

CYNGOR TREF LLANFAIRFECHAN TOWN COUNCIL
MINUTES OF THE GENERAL PURPOSES COMMITTEE MEETING
Held on the 4 September 2013 in the Council Chamber at 7.00pm

PRESENT: Councillors: **Chair – Deputy Mayor Cllr Mrs Tamzin Hopwood**

Mayor – Cllr Mrs Carol Gell **Mr Andrew Hinchliff** **Mr Chris Jones** **Mr Gareth W Jones**
Mr Geraint Jones **Miss Sarah Jones** **Mr Stuart Neesham** **Mrs Christine Roberts**
Mr Gareth Roberts **Mr Glenn Robinson**

OFFICER: Mrs E Shepherd Town Clerk & RFO

IN ATTENDANCE: STEFFAN RICHARDS CCBC **MEDIA:** North Wales Weekly News/Daily Post Reporter.

749. TO RECEIVE LIBRARY MODERNISATION 2013 APPRAISAL REPORT OF POSSIBLE SITE LLANFAIRFECHAN – STEFFAN RICHARDS CCBC. The chair welcomed Mr Richards and members of Friends of Llanfairfechan Library Group to the meeting. Mr Richards stated that CCBC was 18 months into the project of library modernisation. Llanfairfechan was the last group to be formed, it was stated that this was not a bad thing as there had been many lessons learned with other sites. Copies of the report were circulated. Mr Richards stated that the location of the library is important however the library service is equal if not more important. The survey report of the buildings proposed in Llanfairfechan will now go out to the community for consultation. He emphasised that it was imperative the group became constituted to enable the library to be handed over. It was decided to hold a meeting on the 20 September 2013 at 11am in the Council Chamber, Town Hall. An officer from Conwy Voluntary Service Council (CVSC) will be invited to attend to provide information and guidance on becoming a constituted group. It was agreed that the Clerk will contact members of the group and arrange the next meeting. The chair and members thanked Mr Richards for attending.

750. TO RECEIVE REPRESENTATIONS/QUESTIONS FROM MEMBERS OF THE PUBLIC. (5 min per speaker within 20 min. framework or at the discretion of the Chair). **NONE**

751. TO RECEIVE APOLOGIES FOR ABSENCE. **RESOLVED to receive and note apologies from Councillors Miss Megan Birtill, Mr Ray Jones, and Mr Tim Scott.**

752. DECLARATION OF INTEREST – CODE OF LOCAL GOVERNMENT CONDUCT. (Members are reminded that they must declare the **existence** and **nature** of their declared personal interest). **NONE**

753. URGENT MATTER(S) – Notice of items which, in the opinion of the Chair, should be considered at the Meeting as a matter of urgency.

Correspondence from Highways Development Control Officer	Highways Act 1980 –Section 117: Request for Stopping-up of a Section of unclassified highway at Glan y Mor Elias to A55, Llanfairfechan – copy of the letter was presented to members present. It was RESOLVED to have this matter as an Agenda item for the next meeting.
CCBC Planning Committee	Town Council was invited to send one representative to the inspection of land off Llannerch Road Code Ref: 0/39902 held on Tuesday 10 September 2013 at 1.35pm – 1.50pm. RESOLVED Cllr Tamzin Hopwood would represent the Town Council.
QR code plaques	Members were informed that the 5 plaques commissioned by the Town Council for the HL North Arts & Crafts tour of Llanfairfechan were in place along with 2 free plaques. It was requested if there was interest from members to be involved in publicity for the QR Trail. The Mayor Cllr Mrs Carol Gell, Deputy Mayor Cllr Mrs Tamzin Hopwood and County Councillor Andrew Hinchliff would represent the Town Council. http://hitorypoints.org/index.php?page=whitefriars-llanfairfechan

754. TO RECEIVE "NOTICE OF CONCLUSION OF AUDIT" FOR PUBLIC DISPLAY AND TO COMPLETE "STATEMENT OF ASSURANCE". Cllr Geraint Jones informed members that the Welsh version had been forwarded to his address. **RESOLVED to receive and note.**

755. TO APPROVE PAYMENT OF

Invoice No	Payee	Reference	Amount	Cheque no.
AA/40523	UHY HACKER YOUNG	FOR AUDIT OF THE COUNCIL'S 2012/13 ANNUAL RETURN	£372	101557

RESOLVED to approve payment.

756. TO APPROVE PAYMENT TO NWAT&LCC -

Invoice No	Payee	Reference	Amount	Cheque no.
19/07/2013	NWATLCC	For the provision of lunch for Town Council's representative at the AGM and Annual Conference held on the 19 July 2013	£20	101558

RESOLVED to approve payment.

