

CYNGOR TREF LLANFAIRFECHAN TOWN COUNCIL
MINUTES OF THE FULL COUNCIL MEETING
Held on the 16 October 2013 in the Council Chamber at 7.30pm

PRESENT: Councillors: Chair – Mayor Mrs Carol Gell

Deputy Mayor Mrs Tamzin Hopwood

Mr Andrew Hinchliff

Mr Chris Jones

Mr Ray Jones

Miss Sarah Jones

Mr Gareth Roberts

Mr Glenn Robinson

Mr Tim Scott

OFFICER: Mrs E Shepherd Town Clerk & RFO

816. TO RECEIVE REPRESENTATIONS/QUESTIONS FROM MEMBERS OF THE PUBLIC. 5 min per speaker within a 20 minute framework or at the discretion of the Chair. **NONE**

801. TO RECEIVE APOLOGIES FOR ABSENCE. **RESOLVED to receive and note apologies from Councillors Miss Megan Birtill, Mrs Christine Roberts, Gareth W Jones, Geraint Jones and Stuart Neesham.**

817. TO RECEIVE DECLARATION OF COUNCILLOR'S INTEREST – Code of Local Government Conduct (Members are reminded that they must **declare** the **existence** and **nature** of their declared personal interest). **NONE**

818. URGENT MATTERS –Notice of items which, in the opinion of the Chairman, should be considered at the meeting as a matter of urgency.

Payment	Members were requested to approve payment to Viking Invoice No 300286 Amount £216.53, as the purchase had been approved under item 814/14/09/13 – it was RESOLVED to approve to avoid late payment charges
Payment	Members were requested to approve payment to Gwynedd Council regarding annual contribution to the Traeth Lafan Management Fund - £10 – it was RESOLVED to approve payment as the next Town Council meeting will be held in three weeks on the 6 November 2013.

819. TO APPROVE AND SIGN MINUTES OF THE FULL COUNCIL MEETING HELD ON THE 18 September 2013. **RESOLVED to approve and sign as a correct record.**

820. CLERK'S REPORT

786 – HistoryPoints - Rhodri Clark had been requested to contact The Mayor Cllr Mrs Carol Gell, Deputy Mayor Cllr Mrs Tamzin Hopwood and Cllr Andrew Hinchliff to arrange publicity for the HL North QR points trail in Llanfairfechan. It was stated that it had been reported in the NW Weekly News on the 10 October 2013.

Litter Bins 2013-14 – The following will be considered after a site inspection and liaising with Streetscene in relation to emptying.

- a. Mount Road - turning into Tyddyn Drain popular circular route for dog walkers (footpath 9 Gorwel - Mount Road)
- b. Terrace Walk by Bryn Golau - viewing point with bench
- c. Gwyllt Road - junction of boundary with Gwynedd County – not on the list.

Litter Bins 2014-15 – request for consideration. Members were informed that the Authority is currently prioritising replacement of existing damaged bins as opposed to new locations due to budgetary restrictions.

- a. Aber Road junction of Lon Ty Bach (by the old Garden Centre) popular with dog walkers and school children waiting for buses to secondary schools.

- b. Recreation Area - Football field next to the changing rooms – as there are 2 litter bins in the car park in Village Road it was requested if the one under the large tree be removed and relocated to the football field.

It was suggested the Town Council budget to purchase litter bins in 2014-15.

821. TO APPROVE AND SIGN MINUTES OF THE FULL COUNCIL MEETING HELD ON THE 4 September 2013. **RESOLVED to approve and sign as a correct record.**

822. CLERK'S REPORT included in minutes

814 MUGA –Members were informed that 3 quotes from Electrical Contractors had been received. Arrangements were made for the sub-committee to hold a meeting on Tuesday the 22 October 2013 in the Council Chamber at 6.30pm to discuss all quotes. Matters will be reported back to Full Council.

814 Fireworks Display – Confirmation had been received from the display organiser to start at an earlier time of 6.30pm. It was noted that the local Fire Service was unable to attend this year due to circumstances beyond their control.

823. TO RECEIVE CORRESPONDENCE FROM Cllr Liz Roberts, CCBC Armed Forces Community Champion. Members were provided with a copy of the letter prior to the meeting. **RESOLVED to receive and note.**

824. TO RECEIVE PROPOSAL FROM VisionIT REGARDING WEBSITE SPECIFICATION – Members were provided with a copy of the proposal prior to the meeting. **RESOLVED to receive and note to accept the proposal to provide a website package for the Town Council at a cost of £550, plus £75 for duplication page for the Welsh language. Noted the annual cost from the start of year 2 will be £250 plus VAT.**

825. TO APPROVE PAYMENT OF WAGES TO THE TOWN CLERK AND CLEANSING OPERATIVE FOR OCTOBER 2013 AS PER HMRC PRINTOUT. **RESOLVED to approve payment and sign cheque numbers 101571 and 101572**

826. TO APPROVE 2ND QUARTERLY PAYMENT TO HMRC AS PER HMRC PRINTOUT. **RESOLVED to approve payment and sign cheque number 1015733.**

827. TO APPROVE PAYMENT OF.

Invoice No	Payee	Reference	Amount	Cheque no.
1/07-30/09/13	MR GLYN JONES	CENOTAPH GARDENER 2 ND QUARTER	£175	101574

RESOLVED to approve payment.

