

CYNGOR TREF LLANFAIRFECHAN TOWN COUNCIL
MINUTES OF THE FULL COUNCIL MEETING
Held on the 7 May 2013 in the Council Chamber at 7.00pm

PRESENT: Councillors **Chair – Mayor Cllr Geraint Jones**

Mayor Elect – Cllr Mrs Carol Gell

Deputy Mayor Elect - Mrs Tamzin Hopwood

Miss Megan Birtill

Mr Chris Jones

Mr Ray Jones

Miss Sarah Jones

Mr Stuart Neesham

Mrs Christine Roberts

Mr Gareth Roberts

Mr Glenn Robinson

Officer: Mrs E Shepherd Town Clerk & RFO

ABSENT: Councillors - **Mr Tim Scott, Gareth Wyn Jones.**

602. TO RECEIVE QUESTIONS FROM MEMBERS OF THE PUBLIC - **NONE**

603. TO RECEIVE APOLOGIES FOR ABSENCE. **RESOLVED to receive and note apologies from Cllr Andrew Hinchliff.**

604. TO RECEIVE DECLARATION OF COUNCILLOR'S INTEREST – Code of Local Government Conduct (Members are reminded that they must declare the existence and nature of their declared personal interest). **NONE**

605. TO RECEIVE APPLICATIONS FOR CASUAL VACANCY FOR BRYN WARD AND COOPTION OF NEW MEMBER. Members were presented with a copy of letters sent in by Mr Glenn Robinson and Mr Roger Sowersby. A secret ballot was held in line with regulations. The votes were counted by the Town Clerk and verified by the Mayor Cllr Geraint Jones. Mr Glenn Robinson received 7 votes and Mr Roger Sowersby received 3 votes. **The Chair declared Mr Robinson as the elected member for Bryn Ward.**

606. TO RECEIVE DECLARATION OF OFFICE FOR BRYN WARD FROM THE SUCCESSFUL CANDIDATE. Glenn Robinson read and signed his declaration of office, witnessed by the Town Clerk.

607. URGENT MATTERS –Notice of items which, in the opinion of the Chairman, should be considered at the meeting as a matter of urgency.

Report on floodlights, MUGA West Shore	A copy of the report was circulated. It was RESOLVED to elect a sub-committee of 4/5 members. Cllrs Gareth Roberts, Mrs Carol Gell, Geraint Jones and Mrs Tamzin Hopwood agreed to be committee members. The committee will report back at Full Council meeting.
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608. TO APPROVE AND SIGN MINUTES OF THE FULL COUNCIL MEETING HELD ON THE 10 APRIL 2013. **RESOLVED to approve and sign as a correct record.**

609. CLERK'S REPORT 10 April 2013 - The Clerk gave a verbal report on the following matters.
587 IV -Footpath Bryn Road to the Close – the overgrown hedge had been reported to the Agent – no reply had been received.
587 V -Fly Tipping Gwyllt Road – no response had been received.

610. TO APPROVE AND SIGN MINUTES OF THE GENERAL PURPOSES COMMITTEE MEETING HELD ON THE 24 APRIL 2013. 599/III was amended to *'Seasonal Promenade Inspector for Llanfairfechan has been appointed from May to September, 1 day less per week that last year'*. **RESOLVED to approve and sign the amended minutes.**

611. CLERK'S REPORT - **RESOLVED to receive and note there were no matters to report.**

612. TO RECEIVE DECLARATION OF ACCEPTANCE OF OFFICE FROM CLLR MRS CAROL GELL AS MAYOR 2013/14. Cllr Mrs Gell read and signed the declaration of office, witnessed by the Town Clerk. **RESOLVED to receive and note.**

613. TO RECEIVE DECLARATION OF ACCEPTANCE OF OFFICE FROM CLLR MRS TAMZIN HOPWOOD AS DEPUTY MAYOR 2013/14. Cllr Mrs Hopwood read and signed the declaration of office, witnessed by the Town Clerk. **RESOLVED to receive and note.**

614. TO REVIEW TOWN COUNCIL REPRESENTATIVES ON OUTSIDE BODIES/ CHAIR OF COMMITTEES / SUB COMMITTEES **RESOLVED to receive and note the following members were elected for 2013-14**

