



**CYNGOR TREF  
LLANFAIRFECHAN  
TOWN COUNCIL**



**Llanfairfechan Community Town Hall Village Road Llanfairfechan LL330AB  
Mayor Cllr Laura Fielding Deputy Mayor Cllr Alun Rhys Jones**

**WEDNESDAY 6<sup>th</sup> SEPTEMBER 2023  
TOWN COUNCIL MEETING AGENDA**

1. Welcome all to the meeting
2. To receive apologies for absence (LGA 1972 Schedule 12)
3. To receive declaration of interest – (Disclosable personal or prejudicial interests)
4. To receive representations and queries from the public.
5. To receive and approve minutes 19<sup>th</sup> July 2023 and current action list (LGA1972 Schedule 12)
6. To receive information from Dwr Cymru about FOI request re: East of Gorwel site
7. To receive information about the Community Regeneration Fund application Llanfairfechan MUGA Project
8. To receive information and approve plans for the autumn artisan markets
9. To receive information and approve plans for Nos Calan Gaeaf Llanfairfechan 2023
10. To receive information about Conwy Youth Service sessions and approve plan for payments
11. To receive information about the Sustainable Services Survey and approve plans for a survey stall at the Co-op.
12. To share information about Register of Members Interests
13. To receive and approve Financial Report July and August 2023
14. To receive and approve current payments for September 2023

<b>Payments to be made</b>
1. Staff Wages and Pension payments for September 2023 £4700
2. Amazon Business – popcorn boxes £13.98
3. Sional – Market banner – £15.00
4. Menter Iaith – translations – £364.00
5. CCBC – Community Skips - £528.00
6. Omega Ltd – service CCTV systems - £96.00
<b>Retrospective payments</b>
7. Staff Wages and Pension payments for August 2023 £4700
8. Nisa Refreshments for Family Fun day paid by cheque £54.70
9. Bounce a Lot Castle Hire – Family Fun Day - £90.00

15. To discuss planning matters
  - 0/51014 Tyddyn Angharad Uchaf Valley Road Llanfairfechan LL33 0ES. Demolition of existing dilapidated log shed and erection of replacement log shed and store on the site
  - 0/50999 Tu Hwnt Ir Afon 9 The Close Llanfairfechan LL33 0AG Application to reduce existing window in new gable infill wall of former garage to fit replica Crittall metal window to match all other existing windows.
  - 0/50988 Fron Park Station Road Llanfairfechan LL33 0AS To reduce 1 no. eucalyptus tree
16. To receive correspondence
17. To receive reports from meetings
18. To receive urgent matters for discussion

**WEDNESDAY 6<sup>TH</sup> SEPTEMBER 2023**  
**MINUTES OF THE TOWN COUNCIL MEETING**

In Attendance: Chair: Deputy Mayor Alun Rhys Jones; Mayor Laura Fielding; Cllr Penny Andow (on Zoom); Cllr Sharne-Marie Bellis; Cllr Rob Jewell (on Zoom); Cllr Chris Jones; Cllr Christine Roberts; Cllr Preben Vangberg  
Town Clerk Jayne Neal

1. Deputy Mayor Alun Rhys Jones welcomed all to the meeting
  2. To receive apologies for absence (LGA 1972 Schedule 12)  
Cllr Leena Farhat; Cllr Andrew Hinchliff; Cllr Gareth Jones; Cllr Nia Jones; Cllr Elgan Owen;
  3. To receive declaration of interest – (Disclosable personal or prejudicial interests) - None declared
- It was agreed that the meeting could be recorded for the purposes of minute taking.

4. To receive representations and queries from the public.

Two residents were in attendance to receive information, so the following item was moved up the agenda:

Item 6 To receive information from Dwr Cymru about FOI request re: East of Gorwel site

Information received:

1. *Sewerage system capacity and spill events*

*Dŵr Cymru Welsh Water has one combined sewer overflow (CSO) in Llanfairfechan, under reference CG0077101. This is located some distance from the Gorwel housing estate; however, the sewer network feeds into it. We publish our data online annually, follow this link [dwrcymru.com/combined-storm-overflows](http://dwrcymru.com/combined-storm-overflows)*

*With regards to the capacity, there are no significant hydraulic overload risks in the catchment of Llanfairfechan. In terms of our pre planning application we will consider foul only flows to the public sewerage network as no surface water flows shall be allowed to connect directly or indirectly with the public sewerage network.*

2. *Condition survey of the sewerage system in Gorwel*

*A CCTV survey was undertaken in 2012 for the catchment of Gorwel. However, it is worth noting that any issues found are picked up as part of our reactive repairs or maintenance process. Sewers are essentially self-cleaning and require little or no maintenance for them to continue to drain effectively. Therefore, given the cost implications on customers, our regulators OFWAT allow us to perform maintenance on a reactive basis which is why we offer a 24-hour reactive service.*

3. *Condition and Capacity of the rainwater system and Spill events*

*We do not hold this information as surface water spills are not monitored.*

4. *Security of Potable water supply, failure events for the past 24 months for the infrastructure include pipe failures and pump failures on the network in Llanfairfechan and the network feeding Llanfairfechan*

