



**CYNGOR TREF  
LLANFAIRFECHAN  
TOWN COUNCIL**



**Llanfairfechan Community Town Hall Village Road Llanfairfechan LL330AB**

**Mayor Cllr Alun Rhys Jones**

**Deputy Mayor Cllr Nia Jones**

**Wednesday February 5th, 2025**

**TOWN COUNCIL MEETING, 7pm Llanfairfechan Council Chambers and online with Microsoft Teams**

**AGENDA**

1. Welcome all to the meeting and general housekeeping information
2. To receive apologies for absence (LGA 1972 Schedule 12)
3. To receive declaration of interest – (Disclosable personal or prejudicial interests)
4. To receive representations and queries from the public
5. To receive and approve minutes January 15<sup>th</sup>, 2025, and current action list (LGA1972 Schedule 12)
6. To receive and approve plans for charging rates at Llanfairfechan Football and MUGA
  1. Receive recommendations from the Environmental and Finance Committee and approve decision on charging rates
  2. Receive information about CCTV and consider options
  3. Information about Llanfairfechan Town FC lease request
7. To receive information and review community events
  1. Fireworks Event survey and discuss future plans
  2. Christmas lighting review
  3. Shop flags review
8. To receive information about bus shelters and agree future plans
9. To receive quotes and agree Skatepark repair work plan
10. To receive information and approve plans for Llanfairfechan Food and Artisan Markets 2025/26
11. To receive information about Mental Health First Aid in the Workplace training for Town Council staff and members
12. To receive and approve Finance Reports and current payments for February 5<sup>th</sup>, 2025

<b>Payments to be made</b>
1. <b>Monthly Staff Wages and Pensions £4000</b>
2. <b>2024/25 S137 grant for Llanfairfechan Community Hall £5000</b>
3. <b>Kettle for Lloyd Hughes room Tesco £23.00 (replacement)</b>
4. <b>Delwedd SMP certificate £25.20</b>
5. <b>Worldcare community skip 48509 £240.00</b>
6. <b>Community Hall Venue hire Jan to April 4 markets £480.00</b>
7. <b>Wales Audit external audit 2023/24 £226.00</b>
8. <b>Menter Iaith translations £221.52</b>
9. <b>Locksmith defibrillator cabinet labour costs 80.00 new lock £140.00</b>
10. <b>Mayor's Allowance – Bird posters for shelter Jpeg Designs £135.00</b>
11. <b>Amazon mallet and GT85 Triple Pack oil for defib maintenance £9.15 + £15.61</b>

13. To receive information about planning matters  
**0/52271** Coneysthorpe Park Crescent Llanfairfechan The crown of two Pine trees reduced by <30%.
14. To receive correspondence
15. To receive reports from meetings
16. To receive compliments and urgent matters for consideration and to log for future meetings

**Wednesday February 5<sup>th</sup>, 2025**  
**TOWN COUNCIL MEETING, 7pm Llanfairfechan Council Chambers and online with Teams**  
**MINUTES**

In attendance: Chair: Deputy Mayor Nia Jones; Mayor Alun Rhys Jones; Cllr Sharne-Marie Bellis; Cllr Charlotte Davies; Cllr Rhys Griffiths; Cllr Andrew Hinchliff BEM Cllr Chris Jones; Cllr Christine Roberts; Cllr Preben Vangberg(online); Town Clerk: Jayne Neal (online); Deputy Town Clerk: Callum Morrison

1. Deputy Mayor Nia Jones welcomed all to the meeting and gave general housekeeping information

It was agreed the meeting would be recorded for minutes purposes

2.To receive apologies for absence (LGA 1972 Schedule 12)

Cllr Gareth Jones: Cllr Penny Andow: Cllr Cathryn Taylor; Cllr Leena Farhat

Resolved to receive and take note

3.To receive declarations of interest – (Disclosable personal or prejudicial interests)

Declarations of interest were logged from:

Cllr A Hinchliff – planning matter family member (not prejudicial) and Rotary Bench -member of Rotary (no vote taken); Deputy Clerk – will be providing Mental Health training; Mayor Alun Rhys Jones – Chair of Pwyllgor Pen-Llan (no vote taken)

Resolved to receive and take note

4.To receive representations and queries from the public

None received

Resolved to receive and take note

5.To receive and approve minutes November 13<sup>th</sup>, 2024, and current action list (LGA1972 Schedule 12)

Minutes and Action List had been distributed prior to the meeting and were taken as read.

