

CYNGOR TREF LLANFAIRFECHAN TOWN COUNCIL

MINUTES OF THE FULL COUNCIL MEETING

Held on the 15 October 2014 in the Council Chamber at 6.00pm

PRESENT: Councillors: Chair – Deputy Mayor Miss Sarah Jones

Mrs Carol Gell Mr Andrew Hinchliff Mr Geraint Jones Mr Chris Jones Mr Gareth Wyn Jones
Miss Nia Jones Mr Ray Jones Mr Gareth Roberts Mr Glenn Robinson

OFFICER: Ms E Shepherd Town Clerk & RFO

ABSENT: Cllr Tim Scott

1299. TO RECEIVE REPRESENTATIONS/QUESTIONS FROM MEMBERS OF THE PUBLIC. (Maximum of 5 minutes per speaker within a 20 minutes framework or at the discretion of the Chair). **NONE**

1300. TO RECEIVE APOLOGIES FOR ABSENCE. **RESOLVED to receive and note apologies from Councillors Mayor Mrs Tamzin Hopwood and Mrs Christine Roberts**

1301. TO RECEIVE DECLARATION OF COUNCILLOR’S INTEREST – Code of Local Government Conduct (Members are reminded that they must declare the existence and nature of their declared personal interest).

Name of Member	Details of Personal interests	Details of the Council business to which it relates	Prejudicial Withdraw / Non Prejudicial Take Part
Andrew Hinchliff	Written letter of support	Planning Ref 0/41136 Nant Lais, Village Road, Llanfairfechan,LL33 OAA	Take Part
Glenn Robinson	Written letter of support	Planning Ref 0/41136 Nant Lais, Village Road, Llanfairfechan,LL33 OAA	Take Part

1299. TO APPROVE MINUTES OF THE FULL COUNCIL MEETING HELD ON THE 24 September 2014. **RESOLVED to approve and sign as a correct record.**

1300. MATTERS ARISING FROM THE ABOVE MINUTES.

1286	Planting of flower Beds, Pots, Troughs, Rowing Boat. Members were informed that a complaint had been sent to CCBC from a local resident. Stating that the boat was an eyesore and should be removed. Members were informed that the Authority had pruned and weeded around the flower bed and the area was now tidy.	Cllr Glenn Robinson stated that he would personally take charge of the area.
1297/IV	Town Council – change of starting time of future meetings. Members were requested to make their comments know regarding this matter.	RESOLVED to continue with a 6pm start until the end of March 2015 and review this matter when discussing the dates for 2015-16 meetings.

1301. TO APPROVE PAYMENT of wages for October 2014 to the Town Clerk and Cleansing Operative. **RESOLVED to approve payment and sign cheques 101706 and 101707.**

1302. TO APPROVE PAYMENT.

Invoice No	Payee	Reference	Amount	Cheque no.
01/10/14	B E Jones & A Bason	for maintenance work on the MUGA West Shore	£60	101709

RESOLVED to approve payment

1303.TO APPROVE PAYMENT

Invoice No	Payee	Reference	Amount	Cheque no.
29	B E Jones & A Bason	Community Footpath Maintenance	£816	101710

RESOLVED to approve payment

1304.TO APPROVE PAYMENT

Invoice No	Payee	Reference	Amount	Cheque no.
ER/243246528	CCBC	playground inspections for August 2014	£19.24	101711

RESOLVED to approve payment

1305. TO APPROVE PAYMENT

Invoice No	Payee	Reference	Amount	Cheque no.
016226D0019223L	Gwynedd Council	contribution towards the Traeth Lafan Management Fund	£10	101712

RESOLVED to approve payment

1306. TO RECEIVE FINANCIAL REPORT 2014-15 - Statement 7. **RESOLVED to receive and note**

1307. TO RECEIVE PETTY CASH REPORT 2014-15 – Statement 7. **RESOLVED to receive and note**

1308. TO RECEIVE DRAFT ANNUAL REPORT FOR 2015/16 from Independent Remuneration Panel for Wales. Members were present with a copy of the report. **RESOLVED this matter will be reviewed when setting the precept for 2015-16.**

1309. TO RECEIVE REVIEW OF POLLING DISTRICTS, POLLING PLACES AND POLLING STATIONS – Arrangement for Bryn, Lafan and Pandy Wards will take place in the Community Centre, Village Road, Llanfairfechan. **RESOLVED to receive and note no change from last election.**

1310. TO RECEIVE NOTICE FROM CCBC regarding request made on behalf of the organisers of the Light up Llan event for temporary traffic regulations to close part of Village Road from Park Road to Pont y Pentre. The regulations will be in place during 12.00 – 21.00 on the 22 November 2014. **RESOLVED to receive and note no objections to the request.**

