

**CYNGOR TREF LLANFAIRFECHAN TOWN COUNCIL
MINUTES OF THE GENERAL PURPOSES COMMITTEE MEETING
Held on the 19 June 2013 in the Council Chamber at 7.00pm**

PRESENT: Councillors : **Chair – Deputy Mayor Cllr Mrs Tamzin Hopwood**

Mayor – Cllr Mrs Carol Gell Miss Megan Birtill Mr Gareth Jones Mr Chris Jones
Mr Ray Jones Miss Sarah Jones Mr Stuart Neesham Mrs Christine Roberts
Mr Gareth Roberts

Officer: Mrs E Shepherd Town Clerk & RFO

IN ATTENDANCE: Mr Roger Sowersby

672. TO RECEIVE REPRESENTATIONS/QUESTIONS FROM MEMBERS OF THE PUBLIC. (5 min per speaker within 20 min. framework or at the discretion of the Chair). **NONE**

673. TO RECEIVE A PRESENTATION FROM ROGER SOWERSBY ON THE IMPORTANCE OF RAISING THE AWARENESS OF MOTOR NEURONE DISEASE (MND) TO HEALTH AND SOCIAL SERVICES PROFESSIONALS, GOVERNMENT BODIES, AND THE GENERAL PUBLIC. TO ALSO RECEIVE AND SIGN A COPY OF THE CAMPAIGN CHARTER TO BRING AWARENESS OF MND. Mr Sowersby gave an insight as a sufferer of the disease how important early diagnosis is; the right to have drug treatment; better coordination within the NHS between nursing care and consultants; to draw up a personal care plan; how being looked after at home has improved his quality of life. On the 13 July 2013 Justin Davies will be staying overnight in Llanfairfechan on his journey from Prestatyn to Porthcawl along the coastal path to raise awareness of Motor Neurone Disease combined with a campaign to sign the MND Charter. Mr Sowersby presented the MND Charter and highlighted the five main elements.

People with MND have the right to:-

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| 1. An early diagnosis and information. | 4. Maximise their quality of life. |
| 2. Access quality care and treatments. | 5. Carers of people with MND have the right |
| 3. Be treated as individuals and with dignity and respect. | to be valued, respected listened to and well supported. |

Individual members of the Town Council signed the charter, the Mayor and Deputy Mayor will be attending the reception for Mr Davies held at Llys y Coed. The Chair thanked Mr Sowersby for attending and highlighting such matters to the Town Council.

674. TO RECEIVE APOLOGIES FOR ABSENCE. **RESOLVED to receive and note apologies from Councillors Andrew Hinchliff, Geraint Jones, Glenn Robinson and Tim Scott.**

675. DECLARATION OF INTEREST – CODE OF LOCAL GOVERNMENT CONDUCT. (Members are reminded that they must declare the **existence** and **nature** of their declared personal interest). **NONE**

676. URGENT MATTER(S) – Notice of items which, in the opinion of the Chair, should be considered at the Meeting as a matter of urgency.

Carnival 2013	Request from the printer, who had volunteered to print copies of the 2013 Carnival Programme, as his printer had broken down would the Town Council print the copies. Number required 120 at an approximate cost per copy 35p. Total cost - £42.	RESOLVED to donate the copies free of charge.
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677. TO APPROVE PAYMENT OF WAGES FOR JUNE 2013 AND PAYMENTS TO HMRC - AS PER HMRC PRINTOUT. **RESOLVED to approve payment and sign cheques numbers:- 101534 – Town Clerk; 101535 – Cleansing Operative; 101536 – HMRC 1 quarter payment.**

678. TO APPROVE PAYMENT OF INVOICE NO. 12085 TO SAPPHIRE DOCUMENT SOLUTIONS LIMITED FOR PHOTOCOPIES PRINTED FROM APRIL – JUNE 2013 - £51.67. (VAT £8.61).

Invoice No	Payee	Reference	Amount	Cheque no.
12085	SAPPHIRE DOCUMENT SOLUTIONS LIMITED	Photocopies April-June 2013	£51.67	101538

RESOLVED to approve the above payment.

679. TO APPROVE CLERK’S ATTENDANCE ON COURSE, PROVIDED BY CVSC- GOOD PRACTISE FOR FUNDING APPLICATIONS – COST £20.

Invoice No	Payee	Reference	Amount	Cheque no.
20 June 2013	CVSC	Winning ways to get money in! – session on funding applications	£20	101537

RESOLVED to approve the above payment.

680. TO RECEIVE CONFIRMATION FROM CCTV LEADER, REGULATORY SERVICES, CCBC, REGARDING VISITING THE CCTV CONTROL ROOM IN COLWYN BAY ON THE 17 JULY 2013 AT 7pm.

RESOLVED to receive and note.

