

CYNGOR TREF LLANFAIRFECHAN TOWN COUNCIL
MINUTES OF THE FULL COUNCIL MEETING
Held on the 22 January 2014 in the Council Chamber at 7pm

PRESENT: Councillors: Chair – Cllr Mrs Carol Gell

Deputy Mayor Mrs Tamzin Hopwood

Mr Chris Jones

Mr Ray Jones

Miss Sarah Jones

Mr Gareth Wyn Jones

Mr Geraint Jones

Mr Stuart Neesham

Mr Gareth Roberts Mr Glenn Robinson

OFFICER: Mrs E Shepherd Town Clerk & RFO

ATTENDING: Adam Meredith, HM Inspector of Railways and Dylan Thomas, Development Control Officer, CCBC.

ABSENT: Cllr Tim Scott;

956. TO RECEIVE PRESENTATION FROM THE RAIL REGULATOR AND DYLAN THOMAS, HIGHWAYS DEVELOPMENT CONTROL OFFICER, CCBC regarding request to stopping-up of section of unclassified highway at Glan y Môr Elias to A55 Llanfairfechan.

The Chair welcomed Adam Meredith to the meeting. Mr Meredith thanked members for their invitation and to the members of the Town Council who had attended the site meeting held that afternoon. It was noted that Officers from Conwy CBC and Gwynedd CC had also attended. He stated that the Glan y Môr Elias crossing has been of concern for a number of years and that pedestrians are at risk when crossing the railway on foot. He is also aware that the moving of the gates has made the crossing unsafe for vehicle users, as they have to cross the railway 4 times when in the past it was only the once. Mr Meredith stated he will be negotiating with Network Rail to have the gates replaced to their original position. As the road leading to Glan y Môr Elias is a public highway, there is a high risk factor, that if the gates were left open by an agreed user a vehicle/cyclist turning off the A55 could cross the railway. In the past Network Rail has discounted putting a footbridge there as they do not own enough of the surrounding land. However following discussion that afternoon it was considered that land owned by Local Authorities can be made available to allow a number of locations for a footbridge. He requested members to seriously consider the future of this crossing and to reconsider their veto and to downgrade (stopping-up) of the highway to a private access. This would also safeguard that there would not be any future development on Glan y Môr Elias. Vehicle access for agreed users would continue. Members were informed that under the Highways Act the stopping up of the highway may in future allow Network Rail to remove pedestrian rights to cross the railway. Members stated that this crossing is well used by walkers, and is also a means of access to the nature reserve and the coastal path. Members agreed that they would be willing to open dialogue with Network Rail on the construction of a footbridge. Mr Meredith stated he would write to Network Rail informing them of the Town Council's views he also proposed that he email the Clerk and CCBC Development Control Officer with a copy of the draft wording. The Chair thanked Mr Meredith and Mr Thomas for attending.

957. TO RECEIVE REPRESENTATIONS/QUESTIONS FROM MEMBERS OF THE PUBLIC. 5 minutes per speaker within a 20 minutes framework or at the discretion of the Chair).

Concerns of Glan y Môr Elias residents were expressed during the above discussion.

958. TO RECEIVE APOLOGIES FOR ABSENCE. **RESOLVED to receive and note apologies from Councillors Miss Megan Birtill, Andrew Hinchliff and Mrs Christine Roberts.** Members expressed their sympathy to Cllr Mrs Roberts on the sad loss of her mother.

959. TO RECEIVE DECLARATION OF COUNCILLOR'S INTEREST – Code of Local Government Conduct (Members are reminded that they must declare the existence and nature of their declared personal interest). **NONE**

960. URGENT MATTERS –Notice of items which, in the opinion of the Chair, should be considered at the meeting as a matter of urgency.

| | |
|--------------------------|--|
| Payment | Invoice No 570653 to Viking, office sundries Cost £141.86 |
| Notice of Meeting | Citizens Advice Bureau – working together to combat the impact of Welfare Reform held on the 7 February 2014 at Bodnant Food Centre |

961. TO APPROVE AND SIGN MINUTES OF THE FULL COUNCIL MEETING HELD ON THE 17 DECEMBER 2013. **RESOLVED to approve as a correct record.**

962. CLERK'S REPORT

929 s137 Grant -Members were informed that letters of thanks had been received from Brownies, Guides, Bowling Club and Llanfairfechan & Aber North Wales Cancer Research.

963. TO APPROVE AND SIGN MINUTES OF THE GENERAL PURPOSES COMMITTEE MEETING HELD ON THE 8 January 2014. **RESOLVED to approve as a correct record.**

964. CLERK'S REPORT

949 – Inscription on War Memorial – Members were informed that the Town Council as the owners of the Cenotaph can decide on placing an inscription on the memorial. It was agreed to make further enquiries.

954 Reporting of dangerous building - Co-op, Village Road – this matter had been reported to the Building Control Officer, CCBC, who will inspect the building as a matter of urgency.