*The potable water system is a good-quality water supplied from one of the newest water treatment works in Welsh Water, the resources and water supply services are well managed to ensure customers are supplied with clean drinking water.*

*The number of properties located within Llanfairfechan, is approximately 1743 and are supplied from Bryn Cowlyd Water Treatment Works (WTW) Dolgarog. In the last 24 months, we have completed 23 repairs on the water mains within the catchment area. 22 from burst mains and 1 damaged main caused by a third party.*

*We have two water pumping stations (WPS) and a service reservoir (SRV) in this catchment area, which are listed below.*

1. *Llanfairfechan WPS, which supplies Teirhyd service reservoir (SRV) and does not directly supply our customers, therefore there is no generator on site.*

2. *Newry WPS, which pumps water to 15 properties. This WPS has a generator on site, so it is not affected by power outages, and we have no pump failures recorded.*

3. *Teirhyd SRV which has 30 hours of water storage.*

Further information shows there were 67 spills in 2002 and 42 in a previous year so there are concerns that the figure is rising. Residents were unhappy with the response Dwr Cymru and stated that a new survey should be completed as the last one was in 2012. They noted that any plant vehicles used for the build are going to put further strain on the infrastructure in the area. It was also reiterated that brownfield sites should be used before disturbing green field sites. Concerns raised again that the houses will not be truly affordable for local people. These are all points that Town Council have included in their response to the pre planning consultation and these can be shared by email on request. The information from Dwr Cymru will be used as evidence when the planning matter returns, and a further statement is required from Town Council. Clerk to email Conwy CBC ERF to request information about surface water concerns in the area.

Resolved to receive and take note

**5 To receive and approve minutes and Action List**

No action list had been prepared and this will be presented at the next meeting.

It was noted that it must be stated in minutes if minutes are recorded.

Item 4 Zebra crossing – Clerk to arrange site visit with Conwy CBC

Item 5a Action List 10 – Information received from Wales Trunk Agency offering 5 year SLA for Station Road Garden area.

Item 5a Overgrown hedges at Mount Road – clerk to enquire if this has been addressed.

Item 15 GP PEG group – shingles vaccinations are now offered to 65 yrs. and over

Item 5a. Action list 8 – flytipping. Clerk to send details to County Councillors and follow up on email request

Item 14.5 Skatepark – the new ramps have been fitted and payment is needed

Item 16 1 Footbridge behind bank car park. Clerk to chase up and copy Mayor into email as it is agreed this has got a lot worse and is a health and safety issue.

Proposed Cllr C Roberts Seconded Cllr P Vangberg Unanimous Resolved to approve and take note

**7. To receive information about the Community Regeneration Fund application Llanfairfechan MUGA Project**

A draft application was read out for Llanfairfechan West Shore Recreation Project

It is hoped this will provide quality facilities that will meet the needs of residents in Llanfairfechan and visitors to the town.

1.Pitch 1 Refurbishment as MUGA pitch.

2.Pitch 2 Refurbishment as Football Training Pitch.

3.Change to the floodlights at the MUGA pitches. The lights are currently unsustainable and so LED floodlights will be fitted to offer a green solution

4.Development of a free football space on the grassed area by the MUGA space.

5.Autumn 2024 Community Leisure Sessions Llanfairfechan Town Football Club and Conwy Ffit professionals will provide specific sessions to showcase the new facilities.

This will be a partnership project between Llanfairfechan Town Football Club and Town Council. Significantly the project includes an idea to develop the grassed area by the MUGA as an informal football area. This will help the Football Club keep their pitch in better shape and offer an extra play area for residents and visitors. The bowling green would be protected by a high fence so that there will be no problems with lost balls etc. There was agreement in principle for the draft proposal with one extra suggestion that a roofed MUGA/football training pitch, as the community plan mentioned football training under cover. Clerk to action in partnership with Llanfairfechan Town Football Club

Proposed Cllr C Jones Seconded Cllr P Vangberg Unanimous Resolved to approve and take note

**8. To receive information and approve plans for the autumn artisan markets**

Due to long term staff sickness, it was proposed that a contract be approved for emergency staff cover for the markets from September to December. The concerns are about maintaining the high standard of communication that have been a big part of the success of the markets. The project officer has developed an excellent reputation and we would not want to lose this. There is a fantastic relationship with stall holders, and we have a waiting list of suppliers. Staffing committee had looked at options and will approach a self-employed contractor to lead market days and act as link officer for the stall holders. Clerk to put together the paperwork and action this plan. This will be paid for from money amassed directly from stall holder's payments and these payment are not included in the budget for the year. Stalls are £10 each and there are generally 30 stalls at each market. The venue costs £120 so there is excess that will cover this. It was noted this will better support the staff member in question to reassure them about the markets during their absence and improve the duty of care to Town Council staff. Staffing Committee proposed this option and full Town Council gave unanimous approval. Clerk to check legalities and prepare paperwork in partnership with staffing committee. Resolved to approve and

take note

**9. To receive information and approve plans for Nos Calan Gaeaf Llanfairfechan 2023**

Town Council will be working very closely with Llais y Lle project to provide a Welsh focused Nos Calan Gaeaf / Halloween event with fireworks for Tuesday 31<sup>st</sup> October 2023.