Full Council	Chair –Mayor Cllr Carol Gell
General Purposes Committee	Chair - Deputy Mayor Cllr Tamzin Hopwood
Footpaths Committee	Geraint Jones
	Gareth Wyn Jones
	Tim Scott
	Stuart Neesham
Finance Committee	Carol Gell
	Tim Scott
	Gareth Roberts
	Andrew Hinchliff
Policy Committee	Glenn Robinson
	Christine Roberts
	Ray Jones
	Tamzin Hopwood
Staffing Committee	Christine Roberts
	Geraint Jones
	Andrew Hinchliff
	Gareth Wyn Jones
Appeals Panel	Megan Birtill
	Tim Scott
	Sarah Jones
	Tamzin Hopwood

REPRESENTATIVES ONTO OUTSIDE BODIES 2013/14

Community Hall Group	Chris Jones
	Geraint Jones
Tourism & Amenities Association	Chris Jones
	Carol Gell
Bryn- y-Neuadd Local Liaison Group	Tamzin Hopwood
	Chris Jones
	Gareth Wyn Jones
North Wales Association of Town and Larger Community Councils	Carol Gell
Traeth Lafan Management Committee	Gareth Wyn Jones
Nant y Coed Management Committee	Stuart Neesham
Ysgol Babanod Board of Governors	Sarah Jones
Ysgol Pant y Rhedyn Board of Governors	Christine Roberts
Community Police Consultative Group	Glenn Robinson
	Geraint Jones
Conwy CBC Youth Liaison Forum Group	Megan Birtill
Promenade Panel	Tamzin Hopwood
	Carol Gell
Planning Site Inspection - BRYN	Christine Roberts
Planning Site Inspection - PANDY	Chris Jones
Planning Site Inspection - LAFAN	Carol Gell
Conwy CBC Conservation Advisory Group	Stuart Neesham
Plas Menai Surgery Liaison	Tamzin Hopwood
Town Twinning Association	Geraint Jones
	Christine Roberts
Flood Awareness Group	Carol Gell
Light up Llan Group	Geraint Jones
	Gareth Roberts
Conwy CBC & Town/Community Council Forum	Carol Gell
	Tamzin Hopwood
Llanfairfechan Carnival Group	Tamzin Hopwood

615. TO RECEIVE INTERNAL AUDITORS REPORT - ANNUAL AUDIT FOR THE YEAR ENDED 31 MARCH 2013
 Members were presented with the report. It was resolved to note there are 3 issues with recommendations.
RESOLVED to receive and note the Annual Audit was signed by the Chair and the Town Clerk and a copy will be forwarded to the External Auditor.

616. TO RECEIVE NOTICE OF PUBLIC CONSULTATION ON LIBRARY OPENING HOURS FOR LLANFAIRFECHAN LIBRARY 24-APRIL – 22 MAY 2013. RESOLVED to support option C as the proposed opening times would best suit for school use and will also be open on Saturdays.

617. TO RECEIVE RESPONSE FROM PARENTS/GUARDIANS OF YSGOL BABANOD AND YSGOL PANT Y RHEDYN REGARDING HOLDING A MEETING TO FORM A STEERING GROUP FOR LLANFAIRFECHAN COMMUNITY LIBRARY. Members were informed there had been 3 responses also invited would be the 6 residents who had expressed interest at the last meeting. The most convenient time for a meeting would be Monday 13 May 2013 at 9.20am.
RESOLVED to receive and note Cllr Carol Gell, Cllr Stuart Neesham and the Clerk would attend on behalf of the Town Council.

618. TO RECEIVE A LETTER FROM A RESIDENT REGARDING QUESTIONNAIRE ATTACHED TO THE PUBLIC CONSULTATION ON OPENING HOURS FOR LLANFAIRFECHAN LIBRARY. The Clerk read the letter from the resident which expressed concerns regarding the questionnaire enclosed with the consultation. **RESOLVED to receive and note that the completion of the form was not compulsory and the information provided would be kept completely confidential.**

619. TO RECEIVE INVITATION TO ATTEND WALK FOR LIFE GALA DINER HELD ON THE 27 JUNE 2013 CARDIFF MARRIOTT HOTEL. **RESOLVED to receive and note.**

620. TO APPROVE PAYMENT:

Invoice No	Payee	Reference	Amount	Cheque no.
2277	JDH BUSINESS SERVICE	INTERNAL AUDIT 31 MARCH 2013	£280.80	101529

RESOLVED to approve payment.

621. TO APPROVE PAYMENT OF SPONSOR MONEY COLLECTED FOR THE 2013 WALK FOR LIFE. **Cllr Carol Gell donated a further £25.** The total amount collected £75.

Invoice No	Payee	Reference	Amount	Cheque no.
25/03/13	KIDNEY WALES FOUNDATION	Sponsor Money collected	£75	101530

RESOLVED to approve payment.