965. TO DISCUSS PLACING PHOTOGRAPHS OF TOWN COUNCILLORS ON THE TOWN COUNCIL NOTICE BOARD AND NEW WEBSITE. **RESOLVED that Cllr Neesham will take the photographs, members were advised to be present at 6.30pm.**

966. TO RECEIVE LIST OF ONE VOICE WALES COUNCILLOR TRAINING PROGRAMME FOR 2014. **RESOLVED to receive and note.**

967. TO RECEIVE NEW YEAR GREETINGS FROM THE MAYOR OF PLEUMELEUC. **RESOLVED to receive and note.**

968. TO RECEIVE FORMAL CONSULTATION FROM SNOWDONIA NATIONAL PARK regarding 'The Financial Challenge' **RESOLVED to receive and note.**

969. PLANNING – Reference 0/40432

Applicant: Mr C Skinner

Proposal: Remove 2 no Cypress Trees

Location: Preswylfa, Park Road, Llanfairfechan LL33 0AE

RESOLVED to have no objections to the above application.

970. TO APPROVE PAYMENT OF WAGES TO THE TOWN CLERK AND CLEANSING OPERATIVE FOR JANUARY 2014 AS PER HMRC PRINTOUT. **RESOLVED to approve payment and sign cheques numbers 101615 and 101616**

971. TO APPROVE PAYMENT OF

| Invoice No | Payee | Reference | Amount | Cheque no. |
|-------------------|-----------------------------|---|--------|------------|
| 01FBB78B0 0103 | INFORMATION COMMISSIONER | Data protection registration – renewal due | £35. | 101617 |

RESOLVED to approve payment

972. TO APPROVE PAYMENT OF

| Invoice No | Payee | Reference | Amount | Cheque no. |
|--------------------|-----------|---|--------|------------|
| 24 JANUARY 2014 | N&MWALTCC | Lunch expenses - quarterly meeting held in Venue Cymru Llandudno | £14.50 | 101618 |

RESOLVED to approve payment

973. TO APPROVE PAYMENT OF

| Invoice No | Payee | Reference | Amount | Cheque no. |
|------------|--------|-----------------|---------|------------|
| 570653 | VIKING | OFFICE SUNDRIES | £141.86 | 101619 |

RESOLVED to approve payment

974. TO RECEIVE FINANCIAL STATEMENT NO. 9 **RESOLVED to receive and note**

975. TO RECEIVE PETTY CASH ACCOUNT STATEMENT NO. 9 **RESOLVED to receive and note**

976. TO RECEIVE INCOME STATEMENT NO 2 Members were informed that this item will be presented at the next Full Council meeting.

977. TO RECEIVE FEEDBACK REPORTS ON MEETINGS ATTENDED BY REPRESENTATIVES ON OUTSIDE BODIES ON BEHALF OF TOWN COUNCIL (ONLY).

I. Light up Llan AGM – A verbal report was presented by Cllr Gareth Roberts. Members were informed that all officers were re-elected.

II. Town Twinning – Cllr Ray Jones gave a verbal report. Members were informed that the steering group had held a Skype meeting. The French are looking forward to receiving representatives from Llanfairfechan in May.

III. CCBC and Town/Community Councils Forum Meeting – Cllr Carol Gell and Cllr Tamzin Hopwood gave a verbal report on matters discussed. Christmas Lights – Street Lighting Service will require risk assessments and copies of public liability insurance from every Town/Community/Group. Public Toilets - £500 Welsh Government grant is available to local business to allow public access to use their toilets. A group of volunteers has successfully taken over the running of the public toilets in Llysfaen. Discussion on Bus Shelters to be placed on the Agenda for the next meeting of the Forum.

IV. Website Working Group – Cllr Tamzin Hopwood gave a verbal report on matters discussed. Members were informed the group had held its first meeting and had gathered information on comparable town council websites. A further meeting will be held on the 27 January 2014 at 6pm.

978. TO APPROVE BUDGET FOR PRECEPT REQUIREMENT 2014-15. **RESOLVED to approve request for Precept allowance of £58,000 for 2014/15** Precept for 2014-15 - £58,000 - £535 payment from reserves. (An increase of £4,500 equivalent to Band D increase of approximately £3.18 ie £40.11 per annum)

