

**CYNGOR TREF LLANFAIRFECHAN TOWN COUNCIL
MINUTES OF THE GENERAL PURPOSES COMMITTEE MEETING
Held on the 8 January 2014 in the Council Chamber at 7.00pm**

PRESENT: Councillors: **Chair – Deputy Mayor Cllr Mrs Tamzin Hopwood**

Mayor – Cllr Mrs Carol Gell Miss Megan Britill Mr Chris Jones Mr Gareth W Jones
Mr Geraint Jones Mr Ray Jones Miss Sarah Jones Mr Stuart Neesham
Mrs Christine Roberts Mr Gareth Roberts Mr Glenn Robinson Mr Tim Scott

OFFICER: Mrs E Shepherd Town Clerk & RFO

IN ATTENDANCE: DYLAN THOMAS, HIGHWAYS DEVELOPMENT CONTROL OFFICER, CCBC
 STEFFAN RICHARDS, COMMUNITY LIBRARY DEVELOPMENT OFFICER, CCBC

933. TO RECEIVE REPRESENTATIONS/QUESTIONS FROM MEMBERS OF THE PUBLIC. (5 minutes per speaker within a 20 minutes framework **or** at the discretion of the Chair).

Glan y Mor Elias crossing	Concerns of residents from one of the two houses in the location were expressed. It was stated that the moving of the gates had made matters worse and in their opinion more dangerous. The feasibility of a bridge was also questioned.
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934. TO RECEIVE APOLOGIES FOR ABSENCE. **RESOLVED to receive and note apologies from** Councillor Andrew Hinchliff. Members were informed that Cllr Hinchliff was recovering well from his recent operation for a hip replacement. The Chair wished him a speedy recovery and suggested a get well card be sent from the Town Council.

935. DECLARATION OF INTEREST – CODE OF LOCAL GOVERNMENT CONDUCT. (Members are reminded that they must declare the **existence** and **nature** of their declared personal interest). **NONE**

936. URGENT MATTER(S) – Notice of items which, in the opinion of the Chair, should be considered at the meeting as a matter of urgency.

Notice of forthcoming meeting	Town & Community Councils Forum Meeting held on the 20 January 2014 at 6.30 – 8pm in the Business Centre, Llandudno Junction RESOLVED The Mayor, Deputy Mayor and Cllr Glenn Robinson would attend. It was noted the Clerk would also attend following the Clerk’s Network meeting held at 5.30-6.30pm.
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937. TO RECEIVE PRESENTATION FROM DYLAN THOMAS, HIGHWAYS DEVELOPMENT CONTROL OFFICER, CCBC to receive an update regarding request from Network Rail to stopping-up of section of unclassified highway at Glan y Mor Elias to A55 Llanfairfechan. The Chair welcomed Mr Thomas to the meeting. Mr Thomas explained that is was the Rail Regulator who had requested the stopping-up of this section of the unclassified highway. It was stated that reports on other similar crossings throughout the country has highlighted that these types of crossings have the worse safety records. Consultations with the County Councillors for Llanfairfechan and the Town Council had followed. The Town Council had objected to the stopping-up of the unclassified road and therefore the motion was vetoed. It was stated that the Rail Regulator has proposed to negotiate with Networkrail to construct a pedestrian bridge over the crossing if the Town Council agreed in principle to retract the veto. The bridge would have to be DDA compliant. The existing rights and private agreement between Networkrail and the occupiers of the two houses, the farm tenant, and the Management of the Traeth Lafan Nature Reserve (run jointly by Gwynedd and Conwy County Councils), would not change. Maintenance of the footpath would be the responsibility of the County Council; however, access beyond the crossing where the houses are located would be regarded as a private driveway. The Rail Regulator had also expressed concerns that the gates at the crossing had been moved, he would be consulting with Networkrail on the matter. Members requested further

information on the construction of the bridge and added that a site meeting would be beneficial. It would also be advantageous to have the Rail Regulatory attend a meeting. Mr Thomas agreed to liaise with the Rail Regulatory. **It was RESOLVED to agree in principle to the construction of a pedestrian bridge.** The Chair thanked Mr Thomas for attending.

