

CYNGOR TREF LLANFAIRFECHAN TOWN COUNCIL
MINUTES OF THE FULL COUNCIL MEETING
Held on the 18 September 2013 in the Council Chamber at 7.00pm

PRESENT: Councillors: Chair – Mayor Mrs Carol Gell

Deputy Mayor Mrs Tamzin Hopwood

Mr Andrew Hinchliff

Mr Chris Jones

Mr Gareth W Jones

Mr Ray Jones

Miss Sarah Jones

Mr Stuart Neesham

Mrs Christine Roberts

Mr Gareth Roberts

Mr Glenn Robinson

Mr Tim Scott

OFFICER: Mrs E Shepherd Town Clerk & RFO

774. TO RECEIVE REPRESENTATIONS/QUESTIONS FROM MEMBERS OF THE PUBLIC. (5 min per speaker within a 20 minute framework or at the discretion of the Chair). **NONE**

775. TO RECEIVE APOLOGIES FOR ABSENCE. **RESOLVED to receive and note apologies from Councillors Miss Megan Birtill and Geraint Jones.**

776. TO RECEIVE DECLARATION OF COUNCILLOR'S INTEREST – Code of Local Government Conduct (Members are reminded that they must declare the **existence** and **nature** of their declared personal interest). **NONE**

777. URGENT MATTERS –Notice of items which, in the opinion of the Chairman, should be considered at the meeting as a matter of urgency.

Information	The Dog Trust will be visiting the Town Hall to provide free micro chipping for dogs on Saturday morning the 5 October 2013
Correspondence	Members were provided with a copy of the letter from the Business Service Manager, CCBC regarding Small Business Saturday – 7 December 2013. This will be an Agenda item for the next meeting.

778. TO APPROVE AND SIGN MINUTES OF THE FULL COUNCIL MEETING HELD ON THE 31 JULY 2013. **RESOLVED to approve and sign as a correct record.**

779. CLERK'S REPORT – **No matters to report.**

780. TO APPROVE AND SIGN MINUTES OF THE GENERAL PURPOSES MEETING HELD ON THE 4 September 2013. **RESOLVED to approve and sign as a correct record.**

781. CLERK'S REPORT - **No matters to report.**

782. TO RECEIVE CORRESPONDENCE FROM STRATEGIC PLANNING POLICY MANAGER, CCBC REGARDING CONWY LOCAL DEVELOPMENT PLAN (LDP) RECEIPT OF THE INSPECTOR'S BINDING REPORT. This Report titled 'Report on the Examination into the CCBC Local Development Plan 2007 – 2022' can be viewed on CCBC website at the following link www.conwy.gov.uk/ldp. Or available for public inspection free of charge at CCBC Offices and at Local Libraries. **RESOLVED to receive and note.**

783. TO DISCUSS CORRESPONDENCE FROM HIGHWAYS DEVELOPMENT CONTROL OFFICER, CCBC REGARDING REQUEST FOR STOPPING-UP OF SECTION OF UNCLASSIFIED HIGHWAY AT GLAN Y MOR ELIAS TO A55 LLANFAIRFECHAN. (Copy of letter distributed at last meeting) **It was RESOLVED to strongly object to the proposal.**

784. TO RECEIVE NOTICE OF RETROSPECTIVE PAYMENT, APPROVED BY THE MAYOR CLLR CAROL GELL AND PAST MAYOR CLLR GERAIN T JONES, OF THE CLERK'S WAGES FOR AUGUST RE. CORRESPONDENCE FROM

HSBC BANK. Noted cheque no. 101547 had been referred to drawer. **RESOLVED to approve payment of cheque number 101563.**

785. TO APPROVE PAYMENT OF WAGES TO THE TOWN CLERK AND CLEANSING OPERATIVE FOR SEPTEMBER 2013 AS PER HMRC PRINTOUT. **RESOLVED to approve payment and sign cheque numbers 101564 and 101565**

786. TO APPROVE PAYMENT <http://historypoints.org/index.php?page=whitefriars-llanfairfechan>

Invoice No	Payee	Reference	Amount	Cheque no.
HP84LTC	History Points.org	Creation of 5 web pages on History Points.org QR codes on HL North architecture	£250	101566

RESOLVED to approve payment

787. TO APPROVE PAYMENT

Invoice No	Payee	Reference	Amount	Cheque no.
ES/243092210	CCBC	Community Skips provision 5/7,27/7,31/8 - 2013	£576	101567

RESOLVED to approve payment

788. TO APPROVE PAYMENT

Invoice No	Payee	Reference	Amount	Cheque no.
Mayor's Allowance 2013-14	THE WELSH MEMORIAL IN FLANDERS CAMPAIGN	Donation	£50	101568

