

# CYNGOR TREF LLANFAIRFECHAN TOWN COUNCIL

NEUADD Y DREF,  
LLANFAIRFECHAN  
LL33 0AB



TOWN HALL  
LLANFAIRFECHAN  
LL33 0AB

## Minutes of Town Council ONLINE Meeting Wednesday 4<sup>th</sup> November

In attendance: Chair: Mayor Delohne Merrell; Deputy Mayor Penny Andow; Cllr Carol Gell; Cllr Andrew Hinchliff; Cllr Claire Hughes; Cllr Christopher Jones; Cllr Nia Jones; Cllr Iolo Kars Jones; Cllr Gareth Wyn Jones; Cllr Christine Roberts

One member of the public in attendance online

AM Janet Finch Saunders in attendance online

398. WELCOME BY CHAIR OF THE MEETING

Mayor Delohne Merrell welcomed everyone to the meeting

399. TO RECEIVE APOLOGIES FOR ABSENCE. **None recorded**

400. TO RECEIVE DECLARATION OF COUNCILLOR'S INTEREST – CODE OF LOCAL GOVERNMENT CONDUCT

Name	Nature of Interest	Withdraw
Cllr Carol Gell	Item 12.3 payments for plant purchases	Not necessary
Cllr Andrew Hinchliff	Item 13 Planning Matters	Not necessary

401. TO RECEIVE REPRESENTATIONS/QUESTIONS FROM MEMBERS OF THE PUBLIC.

1. **Representing Plastic Free Llanfairfechan, Laura Fielding reported that there is to be another litter pick soon within Covid -19 guidelines of a group of under thirty people. The last litter pick was a great success and, after separating the recycling, the bags of rubbish were picked up by CCBC which was a great help.**

2. **AM Janet Finch Saunders spoke later in the meeting as follows:**

Firstly, the AM thanked the Town Council for all its work and noted it as an important role in local government. Particularly noted the current Covid-19 situation and stated that Conwy and the local Town Councils had worked well together to deliver the community hub work across county. AM has recently taken up a new remit for Energy Climate Change and Rural Affairs and includes a wide range of matters, all of which are relevant to the local constituency. In particular, involved in a project to highlight the value of Welsh fleeces in building work for insulation, carpets and clothing one to help to raise the awareness of Welsh lamb within a highly competitive environment. Clear message politically is that following the Covid -19 pandemic, we 'build back better' using the opportunity to improve some of the arenas that have not been working well in the country. There will be long term economic effects from the pandemic that will reverberate for future generations. Reported Covid -19 figures for Llanfairfechan and Penmaenmawr between 25<sup>th</sup> and 31<sup>st</sup> October is 11 cases which, due to the relatively low population, gives a figure of 109 in 100,000 people. However, Covid-19 is not the only health challenge and WG are keen to ask residents not to ignore a medical condition – please attend medical services when needed. 2020 has been a year of firefighting with a lot of mixed messages between UK and Welsh Government. What is known is that local businesses need serious money to survive and work is being done to give this message to the governments.

**Question 1** What can be done to help independent Foodbanks at this time. Trussel Trust are a national organisation who are taking away a lot of food distribution lines, in particular with Tesco's and the large supermarkets. Food poverty is set to worsen, and independent foodbanks are struggling to access food.

**Response:** Researcher will be assigned to look at the problem and feedback to Llanfairfechan Foodbank

**Question 2** Concerns about the processes to support local businesses. Should UK Government have supported during the Welsh Government firebreak lockdown?

**Response:** There is interaction with UK Government. 4.4 billion came to Welsh Government previously to address the pandemic and should be allocated. UK Government have agreed to lockdown funding going forward. The devolved institution decided to go to lockdown against Westminster advice and then approached for financial support.

The AM was thanked for attending and sharing the information. It was agreed that any further queries could be sent by email and would be welcomed.

402. TO RECEIVE AND APPROVE MINUTES 14<sup>th</sup> OCTOBER

Minutes from 14<sup>th</sup> October had been received by email and were taken as read. Matters Arising:

Item 368. County Councillor has continued to be involved with the working group. The works have restarted and again has resulted in trees over 4 metres away from the track are being cut. Correspondence has taken place and information should be received on 5<sup>th</sup> November in answer to the queries. Town Council raised their concerns and Town Clerk to await information then email a statement if interest in the situation

Item 385.2 Crack in pathway at Glan y Mor Elias. This CCBC work is due to start within 4 – 8 weeks external funding has been gained to complete the work which will cost about £150,000

Proposed Cllr C Gell Seconded Cllr C Jones Unanimous Resolved to approve and take note

403. TO RECEIVE ACTION LIST REPORT FROM THE CRISIS MANAGEMENT TEAM

The CMT use the Action List as an operational tool.

Town Clerk reported on the list and queries were as follows:

2 a Flooding at Garth Wen – CCBC have undertaken work to clear the drains around this area and it has been improved. However, more needs to be done and a further site meeting is planned to discuss this.