1311. TO RECEIVE COPY of financial statement and update on activities from Llanfairfechan Community Library Group regarding the Grant allocated to them. Members were informed that the group are awaiting plans and quotations regarding the library building. The group has been active in setting up 'Friends of Llanfairfechan Library' which entitles members to access The Memorandum & Articles of Association which allows members of the group to attend and have a vote at the Llanfairfechan Community Library General Meeting. The annual membership fee is £1. The group have fundraised a total of £100.80 and have been awarded £100 from CCBC. The group have applied for funding from the Welsh Government. Members congratulated the group on the work they had achieved within in the first year of setting up the Community Library Group. **RESOLVED to receive and note.**

1312. TO RECEIVE INFORMATION that works to repair the sea defence wall at Llanfairfechan beach was scheduled to commence on Thursday 2 October 2014; Marine and Planning applications have been submitted for the proposed coast protection works and are awaiting approval. The proposed works is envisaged to start in either December 2014 or January 2015. **RESOLVED to receive and note**

1313. TO RECEIVE NOTICE FROM The County Borough of Conwy (Disabled Person's Parking Places) (No.1) Order 2014
SCHEDULE 1 – (Disabled resident permit holders only) Crud yr Awel, Pen y Bryn Road, Llanfairfechan LL33 0TY. North west side: From a point 4.8m from the south eastern boundary of Maes y Llan, for a distance of 6m in a north easterly direction.
SCHEDULE 4 – Revocations - From “The County Borough of Conwy (Prohibition and Restriction of Waiting and On-Street Parking Places) Consolidation Order 2006” 49 Pendalar Llanfairfechan LL63 0RA Bay located outside property No 49 Pendalar – Disabled Resident Permit Holder Only
SCHEDULE 5 - Revocations - From “The County Borough of Conwy (Disabled Parking Places) (No 1) Order 2007” 1 Bryn Y Mor Terrace, Llanfairfechan, LL33 0UE Disabled Resident Permit Holder only
RESOLVED to receive and note.
1314. TO RECEIVE correspondence from the secretary of Llanfairfechan & Penmaenmawr Rotary regarding the three dead Whitebeam trees donated and planted by the Rotary in Caradog Place. **RESOLVED to receive and note to approve the purchase of a variety of 3 dwarf trees to replace 2 of the damaged trees in Caradog Place and as per agreement with CCBC to plant a replacement for the rotten Ash tree that was removed from Village Road Car Park.**
1315. TO RECEIVE NOTICE OF QUARTERLY MEETING OF THE N&MWA of LC to be held on Friday 24 October 2014 at 10.30am at the Civic Hall Connah's Quay. (Town Council representative Cllr Mrs Carol Gell). **RESOLVED to receive and note Cllr Mrs Gell will be attending.**
1316. TO DISCUSS PROPOSAL TO ELECT A STEERING GROUP TO SUPPORT THE TOURISM ASSOCIATION GROUP IN PREPARING A TOURIST INFORMATION LEAFLET FOR THE SPRING OF 2015. **RESOLVED that members will attend a meeting to be arranged by Cllr Andrew Hinchliff, held at the Split Willow Restaurant; date and time to be confirmed.**
1317. TO RECEIVE UPDATE ON CASUAL VACANCY IN PANDY WARD. Members were informed that CCBC had not received a request to hold an election. As per regulations the Clerk had placed notices of the Town Council's intent to co-opt for the vacancy in Pandy Ward, on the Town Council noticeboard Community Centre, Village Road, the Library and Pendalar Community Hall. The closing date was noted as the 24 October 2014. **RESOLVED to receive and note interested parties will be invited to attend the next Town Council meeting held on the 5 November 2014.**
1318. TO RECEIVE UPDATE OF FIREWORKS DISPLAY 2014. Members were informed that Festival Fireworks from Wrexham had verbally confirmed the date and time of Friday 7 November 2014 at 6.30pm. Permission to hold the event on the Promenade had been granted by the Harbour Master's Office. A Street Collection Permit had been granted and all monies collected will be for the Mayor's Charity. A Risk Assessment had been carried out. **RESOLVED to receive and note the arrangements.**
1319. TO RECEIVE UPDATE OF REMEMBRANCE SUNDAY SERVICE 2014. Members were informed that the Clerk had attended a meeting with Church representatives to discuss the Order of Service, and that another meeting will be held before the event. Town Council's insurance provider had been informed of the procession and had added the event under Public Liability cover. The PCSO had confirmed that she will assist with traffic management and Cllr Andrew Hinchliff had confirmed number of marshals required with the Rotary Club. It had been agreed to have a roll call of all the WW1 names on the Cenotaph and to place a wooden cross for each one. Cllr Mrs Carol Gell reported her husband had finalised arrangements for the PA system. It was suggested that the Town Council purchase a PA system for next year. Cllr Mrs Gell stated that her husband would donate speakers. **RESOLVED to receive and note the arrangements and approve purchase of PA equipment.**