Item 7 £165,000 Precept request was submitted on Thursday 16<sup>th</sup> January. CCTV officer has confirmed no charge will be made until the jetty camera is repaired

Item 11.1 to do – have been unable to contact conservation officer

Item 11.2 email sent but no response from Town Councils

Item 11.3 email sent, and Conwy officer is now in contact

Item 11.4 award nomination has been prepared and sent

Item 11.6 Defib session was well worth attending but was poorly attended by residents. More defib sessions have been offered. Other groups can get in touch for further information.

Item 13.3 Hope church letter has been sent – the letter of thanks to volunteers about the Christmas meal was well received and will be displayed at the church

Item 13.5 Earth and rubble info to do – photograph to be taken

Action List

1. Nant y Pandy car park Conwy CBC is aware this project is now on hold

2. Promenade flood protection and car park Communication about the car park has improved but still awaiting any information from the Flood Protection scheme. New design is still being developed

5.Benches Project Rotary want to move the bench from Victoria Gardens and to site it at the bus stop east bound by the doctor's surgery. The request is that Town Council contribute to a new metal bench at Victoria Gardens. Conwy will need to be approached for permissions and there will be costs involved in removal and fitting charges that will have to be met. More information needed and will be reported back for decision at the next meeting.

8. Kickstarter Plan Clerk to arrange a partnership meeting in March to bring the interested parties around the table

9. Pagoda Shelter Agreed that the interim painting and temporary repair could be done by summer

12. Environment Meeting to be arranged for March

15. Lloyd Jones Photo Project Screen information gathered – cost would be £1000 - £1600 + mounting £300 per screen. Library have received funding to erect a screen there so events can be promoted there, and the project could run on that screen. Potential for a small monitor to be erected in the foyer or Ray Jones Hub as no sunlight problems or framed photos could be displayed there. Deputy Clerk to gather more information from partners and feedback.

Unanimous All resolved to approve and take note

6.To receive and approve plans for charging rates at Llanfairfechan Football and MUGA

1. As part of the criteria for the funding received from CFF, charges have to be implemented to cover the maintenance and refurbishment costs. Sustainability is a key aim for the site. The charges will be reviewed to make sure they are affordable and that refurbishment in 10 years' time can take place. The project has cost £140,000 to complete and has an annual maintenance budget of £4000 so Town Council will need to have this in reserve in

readiness for annual operations and future refurbishment. There will be a review of charges after 6 months to consider if they have been affordable and have been set at the correct rate. The proposed rates are as follows:

### 3G FOOTBALL PITCH

This is the most expensive pitch to maintain and refurbish so it was agreed it should be considered to be a specialist pitch and should be a more expensive charge. Other pitches are charged anything up to £50 but it was recognised this is a community facility that needs to be used

Suggested rates:

£30 – 3G pitch 6pm – 10pm – peak

£10 – 3G pitch 8am – 6pm – off peak

### MUGA PITCH

It was agreed this should be as accessible as possible as it is a multi-games area and is cheaper to refurbish and look after.

Suggested rate:

£8 per session – 8am to 6pm – off peak

£8 per session – 6pm to 10pm – peak

Residents at postcode LL33 will be offered a discount if on the membership system: Membership 50% at all times on the MUGA

2. Other points to consider:

- Do we need CCTV? – contact Conwy for figures and info about whether this is possible
- Adjust the booking system so that some people can book ahead through a quarter year or longer
- Calculation of refurbishment costs should be index linked. i.e. linked to current refurbishment quotes and not just increased by inflation rate.

3 Llanfairfechan Town Football Club (LLTFC) have been approached by the Cymru Football Foundation to consider applying for their facilities programme. A barrier to gaining funding is the lack of a 25 year lease for the ground. LLTFC have asked if Town Council would enter a partnership to take over the lease for the football ground. This arrangement could have added value to the whole town as new facilities might be able to join the Conwy Community Toilet Scheme so they could be open to the public. It's important the risks are fully considered, and subsequent paperwork be in place. Clerk to contact Conwy about the lease matter and gather information about this for the March Town Council meeting. Deputy Town Clerk to progress charging process in readiness to launch on 3<sup>rd</sup> March.

Unanimous All resolved to approve and take note

### 7.To receive information and review community events

1.Fireworks Event survey and discuss future plans

Results of the resident's fireworks survey are as follows:

Q1: Low noise fireworks or those with bangs? Low noise 67 Bangs 20	Q2: Firework Event at New Year or Bonfire Night: Bonfire night: 31 New Year: 54 Either: 4 Both: 2
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It was suggested that there could be alternate years between bangs and low noise as there had been informal feedback that some residents were not happy with the low noise. This led to consideration that more data needs to be gathered. It was noted that the New Year date is something different as there are no other displays at that time of the year, and it is nice for the children at end of the Christmas holidays. Consideration needs to be made about whether there is a commitment to the Pony Festival as a regular event. Arrangements to be made to report that Town Council are considering a New Year event with low noise fireworks and to hold a poll on social media and a survey table at the Co-op.