622. TO RECEIVE NOTICE OF BACS PAYMENT FROM CCBC FOR THE 1st PRECEPT PAYMENT 2013/14 - £17,834
RESOLVED to receive and note.

623. TO RECEIVE FINANCIAL STATEMENT dated 7 May 2013. **RESOLVED to receive and note.**

624. TO RECEIVE PETTY CASH ACCOUNT STATEMENT. Members were informed that no transaction had taken place since last statement. **RESOLVED to receive and note.**

625. PLANNING – NOTICE OF APPEAL
 CCBC REF – 0/38939

The Planning Inspectorate’s Appeal Ref: APP/T6905/A/13/2195624

Location: Hafod Fadog, Aber Road, Llanfairfechan, LL33 0HR

Development: Retention of building works for the conversion of garage into holiday letting unit together with the erection of sun room

RESOLVED to receive and note.

626. PLANNING – NOTICE OF APPEAL
 CCBC REF – ENF/2012/1641/NOTICE2
 The Planning Inspectorate’s Appeal Ref: APP/T6905/F/13/2195402
 Location: Plas Llanfair Cottage, Village Road, Llanfairfechan, LL33 ONN
 Breach of Planning Control: Without listed building consent the removal of three white painted timber, single glazed, flush fitting casement windows and the installation of three double glazed, UPVC, storm casement windows. Without listed building consent the alteration of a rear doorway to remove the single glazed glass panes to either side of the door and replacement with double glazed units. Without listed building consent the alteration of the front door by removal of the top two timber panels and associated bolection mouldings and the installation of two glazed panels without bolection mouldings.
RESOLVED to receive and note.
627. TO RECEIVE FEEDBACK REPORTS ON MEETINGS ATTENDED BY REPRESENTATIVES ON OUTSIDE BODIES ON BEHALF OF TOWN COUNCIL (ONLY)
- I. Light up Llan – Cllr Gareth Roberts gave a verbal report on matters discussed. Planning for the 2013 event; resignation from committee member had been received.
 - II. Plas Menai Medical Practice – Cllr Ray Jones gave a verbal report on matters discussed. Present were Practice Doctors; Practice Manager; Llanfairfechan Town Council Representative; Penmaenmawr and Llanfairfechan County Councillors and Mr Guto Bebb MP for Aberconwy Constituency. Concerns were expressed from the Practice regarding forwarding of letter of complaint from a patient by Llanfairfechan Town Council to Betsi Cadwaladr UHB. Mr Bebb stated that he had also received complaints from patients. It was suggested that more information on the running of the Practice should be made available to patients. Penmaenmawr County Councillor presented a 40 page signed petition to the Practice against closure of the surgery in Penmaenmawr. It was stated that there were no plans to close the surgery in Penmaenmawr. There will be changes in Primary and Secondary care commencing in June 2013. The Practice had experienced difficulties due to illness of reception staff. It was also reported that there are difficulties in recruiting and keeping Medical staff.
628. TO RECEIVE MAYOR’S CORRESPONDENCE/REPORTS – The Mayor Cllr Geraint Jones reported he had attended a Variety Show in Conwy. He stated he had enjoyed his time as Mayor and had attended many interesting events throughout his year in office. Members thanked Cllr Jones for his attentiveness to his duties.
629. TO RECEIVE REPORTS OF COMPLAINTS/CONCERNS/COMPLIMENTS for action by the Clerk.
- I. Nant y Felin Flats – concerns were expressed that children playing on bikes in the front garden of the flats could easily gain access straight onto the road as the gate was not self closing.
 - II. Pen y Bryn hill – reported that there were 2 potholes.
 - III. Paddling Pool West Shore – expressions of regret were received that the pool had not been open over the May Day Bank Holiday week end.
 - IV. Bryn Road – the second lamppost was reported out of order.
 - V. Exceeding speed limit and noise pollution – it was reported that 2 youths in a silver Peugeot were causing problems along Llanerch Road and in other parts of the village – this was a matter for the Police.
 - VI. Bryn Road footpath – reported dog fouling.
 - VII. Litter Bins – it was questioned when the litter bins requested in 2013 would be installed.
 - VIII. Mount Road – potholes between Gwyndy Farm and Pen y Bryn.
 - IX. Gwyllt Road – 2 potholes by Llys y Gwynt Farm.
630. DATE OF NEXT MEETING – 22 May 2013 General Purposes Committee Meeting

CLOSE – the meeting closed at 8.35pm