

CYNGOR TREF LLANFAIRFECHAN TOWN COUNCIL
MINUTES OF THE FULL COUNCIL MEETING
Held on the 23 July 2014 in the Council Chamber at 6.30pm

PRESENT: Councillors: Chair – Mayor Cllr Mrs Tamzin Hopwood

Deputy Mayor Miss Sarah Jones

Mrs Carol Gell

Mr Andrew Hinchliff

Mr Geraint Jones

Miss Nia Jones

Mr Ray Jones

Mrs Christine Roberts

Mr Gareth Roberts

Mr Tim Scott (7.05pm)

OFFICER: Ms E Shepherd Town Clerk & RFO

ABSENT: Councillors Gareth Wyn Jones; Stuart Neesham.

1202. COOPTION FOR THE CASUAL VACANCY PANDY WARD.

Cllr Miss Sarah Jones left the room whilst this matter was discussed. Members were presented with a copy of letter/email sent in by Miss Nia Jones and Mrs Delhone Merrell. Miss Nia Jones was interviewed by members. Mrs Merrell had sent in her apologies as she had received a long awaited hospital appointment and would not be able to attend. A secret ballot was held in line with regulations. The votes were counted by the Town Clerk and verified by the Mayor Cllr Mrs Tamzin Hopwood. Miss Nia Jones received 6 votes and Mrs Delhone Merrell received 1 vote. **The Chair declared Miss Nia Jones as the duly elected member for Pandy Ward. Miss Nia Jones read out and signed her Declaration of Acceptance of Office, witnessed by the Town Clerk.** Members congratulated Miss Nia Jones and welcomed her to the meeting.

1203. TO RECEIVE REPRESENTATIONS/QUESTIONS FROM MEMBERS OF THE PUBLIC. (Maximum of 5 minutes per speaker within a 20 minutes framework or at the discretion of the Chair).

- i. Invitation to trial dog licensing in your local area – The four members of the public present expressed their concern that the Town Council was proposing to trial a dog licensing in Llanfairfechan. It was stated that this was a private Company with an eye on profit, and that there were misleading quotes in the information letter. Members of the Council stated that this document was for information purposes only. It was imperative that such information was discussed and that members of the public were made aware of such schemes. New laws are coming into force in 2016 that all dogs must be micro chipped and have a collar and tag with owners contact details. Cllr Mrs Christine Roberts, who has been working voluntarily with the Dog Trust, stated that this was sufficient as there would be a data base to support the information.
- ii. Streetlight at the old Station Road entrance to Bryn y Neuadd– it was stated that a streetlight is not working in this area which has led to antisocial behaviour, drug exchange and fly tipping. This was of grave concern to the owners of the adjacent property. These matters have been reported to the Police on numerous occasions. It was alleged that the land, where the out of order streetlight stands, was gifted to Bryn y Neuadd Estate by the Welsh Office. The residents have made complaints to Bryn y Neuadd but have not been successful in having the streetlight reinstated. It was requested if the Town Council would investigate this matter and report back to them.
- iii. Bont Stesion – It was stated that there are 2 conflicting weight limit signs on display for this bridge, and that large lorries and bus coaches are frequently turning and reversing onto the bridge. It was questioned would it be possible to have one of the signs removed.

1204. TO RECEIVE APOLOGIES FOR ABSENCE. **RESOLVED to receive and note apologies from Councillors Chris Jones, and Glenn Robinson.**

1205. TO RECEIVE DECLARATION OF COUNCILLOR'S INTEREST – Code of Local Government Conduct (Members are reminded that they must declare the **existence** and **nature** of their declared personal interest).

Name of Member	Details of Personal interests	Details of the Council business to which it relates	Withdraw / Take Part
Miss Sarah Jones	Related to applicant	Co-option for the Casual vacancy in Pandy Ward	Withdraw
Mr Gareth Roberts	Director of the Company that will construct the bench.	Mayor's commissioning of a bench for the Cenotaph	Withdraw

1206. URGENT MATTERS –Notice of items which, in the opinion of the Chair, should be considered at the meeting as a matter of urgency. **NONE**

1207. TO APPROVE MINUTES OF THE FULL COUNCIL MEETING HELD ON THE 2 July 2014.
RESOLVED to approve and sign as a correct record.

