



CYNGOR TREF
LLANFAIRFECHAN
TOWN COUNCIL



Llanfairfechan Community Town Hall Village Road Llanfairfechan LL330AB
Mayor Cllr Laura Fielding Deputy Mayor Cllr Alun Rhys Jones

TOWN COUNCIL MEETING MAY 1st 2024
MINUTES

In Attendance: Chair: Mayor Laura Fielding; Deputy Mayor Alun Rhys Jones; Cllr Sharne-Marie Bellis; Cllr Leena Farhat; Cllr Andrew Hinchliff; Cllr Rob Jewell (online) Cllr Chris Jones (online); Cllr Nia Jones; Cllr Preben Vangberg; Cllr Christine Roberts; Town Clerk Jayne Neal. *The meeting was held in Council Chambers and on Microsoft Teams platform – apologies there were technical problems with signing onto the online meeting. This meeting was recorded for minutes purposes only*

1. Mayor Laura Fielding welcome all to the meeting and gave general housekeeping information.
2. To receive apologies for absence (LGA 1972 Schedule 12) Cllr Gareth Jones
3. To receive declarations of interest – (Disclosable personal or prejudicial interests) Mayor Laura Fielding Item 9.3 Member of committee and left the room for this item. Cllr Andrew Hinchliffe and Cllr Leena Farhat Item 9.1 declared as Governors of the school but remained to answer information as requested.
4. To receive representations and queries from the public – no requests received

CCBC Traffic and Network Manager was not in attendance due to illness. An email had been received to answer some questions raised by Town Councillors:

- An intention to introduce a limited waiting restriction on the section outside the houses, but with resident permit holders being exempt from the restriction. The time limit and the extent of the restriction along the promenade is yet to be decided and input is welcome on what the time limit should look like and how far along the promenade the restrictions should be. Our initial thought is that the restrictions would only extend up to the playground, where then there would be unrestricted parking 24-7.
- For events, the event organiser can contact the Parking Service to discuss their arrangements when the time comes.
- A permeable car park surface has been considered, was made by a resident. – we are currently looking into a permeable surfacing option. However, future maintenance demands needs to be considered carefully.
- Query about consideration of a water fountain and river boundary has been sent to the CCBC flood protection team for consideration
- Query about solar panels on the toilet roof has been sent to the CCBC Infrastructure Manager for consideration.
- The car park charging arrangements will be in line with our county wide parking tariffs. Llanfairfechan car park will be tariff A (which is the lowest tariff)
- Members of the public can purchase annual permits for all or specific car parks within the county. These can be purchased on-line through CCBC website. (Tariff A car park £138.00) (All car parks in county £292.00).

The CCBC Traffic and Network Manager has offered to provide an information meeting for Councillors in the next few weeks and will attend a Town Council meeting in the near future.

5. To receive and approve minutes April 10th, 2024, and current action list (LGA1972 Schedule 12)

	Date: May 1st 2024		NFI = no further information
	Item:	Date:	Progress
1	Nant y Pandy car park	NFI	email sent for further info 13/03/2024
2	Paddling Pool	update	update message been sent out by CCBC
3	Promenade car park & flood protection	on agenda	
4	Bus stop damage Y Bont east	NFI	can it be confirmed this has been completed?
5	Llanfairfechan Flag Project	update	order been sent off / 80%covered by SPF Funding
6	Resident concern about flytipping in Station road	NFI	awaiting information about mobile CCTV
7	Benches project	on agenda	
8	Station Road Garden	NFI	
9	SPF WS Recreation project (MUGA)	update	re: finance
10	Audit	update	email sent to chase up as Internal Audit needs to start / confirmed use of internal audit totals
11	Kickstarter Community Plan	NFI	awaiting notification from discover Llanfairfechan
12	Pagoda shelter	NFI	staff to complete painting
13	Beach huts	update	email sent to estates - query to flood protection team / damage report sent into system
14	Llanfairfechan Celebrates	on agenda	
15	Christmas lights	NFI	awaiting information from Colwyn TC
16	Pen dalar sign	NFI	cover has arrived and Preben has agreed to update the posters - to action
17	Food and Artisan markets plan	Update	Sunday May 19th Jayne not in Llanfairfechan
18	Christmas Tree of Lights Rotary	NFI	
20	SPF Events project - Spider Dome	Update	order submitted / 80% payment covered by SPF Funding

2. Paddling pool in Llanfairfechan is completed and ready for opening for the May holidays

4. Bus shelter. Clerk to chase up and include County Councillors and portfolio holder in email

5 Flag and spider dome Project progress has started – material is much improved. Spider dome has been requested in green

9 Finance information is listed in finance pack and payments will need to be paid quickly

10 Welsh audit has confirmed Internal audit figure can be used as a basis for 2024/25. Huge delays in the external audit service currently with most councils waiting to hear.

