



**CYNGOR TREF
LLANFAIRFECHAN
TOWN COUNCIL**



Llanfairfechan Community Town Hall Village Road Llanfairfechan LL330AB

Mayor Cllr Chris Jones

Deputy Mayor Cllr Laura Fielding

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WEDNESDAY 7th SEPTEMBER 2022 TOWN COUNCIL MEETING

In attendance: Chair: Deputy Cllr Laura Fielding; Mayor Chris Jones; Cllr Penny Andow; Cllr Leena Farhat; Cllr Pat Griffiths Cllr Andrew Hinchliff; Cllr Claire Hughes; Cllr Gareth Jones; Cllr Nia Jones; Cllr Alun Rhys Jones; Cllr Christine Roberts; Cllr Preben Vangberg. Town Clerk Jayne Neal in attendance and prepared the minutes

1. Welcome by Chair of Meeting – All were welcomed.
2. To receive apologies for absence: Cllr Elgan Owen Resolved to receive and take note
3. To receive declaration of interest – (Disclosable personal or prejudicial interests as Regulations 2012)
 1. Cllr Andrew Hinchliff declared at Item 12 planning 0/49905 Personal Interest with no prejudicial interest
 2. Cllr Christine Roberts and Cllr Laura Fielding declared a personal interest in Item 11.8 as committee members with no prejudicial interest Resolved to receive and take note
4. To receive representations and queries from the public. Several members of the public were present with an interest in the Conwy CBC presentation about the Flood Protection scheme.

In attendance: Conwy County Borough Council Flood Risk & Infrastructure Manager and Head of Neighbourhood Services. The project was introduced by the Conwy managers and questions were taken as the information was shared. It is accepted by all concerned that significant work needs to take place on Llanfairfechan promenade to reduce the risk of future flooding in the area. This is complicated by the fact it is also accepted that the car park is not fit for purpose at the moment and also needs significant work. Whilst it has previously been promised that the car park would be refurbished as soon as possible, it is now recognised that any work to redesign and resurface the car park would be compromised if completion of this work was followed by work on the flood defences. Both projects would require heavy plant on site, and it is very likely that damage would be caused to the new car park from the heavy plant machinery and site work. The height restriction for the railway bridge entrance to the prom is further challenge and increases costs of any work. It is now proposed that the two building projects take place at the same time for the following reasons:

1. There is possible grant funding available from the Flood Defence project to provide a new car park
2. Minimise disruption to the site and share the cost of heavy plant

The project is at detailed design phase and a funding application is being prepared for considered by Welsh Government by March 2023. It should be noted that the Flood Protection grant is focussed on reducing risk to properties and business premises. The grant funding will include wider community benefit projects as part of their funding, but this is only around 5% to 10% of the total grant offer. The team will argue strongly there is good reason to link the two schemes, but Welsh Government will have the final decision.

Surveys of the area were carried out over the summer and more planning, and the detailed design is currently being completed. Next steps:

- A residents drop-in session is planned for the Town Hall so that designs can be viewed, and this will be advertised soon.
- Detailed design and funding application will be completed for a possible decision in March 2023
- Work can start quickly once the Welsh Government decision has been given but Town Council will be consulted to discuss the least disruptive time for the build to take place

Question 1

Will the recent news about sea level rise due ice flow melting in Greenland affect the design?

Modelling for future sea level rise is governed by national standards and these are reviewed as new information comes in. The information has changed just in the time since beginning the Conwy schemes and projects focus on protecting from worst case scenarios.

Question 2 Town Council have been concerned about the car park since at least 2014, in this recent development period we have been waiting for a 7-month period for the promised consultation to take place. When can we expect a start date for construction?

Its clear that the job needs to be done well rather than just quickly. To be most efficient, the car park project needs to be completed in tandem with the flood protection work. The site needs to be planned for the least disruptive time and all work is dependent on a swift decision on the funding application which is hoped to be March 2023. Conwy CBC are committed to the car park project even if the Welsh government funding is not forthcoming, but the work should take place alongside the work on the flood protection project

Question 3 Remedial work has not been done to an appropriate standard. Cabinet Members for ERF who recently attended a site meeting were horrified at the state of the area. What is going to happen with regards to remedial work? **There may be some temporary filling of holes. More permanent short terms solutions were sought but were an astronomical cost that was considered to be too much. Wave action has exacerbated the surface deterioration. This is a good argument for it to be included in the funding by Welsh Government. It is hopeful that they will recognise and agree the need for the project.**