1208. MATTERS ARISING FROM THE ABOVE MINUTES.

1196 Remembrance Service Procession – Members were informed that PCSO Fiona Jones had confirmed that the Police will support the event. Four volunteers will be required to assist with traffic management. Town Council Insurance Company will also need to be notified. The Mayor will arrange the procession.

1200/VII – Planting of second boat along Aber Road - Members were informed that the Officer from CCBC had not been in contact.

1200/X Seasonal antisocial problems Bont y Pentre. - The PCSO had been informed of residents' concerns. This matter will be monitored and extra patrol cars will be deployed if needed.

1200/XVI Pendalar Fun Day – The PCSO requested members contact her if they are able to help on the day or assist with arrangements.

1209. TO RECEIVE NOTICE OF RETROSPECTIVE PAYMENT approved by the Mayor Cllr Mrs Tamzin Hopwood and Cllr Mrs Carol Gell.

Invoice No	Payee	Reference	Amount	Cheque no.
3729	ICR Group	(80% of installation costs) floodlights for the MUGA West Shore	£4,572.10	1016684

RESOLVED to receive and note.

1210. TO APPROVE PAYMENT of wages for July 2014 to the Town Clerk and Cleansing Operative.
RESOLVED to approve payment and sign cheques 101685 and 101686.

1211. TO APPROVE PAYMENT to CCBC for.

Invoice No	Payee	Reference	Amount	Cheque no.
SS/290379148	CCBC	19 Hanging Baskets and 2 Window Boxes	£357.84	101687

RESOLVED to approve payment

1212. TO RECEIVE UPDATE ON INSTALLATION OF FLOODLIGHTS FOR THE MUGA WEST SHORE.
Members were informed that the contractors has stated that as the area is very busy during the summer season it would be better to commence the final phase for connecting electric supply in the first week of September. As previously informed only British Gas had supplied a quote for electric supply and installation of a metre, the other 2 companies could not guarantee to complete the work within the specified time. Therefore British Gas had been awarded the contract for the first 12 months. Payment method will be by Direct Debit.
1213. TO APPROVE Direct Debit Mandate to British Gas for supply of electricity power to MUGA West Shore. **RESOLVED to approve payment method as per Financial Orders, signed by the Mayor Cllr Mrs Tamzin Hopwood and Cllr Mrs Carol Gell.**
1214. TO RECEIVE NOTICE OF BIG LOTTERY FUNDING - Grant confirmation for the projector and screen of £975 had been received. Members were informed that Gaia Technologies had installed the projector, screen and battening for the above amount. **RESOLVED to receive and note.**
1215. TO APPROVE PAYMENT TO GAIA TECHNOLOGIES for installation of projector and screen. Members were informed that the final invoice had not been received. **RESOLVED to receive and note.**

1216. TO APROVE PAYMENT TO -

Invoice No	Payee	Reference	Amount	Cheque no.
2014-15 Budget Item 11	THE SOCIETY of LOCAL COUNCIL CLERKS	RENEWAL OF MEMBERSHIP	£147	101688

RESOLVED to approve payment.