2 b. Flooding in the Valley Road/Mount Road area. Emergency work by CCBC has been undertaken and further structural will start later this week. This is good news as the problem affects a number of domestic properties around that area.

2 c. In the recent floods, residents were asking for sandbags and other support from CCBC. However, homeowners must be reminded that they have a responsibility to keep their own drains in working order and need to have a flooding protection plan in place. Discussion that Town Council could run an online awareness session about this in partnership with CCBC.

2 d. Community ‘Leaf Picking sessions’ during the Autumn were suggested as a solution to the ongoing problem with leaves blocking drains and streets. Cae Ffynnon is particularly bad at the moment, however, CCBC will respond to a report about this as it is a safety issue.

6. Basketball hoop Resident has kindly offered to help and has now taken the new hoops. This job will be completed soon

8. Community gardening plots Thanks to Cllr Carol Gell and James for their work on the cenotaph and other areas to ensure that are tidy.

9. Nant Pandy Car park Clerk to email cabinet holders about this matter as it is agreed that the stalemate is unacceptable. Unless the sites are declared surplus and available for disposal by the managing department, E&AM cannot progress disposal options.

11 Gorwel parking regulation Email update received: CCBC informally consulted on parking restriction by means of a letter to local residents in September giving 28 days to respond. A total of 11 letters were sent out of which 2 responses have been received in support of proposals. The proposals will now be taken forward and a Traffic Regulation Order advertised in the next review of parking restriction in the Llanfairfechan Town Council area scheduled to be started next month.

13 Van parking in Pen y Bryn NWP have assessed the area and have not found there to be an obstruction. Further details have been sent through to PCSO Sara about the vehicles and we are now awaiting feedback. Residents are very fearful of a potential road accident as there are a lot of children in the area. Reports need to be sent to NWP through the 101 phonenumber or by report on the website. It was noted that the whole area is very limited for parking so it would not be advisable to request more regulation. There are many more vehicles than spaces and is a continuing problem for the whole community.

14 Promenade car park Email from CCBC has been received and confirmed that short term repairs to the worst potholes will be carried out soon, depending on contractor availability. This has been delayed due to the Covid-19 situation and apologies have been given. Resolved to receive and take note

404. TO RECEIVE AND APPROVE UPDATE - PROMENADE CCTV PROJECT

This project has been approved at previous Town Council and final project information given in recent emails. The project is now going forward, and CCTV will cover the Promenade car park and the jetty gates to assist with flood control. Town Council have agreed to fund public wifi in the area, but this is on hold as there may be external funding available. CCTV is being installed and maintenance details are being drawn up by CCBC.

Proposed Cllr A Hinchliff Seconded Cllr C Jones Unanimous Resolved to approve and take note

405. TO DISCUSS PRECEPT PROPOSAL FOR 2021/22 All Councillors have received copies of the report. Town Clerk is proposing a standstill budget for 2021/22 but there is some discussion needed about extra spending plans. A finance meeting will be called within the next month to plan the precept request for 2021/2022 and all Councillors will be invited to join the meeting.

Proposed Cllr D Merrell Seconded Cllr P Andow Unanimous Resolved to approve and take note

406. TO RECEIVE AND APPROVE REPORT ON CURRENT COMMUNITY ACTIVITIES

Councillors had received the report and it was discussed as follows:

1. Pumpkin Project was a fantastic feelgood project with a lot of positive feedback. Good to be working in partnership with Llanfairfechan Halloween 2020 and Carnival on this and the donations gave a good boost to Llanfairfechan Foodbank funds. Residents have asked that this becomes an annual event.

2. Remembrance Sunday All plans are now in place as follows:

We are working in partnership with Reverend Rosie Dymond from St Marys and Christ Church in Llanfairfechan to provide an alternative to our usual Remembrance service at the cenotaph:

10 am Gwasanaeth Sul y Cofio / Remembrance Sunday Service online ZOOM – Mayor to give a reading.

11am We encourage all residents to observe the 2-minute silence on their doorsteps. The church bells in Llanfairfechan will ring at the end of the 2-minute silence

11:15am We will release our wreath slideshow online on Llanfairfechan Town Council website and on the Llanfairfechan Notice Board.

The Llanfairfechan 11/11 Poppy campaign is online at:

<http://www.justgiving.com/.../pleasesponsor/LlanfairfechanTC>

We have so far raised £140.00 for Royal British Legion. Please visit our Community Hall window to view the poppies that have been created and join in our campaign

Thank you to TVConwy volunteers for taking photographs and preparing the slideshow.

3. Llanfairfechan Thanks You nominations have been received and the project is still open for more. Forms will be sent out on prescription run and paper copies can be given out by Councillors. Residents can nominate more than once, and everyone will receive a certificate from the Town Council. Councillors agreed that we could purchase boxes of chocolates to give out with the certificates.

4. Festive Windows and Solar Trees Fizzy Pickle Projects will start on marketing the Festive Shop Windows project once Remembrance is passed. Carnival and Light Up Llan have plans for some online/at home activities and Town Council will ensure we fit around this so there is no duplication. A proposal for renting 20 solar trees was carried on a majority vote. It was suggested that we could order fewer to see if they work effectively. However, it was finally agreed that we need to do something with a bigger impact this year as so many things have been affected by Covid-19.