Question 4 Thank you to the team, for coming to the meeting and happy there is to be resident's drop in. Request that there is a written timeline with a clear timeframe. **This could be printed on the website so that it is available to all residents. Request that a document is sent over to Town Council with expected deadlines. Information needs to go out directly from Conwy CBC as previously Town Council have released information about possible deadline then been blamed when the deadlines are passed. It was confirmed the website will be updated as soon as possible but a reminder was given that the member of staff is very busy at the moment and has several projects to progress.**

Question 5 What work will take place at the railing on the riverside? The car park is very much affected by the railings. Does the current cob work include raising of the wall at that point? **Survey has shown that the drains are a problem in the car park and the whole area will be considered in the detailed design stage. As previously mentioned, flood protection focuses on domestic property and business premises so the cob wall will not be raised in the current work plan. The 6 properties on Shore Road West will have their own detailed design and this is being developed.**

Question 5 Local Flood group – should this be linking with Conwy CBC and Town Council? Welsh Government strategy states this should be involved. **It was reported that Llanfairfechan was one of the first towns to start a Flood Group and there was strong involvement through ex-Town Councillor Carol Gell who was present at the meeting. It was explained that the group was linked to NRW but has since disbanded. It was noted that more flooding events are taking place in Llanfairfechan and agreed that a new flood group is needed. Conwy CBC are waiting for a new template for this work and keen to work with interested individuals. Picking up on the flooding in the upper village, there are concerns about the fallen trees at the top of the river and more work needs to be done to reduce the risk. NRW have a policy of clearing only trees that are a direct flood risk and no prevention work is completed. All partners need to be around the table.**

Question 6 Thanks to the team for their time – If funding is not agreed by Welsh Government will Conwy CBC make funding available? **The intention is to redesign and refurbish the car park. This will be achieved by borrowing and funding with pay and display. Technically does need approval from Cabinet but, as a self-funding project, it's likely this would be agreed.**

Question 7 The current state of flood defence is at risk from northerly winds and from the river overflowing. How does the water drain away? **The drain is through the wall with the railings and the secondary wall contains the water so that it is directed away from the houses. There is a drainage system with gullies that do function, however, the water cannot drain until the level drops and a none return valve would help with this. The modelling report will show what routes are used by the water and help to plan the future project. To reassure, Llanfairfechan has a lower damage coefficient that the rest of Conwy's coastal risk places. The flood protection project will also further minimise future flood risk.**

Question 8 Query raised about the effectiveness of the secondary wall – it has a wide opening with a small hump in the road that won't stop any water. **It should be recognised that all flood protection is carefully modelled and that the area in question will have been measured and checked to a very small margin to ensure maximum effectiveness.**

Question 9 If the Flood Protection scheme does not go ahead, Llanfairfechan will be at more risk of flooding events. Emergency plans for the town will need to be adjusted as emergency equipment such as pumping engines will need to be brought back to the town. **If the money isn't available that could be true, but the Llanfairfechan is relatively straightforward and easily justifiable application. Its hopeful it will go through and if not, there are other finding streams available, and the detailed design will be ready to be used in any future application.**

As a final note, it was reported that the completion of works along the cob by the woods is due to be around three weeks. All works are localised as the rocks were already stored onsite. Thanks to Cllrs Andrew Hinchliff and Penny Andow for their help in gaining permissions from local landowners.

Chair thanked the Conwy CBC managers for attending the meeting and sharing the information and Town Council will be pleased to receive regular updates going forward. **Resolved to receive and take note**

5. To receive and approve minutes 27th July 2022 and action list (LGA1972 Schedule 12)

Minutes had been distributed previously and were taken as read.

Item 6 Action List Basketball court and MUGA surface – new basketball nets, tennis net and basketball boards are ready to be fitted. MUGA surface is pitted, and Councillors are concerned that the surface might be dangerous. Clerk to contact CCBC to ask for a health and safety check.

Item 6 Action List Nant y Coed – Congratulations to the team at CCBC as they have been able to negotiate a very difficult situation. The reserve is now open and, whilst its recognised the route is not accessible to all, it is a good temporary solution. More work will be completed in the coming weeks to address any issues with the new path .

Item 6 Action List Paddling Pool Site meeting with CCBC took place and a health and safety is due to report on the concerns about slipping. Safety signs had been put up but were torn down and thrown in the water. Awaiting email response and will report at next meeting

Item 15.2 Sheep at Rhandir Hedd – this has been reported to the cemetery officer and he will check all fences although it may be that the sheep are walking up from the gate. Sheep are on Aber Road creating a safety risk. Clerk to email Health Authority to ask for this matter to be addressed.

