

CYNGOR TREF LLANFAIRFECHAN TOWN COUNCIL
MINUTES OF THE FULL COUNCIL MEETING
Held on the 2 July 2014 in the Council Chamber at 7pm

PRESENT: Councillors: Chair – Mayor Cllr Mrs Tamzin Hopwood

Deputy Mayor Miss Sarah Jones

Mrs Carol Gell

Mr Andrew Hinchliff

Mr Gareth Wyn Jones

Mr Stuart Neesham

Mrs Christine Roberts

Mr Gareth Roberts

Mr Glenn Robinson

OFFICER: Ms E Shepherd Town Clerk & RFO

1179. TO RECEIVE REPRESENTATIONS/QUESTIONS FROM MEMBERS OF THE PUBLIC. (Maximum of 5 minutes per speaker within a 20 minutes framework or at the discretion of the Chair). **NONE**

1180. TO RECEIVE APOLOGIES FOR ABSENCE. **RESOLVED to receive and note apologies from Councillors Chris Jones, Geraint Jones, Ray Jones and Tim Scott.**

1181. TO RECEIVE DECLARATION OF COUNCILLOR'S INTEREST – Code of Local Government Conduct (Members are reminded that they must declare the existence and nature of their declared personal interest). **NONE.**

1182. TO APPROVE MINUTES OF THE FULL COUNCIL MEETING HELD ON THE 11 June 2014. Members were informed that draft minutes item 1175 had been altered to *Cllr Mrs Christine Roberts gave a verbal report on the Community Hall AGM.* **RESOLVED to approve amendment and sign as a correct record.**

1183. MATTERS ARISING FROM THE ABOVE MINUTES.

Ash Tree Car Park Village Road – members were informed that the Planning Officer had confirmed by email “Due to its condition it would be exempt from the notification process”. It was also suggested to seek advice as there might be potential for bat roosts to be within the tree. Members were informed that the Ecologist Officer of CCBC had been consulted and had forwarded a copy of procedure Conwy Countryside Service use prior to any tree being felled. **RESOLVED the Clerk contact a qualified tree felling contractors for estimates.** It was suggested that BT should be consulted as there are overhead cables.

1184. TO APPROVE PAYMENT OF -

Invoice No	Payee	Reference	Amount	Cheque no.
ER/243218214	CCBC	provision of community skips on 26/04/14 and 31/05/14 at Station Road	£408	101681

RESOLVED to approve payment.

1185. TO APPROVE PAYMENT OF -

Invoice No	Payee	Reference	Amount	Cheque no.
8000183575	UK Office Direct	office sundries Order No ODO4135339	£237.15	101682

RESOLVED to approve payment.

1186. TO APPROVE PAYMENT OF -

Invoice No	Payee	Reference	Amount	Cheque no.
S137 Grant	Drop in Job Session Group	Grant to help the group become established	£100	101683

RESOLVED to approve payment.

1187. TO RECEIVE FINANCIAL REPORT 2014-15. Statement 3 - **RESOLVED to receive and note.**
1188. TO RECEIVE PETTY CASH REPORT 2014-15 – Statement 3- **RESOLVED to receive and note.**
1189. TO RECEIVE RECEIPT 8174 from Kidney Wales Foundation for sponsorship collection of £540.50. **RESOLVED to receive and note.**
1190. TO RECEIVE QUOTATIONS FOR REFURBISHMENT OF THE COUNCIL CHAMBER
- Carpet - £1,570 including VAT – **RESOLVED to approve expenditure**
 - Chairs for head table (4 @ £42 each) - **RESOLVED to approve expenditure**
 - Alterations to the stage – **For safety reasons it was RESOLVED to approve that approximately 18” be removed from the right hand side facing the stage.** Members were presented with a quote to block stain and paint the upper half of the gable wall; alterations to the stage and provide battens for the projector screen - £532.26.
 - Quote for £528 to redecorate the Council Chamber was presented to member; this will be forwarded to the Management Committee of the Community Hall who will seek further quotes.
1191. TO RECEIVE UPDATE ON PANDY WARD VACANCY. It was noted the closing date to call an election is the 8 July 2014. **RESOLVED to receive and note.**
1192. TO RECEIVE EXTERNAL AUDITORS CORRESPONDENCE REGARDING THE ANNUAL RETURN YEAR ENDED 31 March 2014. Members were informed of the Proposed Audit Certificate and Opinion “of intention to issue an unqualified audit certificate”; it was noted that the Town Council must approve and publish the audited accounts by 30 September 2014. **RESOLVED the Mayor and Clerk/RFO sign the RETURN.** Other matters not affecting the opinion – the Auditor had requested a more detailed explanation for the increase in Other Receipts (Box 3) and decrease in other Payments (Box 6). The Clerk presented members with a detailed explanation. **RESOLVED to receive and note.**
1193. TO RECEIVE NOTICE OF QUARTERLY MEETING OF THE NW&MWAOLC to be held on Friday 18 July 2014 at 10.30am at the Civic Hall Connah’s Quay – Town Council representative Cllr Mrs Carol Gell. Members were informed that Cllr Mrs Gell was unable to attend as a member of her family is unwell. Therefore apologies will be forwarded as no other member is able to attend. **RESOLVED to receive and note.**
1194. TO RECEIVE CORRESPONDENCE from Snowdonia National Park Authority Community Councils evening. **RESOLVED to receive and note.**
1195. TO RECEIVE The Ombudsman for Wales Annual Report 2013/14. **RESOLVED to receive and note.**