1217. TO RECEIVE FINANCIAL REPORT 2014-15. Statement 4. **RESOLVED to receive and note.**
1218. TO RECEIVE PETTY CASH REPORT 2014-15 – Statement 4. **RESOLVED to receive and note.**
1219. TO RECEIVE QUOTE TO FELL THE ASH TREE TO STUMP AND CLEARING DERBIS - £800
Members were informed that quotes had been sought from 3 qualified contractors. Only one contractor had sent in a quote and confirmation that he was also able to complete the work within the next week. **RESOLVED to approve ABER Tree Service was awarded the contract.**
1220. TO RECEIVE NOTICE OF QUESTIONNAIRE FROM THE NW&MWAOLC – North Wales Health Audit Questionnaire. **RESOLVED to receive and note.**
1221. TO RECEIVE CORRESPONDENCE from CCBC regarding Consultation – Landscape Sensitivity and Capacity Assessment Supplementary Planning Guidance (guidance for onshore wind turbine development and landscape sensitivity and capacity using LANDMAP). www.conwy.gov.uk/spps/consultation . **RESOLVED to receive and note.**
1222. TO RECEIVE information regarding invitation to trial dog licensing in your local area, to the benefit of your constituents, community and local council. (Ian Gould Pet Identity UK). Members were informed that they did not have the power or the means to initiate the project. Members were also informed that the trial was being introduced by a private company. It was stated that the micro chipping of dogs was being introduced and would become compulsory by 2016. **RESOLVED to receive and note.**
1223. TO RECIVE information flyer from NW Police - Summer Safety Launch. **RESOLVED to receive and note.**
1224. TO RECEIVE FORTHCOMING DATES of Snowdonia National Park’s main committees. **RESOLVED to receive and note.**

1225. TO RECEIVE information regarding Tour of Britain (cycle race) Monday 8 September 2014.
www.thetour.co.uk **RESOLVED to receive and note.**
1226. TO CONSIDER RESURFACING THE CAR PARK VILLAGE ROAD - Members were informed that the car park surface was deteriorating and that the soon to be felled Ash tree's roots had also caused further damage. It was suggested that as CCBC had approved the resurfacing of Village Road this would be an ideal opportunity to have the car park resurfaced. Funding for the work would be from VAT returns and the 14 day interest account. **It was RESOLVED to approve the work. Members also agreed that the Mayor Cllr Mrs Tamzin Hopwood and Cllr Andrew Hinchliff would oversee the project as the Town Clerk would be on annual holiday.**
1227. TO RECEIVE information regarding the Mayor's commissioning of a bench for the Cenotaph. The project would cost £500 and be paid from the Mayor's Allowance. Members were informed that the Clerk had sought advice from SLCC. The payment will be met from the Mayor's Allowance and approved by the council therefore the bench then becomes the responsibility of the Town Council and the matter should be discussed. It is the Mayor's responsibility to keep records of his/her fundraising and expenditure and not for the Council to monitor, however for transparency the money will be paid into Town Council's account. The bench will be constructed by Smithy Fires; as a Director of the company Cllr Gareth Roberts left the room when this matter was discussed. **RESOLVED to receive and note.**
1228. PLANNING – Reference 0/40892
Applicant: Mr Deion Williams
Proposal: Extension to dwelling.
Location: Bryn Teg, Pen y Bryn Road, Llanfairfechan LL33 OUB
RESOLVED to have no objections.
1229. PLANNING – Reference 0/40854
Applicant: Mr and Mrs N Bonnett
Proposal: Proposed single storey kitchen extension and replacement garage.
Location: Preswylfa Lodge, Park Road, Llanfairfechan LL33 OAE
RESOLVED to have no objections.
1230. PLANNING – Reference 0/40904
Applicant: Mr Neil Moir
Proposal: Erection of two storey extension and garage, part retrospective
Location: 1 Bryn Seiriol, Bryn Seiriol, Llanfairfechan LI33 OPY
RESOLVED to have no objections.
1231. PLANNING – Reference 0/40907
Applicant: Mr Mark Church
Proposal: Removal of condition No. 10 of planning permission granted under Cod Ref: 0/40591 (Demolition of the existing healthcare centre D1) and erection of a convenience store (A1) with associated car parking facilities and proposed new access) to allow for open A1 use.
Location: Former Health Care Centre, Village Road, Llanfairfechan LI33 ONH
RESOLVED to have no objections.
1232. TO RECEIVE THE MAYOR'S REPORT.
The Mayor informed members that she would be attending the WW1 Commemorative event in Bangor Cathedral. The Deputy Mayor would be attending another event on behalf of the Mayor.
The Mayor informed members that she is arranging a fund raising variety night on the 13 September 2014 held in the Town Hall, Village Road. Tickets are on sale at £10 each. Money raised will go towards community projects in Llanfairfechan.
RESOLVED to receive and note.