RESOLVED to approve payment

789. TO APPROVE PAYMENT

Invoice No	Payee	Reference	Amount	Cheque no.
12537	Sapphire Documents Solutions Limited	photocopies(increase this quarter due to free copies of the Carnival programme)	£87.35	101569

RESOLVED to approve payment

790. TO RECEIVE NOTICE OF BACS PAYMENT FROM HM REVENUE & CUSTOMS DUTY/VAT REPAYMENT £3729.66 FOR YEAR ENDING MARCH 2012. **RESOLVED to receive and note.**

791. TO RECEIVE COMMUNITY REVIEW DRAFT PROPOSALS (STAGE 2) – AS REPORTED AT LAST MEETING – REPRESENTATION SHOULD BE MADE NO LATER THAN TUESDAY 29 OCTOBER 2012. **RESOLVED to receive and note to accept the proposals.**

792. TO PROVIDE CERTIFICATE TO A LOCAL VOLUNTEER FIRE FIGHTER ON HIS RETIREMENT AFTER 20 YEARS SERVICE. **RESOLVED to approve and the Mayor to sign the certificate on behalf of members.**

793. TO ARRANGE DATE FOR PLANTING OF SHRUBS AND FLOWERS IN VICTORIA GARDENS. **RESOLVED to receive and note to make arrangement for Sunday 29 September 2013.**

794. TO RECEIVE FINANCIAL STATEMENT NO. 5. **RESOLVED to receive and note.**

795. TO RECEIVE PETTY CASH ACCOUNT STATEMENT NO. 5. **RESOLVED to receive and note.**

796. TO RECEIVE BUDGET REPORT STATEMENT NO. 1 **RESOLVED to receive and note.**

797. TO RECEIVE FEEDBACK REPORTS ON MEETINGS ATTENDED BY REPRESENTATIVES ON OUTSIDE BODIES ON BEHALF OF TOWN COUNCIL (ONLY)

- I. Planning Site Visit - inspection of land off Llannerch Road Code Ref: 0/39902 held on Tuesday 10 September 2013 at 1.35pm – 1.50pm. As the Planning Committee was running late Cllr Mrs Tamzin Hopwood had been unable to attend. CCB Cllr Andrew Hinchliff gave a verbal report on the site meeting. The decision taken by CCBC Planning Committee had been to refuse the application on the grounds that the site was outside the settlement boundary.
- II. SLCC Conference – held on the 18 September 2013, between 9am-4pm, in Venue Cymru Llandudno. The Town Clerk gave a verbal report on the following matters.
 - Contact had been made with VisionIT the website providers recommended by One Voice Wales. It was noted that a quote can be provided to non-members of OVW. The clerk had requested a quote for website provision for the Town Council – this will be presented for approval to members when received.
 - Presentation by the Welsh Audit Office – a copy of the report published on the 13 September 2013, 'Improving Financial Management and Governance: Issues from the Audit of Community Council Accounts 2011-12' was provided to members for perusal. Further information may be found via the following link www.wao.gov.uk. Members were informed that the Auditor will modify the audit arrangements for local councils for the 2014-15 audit – The AGS will be extended with a new section highlighting 'thematic' areas for review. These themes will vary year to year and will include addressing concerns arising from audit findings. However, it should be noted that this should not require councils to undertake substantial additional work. Auditors will only seek evidence that all councils should readily have available. Councils will be notified in advance of the specific areas that will form part of the thematic review each year.

798. TO RECEIVE MAYOR'S CORRESPONDENCE/REPORTS

The Mayor Cllr Mrs Carol Gell informed members she had attended the Civic Sunday held in Towyn for the Chair of CCBC.

799. TO RECEIVE REPORTS OF COMPLAINTS/CONCERNS/COMPLIMENTS

- I. ATM Pod – Members were informed that there had been a delay regarding the lease. However this matter was now in hand and work should commence next month to install the machine.
- II. Syringes – it was reported that one had been found in the play area in Nant y Berllan and had been safely removed and disposed of.
- III. Camas Lan – reported there was a wasp's nest on the side of the footpath.
- IV. Public House, Mill Road – reports of antisocial behaviour, loud music from cars parked outside the licensed premises.
- V. Village Road – It was reported that here had been antisocial behaviour in Village Road at 1pm on Saturday 12 September 2013.
- VI. School Crossing Patrol – CCB Cllr reported that he had consulted with the Highways Department regarding this matter. A letter had been sent to parents of pupils in Ysgol Babanod advertising the temporary post whilst the operative was off work. No response had been received.
- VII. Vehicle Exceeding Speed Limit – It was requested members noted the vehicle registration and a description of the driver, and report the matter to the police.

800. DATE OF NEXT MEETING – General Purposes Committee 2 October 2013. (REMINDER – new date for WG building visit 16 October 2013 at 6pm).

CLOSE – The meeting closed at 8.40pm