1196. TO RECEIVE A REQUEST FOR A REMEMBRANCE DAY SERVICE PROCESSION. The Mayor requested members consider a change to this year's event, to commemorate the centenary of the 1stWW, by having a procession starting from the Town Hall and ending at the Cenotaph prior to the service. It was suggested that a practice exercise be held to estimate the time required for the procession. Members were informed that a meeting with local church leaders will be held in September to discuss the order of service. Mr Mike Gell will help with this year's audio equipment. **RESOLVED to approve the procession take place.**

1197. PLANNING – Reference 0/40812

Applicant: G Purchase Construction Ltd

Proposal: Proposed part conversion of Community Centre function room into 2 No. Sheltered Housing Units

Location: Community Centre, Bryn Castell, Caeffynnon Road, LI33 OHB

RESOLVED to have no objections to the above application.

1198. TO RECEIVE THE MAYORS REPORT.

The Mayor informed members that she had attended the AGM of the Sea Cadets at Conwy, she stated that they do a lot of interesting work. Had briefly attended the Llanfairfechan Carnival on the Saturday afternoon. Invitations had been received to attend Bangor Cathedral and a Civic Sunday in Conwy. Members were informed that the Mayor will be commissioning a bench for the Cenotaph. **RESOLVED to receive and note.**

1199. TO RECEIVE FEEDBACK REPORTS ON MEETINGS ATTENDED BY REPRESENTATIVES ON OUTSIDE BODIES ON BEHALF OF TOWN COUNCIL (ONLY).

- I. Nant y Coed Country Park – Cllr Stuart Neesham reported he had received an invitation as the Town Council representative to attend a meeting held on the 16 July 2014. **RESOLVED to receive and note.**

1200. TO RECEIVE REPORTS OF COMPLAINTS/CONCERNS/COMPLIMENTS

- I. Paddling Pool Recreation Grounds – reported to be clean and in working order.
- II. Pendalar Hall – reported there are parking problems when the hall is in use for Karate sessions. Members were informed that the leader of the group had been notified and had sent emails/text messages to all parents requesting they have consideration for others and do not cause a nuisance when they park their vehicles. It was also suggested that a similar notice can be placed on the new notice board outside the hall.
- III. Station Road bridge leading to the old station – reported conflicting signage regarding weight restrictions.
- IV. Slipway road – reported that the potholes are getting bigger.
- V. Seating area Station Road - (opposite Maes y Glyn) reported the shrubbery is very overgrown.
- VI. Station Road Car Park – reported the 4 large green refuse bins are causing problems. It was noted that the matter had been reported to CCBC.
- VII. Planting of second boat – members were informed that the Officer from CCBC dealing with this matter will contact the Town Clerk to make arrangements to attend a Town Council meeting.
- VIII. Carnival Chairs – members were informed that the Carnival have their own chairs stored at Bangor University.
- IX. Carnival Procession – members agreed it had been a good procession and congratulated and complimented the carnival committee on their hard work.
- X. Seasonal problems of noise pollution outside licenced premises Mill Road – It was requested the police are invited to a meeting to update on this matter.

- XI. Funding for Church – it was reported that a Town Councillor had received an email from a Church Warden requesting information on funding from the Town Council towards improvements to the church.
- XII. Pollution Mill Road – reports of complaint from residents in the area that the smoke from a chimney of one of the houses was a cause for concern. Matter to be investigated by County Councillor for the ward.
- XIII. Village Road – reported a large pothole adjacent to the old HSBC Bank.
- XIV. Razor Clam pickers – members discussed the recent report of pickers on Llanfairfechan beach. It was stated that Enforcement Officers had attended the site and advised the pickers.
- XV. Tyn Drain Road – reported a post erected by a water gully had been damaged. The mater had been reported.
- XVI. Pendalar Fun Day - PCSO Fiona Jones had requested she attend the meeting of the Town Council held on the 13 August to discuss an event she is organising in Pendalar at the end of August. Members suggested that the meeting on the 23 July 2014 would be preferable.
- XVII. MUGA West Shore – the Town Clerk informed members that getting 3 quotes from electrical suppliers to install a meter was proving difficult and time consuming, and therefore requested members approve that the one quote which had been received within the 5 day period be accepted. **Members approved the request.**

1201. DATE OF NEXT MEETING – Full Council Meeting held on the 23 July 2014

CLOSE – the meeting closed at 8.50pm