

**CYNGOR TREF LLANFAIRFECHAN TOWN COUNCIL**  
**MINUTES OF THE FULL COUNCIL MEETING**  
Held on the 10 April 2013 in the Council Chamber at 7.00pm

**PRESENT:** Councillors Chair – Mayor Cllr Geraint Jones

Deputy Mayor – Cllr Mrs Carol Gell    Mr Andrew Hinchliff                      Mrs Tamzin Hopwood

Mr Chris Jones                                      Mr Ray Jones                                      Miss Sarah Jones

Mr Stuart Neesham                                      Mrs Christine Roberts                                      Mr Gareth Roberts

Mr Tim Scott

Officer: Mrs E Shepherd Town Clerk & RFO

Member of the public

562. TO RECEIVE QUESTIONS FROM MEMBERS OF THE PUBLIC. It was questioned as to the future of Cwmni Penllan, the building, and to the interest shown by local business owners to create employment in the community. Cllr Andrew Hinchliff answered as the Chair of Directors of Cwmni Penllan and explained that the company was still functioning. It was created in April 2001 by the Quarry Villages Partnership as part of the local regeneration process and to take over from the Conwy Community Key Fund programme when it ended in March 2007. In the last few years the grants have dried up and the employees and volunteers have left the company. Bill Legg had run the company for a short period and had an enterprising recycling idea but due to ill health he had resigned. Unfortunately there had been no further interest show in running the company. Therefore Cwmni Pellan is in the process of closing down. It was stated it would not be for businesses, as it had to be a non profit company owned and run by the community of Penmaenmawr and Llanfairfechan. The other alternative would be to sell the property and assets and share the proceeds between local organisations in Llanfairfechan and Penmaenmawr. The tenant had been offered alternative accommodation. It was stipulated that this was a matter for the Directors of Cwmni Penllan to decide what to do with the property, and they were working with Conwy County Borough Council, who would have to approve the resolution. It was noted there is not time scale for a decision.

563. TO RECEIVE APOLOGIES FOR ABSENCE. **RESOLVED to note and receive apologies from Councillors Miss Megan Birtill and Gareth Wyn Jones.**

564. TO RECEIVE DECLARATION OF COUNCILLOR'S INTEREST – Code of Local Government Conduct (Members are reminded that they must declare the **existence** and **nature** of their declared personal interest).

**RESOLVED to receive and note the following members had completed a declaration form**

Name of Member	Details of Personal interests	Details of the Council business to which it relates	Withdraw/Take Part
Stuart Neesham	Member of Town Twinning Association committee	Approve Payment of Annual Grant over £500	Take Part
Christine Roberts	Member of Town Twinning Association committee	Approve Payment of Annual Grant over £500	Withdraw
Chris Jones	Treasurer of Town Twinning Association committee	Approve Payment of Annual Grant over £500	Take Part
Ray Jones	Chair of Town Twinning Association committee	Approve Payment of Annual Grant over £500	Take Part

565. URGENT MATTERS –Notice of items which, in the opinion of the Chairman, should be considered at the meeting as a matter of urgency.

<b>NOTICE</b>	<b>GUIDANCE REGARDING THE IMPACT OF SNOW ON FARMERS DURING THE EXCEPTIONAL WEATHER DEROGATION PERIOD</b>
<b>POSTER</b>	<b>REGARDING MEASLES OUTBREAK</b>