11 Discover Llan are working to develop a partnership group

13 Beach huts – no progress safety barrier still in place.

17 Food and Artisan Markets – plea for more involvement from a wider range of Councillors. This is the third year and important that the markets continue to be a flagship project for the Town Council

Thanks were given to the temporary Events Project Officer for coming in and running with the market project. It has made a huge difference, and the market administration is now back on track. Thanks were given to Town Council for agreeing to this development to ease staffing pressures.

Proposed Cllr N Jones Seconder Cllr A Hinchliff

Resolved to approve and

take note

6. To receive information and approve a change to voting practice in Town Council

Following previous requests for consideration of this, information had been circulated about the legalities on voting procedures. There is no longer a need for proposers and seconders to be named and it was suggested that there is more equanimity and clarity in proposals coming from the Chair.

It was agreed that items would be tabled on the agenda, an opportunity to discuss it would then be given. Following this, Chair would summarise the resolution and a vote would be taken. Councillors could then ask to be named if they want their objection to be recorded **This resolution was proposed and approved by a unanimous vote.**

7. To receive information and approve declaration of Climate Emergency

This was discussed at length, and it was agreed this should be pursued by the Environmental Committee. It was agreed they should work on a document with the Clerk in readiness for the meeting on June 12th, 2024.

Resolved to receive and

take note

8. To receive updates and approve plans for events:

- Llanfairfechan Celebrates** - Due to a large number of events during May and June, this has been postponed until August to coincide with the MUGA relaunch event. Clerk to contact Bowling Club and the Croquet group to see if they want to be involved.

take note

2. D Day June 6th and June 8th There is a D Day 80 years garden party being planned for Saturday June 8th by the Llanfairfechan Veterans Breakfast Club. They have requested the following help with payments: Marching Band £150 / Union Flag Bunting £60 / Small union flags £10. Clerk to share details of the Blind Veterans Association to see if they can help with funding going forward and also to contact CVSC to discuss development of a constitution. It was agreed that Town Council would fund £150 for the marching band and provide paper flags for colouring and ask the school to complete this.

Town Council are also organising their own event for Thursday June 6th as follows with a D Day flag raising at the Community Hall in the morning from 10:30am and a Lighting of the Peace Lantern at 9:15pm

This resolution was proposed and approved by a unanimous vote.

3. Food and Artisan markets Clerk to send calendar invites out to Councillors and gather information on availability.

Resolved to receive and take note

9. To receive information s137 Grant Applications:

1. Ysgolion Urdd grant

It was noted that the Town Council is committed to promoting Urdd engagement. Concerns were raised about the second part of the proposals as it was felt that these sessions should be part of the existing school provision to promote Welsh. It was questioned whether this meets the legal requirement to be providing added value as opposed to statutory provision. Following a full discussion on the subject, all agreed that £3000 should be awarded to the school to cover the Urdd subscription for both schools

This resolution was proposed and approved by a unanimous vote

The second part of the application to fund in-school activities was put to a vote separately and it was agreed that funding should not be given as it was felt this should be part of the school development plan.

This resolution was not approved by a majority vote of 6 - 5

2. Conwy Youth Services It was noted this is the only way that Conwy Youth Services will be able to operate in Llanfairfechan. It was agreed that £600 be paid to the Community Hall to cover the venue hire for Tuesday Youth Club. This resolution was proposed and approved by a unanimous vote
3. Llanfairfechan Community Events Committee. It was clarified that this grant application comes under S144 Celebrations and Tourism rather than s137. There is money in the precept to support the event. It was agreed that £1500 could be given to the committee towards costs for Llanfest 2024 on Saturday June 29th.

This resolution was proposed and approved by a unanimous vote

10. To receive information and approve plans for Llanfairfechan Bench Project

This project has brought in £1505.00 since March 2022 in payments from families and we have spent £340.00 in plaques. There is no more plaque space available on The Cob but there are plenty of spaces available on the highway metal benches. Proposal will be to purchase the accessible bench at Victoria Gardens as viewed in the meeting pack. There was support for taking this forward but Clerk to gain quotes for a plain galvanised accessible bench if possible and feedback to future meeting. The shelter at Victoria Gardens is in need of refurbishment and it was suggested that external funding is sought to fix this as it is likely to be a large scale job

Resolved to receive and take note

11. To receive and approve finance report and current payments for April 10th, 2024

Payments to be made
1. Staffing, contract officer and oncosts January £4000
2. Llanfairfechan Community Hall market venue April to July 2024 £600
3. Conwy CBC Community Skips (last invoice) £1848.00
4. The Dirst Buster Playgrounds Jet Wash £900.00
West Shore Recreation project funded by CFF and Conwy SPF Fund
1. Autotop Signs – Panelling at the MUGA Pitches £14532.00 (Retrospective)

