



**CYNGOR TREF
LLANFAIRFECHAN
TOWN COUNCIL**



Llanfairfechan Community Town Hall Village Road Llanfairfechan LL330AB
Mayor Cllr Chris Jones Deputy Mayor Cllr Laura Fielding

**WEDNESDAY 26th APRIL 2023
TOWN COUNCIL MEETING AGENDA**

1. Welcome all to the meeting
2. To receive apologies for absence (LGA 1972 Schedule 12)
3. To receive declaration of interest – (Disclosable personal or prejudicial interests)
4. To receive representations and queries from the public.
5. To receive minutes from Town Council meeting Wednesday 5th May and current action list
6. To discuss and approve painting of shelter by promenade footbridge and installation of beach clean station
7. To receive CCBC information about Pendalar Hall – Cllr Penny Andow
8. To receive information and approve plans for Lafan Ward Vacancy
9. To receive information about Coronation activities in Llanfairfechan and Town Council Crown window project
10. To receive information and approve executive summaries of meetings
11. To receive information and approve plans for bench purchase
12. To discuss Kickstarter Community Plan and plan distribution
13. To receive and approve minutes 5th April 2023 and current action list (LGA1972 Schedule 12)
14. To receive and approve current payments for April 2023
(Amended following meeting)

Join Zoom Meeting

<https://us02web.zoom.us/j/88497410378?pwd=WIBXalFMaHZuMFBUTWdxdzZLQ3FqZz09>

Meeting ID: 884 9741 0378

Passcode: 751841

Payments to be made
1. Kirsty Merrell Daily TENS licence May £21.00
2. Conwy CBC Annual fee Playgrounds inspections £541.18
3. British Gas MUGA electrics £23.28
4. View Creative Agency Panorama board £2256.00
5. Conwy CBC Community skips £480.00
6. Conwy CBC Community Skips amended invoice £528.00

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15. To discuss planning matters
None received
16. To receive correspondence
17. To receive reports from meetings
18. To receive urgent compliments and concerns

Minutes of Llanfairfechan Town Council Meeting Wednesday 26th April 2023

In Attendance: Chair: Mayor Chris Jones; Deputy Mayor Laura Fielding; Cllr Penny Andow on ZOOM; Cllr Leena Farhat; Cllr Andrew Hinchliff; Cllr Gareth Jones; Cllr Alun Rhys Jones; Cllr Elgan Owen; Cllr Christine Roberts; Cllr Preben Vangberg.

Town Clerk Jayne Neal

1. Chair Mayor Chris Jones welcomed all to the meeting
2. To receive apologies for absence (LGA 1972 Schedule 12)
Cllr Nia Jones
3. To receive declaration of interest – (Disclosable personal or prejudicial interests)
Cllr Elgan Owen – Pendalar Hall. Information only, no prejudicial interest
4. To receive representations and queries from the public.

Two members of the public was present – one to observe the Town Council in action and the Chair of Pendalar Hall Committee Haf Jones. Item 7 was moved up the agenda for early discussion.

7. To receive CCBC information about Pendalar Hall – Cllr Penny Andow

County Councillor reported that Council CBC are looking at all empty buildings within all communities. Work had been previously done by the County Councillor to check Pendalar Hall with a surveyor. Concerned raised about the viability of the hall as a community venue when there are several venues available already. Aware the housing need across Conwy is very desperate. Secretary to Pendalar Hall committee, Cllr Elgan Owen, reported there is a functioning committee and that an application has been submitted to the charity commission. No further movement can be made until this is approved but the committee currently hope to keep the venue for Pendalar community. However, they are realistic about whether this will happen and its depends on the support of the community, and is a challenge. County Councillor reassured that that they would recommend the MUGA, community seating and green area stays. Community groups had looked at the hall but running costs have been a concern. The main worry is that the hall falls into disrepair and the site may be lost, therefore, social housing is cited as a viable alternative. 120 families are homeless, and this figure rises every week – the situation is dire. The Heath is empty and is not a listed building – building inspections show that it does not meet current regs, so the future of that site is being considered. It was noted that historically Town Council had always had a concern that Pendalar Hall was not viable as a community space. When CVSC held a Fit for Funding session, they also stated there are too many community venues in the village for the population size of 3600. Conwy CBC have said the equipment must be cleared asap to meet the terms of vacant possession insurance. Stall is booked at the next Food and Artisan Market to ask for opinions on the hall and seek new members. Chair of Pendalar Hall committee noted that, if there is housing development in the area, it may be possible for some community funding in return that would provide a hub development for Pendalar, this is something that could be investigated. Clerk to contact Conwy for keys once the community have set a date for clearance. Items will be moved to Llanfairfechan Community Hall until a decision is made on the future of Pendalar Hall. Resolved to receive and take note

5. To receive minutes from Town Council meeting Wednesday 5th April and current action list.

No action list was available. Minutes had been distributed by email and were taken as read.