**RESOLVED to receive and note.**

566. TO APPROVE AND SIGN MINUTES OF THE FULL COUNCIL MEETING HELD ON THE 6 MARCH 2013. **RESOLVED to approve and sign as a correct record.**
567. CLERK'S REPORT  
519 – Members were informed that confirmation of dates for community skips for 2013/14 had not been received from Conwy CBC.  
533/III – Brynmor Terrace street name sign – members were informed the sign is with the Highways Department and waiting to be installed – matter to be followed up.  
533/V – Parking problem Village Road by Coop – Members were informed that PCSO F Jones has made this an action plan for the Neighbourhood Policing Team. On Wednesday 20 March 2013 a meeting was set up with Conwy Traffic Wardens in order to deter members of the public or issue FPN's. However due to no signage nor double yellow lines clearly marked or teed off between the single and the double lines, this resulted in the traffic wardens not being able to enforce the order. This information has been forwarded to the Highways Department requesting the yellow lines are re-painted. Highways have confirmed they will have the lines painted when contractors are next in the area.
568. TO APPROVE AND SIGN MINUTES OF THE GENERAL PURPOSES COMMITTEE MEETING HELD ON THE 20 MARCH 2013. **RESOLVED to approve and sign as a correct record.**
569. CLERK'S REPORT  
535 – Library Group Meeting – Members were informed that the headteachers of both schools will be contacted next week with a view to holding another meeting.  
559/II MUGA West Shore Floodlights – members were informed that a list of electrical contractors had been received from CCBC. The Clerk had arranged a meeting with one on Friday 12 April 2013 at 9.30am. Cllr Geraint Jones and Gareth Roberts agreed to attend.
570. TO RECEIVE INFORMATION ON CASUAL VACANCY IN BRYN WARD. The Clerk informed members that the Electoral Service, Conwy CBC had not received a request to hold an election; therefore members were advised to co-opt a new member. Posters advertising the vacancy have been distributed. Closing date for candidates to apply is 25 April 2013. Cooption will take place at the Full Council meeting held on the 7 May 2013. **RESOLVED to receive and note.**
571. TO ELECT MAYOR FOR 2013-14. The Clerk informed members that in line with Standing Orders the post is first offered to the presiding Deputy Mayor. Cllr Mrs Tamzin Hopwood Proposed and Cllr Stuart Neesham Seconded Cllr Mrs Carol Gell as Mayor Elect for 2013-14. Councillor Mrs Carol Gell accepted the post. Members congratulated Cllr Mrs Gell. **RESOLVED to receive and note**
572. TO ELECT DEPUTY MAYOR FOR 2013-14. The Clerk informed members in line with Standing Orders the post is first offered to the most senior serving members who have not been Deputy Mayor. Cllr Mrs Christine Roberts declined the post. The opportunity was then offered to the floor. Cllr Andrew Hinchliff proposed Cllr Mrs Tamzin Hopwood and Cllr Ray Jones seconded the motion. No other nominations were received. Cllr Tamzin Hopwood accepted the post of Deputy Mayor Elect for 2013-14 and thanked members for the opportunity. Members congratulated Cllr Mrs Hopwood. **RESOLVED to receive and note.**
573. TO RECEIVE NOTICE OF ADVERTISEMENT OF THE ANNUAL AUDIT FOR THE YEAR ENDED 31 MARCH 2013 – (31 May 2013). The Clerk informed members that the notice had been received from UHY Hacker Young External Auditors, stipulating that accounts must be returned by the 31 May 2013. Members agreed to appoint JDH Business Services as the Internal Auditor. **RESOLVED to receive and note the Clerk would make arrangements with internal auditors.**

574. TO RECEIVE NOTICE FROM CONWY'S BENEFIT UNIT AND PARTNER ORGANISATIONS INFORMING THEY ARE HOLDING A BENEFITS ADVICE DAY IN LLANFAIRFECHAN ON WEDNESDAY 10 APRIL 2013. The aim of the event is to provide advice, information and support to those people who will be affected by changes to their benefits as a result of the Welfare Reform. Cllr Ray Jones informed members there had been a steady attendance during the day. **RESOLVED to receive and note.**

575. TO RECEIVE NOTICE OF NWATLCC QUARTERLY MEETING HELD IN CONNAH'S QUAY ON FRIDAY 19 APRIL 2013 AT 10.30am – Town Council representative Cllr Stuart Neesham. Cllr Neesham stated he would be able to attend but would not require lunch. **RESOLVED to receive and note.**

576. TO CONSIDER QUOTATION FOR MEMBERSHIP OF ONE VOICE WALES 2013-14 – 50% Discount - £228.50. **It was unanimously agreed by show of hands not to join. RESOLVED to receive and note.**

577. TO APPROVE PAYMENT OF:-

Invoice No	Payee	Reference	Amount	Cheque no.
170016400490	CCBC	CAR PARK RATES FOR VILLAGE ROAD CAR PARK	£186.40	101520

**RESOLVED to approve payment.**

578. TO APPROVE PAYMENT OF:-

Invoice No	Payee	Reference	Amount	Cheque no.
2013/14	CVSC	ANNUAL MEMBERSHIP SUBSCRIPTION	£15	101521

**RESOLVED to approve payment.**

579. TO APPROVE PAYMENT OF:-

Invoice No	Payee	Reference	Amount	Cheque no.
PS/243022727	CCBC	Lease relating to land off Llanerch Road 7 years commencing 01/04/12	£1.00	101522