| | DETAILS | 2012/13 | ACTUAL | 2013/14 | ESTIMATED *8/01/2014 | 2014/15 Suggested | 2014/15 AGREED |
|----|--|---------|----------|---------|-------------------------|----------------------|-------------------|
| 1 | Amenities | 1000 | 914.80 | 1250 | 916.70 | 1250 | 1250 |
| 2 | Audit | 520 | 510.00 | 520 | 544.00 | 575 | 575 |
| 3 | Cenotaph | 700 | 700.00 | 700 | 700.00 | 1000 | 1000 |
| 4 | Clerk's Training | 150 | 0.00 | 150 | 69.00 | 150 | 150 |
| 5 | Community Skips | 3000 | 2320.00 | 3000 | 2670.00 | 3040 | 3040 |
| 6 | Elections | 6000 | 841.95 | 6800 | 0.00 | 6800 | 6800 |
| 7 | Expenses | 260 | 120.10 | 250 | 64.10 | 200 | 200 |
| 8 | Insurance | 1045 | 941.23 | 1045 | 958.35 | 1090 | 1090 |
| 9 | Mayor Allowance | 600 | 599.96 | 600 | 133.50 | 600 | 600 |
| 10 | Deputy Mayor Allowance | 50 | 50.00 | 50 | 0.00 | 50 | 50 |
| 11 | Membership/Annual Subscription | 200 | 182.50 | 230 | 185.00 | 200 | 200 |
| 12 | Newsletter/Website/Welsh Language Scheme | 350 | 0.00 | 350 | 625.00 | 400 | 400 |
| 13 | Office | 250 | 311.39 | 300 | 180.44 | 300 | 300 |
| 14 | Petty Cash | 250 | 250.00 | 250 | 200.00 | 250 | 250 |
| 15 | Photocopier | 250 | 153.42 | 250 | 171.85 | 250 | 250 |
| 16 | Playing Out Schemes | 1250 | 1250.00 | 1000 | 778.00 | 778 | 0 |
| 17 | Rates/Lease | 185 | 181.00 | 190 | 187.40 | 195 | 195 |
| 18 | S137 Grants | 1000 | 1560.00 | 1600 | 1600.00 | 1600 | 2200 |
| 19 | S144 Christmas Lights | 1500 | 1500.00 | 1500 | 1500.00 | 1500 | 1500 |
| 20 | S144 Fireworks Display | 1000 | 1041.40 | 1200 | 1025.00 | 1250 | 1250 |
| 21 | S144 Tourism Association Grant | 1000 | 1000.00 | 1000 | 1000.00 | 1000 | 1000 |
| 22 | S164 Contribution Playareas | 2000 | 0.00 | 2000 | 0.00 | 2000 | 2000 |
| 23 | S164 Victoria Gardens upkeep | 1000 | 575.78 | 750 | 566.15 | 750 | 750 |
| 24 | S176 Town Twinning | 1500 | 1500.00 | 1500 | 1500.00 | 1500 | 1500 |
| 25 | S19 Community Centre Grant | 2000 | 2000.00 | 2000 | 2000.00 | 2000 | 2000 |
| 26 | S4 Contribution Bus Shelters | 1250 | 1000.00 | 1000 | 1000.00 | 1000 | 1000 |
| 27 | S87 Public Conveniences (Station and Village Rd) | 1500 | 0.00 | 1500 | 0.00 | 1500 | 1500 |
| 28 | Telephone & Broadband | 540 | 366.61 | 500 | 246.65 | 400 | 400 |
| 29 | MUGA West Shore | | 0.00 | 1500 | 1500.00 | 1500 | 1500 |
| 30 | Wages | 19345 | 18994.41 | 20870 | 20870.00 | 21885 | 21885 |
| 31 | S144 Carnival | | | | | 500 | 700 |
| 32 | Community Library | | | | | 3000 | 3000 |
| | TOTAL | 49695 | 39394.77 | 53855 | *40570.44 | 58513 | 58535 |

979. TO RECEIVE MAYOR'S CORRESPONDENCE/REPORTS - **NONE**

980. TO RECEIVE REPORTS OF COMPLAINTS/CONCERNS/COMPLIMENTS

- I. Glanmor Road – It was reported that the hedge on the railway embankment is overhanging onto the highway.
- II. Llanfairfechan website – It was reported that the website is not being regularly updated.
- III. MUGA – It was requested what is the situation regarding updating the floodlights. The Clerk informed members that a reviewed quote from Scottish Power was required before applying for a grant.
- IV. Boating Lake Recreation Area and Terrace Walk – Reports of dog fouling in these areas – it was requested Town Council to look at purchasing litter bin for Terrace Walk.
- V. Pont y Pentre/Mill Road – reports of vehicles parking at the t-junction is causing difficulties for other vehicle users to negotiate the turning into Mill Road.
- VI. Public Awareness – It was reported that a quad bike had been stolen in daylight from Talybont area.
- VII. Visit – Members were informed that approximately 50 visitors from across the country will visit Llanfairfechan by coach on the 5 May 2014. The visit is arranged by Celticos - Hill Farm Experience.
- VIII. Promenade – potholes were reported on the road leading to the slipway.
- IX. Ty Rhedyn, Valley Road – Resident has written to Town Councillor reporting of potholes in road from the bridge onwards to the top of Valley Road.

981. DATE OF NEXT MEETING – General Purposes Committee held on the 5 February 2014.

CLOSE – the meeting closed at 8.50pm