

CYNGOR TREF LLANFAIRFECHAN TOWN COUNCIL
 MINUTES OF THE FULL COUNCIL MEETING
 Held on the 5 November 2014 in the Council Chamber at 6.00pm

PRESENT: Councillors: Chair – Mayor Mrs Tamzin Hopwood

Miss Penny Andow	Mrs Carol Gell	Mr Andrew Hinchliff	Mr Gareth Wyn Jones
Miss Nia Jones	Mr Ray Jones	Mrs Christine Roberts	Mr Gareth Roberts
Mr Glenn Robinson	Mr Tim Scott		

OFFICER: Ms E Shepherd Town Clerk & RFO

1328. CO-OPTION FOR CASUAL VACANCY PANDY WARD

Members were informed that there had been one applicant. Miss Andow was welcomed to the meeting and gave a résumé of her life and career. **It was unanimously agreed to co-opt Miss Andow to the council. Miss Penelope Andow read out and signed her Declaration of Acceptance of Office, witnessed by the Town Clerk.**

1329. TO RECEIVE REPRESENTATIONS/QUESTIONS FROM MEMBERS OF THE PUBLIC. (Maximum of 5 minutes per speaker within a 20 minutes framework or at the discretion of the Chair). **NONE**

1330. TO RECEIVE APOLOGIES FOR ABSENCE. **RESOLVED to receive and note apologies from the following Councillors, Deputy Mayor Miss Sarah Jones, Chris Jones and Geraint Jones.**

1331. TO RECEIVE DECLARATION OF COUNCILLOR'S INTEREST – Code of Local Government Conduct (Members are reminded that they must declare the existence and nature of their declared personal interest). **NONE**

1332. TO APPROVE MINUTES OF THE FULL COUNCIL MEETING HELD ON THE 15 October 2014. **RESOLVED to approve and sign as a correct record.**

1333. MATTERS ARISING FROM THE ABOVE MINUTES.

1322	Arrange a date to hold a Staffing Committee Meeting	RESOLVED to hold a meeting on the 19 November 2014 at 6pm
1326 I & II	Safety of second sea defence wall and request to remove the torn Flag	Members were informed that these matters had been placed on the agenda of the Pen/Llan Promenade Liaison meeting held on the 17 November 2014.
1327	Arrange a date for an Extraordinary Meeting to discuss the Drafting of the Precept Allowance for 2015-16.	RESOLVED to hold a meeting on the 19 November 2014 at 6.30pm
1325/VI	Pendalar Bus Stop	County Councillors stated that this matter will be forwarded for the attention of the AM and MP

1334. TO APPROVE PAYMENT

Invoice No	Payee	Reference	Amount	Cheque no.
24/10/14	NW & MWA of LC	lunch for one representative	£15	101714

RESOLVED to approve payment.

1335.TO APPROVE PAYMENT

Invoice No	Payee	Reference	Amount	Cheque no.
11/11/14	The Royal British Legion Poppy Appeal 2014	for one poppy wreath and 30 wooden crosses	£60.50	101715

RESOLVED to approve payment.

1336.TO APPROVE PAYMENT

Invoice No	Payee	Reference	Amount	Cheque no.
1373	Hogan Construction Limited	for re-surfacing work carried out at the Car Park Village Road	£4,144.75	101716

RESOLVED to approve payment.

1337.TO APPROVE PAYMENT

Invoice No	Payee	Reference	Amount	Cheque no.
ER/243263112	CCBC	for playground inspections for September 2014	£19.24.	101717

RESOLVED to approve payment.

1338.TO RECEIVE BACS PAYMENT NOTICE Ref no. 10176 for £748 from CCBC.

Invoice No	Payee	Reference	Amount	Cheque no.
BACS10176	Llanfairfechan Community Hall Group	contribution from CCBC towards painting the Council Chamber	£748	101718

RESOLVED to approve payment be transferred to the Llanfairfechan Community Hall group.

1339.TO RECEIVE a request from Girl Guides leader to print coloured copies of booklet on their Town Twinning trip to France. Members were informed that the cost would be in the region of £26. Members requested that some French and Welsh was added to the booklet. **RESOLVED to print the copies free of charge.**

1340.TO RECEIVE FINANCIAL REPORT 2014-15 - Statement 8. **RESOLVED to receive and note.**

1341.TO RECEIVE PETTY CASH REPORT 2014-15 – Statement 8. **RESOLVED to receive and note.**

The Clerk requested £50 for the Petty Cash Account.

Invoice No	Payee	Reference	Amount	Cheque no.
Precept Budget 2014-15	CASH	For the Petty Cash Account	£50	101722

RESOLVED to approve payment.

1342.TO RECEIVE correspondence from the National Assembly for Wales requesting the Town Council's views on the Welsh Government and the Trunk Road Agency review of speed limits on trunk roads. Members agreed the present speed limit of 70mph was adequate and should remain. It was also stated that there should be improvement to the road signs when approaching the roundabout at Junction 15 (Llanfairfechan turn off). **RESOLVED the Clerk respond on behalf of members.**

1343.TO RECEIVE letter from Mr Ray Kearney regarding his observations on the decline of Station Road.