757. TO RECEIVE NOTICE OF NEW ANNUAL

Invoice No	Payee	Reference	Amount	Cheque no.
01/08/13- 031/07/14	NORTH & MID WALES ASSOCIATION OF LOCAL COUNCILS	Cost of subscription rates for 2013-14 population 0-5,000 (an increase of £7.50). -	£25	101559

RESOLVED to approve payment.

758. TO APPROVE PAYMENT TO

Invoice No	Payee	Reference	Amount	Cheque no.
112405	SLCC	Clerk's attendance at the SLCC Regional Conference 2013 in Llandudno	£82.80	101560

RESOLVED to approve payment.

759. TO APPROVE PAYMENT TO UPROAR FIREWORKS COST £1,000 - DEPOSIT OF 50% Balance to be paid by 1 October 2013.

Invoice No	Payee	Reference	Amount	Cheque no.
2013/205	UPROAR Fireworks	TO SUPPLY FIREWORKS DISPLAY FOR THE 8 NOVEMBER 2013	£500	101562

RESOLVED to approve payment.

760. TO RECEIVE NOTICE OF BACS PAYMENT RECEIVED FROM CCBC FOR FUNDING FOR WEBSITES - £500. **RESOLVED to receive and note.**

761. TO RECEIVE NOTICE OF BACS PAYMENT RECEIVED FROM CCBC FOR FOOTPATH MAINTENANCE CONTRACT - £724. **RESOLVED to receive and note.**

762. TO RECEIVE NOTICE OF BACS PAYMENT RECEIVED FROM CCBC SECOND INSTALMENT OF PRECEPT FOR 2013-14 - £17,833. **RESOLVED to receive and note.**

763. TO RECEIVE RECOMMENDATION NOTICE OF LOCAL GOVERNMENT NATIONAL PAY AWARDS TO BE BACK DATED FROM 1 APRIL 2013. **RESOLVED to approve the 1% increment to the Clerk and to increase the Cleansing Operative pay scale by .5% (Total of 1% for 2013-14).**
764. TO RECEIVE AND AGREE ON NEW DATE TO VISIT WELSH GOVERNMENT BUILDING IN LLANDUDNO JUNCTION (on either the 9 October or 16 October 2013). **RESOLVED to note the 16 October 2013 at 6pm as the agreed date and time to visit. Members to make their own way to the venue.**
765. TO RECEIVE NOTICE OF DATE FOR THE CODE OF CONDUCT TRAINING TUESDAY 15 OCTOBER 2013 AT 6.15PM IN THE COUNCIL CHAMBER, BODLONDEB CONWY. (Attending Cllr Mrs Tamzin Hopwood and the Clerk). **RESOLVED to receive and note that Cllr Mrs Hopwood and the Town Clerk will be attending.**
766. TO RECEIVE NOTICE FROM HEAD OF ENVIRONMENT, ROADS AND FACILITIES ON WORK TO:- ‘footpath thin surfacing, Bryn Teg link path/Pen y Bryn link path, Llanfairfechan commencing on or about Monday 2 September and will take up to 5 days to complete (weather permitting). **RESOLVED to receive and note**
767. TO RECEIVE FOR INFORMATION PURPOSES THE FOLLOWING CORRESPONDENCES
- I. Opportunities to champion patients’ rights in North Wales – the organisation that represents patients’ rights in NW has several vacancies and is seeking additional members. **RESOLVED to receive and note**
 - II. The Welsh Memorial in Flanders Campaign – requesting financial support for the campaign to erect a monument on Flanders. **RESOLVED to receive and note the Mayor will donate £50 from her allowance and Town Councillors will personally donate to the sponsor Bike Ride by Côr Rygbi Gogledd Cymru held during September.**
 - III. Open Access Mapping Team - Review of maps showing open country and registered common land in Wales. A new all Wales provisional map has been issued on the 7 August 2013 www.naturalresourceswales.gov.uk. Any person with a **legal interest** in land shown on the map as open country or registered common land may appeal to the Welsh Minister. **RESOLVED to receive and note**
768. TO RECEIVE NOTICE OF RECOMMENDATIONS PROPOSED AT A MEETING OF CCBC REGARDING COMMUNITY REVIEW
- Proposal: The 10-year electorate estimate for the Llanfairfechan Town Council area is 3013 electors, therefore we are satisfied that reducing the number of councillors should not have an adverse effect in the long-term when considering population growth. The proposed number of councillors is 13; therefore this provides a ratio of 1 councillor to every 232 electors, an increase of only 24 electors per councillor.
- Recommendations: That the number of town councillors decrease from 14 to 13.
- Pandy Ward remains with 6 councillors. This should provide a councillor to elector ratio of 1:243 BY 2023.
 - Lafan Ward remains with 3 councillors. This should provide a councillor to elector ratio of 1:221 by 2023
 - Bryn Ward will have 4 councillors (a reduction of 1 councillor). This should provide a councillor to elector ratio of 1:224 by 2023
 - That the community remain warded.
 - That the boundaries should remain the same.
- RESOLVED to receive and note**