Cyngor Tref Llanfairfechan Town Council Action List		
Date: 7th September 2022		
Item:	Date:	Progress
Insignia and past mayor badges	new matter	october 5th meeting
Nant y Pandy car park	27/08/2022	with planning
Promenade car park & flood protection	01/09/2022	on agenda report at item 4
Nant y Coed damage	05/07/2022	reserve has reopened further work planned
Benches project	on agenda	on agenda report at item 9
Speedwatch project	06/07/2022	october 5th meeting
Cenotaph	26/07/2022	october 5th meeting
MUGA West Shore	05/07/2022	concerns about surface and basket ball board
petanque court	to progress	awaiting response from Peachy
Debrillator	progressing	installation complete- plaque ongoing
Paddling Pool	05/07/2022	Cllr Christine will report
Audit	completed	awaiting reponse no queires sent through
Office & GDPR IT	26/07/2022	BT complaints in operation all being sorted
Clerk's & Staff Training	05/07/2022	bursery form sent off
Football Club grant application	26/07/2022	email 1st September to discuss
Boat pond		ERF will be clearing the pond in the next two weeks
Silent Soldier	07/09/2022	Clerk to measure and order
Kickstarter Community Plan	on agenda	on agenda report at item 8
Food & Artisan Markets		next market on Sunday 25th September
Llanfest August 6th		stall went really well very busy all day
Fireworks event	26/07/2022	email sent 6/09/2022 to confirm Monday 7th November
Remembrance event	on agenda	on agenda report at item 14
Winter festival and xmas lights	on agenda	on agenda report at item 8

Proposed Cllr N Jones Seconded Cllr EC Roberts **Resolved to approve and take note**

6. To receive information and approve a Marine Beach Clean Station – this matter has been withdrawn for the moment

7. To receive update on Kickstarter community planning project sessions and feedback from Community Events Planning meeting August 22nd

The meeting was successful with a good turnout and ideas shared

Fireworks Event

The date of Monday 7th November was accepted by residents as necessary due to the tides. Unanimously it was agreed the fireworks should not be silent ones and that dog owners need to keep the pets safe indoors. Town Council was asked to advertise as much as possible, so residents are aware beforehand. It was agreed that Town Council will contact Seagrass, Sailing Club and Beach Pavilion to ask if they will open for the event. There was no objection to small fairground rides so Town Council to ask the fair to come along – Staff team to progress this.

Remembrance Event

Llanfairfechan Remembrance will take place on Sunday 13th November 2022, and it was agreed that will reinstate the full event with an ecumenical service and wreath laying at the cenotaph. Clerk to contact British Legion and Blind Veterans to check if there are any Llanfairfechan Veterans who would come along to our parade. Successful planning meeting took place on Monday 5th September at 10am. Most of the Order of Service is agreed and assigned.

Festive Fair

The idea of the Festive Fayre was welcomed but the group wanted to expand the celebrations into a festival weekend including other venues. Some of the ideas mentioned can be seen below:
Bar with mulled wine and cider – this has already been arranged through the market
Food stalls pizza etc – this has already been arranged through the market
Children’s design decorations – as per last year wooden stars have been ordered
Shop window competition – as per previous years we will aim to run this
Winter lights – TC have already linked with this and are awaiting details
Brass band / ukulele entertainment – entertainment is booked for the fayre (Cor Penrhyn/ Community Choir/ Beulah Brass
Fake snow – machine has been PAT tested and is ready for use
Link with Christmas Tree festival at the Methodist Church – links already made, and this brass band will also play there
Link with school re: Christmas Carols etc. – email has already been sent and just awaiting response

Festive Lighting

It was agreed that Conwy should be contacted to confirm that we want to install our existing lights – all have been pat tested now. Staff team to progress this.

The ideas to hire a selfie frame and a new Town Crest festive light were not agreed. It was felt that in the current financial climate money may be needed for more pressing need. Resolved to approve and take note

8. To receive update on benches project and approve process. **Resolved to receive and take note**
Email has been sent to Gareth Roberts for quotes. Discussion has taken place with Clive and emails sent to CCBC managers – awaiting reply. Town Council need to set up a date for the upper town audit of benches. Cllr Christine Roberts and Town Clerk are already committed to doing this before the end of September. Glan y Mor Elias project – hides and repairs to benches have been made and will be finished very soon. Thanks to Dwr Anafon for the grant help towards this project. **Resolved to receive and take note**

9. To pass a resolution to sign up to the SLCC civility and respect pledge – this item was moved to next meeting
10. To receive and approve current payments for September 2022