2. Soft Surfaces – Deposit for resurfacing £27187.56 (Retrospective)
West Shore Recreation Project – to be paid when invoiced. For information at this stage
3. Abacus LED Floodlight Upgrades £13034.00
4. Soft Surfaces MUGA surfaces £48333.44
5. Networld Sports Equipment for MUGA £7571.32
6. Elmer & Son Clearing ivy and prepare area £250.00
7. Jones & Whitehead Electrics for locks £500.00
8. Gareth Roberts Blacksmith £1000.00
9. CIA smart lock systems £11000.00
10. Portable Spaces Storage containers £2050.00
11. SPA Power Machinery maintenance equipment £2105.00
12. Kercher Commercial Jet washer £624.99
13. Astrowarehouse Sand for artificial turf 260.79

It was noted that Menter laith translation costs have increased a lot because of the simple minutes but the value has been great as feedback has been extremely positive. There was a concern about the equality of the Welsh language Facebook posts as they do not remain in view as separate posts. It was agreed that finance sheets and payments were accurate, and Facebook posts will remain separate but always have a translation link to each other's post so readers can choose the languages and keep the posts in view.

All proposed and approved by a unanimous vote

11. To receive information about planning matters:

0/51551 25 Gorwel Llanfairfechan - no observations made

0/51286 East of Gorwel development – Town Council have resubmitted their document as it was agreed that there is no substantial difference in the resubmitted planning application

Resolved to receive and take note

12. To receive correspondence

1. Emails from resident about Maes y Glyn embankment – Wales Trunk Agency have been notified and it is on the workplan to be cleared
2. Notification of flytipping in Pig Street – Cllr has reported on the ERF app. Has been cleared but carpet has been left in place there.
3. Notification from resident about overhanging branches from the GP surgery. Clerk to contact the surgery and report the problem.

Resolved to receive and take note

13. To receive reports from meetings

1. Cllr Andrew Hinchliff presented information about a meeting at the Sailing Club Committee with Owen Conry Conwy Flood Protection Manager.

This was called by the Sailing Club Committee because of concerns about events and use of the jetty area. Information was shared and Clerk was asked to contact the Flood Protection. A number of queries had been raised and are under consideration by the team:

- Boats and cars will be able to park on the restricted red road by the boat compound if there is a sailing Club event?
- Wall may be able to have some sort of covering to make it more attractive – rather than just a blank concrete wall?
- Could the gates be widened to allow better access for boats on the jetty?
- Could steps be added to help access at the jetty when the gates are closed?
- Point was made at our meeting that if the jetty gates are locked then a storm event is due and there is a serious safety question about whether swimming and sailing should take place under those conditions.
- Can the jetty shelter be included in the Flood protection scheme? Surf Life would like to develop a lifesaving point for their training volunteers?

- Can we check that there is consideration for adding a pavement opposite Seagrass to allow pedestrian access?
- Will sandbags be provided in good time next time?

It was noted that, in common with most councils, there is a no sandbag policy as they have been shown to be ineffective.

- Can there be confirmation that there will be humps added to the side alleys and that the team are looking to increase the second wall?
2. Meeting with Llanfairfechan Officer for Conwy Community Wellbeing Team – discussions about bringing intergenerational cook and eat sessions to the hall - to be discussed at a future meeting
 3. Meeting with Manon Llais y Lle. Plans are going forward for a Lantern and Pony Festival November 1st to 3rd to include fireworks and lantern parade – to be discussed at a future meeting
 4. Meeting with resident from the Llanfairfechan Flood Group – joint stall held at the Food and Artisan market April 21st. Plans in place for Lafan Ward Councillors and Clerk to meet residents and try and form a Flood Action Group. A date is fixed at the Sailing Club Thursday 23rd May. The flood group will be run by residents, but Town Council will support it to start up if there is a will for it. Resolved to receive and take note

14. To receive urgent matters for discussion

1. Request that the Ty Llywelyn Liaison Group is restarted. Clerk to follow up with the Event Projects Officer.
2. Reminder about processes with regards to media and social media. Emails have been sent out and there has been up a follow meeting. Noted that the existing Social Media document does not cover general media – this needs to be rectified at our Annual Meeting as our Standing Orders states there should be one to reference.
3. Notice that there is a red flag policy at the GP surgery for extra vulnerable people who cannot access the surgery through the usual routes. Access to GP Surgeries is one that the key areas of concern taken up by the Older Person's Commissioner's Forum because it is known to be an ongoing issue. Councillor has worked on behalf of a resident who has now been added to the system, so it is important to ask the question if residents are struggling.
4. June 12th 6pm, Councillors are invited to share in a reception to celebrate Cllr Andrew Hinchliff's BEM Award. The Lord Lieutenant of Flintshire will be in attendance and families and friends will also be invited.
5. There was announcement about the Deputy Mayor role. This will be decided at the Annual meeting. If more than one person stands then it will go to ballot. A reminder the candidates will need a proposer and a seconder to take part Resolved to receive and take note

The meeting closed at 9:40pm.

Next meeting will be at 7pm Wednesday May 22nd.

This will be a shortened Town Council meeting to deal with urgent finance matters and followed by the Annual Meeting of Llanfairfechan Town Council