained. In addition, we would like to run some football based community activities as part of the project using the area between the football club pitch and the MUGA. Lots of families already use this spot for informal football sessions so we would like to install fixed goalposts at this spot and a high fence to protect the bowling club area.
- We are looking at the UK Shared Prosperities Fund Stage 2 as a possible funding pot for the revenue work and we will also try Sports Wales or any other possible funding for the capital work.
- Trees around the edge of the football ground. The Club have recently received a tree survey report that highlights some diseased trees and possible risks from the trees in the area. They have been in touch with the Conwy tree officer, and it is believed he has seen the report. Could you confirm whether Conwy would be addressing this problem as it is on the outside edge on the open space area? I am sure that Dewi from the football club would have further information and I have copied him into this email.

A response email was quickly received, and the matters are being pursued. It was confirmed again by Councillor Andrew Hinchliff that the trees sit on Conwy land as the bridle way was developed by the district council during his time as Mayor of Llanfairfechan and so, along with over Open Spaces was passed onto Conwy CBC in 1972. Further matters were discussed about land in Llanfairfechan and Conwy ownership and rights. A clerk to receive an email from Councillor clarifying these points to be kept on record.

2. Llanfairfechan Community Hall

- Co-opted committee member Sara Green and the committee have agreed that Sara will apply for a premises license for hall. This is good news as Sara already has a personal license.
 - Reupholstery of chairs – Although they are likely to be fit for purpose, the green chairs need fire certificates and so we are looking to repurpose the chairs at a cost of 4400 for 100 chairs. This is a more environmentally sound approach as the frame are in good enough condition to keep. Committee have applied to Dwr Anafon to see if they will help with the cost.
 - Information about grant applications and future – we have a number of possible grant sources to build future sustainability and update the fuel systems and the committee is working with Conwy CBC to investigate these. Facilities grant has to be applied for in partnership from Conwy CBC as owners. It was noted there are a number of new technologies that can be used to generate heat.
3. Llanfairfechan Community Library – things are going very well, and the group have gained a lot of grants recently that can help cover building and fuel costs. The committee are looking into buying better stacks that can be moved more easily to enhance the hiring space. Looking into improving the IT facilities for community use. It was noted they do have laptops that need setting up. Queries over the flat upstairs from the library. Concerns about the damp that is coming from the flat – the committee are looking into it. There are gradually more sessions and a wider range of services using the space – moves towards the development of a community hub. A grant has been drawn up on behalf of the four community library and Llanfairfechan is being put forward as an example of good practice due to the recent success. Resolved to receive and take note

14. To receive urgent concerns & compliments

1. Grants for coronation – we haven't had any queries in about this as yet but we have previously said we would ask if people would like to run anything. The question was about whether Town Council would be offering grants under s137 funding. Refer to the social media committee and investigate. We found there wasn't the will in the community to mark the jubilee but it may be different for the coronation.
2. There have been lots of compliments about the bench project – residents seem very pleased about the new benches.
3. Concern raised about ownership of land and possible confusion about areas that might be at risk from Japanese knotweed
4. Dog fouling – there is still a lot of concern about the level of dog fouling at Station Road. The approach that has worked well in other areas of the town has not worked in Station Road. We generally have added more emergency bag rolls but, in Station Road, they immediately get taken along with the dispenser and so we cannot keep replacing them. From Conwy statistics, we are still in better position than many other communities but

there has been an increase in this problem since Covid lockdown. This may be because people now have more than one dog or it may be just a very small percentage of owners who are not careful. There is no dog warden in Conwy and the previous system of dog wardens was very unpopular. Clerk to chase up the idea of signs and meet with social media group to discuss a way forward.

5. Concerns raised about the introduction of the 20 mph limit in built up areas. This is due to be introduced in September 2023 and the discussion raised compliance and policing as key matters.
6. Information railway network – query about whether anything can be done to spruce up the station. This needs volunteers to take this on. Lights on the platform are not working effectively so this has been reported as faulty.
7. Madryn has a biodiversity day coming up – Clerk to share the info Resolved to receive and take note

Meeting closed at 9 pm. Next meeting will be on Wednesday 5th April 2023 at 7pm in the Council Chamber and online