681. TO RECEIVE PROVISIONAL DATE TO VISIT THE WELSH GOVERNMENT BUILDING IN LLANDUDNO JUNCTION ON THE 4 SEPTEMBER 2013 AT 6pm UNTIL 7.20pm. **RESOLVED to receive and note to confirm date and time.**

682. TO RECEIVE A COPY OF A LETTER SENT TO GUTO BEBB MP FOR ABERCONWY FROM SIMON SHAW, MBA, TEMPORARY ASSISTANT CHIEF CONSTABLE, NORTH WALES POLICE regarding community concerns associated with Ty Llewellyn MSU stating, “I trust my response reassures you and your constituents that North Wales Police and our partner agencies will work together, within established public protection arrangements, to minimise the risk to the public.” **RESOLVED to receive and note.**

683. TO RECEIVE INFORMATION REGARDING WEBSITE DEVELOPMENT INITIATIVE FROM ONE VOICE WALES. Members were presented with a copy; they were also informed this is an item on the next Forum meeting with CCBC held on the 1 July 2013. **RESOLVED to receive and note.**

684. TO RECEIVE NOTICE OF REVISED AUDIT FEES FOR THE ANNUAL RETURN FOR 2012/13 enclosing a new scale of fees excluding VAT as set out below an increase of £25 from last year.

Council’s annual income/expenditure (fees are payable on whichever is the higher each year)	Type of Audit	Fee scale 2011-12 to 2012-13
		Total Fee
£30,001 - £60,000	Basic	£310

RESOLVED to receive and note.

685. TO RECEIVE FEEDBACK REPORTS BY REPRESENTATIVES ON MEETINGS ATTENDED ON BEHALF OF TOWN COUNCIL (ONLY)

- I. Snowdonia National Park Open Day – it was reported that Cllrs Mrs Tamzin Hopwood and Geraint Jones had attended.
- II. Town Twinning – Cllr Chris Jones gave a verbal report on matters discussed: - The successful visit in May; 10 fundraising events to be held between now and Christmas.

686. CLERK’S REPORT – (Meeting held on the 5 June 2013)

660 Financial Assistance to Ormes Scout Group Event 2014 – The Clerk had contacted the Local Cub Scout Leader. Response – they will discuss this matter and inform the Town Council if they will be attending the event.

644/VII Jet Skis off Llanfairfechan slipway – Request sent the Harbour Master to attend a Town Council meeting on the 19 June or 3 July 2013. Response – Harbour Master is on leave until the 17 June and will reply on his return.

668/XIII Promenade Toilets – Response sent to County Councillor for the Ward - The toilets on the Beach Car Park Close Automatically at 8pm. A member of staff goes round checking that people aren't locked in and returns to Conwy for 8.30pm. When short staffed due to sickness they might possibly be shut earlier. The Supervisor is checking whether this has happened recently. **RESOLVED to send a copy to CCBC Councillor with Portfolio.**

668/XI and XV Promenade and Paddling Pool Area Grass Cutting – Upon investigation the work had been carried out. Flower Planting Llanfairfechan – Response from Officer CCBC – Weather permitting all planting will be done by the end of week commencing the 17 June 2013.

668 XVI – ATM – Concerns regarding delay in installing the machine - RESPONSE from CCBC Officer this matter is in hand.

668 XVII – Mount Road – Litter – RESPONSE the area will be tidied up on Thursday 13 June 2013.

RESOLVED to receive and note.

687. TO RECEIVE REPORTS OF PROBLEMS/FAULTS/CONCERNS/COMPLIMENTS

- I. Rhandir Hedd Cemetery – Reports that the grass cuttings around gravestones was much hit and miss, and that the tufts of grass and uncollected cuttings could be a possible safety hazard. This matter had been reported directly to the appropriate department by CCB Councillor and Ward Councillor.
- II. Camas Lan Footpath – reports that an Ash tree overhanging the bench was dangerous and had been reported to the department.
- III. New Recycling Trolley – Reports that many find the boxes too heavy to move. Members were advised to complete the questionnaire at the end of the trial.
- IV. Post Office – reported that it is possible to bank with HSBC through the post office.
- V. SPAR – part time staff have been told that their jobs are safe.
- VI. BT Post adjacent to the Towers, Caradog Place – reported that the cover had been made safe.
- VII. West Shore Bridge – the Flood Defence Warden reported that the accumulation of rubble was a potential hazard. This matter had been reported to the Environment Agency Wales without a successful outcome. This matter is to be followed up.
- VIII. Plas Menai Surgery – reported that some patients were still experiencing problems getting a suitable appointment.
- IX. A55 – reported that the footpath from Madryn flyover to Glan y Mor Elias was very overgrown.
- X. Boating Lake, West Shore – reported that water level is dropping.
- XI. Streetlight by Pen y Bryn leading to Camas Lan footpath is obscured by an overgrown tree.
- XII. Victoria Gardens – reported that the flowerbeds are very untidy.
- XIII. Flower Baskets on lamppost – the Clerk reported that a positive response had been received, however the lamppost need to be able to withhold the weight of baskets; and the baskets cannot cause obstruction; a survey of the lamppost by the Street Lighting Department will be carried out before a final decision is made.

688. DATE OF NEXT MEETING – FULL COUNCIL MEETING ON THE 3 JULY 2013 AT 7PM – The Harbour Master will be in attendance.

CLOSE- The meeting closed at 8.15pm