Item 7 – change to CVSC staff member Elgan Owen is able to act as secretary to the committee

Item 7 – change to the committee is in transition at the moment

Item 5 12.5 Councillor has sent an email to County Councillor Jacob Williams and has had an automated email but no further correspondence as yet.

Item 17.2 no further information about the bus stop query. Clerk to chase up

Item 11 Suppliers have been asked but there is little interest in a promenade market for the Round Puffin Race due to the time of year. Clerk to inform sailing club of this although no formal request has been made from the committee. Llais y Lle arts project has launched and offers opportunities for art/ heritage sessions though the medium of Welsh but including all language levels. The project is based between Llanfairfechan and Penmaenmawr so it would be good to have some sessions that are joint sessions, possibly utilising the farms and mountain walks between the villages and include the Carneddau partnerships.

Item 18.1 21st century schools. It was clarified that the schools will be rated on WG data and statistics for their positioning and these will decide whether the new schools will be built. However, in response to a request from the Head Teacher, the Town Council rep has also sent feedback from Town Council and the Head Teacher has submitted a supporting statement.

Proposed Cllr A Hinchliff Seconded Cllr L Farhat Unanimous Resolved to approve and take note

6. To discuss and approve painting of shelter by promenade footbridge and installation of beach clean station
Deputy Mayor is leading on a project to do a temporary painting up of the shelter by the footbridge as the new poster boxes are highlighting the shabbiness. An email has been sent to Conwy CBC to ask if they could provide some paint for this and there are a group of councillors and Town Council staff who will volunteer to paint them up for the summer. In addition, there is a plan to apply to Dwr Anafon for a beach clean station. Clerk reported a meeting with Keep Wales Tidy officer who has said that the stations work in some areas but not others – it will just be a case try it and see. We now have been given stencils for bag and bin it and paw marks to chalk paint the pavements and this has been successful in other areas. Llanfairfechan is now a Litter Pick Hub and so we have been asked to input to an app to record what is being done. The link will be sent out so that we can investigate this.

As Llanfairfechan is now a Litter Picking Hub area, there are red bags at the hall that can be given out to individual litter pickers, and these will be collected by CCBC street cleaners. **Resolved to receive and take note**

8. To receive information and approve plans for Lafan Ward Vacancy

This ward vacancy is now at co-option stage as no residents called for an election. Five interested residents had contacted the Town Council in response to the initial posting and co-option paperwork has been posted and also sent directly to the interested people. CVs and covering letters are invited by 5th May and, it is hoped, the decision will be made at the Town Council meeting on 7th June. **Resolved to receive and take note**

9. To receive information about Coronation activities in Llanfairfechan and Town Council Crown window project
Crowns have been delivered to Pant y Rhedyn for decoration and children will receive Sweet Snowdonia commemorative biscuit with the Town crest on one side and the coronation crown on the other side. Town Council are not holding an event – the poll on Facebook did not show much support and so that was why the decision about biscuits for the children was made. The is going to be a big event on the Sunday run by Llanfairfechan Football Club as they are restarting the Llanfairfechan Duck Race and a Town Councillor will be releasing the ducks. The Football Club was congratulated for the work they are doing for the community – people of all ages are involved and its really positive for Llanfairfechan. **Resolved to receive and take note**

10. To receive information and approve executive summaries of meetings

There is a plan to restart the Facebook posting about meeting with bullet points. Minutes are posted 7 days after the meeting, but they are in depth and a summary post would improve access to information. It was agreed this would be a good idea and social media group to progress. **Resolved to receive and take note**

11. To receive information and approve plans for bench purchase

Clerk will send cost and colour information out by email, but this was agreed in principle.



Resolved to receive and take note

12. To discuss Kickstarter Community Plan and plan distribution

Update from the group is that they are looking into whether Discover Llanfairfechan and the Community Planning Partnership could be amalgamated. It was noted that the plan really needs to be adopted before it can be formally used. Clerk to work with group to set a date for the next meeting and help move the project on.

Resolved to receive and take note

13. This item was a repeat of Item 5

14. To receive and approve current payments for April 26th, 2023

These were read out verbally as the agenda list was incorrect.