6pm meet at Victoria Gardens for free mulled apple juice and snacks

6:30pm assemble for parade to the jetty

- George's fairground rides will be there (limited array due to the low bridge)
- We hope that Seagrass, Pavilion and Sailing Club will be open to serve drinks and refreshments
- North Wales Ambulance Service will be in attendance

7pm fireworks display

Working in partnership with Llais y Lle to develop paper lanterns for the parade in the run up to the event. On the night there will be artists in attendance from the Llais y Lle project.

## 9a Festive Fayre

Provisionally booked for Sunday 10<sup>th</sup> December 12pm to 6pm. Provisional activities:

- Menai Training Band at 12pm outside the hall under the gazebo (£50)
- Choirs for good performance at 1pm (£80)
- Beulah Brass at 2pm (£50)
- Ghostbuskers at 3pm (£50)
- Crazy Catz at 4pm (unknown)
- Carols around the Christmas tree at 5:30pm (working with singing tutor to develop song choices including Welsh carols)
- Tammy facepainting – this will be in the Lloyd Hughes room this year agreed (2pm to 5pm)
- Fun fair on the street
- North Wales Ambulance Service

Clerk to progress ideas and feedback to meetings as it develops.

## 9 b Christmas Lights

Discussion about this matter led to a decision that an urgent Facebook poll will be developed and shared in the next week to gauge resident opinion. This is potentially a very contentious issue and one that will need to be resolved at our meeting on 27<sup>th</sup> September. It was stated by one councillor that the lights did not have the desired outcome. It was agreed that it is important to gather resident opinion to help guide our decision. There are considerable challenges about this due to the changes in legislation. All lights above the highway have to be covered by the regulations and fitted by a contractor who holds the correct certificates.

It was agreed that poll would include:

1. No lights around the village, just the big Christmas Tree lit up outside the Community Hall.

ESTIMATED COST: £300

2. Solar trees/lights on lampposts around the village. Price includes fitting, removal, and maintenance of the lights by Plantscape.

ESTIMATED COST: £3500

3. Same lighting as last year, concentrated along Village Road, where the Festive Fayre will be taking place. CCBC have instructed the council that it is not safe to put lights along Station Road, due to the width of the highway and the unsuitability of the brackets for the string lights. Cost includes fitting, removal, and maintenance by CCBC.

ESTIMATED COST: £7000 including PAT testing

4. Hire a private company to provide lighting throughout the village.

ESTIMATED COST: £12,000

It was agreed the posters can be circulated for the upcoming events.

All resolved to receive and take note

### 10 To receive information about Conwy Youth Service sessions and approve plan for payments

Concerns were raised about Conwy Youth Service sessions as they have no venue hire for the Community Hall. The youth club is extremely successful, and the youth leader has built an excellent following. County Councillor agreed the service that has been built up has added value, working in partnership with welfare and educational support services. This was discussed at length, and all agreed the service should continue. Clerk to clarify the legalities through One Voice Wales and bring the matter back to the next meeting for a decision.

Resolved to receive and take note

11. To receive information about the Sustainable Services Survey and approve plans for a stall at the Co-op.

A draft timetable for the sessions was distributed and agreed by councillors. The slot is booked for Friday 29<sup>th</sup> 3pm to 6pm and Saturday 30<sup>th</sup> 10am – 3pm. The paper survey is ready, and the online survey will be ready by the 29<sup>th</sup> of September. Clerk will distribute information as soon as possible.

Resolved to receive and take note

12. To share information about Register of Members Interests

Clerk stressed the importance of the form and the process to add to the website. The form will be circulated, and councillors are asked to complete and return by Friday 16<sup>th</sup> September. Clerk will then upload onto the website.

Resolved to receive and take note

13. To receive and approve Financial Report July and August 2023

Thanks were given to Nisa for agreeing to us paying by cheque. The refreshments for the fun day worked out very well.

Resolved to receive and take note

Proposed Cllr P Vangberg

Seconded Cllr C Jones Unanimous

Resolved to approve and take note



3. Concerns raised about drug use in the town by young people. Resident extremely concerned about lack of resources for young people. It was noted that its not actually just the young people as the over 30s are offering drugs to the young people. Although the advice is to report to police, queries were raised about the effectiveness of police action. It was noted that police operations with drugs takes a long time to gather evidence – it can take years to gain an outcome. All we can hope to do is discourage young people from taking drugs. The resident in question does not want to report to police. It's a concern that we have recently seen the tragic passing of a young person in town and stated It was agreed that a report about the church area should be sent over to police and youth services to see if any outreach work can be arranged about this. Clerk to send an email and report back.

Meeting closed at 9:40pm