1320. PLANNING – Reference 0/41084
 Applicant: Mr & Mrs G Arwel Owen
 Proposal: Removal of existing residential unit and erection of replacement dwelling together with new garage and alterations to existing access
 Location: Y Gelli Aber Road Llanfairfechan LL33 0HR
 Concerns were raised regarding the overall size of the proposed new dwelling and that it is outside the settlement boundary, however, it was **RESOLVED to support the application on the grounds that the dwelling will replace a caravan that has a lawful use as a residential unit.**

1321. PLANNING – Reference 0/41136
 Applicant: Mr & Mrs G Alwyn & Carol Jones
 Proposal: Certificate of Lawfulness for the use of Ground Floor as part of a dwelling
 Location: Nant Lais, Village Road, Llanfairfechan LL33 0AA
RESOLVED to have no objections to the above application.

1322. TO DISCUSS MATTERS RELATED TO STAFFING ARRANGEMENTS.

- i. Cleansing Operative – Members were informed that Mr Jenkinson the Cleansing Operative had requested a sabbatical one month leave without pay to visit his brother in Australia. Starting from the 3 November to the 28 November 2014 inclusive. Mr Jenkinson had also submitted a letter giving one month’s notice that he will be retiring from his post at the end of December 2014. **Resolved to receive and note that the post be advertised.**
- ii. Administrative Assistant - The Clerk requested members to consider employing an administrative assistant to help with general office duties for one morning a week to start within the financial year 2014-15. **RESOLVED to approve the request.**

1323. TO RECEIVE THE MAYOR’S REPORT – In the absence of the Mayor the Clerk presented Invoice No. 1122 for the bespoke commemorative bench. Members were shown photographs of the bench and it was stated that the design and workmanship was excellent and unique.

TO APPROVE PAYMENT

Invoice No	Payee	Reference	Amount	Cheque no.
1122	Gareth Roberts Ltd	Supply memorial bench as instructed by Mayor T Hopwood	£500	101713

Resolved to approve payment from Mayor’s allowance as per 2014-15 precept/fundraising events.

1324. TO RECEIVE FEEDBACK ON THE PUBLIC EXHIBITION OF PROPOSAL TO INSTALL A WIND TURBINE WITH A TOWER HUB HEIGHT OF 30 METRES AND A BLADE TIP HEIGHT OF 46.3 METRES AT LAND NEAR MOUNT ROAD, LLANFAIRFECHAN LL33 0HA.
 Members who had attended the exhibition stated that there had been 4 positive feedback responses with a majority against the proposal. It was felt that other methods for green energy were more popular and that the return for the community would be minimal. It was also stated that an application for one wind turbine would set a precedence and that more would follow. Concerns were also raised regarding the visual impact on the landscape. **RESOLVED to receive and note.**

1325. TO RECEIVE FEEDBACK REPORTS ON MEETINGS ATTENDED BY REPRESENTATIVES ON OUTSIDE BODIES ON BEHALF OF TOWN COUNCIL (ONLY).

- i. Financial Inclusion Seminar – Cllr Ray Jones gave a verbal report on matters discussed. He stated that this affects everybody within the community and that approximately £75 million goes unclaimed. He also congratulated Cllr Miss Nia Jones, who had also attended, for giving a very positive response and insight into her role as a carer during the question time session. He had requested as a follow up that multiagency representatives hold an information event in Llanfairfechan Town Hall. **RESOLVED to receive and note.**

1326. TO RECEIVE REPORTS OF COMPLAINTS/CONCERNS/COMPLIMENTS

- I. Promenade Second Sea Defence Wall – It was questioned if there had been a response regarding the stability of the construction of the wall following a recent accident.
- II. Flag on Promenade – It was reported that the flag has been badly damaged following recent storms and needs to be replaced.
- III. 75 Bus Conwy – it was stated by County Councillors that the route is under discussion and that further information will follow.
- IV. Llanerch Road Play Area – it was reported that 2 flat swing seats need to be replaced.
- V. Mona Terrace – it was reported that the street name sign had been damaged and had been taken away. CCBC Licensing Services had stated that as the street is un-adopted residents will have to purchase a new sign.
- VI. Pendalar Bus Stop – the Officer from Conwy CBC had stated that a report will be presented to consider either to repair or replace the barrier. There will be a need to cost the work and seek approval for the expenditure. He is also in talks with the A55 Traffic Management and the Bus Company. He will inform the Town Council of the outcomes.

1327. DATE OF NEXT MEETING - Full Council Meeting held on the 5 November 2014.
Date for Diary CCBC and Town/Community Council Forum Meeting – Thursday 23 October 2014.

CLOSE – the meeting closed at 8.40pm.

Signature _____ Date _____
Chair