Payments to be made
1. Kirsty Merrell Daily TENS licence May £21.00
2. Conwy CBC Annual Fee Playgrounds inspections £541.18
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6. Conwy CBC Community Skips amended invoice £528.00

To be ratified on email as agreed

15. To discuss planning matters

None received

16. To receive correspondence

1. Conwy Play Officer has repaired the picnic bench again at no cost and thanks were given for this. Clerk to email a formal thank you letter
2. Zurich insurance policy renewal – it was agreed we could just renew.
3. Dog memorial plaque – concerns about the number of requests that would be made if this was allowed. It was suggested that the Station Road Garden could offer a space for residents to buy an edible plant in memory of pets.
4. Resident petition to put in a crossing by the Co-op – 121 people have signed the petition. Concerns were raised about the idea because of the number of junctions in the area. This has been referred to Conwy and they have initially refused it. It was agreed that Town Council would reconsider the situation following the changes to the speed limit in September. Clerk to add to agenda in October. Resolved to receive and take note

17. To receive reports from meetings

1. Cllr Preben Vangberg and Friends of Llanfairfechan Library – flooding at the library had caused a problem. There was confusion about where the pipes are, and which stop taps supply which area. The flat is causing a problem – the future plans is unknown. Gutters on the flat need fixing and this needs to be a Conwy matter to address. Conwy have said that the buyer does not want to buy but it is also suggested that Conwy have held up the process. The group are looking into movable bookracks.
2. Town Twinning Group – there are over 40 visitors coming to Llanfairfechan in May and there is still a shortage of hosts for 1 x single person and a family group who need 2 x single rooms. Arriving on the 18th and returning on the 20th. The host families are receiving some French lessons and more planning meetings are planned.
3. Meeting about possible new film project in Llanfairfechan – early stages so more information will follow
4. Sustainable Services meeting – first meeting of the working group has taken place and good progress has been made towards the development of a resident's questionnaire to gauge opinion about Town Council financial contributions to Conwy CBC services
5. Plastic Free Snowdonia – Development Officer is interested in looking at this in Llanfairfechan as a Gateway to Snowdonia.
6. North Wales Fire Service meeting – pre-consultation about reviewing the service. The consultation will start in July. The service is set to change as they cannot recruit part time fireman due to demographic changes of people not working where they live. Consultation will ask respondents for their views on possible solutions.
7. CCBC Paddling Pool – County Councillor stated that more information to follow at 10:30pm and the position has changed from the first statement.

18. To receive urgent compliments and concerns

- 1. Pandy car park – several dumped vehicles causing difficulties. County Councillor will chase up legal about the lease as we really can't do much until we take on ownership and put in resident restriction.**
- 2. Station Road car park – white trailer left there is likely a resident one.**
- 3. Mirror on Parc Crescent – it was reiterated that Conwy will not agree to putting up the mirror.**

Meeting closed at 9:00pm

Next meeting will be the Annual Meeting of Llanfairfechan Town Council on Wednesday 17th June 2023



Example from last meeting:

Our last meeting was on Wednesday the 5th April. Below is a summary of topics that were discussed and information that was received:

1. Pendalar Hall is forming a new committee and is looking for a new Secretary. CVSC is able to act as a temporary trustee whilst recruitment takes place.
2. New balance bars and fencing have been installed in Victoria Gardens. The playground is now safer for children and families.
3. The pothole in the MUGA (Multi-use Games Area) has been repaired, so the courts have been reopened for Easter.
4. There will be a site meeting in Mill Road to assess the potholes that have been reported by residents. CCBC have already investigated the potholes and said that no action will take place as yet.
5. The Town Twinning Association have taken on the maintenance of the Petanque court ready for the visit from Pleumeluc in May.

6. A working group has been set up to discuss and approve plans for a strategic review of CCBC service provision in Llanfairfechan.
7. The Llanfairfechan Playgroup was awarded a grant in order to buy sand for a large new walk-in sand pit.
8. It was reported that Ysgol Pant Y Rhedyn have a current shortage of Parent/Teacher Governors, anyone interested in standing is urged to get in touch with the school.
9. An art project is to be launched in Llanfairfechan and Penmaenmawr at the next Artisan Market. Manon Hughes is interested in working with groups in the town.
10. The Town Council have agreed to work with STAND to order an accessibility audit for the playgrounds in Llanfairfechan.
11. Concerns have been regarding the new rules about identification at election stations. It was suggested that a session could be held to support people to register for a postal vote.
12. There are 3 people interested in the Lafan Ward vacancy - the deadline for applications closes on the 18th April.
13. The Town Council will be providing crowns for decorating to children in readiness for the coronation. They will be able to hand their crowns in in return for a coronation biscuit made by a local bakery.

Item 11 Accessible picnic bench



Item 16 Correspondence:

1. Email of resignation from Cllr Claire Hughes due to a change in personal circumstances
2. Email from David Dudley CCBC play officer to say that he has repaired the picnic table at no charge to Town Council
3. Email from Zurich about renewal of policy
4. Email from resident asking if they can have a dog memorial plaque on one of the benches.
5. Email from resident asking for support for a crossing outside Co-op