Payments to be made	Retrospective Payments
1. Staff Wages and Pension payments for September £4700	9. Instant Promotion 2 x struts to mend Pen y Bryn gazebo £63.00
2. One Voice Wales Councillor Training £35.00	10. Viking office and public toilet resources £232.81
3. REIM TENS Licence September Market Kirsty Merrell Daily £21.00	11. Amazon Business Account First Aid Kits £31.20
4. HMRC Employers payments July August September £2031.21	12. Amazon Business Account Stars for community event £15.99
5. EPC Forestry August cut £800.00	13. Conwy CBC Playing Out scheme contribution £810.00
6. Menter Iaith translations £229.68	14. Cawthray 5 x plastic signs for defibs etc £60.00

7. British Gas MUGA lights £24.62	15. Instant Promotion 1 x struts to mend Sailing Club gazebo £36.00
8. Llanfairfechan Community Events Committee Grant for Llanfest 2022 £2000.00	

Clerk to email for an end of project report from CCBC Play team

Proposed Cllr A Hinchliff Seconded Cllr G Jones

Resolved to approve and take note

11. To discuss planning matters

- 0/49963 Maes Glas Nant Y Felin Road Llanfairfechan LL33 OTF
- 0/49938 Fernbank Penmaenmawr Road Llanfairfechan LL33 OPL
- 0/49922 Llysiago Penmaen Park Llanfairfechan LL33 ORN
- 0/49905 Talfor West Shore Llanfairfechan LL33 OBP

All matters discussed and no observation were shared. Applicants should follow the advice and guidance of Conwy Planning Officers in all matters. **Resolved to receive and take note**

12. To receive correspondence

A resident had sent a letter of concern about the problems of access at the GP Surgery. They were extremely unhappy about the warning post to patients and reported it has frightened people into not complaining. It was reported that the Town Council representatives are due to meeting with the Plas Menai Business Manager to raise concerns. Both County Councillors requested that they attend the meeting. Clerk to email GP Surgery. The resident raised a further concern over the state of the rivers and trees in Llanfairfechan – there is a feeling that green space are left to be overgrown and untidy. It was recognised that some of this is due to the change in policy because of the need to keep green spaces to protect against climate change. Services are also pressed for staff cover and finance and are able to do less preventative work to clear spaces. Many of the overgrowth are actually privately owned areas and so the maintenance is the responsibility of residents. Clerk to send a letter detailing the partnership work in place to maintain green spaces and where to report if problems are identified.

Residents had contacted the council about the noise and disturbance around the pubs in Mill Road. Noise is going on until 1am in the morning and there is disturbance on the bridge. Regulatory services are observing the matter and have asked residents to report any undue after-hours disturbance. This can be done without giving names through Crimestoppers. North Wales Police have also suggested residents report to 101 if there is undue disturbance. A discussion took place on what could be done, and it was suggested there could be some regulation around not drinking or congregating on the bridge. However, it was noted that this is a difficult balance as thriving businesses are needed in Llanfairfechan. Suggestion is for partnership work between the publican, regulatory services and residents to make sure there is harmony. **Resolved to receive and take note**

13. To receive reports from meetings

- 1. Meeting reports were contained in the pack and taken as read. Clerk asked Councillors to email with any queries
- 2. Cllr Vangberg reported that the Town Twinning AGM had taken place and that he was now on the committee along with Cllr Christine Roberts. There have been some new discussions about involving more children and young people and a meeting took place with the schools to facilitate this. New Chair of the group is Peachy Frost and a number of new engagement ideas were discussed. **Resolved to receive and take note**

14. To receive urgent concerns & compliments

- 1. Discover Llan have now received their new calendars for 2023. They will be on sale at various outlets and at the Artisan Markets through the Winter
- 2. There will be a book swap in aid of NWCR at the artisan market 25th September and at the EcoFair on 30th September.
- 3. Concerns raised about the fence at the top of the new footpath at Nant y Coed. It is lower and may put the sheep at risk from dogs. This will be reported to the CCBC Countryside Officer
- 4. Bridge at Caradog Place will be fixed soon on the job list for ERF, no progress on safety signs for parks r on jetty shelters. Clerk to chase these matters up
- 5. Budget setting is taking place in Conwy CBC – significant challenges with a large shortfall expected. Recruitment is also a challenge. Difficult times are ahead for all concerned.
- 6. Query about Town Council renewing the old break waters and whether this could be a worthy project for the future. Perhaps put to resident consultation. **Resolved to receive and take note**

Meeting closed at 9:35pm Next meeting is Wednesday 5th October 2022 at 7pm

DRAFT