2.Christmas lighting review – feedback has been good about the new lighting. More new lights from Colwyn Bay are available so Clerk to gain an estimate for refurbishment cost. The shop window competition was very positive this year and shops made a big effort. Environmental committee will look at all the options for next year. It was noted the Christmas tree with the tree of lights was really successful this year. The Community Hall waterfall lights have now failed so will not be used in future – consider motifs or maybe spotlights for the building.

3.Shop flags review – the project is developing, and the new flags are much better quality. Feedback has mainly been positive.

Deputy Clerk will be working on these queries in readiness for the Environmental group meeting in March and this will be back on the agenda in March for final decisions

Unanimous All resolved to approve and take note

**8.To receive information about bus shelters and agree future plans**

The current balance of our holding account is £2,513.12 so there is a fund if any damage and repair is needed. The basic repairs to the shelters at Y Bont and The Heath will be £1450.70+vat but the Conwy Officer has arranged for external funding for a biodiversity project. As a result, living roof shelters and a full refurbishment of these two shelters will be completed by Conwy and this news was gratefully received by Town Council. As a result, there will be money available from the budget to spruce the other shelters in town over the coming months. Clerk has requested this work to take place and it should be started in the next few weeks.

**Unanimous All resolved to approve and take note**

**9.To receive quotes and agree Skatepark repair work plan**

A quote had been received that suggests the repair work will be completed within the £10,000 reserved budget. Clerk to gather more information and feedback and also to send the quote email out to everyone.

**Resolved to receive and take note**

**10.To receive information and approve plans for Llanfairfechan Food and Artisan Markets 2025/26**

Valentine market is on Sunday 9<sup>th</sup> February and there is a full market with 34 stalls and Jerk Pan Chicken outside. A supplier has donated a Valentine's cake for a free raffle, and this will be home delivered to the winner. Volunteers are needed for clear up time.

**Resolved to receive and take note**

**11.To receive information about Mental Health First Aid in the Workplace training for Town Council staff and members**

Deputy Town Clerk is a trainer for this course and has offered this for Town Council and community groups and shops in Llanfairfechan. There are costs attached to this and an external grant application to Dwr Anafon is being prepared. A request was made for match funding from Town Council to cover the Community Hall Venue costs of £400 for the two sessions. The course is a two day Level 3 qualification with an assessment at the end of the course. This idea was very much welcomed and supported.

**Unanimous All resolved to approve and take note**

**12.To receive and approve Finance Reports and current payments for February 5<sup>th</sup>, 2025**

Query about Delwedd service – it was agreed that the service was good and no more expensive than elsewhere

**Unanimous All resolved to approve and take note**

**13.To receive information about planning matters**

0/52271 Coneysthorpe Park Crescent Llanfairfechan The crown of two Pine trees reduced by 30%. Applicant to follow the advice of the Conwy CBC Tree Officer

**Resolved to receive and take note**

**14.To receive correspondence**

1. Application from Pwllgor Pen-Llan for support of the Calan concert at the Llanfairfechan Community Hall. The group are requesting Town Council to underwrite the event as the costs are big due to the calibre of the group. This is a famous Welsh language folk group, and they have chosen the hall for their final North Wales gig before they disband. If Town Council supports the bid, there has to be a clear rationale of what the benefits and aims are – possibly access to Welsh language music in Llanfairfechan and support for the use of the Welsh language. Conversation suggests that Town Council offer a backstop of paying the venue hire if needed. Deputy Town Clerk to feedback this information and then the matter can be ratified at the next meeting. **Resolved to receive and take note**

**15.To receive reports from meetings**

1. GP Surgery PEG – heating issues have been sorted out. They have 5 doctors, and this is the required number of doctors at the surgery now, so the service is up to the required level. Concerns were raised about the availability of appointments – the eConsult closes rapidly and access is still limited. No more staff are being taken on, but they are applying to Welsh Government for a rise in budget. It was noted the pharmacy in Penmaenmawr is a consulting pharmacist and can offer support for minor ailments.

2. Discover Llanfairfechan – problems with meetings etc. Support for Clerk to pull together a Kickstarter meeting

**16.To receive compliments and urgent matters for consideration and to log for future meetings**

1. Streetlights are out on Penmaenmawr Road – please check numbers for reporting

2. Query about when the MUGA will start – the aim is for a start on Monday 3rd March. The fencing will now need to be welded as the young people have taken the piece down again. This will obviously be a problem when charging starts.

**Meeting closed at 9pm**