938. TO RECEIVE PRESENTATION FROM STEFFAN RICHARDS, COMMUNITY LIBRARY DEVELOPMENT OFFICER, CCBC, regarding funding request on behalf of Friends of Llanfairfechan Community Library. The Chair welcomed Mr Richards to the meeting. Mr Richards confirmed the agreement made by the Authority to provide 15 hours Librarian Service; 3,000 books; and 4 computers for the Library. He stated that what is being done and offered by the Authority is unique. Members were informed that a steering group has been established and a bank account has been opened. The group meet regularly and are looking at possible sites in the town. A public consultation will be held midyear. They had received advice from Conwy CBC and CVSC. A positive response had been received at the Light up Llan event held in November with 170 signatures of support; a further petition in the Library had another 50 signatures, this gives a mandate to the group to continue with the task to keep a Library in Llanfairfechan. Cost of running the existing site was questioned; it was stated that the cost for CCBC is in the region of £5,000 - £6,000, however, the group would be able to benefit by claiming 80% rate reduction, the water rates also need to be looked at, and the cleaning of the building could be undertaken by volunteers. It was anticipated that the cost to the group would be in the region of £2,500 to £3,000 annually which would included insurance cover. The building will be handed over fit for purpose (with all necessary repairs carried out), on a 25 years lease at a peppercorn rent; the group would be responsible for full repairs. It was stated that the flat above the present Library has been mothballed by the Authority and does not come under Mr Richards remit; however following discussion with the Estates Department it was unlikely that the Authority would allow subletting. Mr Richards added that the time limit ended in March 2015; failure to locate a suitable site and business plan to confirm the sustainability of the project over a 5 year period would result in the closure of the local Library and that a Mobile Library would visit on a monthly basis. Members congratulated the group and wished them well in their effort to sustain the Library service in Llanfairfechan. It was stated that members of the Town Council would be discussing the draft budget for the 2014-15 Precept and that their request would be considered. The Chair thanked Mr Richards for attending.

939. APPROVE PAYMENT OF

Invoice No	Payee	Reference	Amount	Cheque no.
3 rd quarter 2013-14	Mr Glyn Jones	Cenotaph Gardener	£170	101611

RESOLVED to approve payment

940. TO APPROVE PAYMENT OF

Invoice No	Payee	Reference	Amount	Cheque no.
ES/243134746	CCBC	Playground Inspection Victoria Gardens 01/10/13 – 30/11/2013	£38.47	101612

RESOLVED to approve payment

941. TO APPROVE PAYMENT OF

Invoice No	Payee	Reference	Amount	Cheque no.
4164	VISION ICT Ltd	NEW COUNCIL WEBSITE + Welsh duplicate.	£750	101613

RESOLVED to approve payment

942. TO RECEIVE NOTICE OF SECTION 137 EXPENDITURE LIMIT FOR 2014-15: Appropriate sum under section (137(4) (a) of the Local Government Act 1972 - The maximum expenditure that can be incurred under both section 137(1) and (3) for the financial year will be £7.20 per elector – (2925 x £7.20 = £21,060). **RESOLVED to receive and note.**

943. TO DISCUSS REQUEST TO SUPPORT THE OPEN ACCESS PLAY PROVISION FOR 2014-15 – One 2 hour play provision per week per site; 2/3 Play workers will work on site and will be able to cater for up to 30 children; West Shore Monday 11.00-13.00 contribution cost £778. **It was RESOLVED to discontinue contributing following reports from the Mayor and other fellow councillors who had observed the number of children attending the play sessions held in Llanfairfechan during 2013 that attendances varied from 20 in the first session to between 2/4 in the majority and in some there was none; therefore, it was felt that the money would be better spent in supporting local organisations i.e. Guides/Brownies/Rainbows and Scouts.**

944. TO CONSIDER REQUEST FROM LLANFAIRFECHAN CARNIVAL COMMITTEE FOR ANNUAL GRANT TO SUPPORT AND SAFEGUARD THE FUTURE OF THE CARNIVAL. **It was RESOLVED to budget an allowance when discussing the 2014-15 Draft Precept.**

945. TO CONSIDER REQUEST FROM CERDDED CONWY WALKS FOR FINANCIAL CONTRIBUTION of £100-200 in 2014/15 towards ongoing work for the Community Walking Project. Such as printing of leaflets; equipment required for walk leaders; extra training for walk leaders; room hire for meetings. **It was RESOLVED not to contribute as this would be a duplication of Llanfairfechan & Aber Walkers are Welcome scheme which the Town Council is supporting.**