1233. TO RECEIVE FEEDBACK REPORTS ON MEETINGS ATTENDED BY REPRESENTATIVES ON OUTSIDE BODIES ON BEHALF OF TOWN COUNCIL (ONLY).
- I. Local Council Advisory Service – Annual Seminars 2014 and to consider becoming a members of the LCAS at annual cost £95 - Town Clerk. Members received a verbal report on matters discussed. The Clerk recommended joining the LCAS as this was a valuable source of information and guidance regarding Risk Assessment. **RESOLVED to approve to become members.**
 - II. Nant y Coed Country Park – In the absence of Town Council Representative Cllr Stuart Neesham, County Councillors Andrew Hinchliff and Ray Jones gave a verbal report on matters discussed. It was stated that the maintenance work is proceeding well. The water is clear and the area encourages a natural habitat for wild life. A Hydro Turbine would not be feasible as there is no reservoir to constitute continued flow of water. **RESOLVED to receive and note.**
 - III. Community Hall, Management Committee – A verbal report was presented regarding quotations for decorating the Council Chamber. Members were informed that a quote has been approved and an application for a grant will be forwarded to the Communities Officer in CCBC. **RESOLVED to receive and note.**
1234. TO RECEIVE REPORTS OF COMPLAINTS/CONCERNS/COMPLIMENTS
- i. Public awareness notice – it was reported that there had been a spate of incidents of theft from garden sheds in the area.
 - ii. Resurfacing Village Road – County Cllr Andrew Hinchliff stated that the work would be carried out in sections, with traffic lights and diversion signs.
 - iii. Accident by Ysgol Babanod – it was reported the incident had been discussed at a Health and Safety meeting. This is a CCBC matter.
 - iv. Cycle Path – concerns that sand drift is blocking the track by Conwy Morfa. Matter reported to CCBC.
 - v. Bryn Teg footpath – reported the alley needs to be cleared of overgrowth.
 - vi. Cob wall – it was reported that the damage to the sea defence wall and the flat area by the woods are to be repaired.
 - vii. Caradog Place – reported overgrowth of hedge by the Bwthyn.
 - viii. Razor Clam Pickers – CCBC Officers had been alerted.
 - ix. Pendalar Estate – following complaints of antisocial behaviour a multiagency meeting has been arranged with local residents for the 8 August 2014. If there is poor attendance a house to house consultation will follow. It is proposed to have CCTV monitoring in place for an initial 6 months period.
 - x. Glan y Mor Elias – it was reported that the litter bin has been removed from the parking layby; this has led to an accumulation of rubbish in the surrounding area.
 - xi. Pont y Pentre – reports that due to vehicles parked on the corner it is making it difficult for passing traffic to negotiate the turning to Mill Road. CCBC Cllr Andrew Hinchliff will make enquiries with Highways to have yellow lines put in place.
 - xii. Speeding cars – it was reported that cars are being driven at speed around the town.
 - xiii. Promenade – it was reported that weeds along the sea defence wall had been removed from the bridge to the jetty but not in front of the Pavilion Café.
 - xiv. Parking by the Traffic Lights – it was reported owners of vehicles are parking on double yellow lines at the top of Station Road.
 - xv. Litter Bin Promenade. It was reported that the damaged bin has not been replaced.
 - xvi. Promenade Toilets – reported there is still variance with the closing of these toilets.
 - xvii. Cycle rack – it was suggested an area to secure cycles was needed on the Promenade car park.

1235. DATE OF NEXT MEETINGS - Planning Committee Meeting held on the 13 August 2014. Members were informed that the meeting will only take place if applications are received.
- Full Council Meeting held on the 3 September 2014.

1236. CONFIDENTIAL MATTER - **RESOLVED to approve to exclude the Public and Press from the meeting during consideration of this item as it would be likely that, if present, there would be disclosure to them of except information.**

CLOSE – the meeting closed at 9.15pm

Signature _____ Date _____

Chair