769. PLANNING – REF 0/40078

APPLICANT: Mr & Mrs T Hastings

PROPOSAL: Mezzanine and first floor extension to the existing dwelling and provision of dormer windows in lieu of the existing

LOCATION: Y Bwthyn, Tyddyn Dryrcin, Llanfairfechan, LL33 ORH

RESOLVED to have no objections to the above application.

770. PLANNING – REF 0/40034

APPLICANT: Mr Bruce Westmoreland

PROPOSAL: Retrospective consent to improve existing portal framed building for use as a workshop

LOCATION: Dexter Products Ltd, Llanerch Road, Llanfairfechan LL33 OED

RESOLVED to have no objections to the above application.

771. TO RECEIVE FEEDBACK REPORTS BY REPRESENTATIVES ON MEETINGS ATTENDED ON BEHALF OF TOWN COUNCIL (ONLY)

- I. Mayor – Cllr Mrs Carol Gell informed members she had attended a Coffee Morning to raise funds for the Aberconwy Sea Cadets.
- II. Light up – Cllr Gareth Roberts reported that new lights had been ordered.
- III. Carnival – Cllr Mrs Tamzin Hopwood reported on the AGM meeting. It was reported that the Carnival committee will hold the event next year, more helpers are needed on the day.
- IV. Football – Cllr Glenn Robinson reported on the recent club meeting. A request to have a litterbin placed along side of the changing rooms was made.

772. TO RECEIVE REPORTS OF PROBLEMS/FAULTS/CONCERNS/COMPLIMENTS

- I. School Crossing Attendant – an observation that there was no supervision by the traffic lights. Town Council representative on the Board of Governors of Ysgol Babanod Llanfairfechan to investigate.
- II. Bryn Mor Terrace street name sign – it was questioned when would the sign be in place as it was 18 months since it was agreed by CCBC Licensing Department to erect the sign.
- III. Footpath 18/18 (Dracula's Hill) – questioned if there had been a reply to reports on the slippery surface due to washed soil and gravel.
- IV. Sea Wall and Sea Defence Wall – reported accumulation of weeds growing at the base of the walls.
- V. BT Lamppost Caradog Place – reported that the temporary repairs to the pillar had been damaged and that wires were exposed.
- VI. Boating lake – reported that the rubbish in the lake had been cleared. Contents removed had included 10 vehicles tires; breeze building blocks; various sizes of wood. It was requested if there had been a request for an 'unsuitable for bathing' sign following recent reports of visitors bathing in the lake.
- VII. Llanfairfechan River – reported that the work to clear the rubble underneath the West shore bridge had been completed and a new weir had been built.
- VIII. Mill Road – County Councillor for the ward reported he had forwarded residents complaints to CCBC.
- IX. Bryn Teg Terrace – reported noise pollution from the end property; it was stated that the matter had been attended to.
- X. Fly-tipping – reported in the field at the top of Cae Ffynnon Road – stated this was private land.
- XI. Paddling Pool – following reports the water was polluted three councillors had helped with the cleaning and emptying of the pool.

- XII. Pothole Pendalar Hill – reported that hole located by the turning to South Street was still unrepaired.
 - XIII. MUGA Floodlights – questioned if matters to reconnect the lights were progressing – members were informed that Scottish Power had revised their quote to £2,600 to reconnect to the mains – quotes from 3 electrical contractors was also needed before further progress could be made. A meeting of the sub-committee will be required when all information is to hand.
 - XIV. Razor Clams – it was reported that over the summer there had been approximately 34 cars with 4/5 person per car collecting the clams off the shore at Llanfairfechan. The Harbour Master and the Environment Services had been informed. It was reported that the amount take was not sustainable and that the beds had been devastated and will take up to 15 years to replenish.
 - XV. Hedge Cutting – reported that there had been a start to cutting of hedges bordering the highways
 - XVI. Pothole - reported by the entrance to Tyddyn Drain Uchaf Mount Road.
773. DATE OF NEXT MEETINGS –18 SEPTEMBER 2013 - FULL COUNCIL MEETING AT 7PM

CLOSE – the meeting closed at 8.35pm