Proposed Cllr P Andow Seconded Cllr C Gell Majority Resolved to approve and take note

5. Shop window vinyl This was refused by CCBC and WG in our Town Centre funding application and so purchase would have to be out of Town Council reserves. There are also planning application challenges which will slow the process. Town Clerk and Project officer to make provisional enquiries and plans and bring the information back to Council for further discussion

6. Covid and Shop Local lamppost signs Council was shown some excellent signs that Penmaenmawr Town Council have purchased. These could solve our issue with Covid signs and be used for project work. Town Clerk to purchase 5 Covid awareness signs and 5 Buy local signs. Fizzy Pickle projects will work on designs with Design2Print.

407. TO RECEIVE AND APPROVE FINANCIAL REPORT AND PETTY CASH REPORT

Proposed Cllr C Roberts Seconded Cllr A Hinchliff Unanimous Resolved to approve and take note

408. TO APPROVE PAYMENTS

1. Staff Payments November– wages and employer & employee pension contributions payments to date - £3194.46

2 Fizzy Pickle Projects – Project Officer and Street Support £540.00

3 Cllr Carol Gell retrospective – reimbursement for plants £24.00

4 Penmaenmawr Plants retrospective – large heathers £54.00

5 Huw Prys (for Menter Iaith) retrospective – translation remembrance £20.00

6 Fizzy Pickle Projects retrospective - reimbursement for pumpkins £158.57

7 One Voice Wales – membership subs 2020-2021 £608.00

8 Sional – Welsh flag £57.60

9 Siemens Financial Services – Photocopier lease Dec to March 2021 £302.40

10 Gwynedd County Council – Management Fund contribution £10.00

11 Royal British Legion wreaths - £494.50 Town Council funding due to pandemic

Proposed Cllr C Jones Seconded Cllr N Jones

Unanimous

Resolved to approve and take note

409. TO DISCUSS PLANNING MATTERS

1. 0/47798 Ardre 1 Maes Y Glyn Llanfairfechan LL33 0BN Rear single storey extension REGISTERED 21-10-2020

2. 0/47797 Efyrydfa The Close Llanfairfechan LL33 0AG Prune 1 No. Cherry & 1 No. sycamore REGISTERED 21-10-2020

3. 0/47794 Ty Ffynnon Valley Road Llanfairfechan Conwy LL33 0ST Remove 1 no. sycamore tree REGISTERED 16-10-2020

4. 0/47792 33 Cae America Llanfairfechan LL33 0SJ Certificate of Lawfulness for proposed extension to dwelling REGISTERED 15-10-2020

5. 0/47774 Y Gelli Aber Road Llanfairfechan LL33 0HR Construction of first floor balcony at rear of dwelling REGISTERED 13-10-2020

All had been considered online prior to meeting. It was noted that provided all matters were executed as directed by planning officers, no observations were to be made. Cllr Hinchliff was not asked to move to the waiting room as there was no discussion

Resolved to receive and take note

410. TO RECEIVE URGENT CORRESPONDANCE

All correspondence is being shared as it comes in currently. If Councillors have queries, please refer them to Town Clerk

Resolved to receive and take note

411. TO RECEIVE REPORTS FROM MEETINGS

**1. Food Justice Finder meeting – Cllr Chris Jones.** Information from Co-op - The burden of tackling food poverty should not be falling on our overstretched communities and underfunded councils. But while we continue to call for national change, in the co-operative tradition we can act local and help ensure councils who are stepping up to the plate have the structures and support they need to help as many people as possible. Because for too many, finding food justice has never been more important. Interesting meeting but more for County Council level. Key question is if CCBC have a named person to cover this topic.

412. TO RECEIVE URGENT COMPLAINTS/COMPLIMENTS/CONCERNS

1. Light Up Llan would like to give selection boxes – this is acceptable as part of the TC grant for celebrations. They would like to donate the prize for best dressed house. Possibly call partnership meeting with Carnival to ensure there is no duplication on activities over the festive period.

2. LDP meeting due, County Councillor will report back.

3. PCSO – please ensure that there is close partnership working to guard against duplication of work

4. Llanfairfechan Foodbank have been able to expand their area of coverage, but this is with a different pot of money funded by Conwy Town Council. Work is underway to develop a federation of independent foodbanks. Good news from Church premises who are keen to support the Foodbank and expand their support within the venue. Structural is underway at the moment.

5. Concern that Covid conspiracy posters are appearing across the town and this is contrary to WG regulations and guidelines. These have been removed where possible.

7. CLOSE AT 20:55PM NEXT ZOOM MEETING: Wednesday 2<sup>nd</sup> December 2020 7pm online

If you have any queries or comments, please contact:  
Town Clerk on 01248 681697 or [jayne@llanfairfechan.net](mailto:jayne@llanfairfechan.net)