828. TO APPROVE PAYMENT OF

Invoice No	Payee	Reference	Amount	Cheque no.
18/10/2013	NW&MWALC	lunch for representative attending quarterly meeting in Buckley	£14.50	101575

RESOLVED to approve payment.

829. TO APPROVE PAYMENT OF

Invoice No	Payee	Reference	Amount	Cheque no.
ES/243114486	CCBC	for play ground inspection 1 April - 30 September 2013 at Victoria Gardens	£115.42	101576

RESOLVED to approve payment.

830. TO APPROVE PAYMENT OF

Invoice No	Payee	Reference	Amount	Cheque no.
73115	Brookes & Sons Tarpaulins Ltd	Hi Vis Bomber Jacket EN471 Medium for the Cleansing Operative	£21.60	101577

RESOLVED to approve payment.

831. TO APPROVE PAYMENT OF

Invoice No	Payee	Reference	Amount	Cheque no.
016226D00 17969V	GWYNEDD COUNCIL	Annual contribution to the Traeth Lafan Management Fund	£10	101578

RESOLVED to approve payment.

832. TO APPROVE PAYMENT OF

Invoice No	Payee	Reference	Amount	Cheque no.
300286	VIKING Payments	Shredder ATIVA AT-18XN/Oil/Bags	£216.53	101579

RESOLVED to approve payment.

833. TO ARRANGE DATE FOR PLANTING OF SHRUBS AND FLOWERS IN VICTORIA GARDENS. **It was RESOLVED members and groundsman would meet in Victoria Gardens at 10.00am on Sunday 20 October 2013.**

834. TO RECEIVE NOTICE OF TOWN AND COMMUNITY COUNCIL FORUM HELD ON MONDAY 21 OCTOBER 2013 AT 6.30pm IN BODLONDEB CONWY. **It was RESOLVED the Mayor Cllr Mrs Carol Gell and Deputy Mayor Cllr Mrs Tamzin Hopwood would attend on behalf of members. It was noted the Town Clerk would attend the Clerks Network Group at 5.30pm prior to the Forum Meeting.**

835. TO RECEIVE FINANCIAL STATEMENT NO. 6. **RESOLVED to receive and note.**

836. TO RECEIVE PETTY CASH ACCOUNT STATEMENT NO. 6. **RESOLVED to receive and note.**

837. TO RECEIVE FEEDBACK REPORTS ON MEETINGS ATTENDED BY REPRESENTATIVES ON OUTSIDE BODIES ON BEHALF OF TOWN COUNCIL (ONLY)

- I. Code of Conduct Training – Held by CCBC in Bodlondeb Conwy on Tuesday 15 October 2013. Cllr Mrs Tamzin Hopwood gave a verbal report on matters discussed. It was stated this had been a very informative meeting. It was noted the Town Clerk had also attended.
- II. Penmaenmawr and Llanfairfechan Promenade Consultative Group – Cllr Ray Jones gave a verbal report on matters discussed. Handrail for the jetty – this will be looked at again; Blue Flag Awards - new regulations; launching of jet skis off Penmaenmawr and Llanfairfechan slipways – Harbour Master to reviewing situation following incidents; Promenade Car Park Llanfairfechan; Seaside Award in place of the Blue Flag Award.
- III. Town Twinning – It was reported they are holding fund raising events which are advertised on the Town Hall notice board.
- IV. Light up Llan – It was reported that they have started to erect the Christmas lights.

838. TO RECEIVE MAYOR'S CORRESPONDENCE/REPORTS

Cllr Mrs Carol Gell stated that there had been no recent events. She added the following matters to the Promenade Liaison Group meeting - the Harbour Master is to write to the Llanfairfechan Sailing Club, and forward a copy to the Town Council, regarding the type of vessels that can be launched off the slipway; Finger signposts have been painted; Tony Hodge, Deputy Maritime Officer is retiring; requested more signs for Dog Control Orders by the Boating Lake.

839. TO RECEIVE REPORTS OF COMPLAINTS/CONCERNS/COMPLIMENTS

- I. Litter Bin Promenade – reported the front had been ripped off.
- II. Bike Rack Promenade – reported the rack was badly corroded.
- III. Play Area Recreation Grounds – request for more updated equipment.
- IV. Street Light No. 3, Park Road – reported out.
- V. New Police Officer for Llanfairfechan has recently been appointed and has requested to attend a Town Council meeting.
- VI. Dog Fouling – reported on the sandbags outside the Church Institute
- VII. Used Syringes – reported by the junction of Pool Street off Pen y Bryn Road.
- VIII. Dog Walkers – reported not adhering to Dogs on Leads regulation in the Recreation Grounds and surrounding the Boating Lake.
- IX. BT Post Caradog Place – reported that the tape securing the cover has come off and that wires are exposed.
- X. Street Light No 2 by Tyn Drain – reported out.
- XI. Street Lights Village Road by SPAR and Annie Fechan – reported out.
- XII. School Crossing Operative – noted to make further enquiries.

840. DATE OF NEXT MEETING – General Purposes Committee 6 November 2013. (noted a three week break)

CLOSE – the meeting closed at 9.45pm