946. TO CONSIDER REQUEST FROM CONWY DISTRICT CITIZENS ADVICE BUREAU for financial assistance in 2014-15. **It was RESOLVED to include this request under the s137 Grant in 2014-15.**

947. TO RECEIVE QUOTE TO RESTORE THE WAR MEMORIAL AT THE CENOTAPH ABER ROAD LLANFAIRFECHAN. Members were informed that the quote had not been received in time for the meeting. However it was suggested that an estimate be considered when discussing the Draft Precept for 2014-15. **RESOLVED to approve and estimated allowance for the renovation of the Cenotaph to commemorate the 100th anniversary of the First World War.**

948. TO RECEIVE AND DISCUSS THE DRAFT BUDGET FOR THE 2014-15 PRECEPT. Members were provided with a Draft Precept 2014-15 Report and notes, the actual cost for 2012/13, and an estimated cost derived from 2013-14 Budget Report 2 and Precept Report 2. **It was RESOLVED that the Full Council will approve the recommendations for the budget at the meeting held on the 22 January 2014.**

949. TO RECEIVE REQUEST FROM Cllr Andrew Hinchliff to have an inscription for Flt/Lt John Stephen Hinchliff 1946-1977 on the War Memorial at the Cenotaph Aber Road Llanfairfechan (copy of letter was distributed to all members prior to the meeting). **It was RESOLVED to have no objections in principle, however, it was requested the Clerk research the matter further regarding authorisation and protocol.**

950. TO RECEIVE NOTICE OF QUARTERLY MEETING OF THE N&MWATC held at Venue Cymru Llandudno on Friday 24 January 2014 at 10.30am. (Town Council representative Cllr Mrs Carol Gell) **It was RESOLVED Cllr Mrs Gell would attend on behalf of members.**

951. TO RECEIVE NOTICE OF PUBLIC CONSULTATION – PROPOSED CHANGES TO THE DRAFT SUPPLEMENTARY PLANNING GUIDANCE; Onshore Wind Energy including SA/SEA Report and HRA Screening Report. Consultation period 12 December 2013 – 6 February 2014. The documents can be

viewed on Gwynedd Council's website www.gwynedd.gov.uk/CouncilandDemocracy>Consultations **It was RESOLVED to receive and note.**

952. TO RECEIVE SEASONS GREETINGS FROM PLEUMELEUC TOWN TWINNING SECRETARY. **It was RESOLVED to receive and note.**

953. TO RECEIVE FEEDBACK REPORTS BY REPRESENTATIVES ON MEETINGS ATTENDED ON BEHALF OF TOWN COUNCIL (ONLY)

- I. SLCC quarterly meeting held on the 13 December 2013 in Abergele. The Town Clerk gave a verbal report on matters discussed. A presentation from an Insurance Adviser had stated that it was advisable to have trees checked by a qualified specialist every three years and in some cases yearly. Members agreed for the Clerk to contact a local contractor to carry out work in Village Road Car Park it was also suggested it would be advisable to look at the trees surrounding the Cenotaph though it was noted that they are not the responsibility of the Town Council.
- II. Llanfairfechan Football Club – Cllr Glenn Robinson gave a verbal report on matters discussed. It was stated that the Club are in negotiations with CCBC regarding the lease of the football field Recreation Ground, West Shore. It was noted that they would be responsible for others using the field for either games or play. Due to the layout of the field it would be impossible to restrict access.

954. TO RECEIVE REPORTS OF PROBLEMS/FAULTS/CONCERNS/COMPLIMENTS

- I. Aber Road – it was reported that there are no signs displayed warning of floods on the road below Rhandir Hedd Cemetery.
- II. Bont Goch – it was reported that a drain is blocked by the entrance to the footpath from Valley Road leading to Mill Road.
- III. Co-op roof – it was reported that a chimney pot has been dislodged during the high winds of last week and is resting on the side of one of the dormer windows.
- IV. Caradog Place – it was reported that hedges are protruding onto the highway.
- V. Bryn Road – it was reported that water is collecting by the manhole leading to Bryn Euryn.
- VI. Recycling Receptacles – complaints that there was a lot of litter strewn in various places following the high winds over the weekend. Waste food had also been spilled in Bryn Mair.

955. DATE OF NEXT MEETING – 22 JANUARY 2014 FULL COUNCIL MEETING
REMINDER: - TO APPROVE THE BUDGET FOR 2014-15 PRECEPT.

CLOSE – the meeting closed at 9.35pm