**RESOLVED to approve payment.**

580. TO RECEIVE FINANCIAL STATEMENT: The Clerk presented members with a copy for the year ending 31 March 2013. Members were also presented with the final budget balance / cash book expenditure and income for 2012-13. **RESOLVED to receive and note.**

581. TO RECEIVE PETTY CASH ACCOUNT STATEMENT: The Clerk presented a copy of the final balance for the petty cash account for year ending 31 March 2013. **RESOLVED to receive and note.**

582. TO APPROVE PAYMENT OF:-

Invoice/Ref No	Payee	Reference	Amount	Cheque no.
2013/14	LLANFAIRFECHAN TOWN TWINNING ASSOCIATION	ANNUAL GRANT s176	£1,500	101523

**RESOLVED to approve payment.**

583. TO RECEIVE PRESENTATION FROM TOWN TWINNING ASSOCIATION – CLLR RAY JONES

Cllr Jones presented members with a copy of the itinerary for the second official visit of 50 residents from Pleumeleuc taking place between the 8 -11 May 2013.

Wednesday 8 May - Arrival – Light buffet provided by TLC group.

Thursday 9 May – tree planting and unveiling of plaque; visit to Caernarfon Castle and Beaumaris.

Friday 10 May - the children will visit Ysgol Pant y Rhedyn and Ysgol Friars. Adults will participate in a walking tour of Tyddyn Drycin and Stone Circle. Evening barbecue at Platts Farm with entertainment by a Welsh Folk Dancing group.

Saturday 11 May – visit to Aber Falls & Tyn Llwyfan Farm – Departure late evening.

Cllr Jones thanked everyone for their support in attending fundraising events, and the Town Council for financial support. Cllr Jones requested members complete booking forms for events as soon as possible as spaces are limited. The Chair responded by thanking Cllr Jones and the Town Twinning Association for their excellent work.

584. PLANNING REFERENCE – 0/38808

Applicant: Mr J McIlveen

Proposal: Retrospective application for installation of new refrigeration units.

Location: Spar Stores, Village Road, Llanfairfechan LL33 0NH

**RESOLVED to have no objections, however concerns were expressed regarding the noise pollution from the refrigeration units, it was suggested that better means of soundproofing should be considered.**

585. TO RECEIVE FEEDBACK REPORTS ON MEETINGS ATTENDED BY REPRESENTATIVES ON OUTSIDE BODIES ON BEHALF OF TOWN COUNCIL (ONLY)

- I. Pant y Rhedyn School Governors – Cllr Mrs Christine Roberts gave a verbal report on matters discussed – Health and Safety Report, heating, school yard, funds, looking at employing another teacher, purchase of mini bus jointly with Ysgol Babanod – also for the use of the after school club, bench mark up to 90%.

586. TO RECEIVE MAYOR’S CORRESPONDENCE/REPORTS - **NONE**

587. TO RECEIVE REPORTS OF COMPLAINTS/CONCERNS/COMPLIMENTS (for Action by the Town Clerk)

- I. CCTV footage – police have requested assistance from the owner of the Pavilion following a recent incident across the road.
- II. Library relocation – the Pavilion is being look at as a possible location for the Library.
- III. Dog control order signage – Cllr Andrew Hinchliff has requested that an Officer liaise with him before new signs are put up.
- IV. Overgrown Hedge - Footpath Village Road to the back road of Bryn Road.
- V. Fly tipping – in woodland by Tan y Ffordd, Gwylt Road.
- VI. Car Boot Sale – enquiry to hold on the red tarmac on the Promenade – Cllr Ray Jones had informed the person to write to the Harbour Master and Town Council.
- VII. Compliment – Cllr Ray Jones complimented Cllr Gareth Wyn Jones on his excellent television and radio interviews regarding the recent severe weather conditions resulting in loss of livestock for farmers.
- VIII. Pen y Bryn Road – large Lorries are still navigating this unsuitable narrow road. It was reported that a resident’s wall had been damaged. It was stated that SatNavs are directing drivers to the area. Highways Department CCBC has been informed of the situation. It was suggested to make enquires if a warning sign can be erected notifying drivers that the road is not suitable for large vehicles.
- IX. Litter Bin car park Village Road – the lid is not closing properly which is attracting vermin to the area.
- X. Uneven pavement outside the Library Village Road – reported that a person had recently fallen and had suffered broken fingers.

588. DATE OF NEXT MEETING –24 April 2013 General Purposes Committee Meeting

CLOSE – the meeting closed at 8.05pm