Members were presented with a copy of the letter. It was agreed that the green bins in Station Road car park are unsightly and misused. This matter had been reported on numerous occasions to CCBC. **RESOLVED to request a site meeting with an officer from CCBC.**

1344. TO RECEIVE COPY of letter to businesses from CCBC regarding new legislation on changes to trade waste collection service waste (England and Wales) (Amendment) Regulations 2012. **RESOLVED to receive and note.**

1345. TO RECEIVE INFORMATION on 'Get ready to Grow Wild' – registration for seed kits. **RESOLVED to register if there was support from local organisations and schools.**

1346. TO REVIEW FINAL PREPERATIONS FOR THE FIREWORKS DISPLAY 2014. Arrangements were made to put the cones and tape in place at 4.30pm. Four members agreed to collect for the Mayor's fund. **RESOLVED to receive and note.**

1347. TO REVIEW FINAL PREPARATIONS FOR THE REMEMBRANCE SUNDAY SERVICE AND PROCESSION 2014.

I. The Mayor informed members of the arrangements for the procession. Information was given to the Councillors participating in the Service. **RESOLVED to receive and note.**

II. To approve payment to

Invoice No	Payee	Reference	Amount	Cheque no.
311014	Scharer Conservation	for work quoted in email dated 20/08/2014 to re-grout, clean and repaint lettering on the Cenotaph Aber Road	£2,640	101719

RESOLVED TO APPROVE PAYMENT.

III. To approve payment

Invoice No	Payee	Reference	Amount	Cheque no.
08/10/14	Mr M Gell	for purchase of Mixing Amplifier for the PA system for Remembrance Day Service	£89.95	101700

RESOLVED TO APPROVE PAYMENT.

1348. TO RECEIVE NOTICE OF S137 GRANTS AND SPORTS PERSONALITY 2014-15.

Members were informed that notices had been placed in the North Wales Weekly Newspaper; on the Town Council's notice board; and in the local Library. The closing date for the Sport Personality nominations was the 17 November 2014 and closing date for applications for the s137 Grant the 21 November 2014.

RESOLVED to receive and note.

1349. TO RECEIVE REPORT ON COMPLETION OF THE FLOODLIGHT PROJECT FOR THE MUGA WEST SHORE AND APPROVE FINAL PAYMENT TO CONTRACTOR.

Members were informed that the final phase for reinstating the floodlights had been completed. The local football club had had several trials and appreciated that the facility had been saved for community use. The Clerk will make arrangement for the final instalment of the grant with Sport Wales.

Invoice No	Payee	Reference	Amount	Cheque no.
3957	ICR Group	Complete the sport tennis courts (MUGA) West Shore lighting Labour and charges	£1,143.04	101721

RESOLVED to approve payment.

1350. PLANNING – Reference 0/41163

Applicant: WAP Wilkinson Helsby

Proposal: Installation of single BT PLC Telecommunication DSLAM Cabinet (Telecom Prior Approval)

Location: O/S Craiglwyd, Bryn Road, Llanfairfechan LL33 0DY

RESOLVED to have no objections to the above application.

1351. PLANNING – Reference 0/41150
 Applicant: Mr Dyfed Rowlands
 Proposal: Engineering works to import shingle beach material to protect residential properties and landward assets from coastal flooding.
 Location: beach foreshore adjacent to Kingswood West Shore Llanfairfechan LL33 OBP
 Members welcomed work on the sea defence. **RESOLVED to have no objections to the above application.**
1352. PLANNING – Reference 0/41157
 Applicant: Mr Michael Bailey
 Proposal: Proposed internal alterations to include removal of internal walls on ground floor and first floor.
 Location: Neuadd Wen, The Close, Llanfairfechan LL33 OAG
RESOLVED to have no objections to the above application.
1353. PLANNING – Reference 0/41183
 Applicant: Miss Leah Thomas
 Proposal: Change of use from class B8 to D2
 Location: Unit 4 Llanfairfechan Industrial Estate, Llanfairfechan LL33 OEB
RESOLVED to have no objections to the above application.
1354. PLANNING – Reference 0/41181
 Applicant: Mr G Malkin
 Proposal: Felling of 1 no. Scots Fir Tree
 Location: 3 Gadlys, Park Road, Llanfairfechan, LL33 ONL
 Members were informed that a neighbouring resident had written in support of the removal of the tree stating that during a recent storm a large branch had fallen into her garden narrowly missing her property. **RESOLVED to have no objections to the above application.**
1355. PLANNING – Reference 0/41182
 Applicant: Mr John Jackson
 Proposal: Prune 3 no. Oak Trees & 1no. Ash Tree, Crown lift 2 no. Cypress Trees by 2m. Remove 1 no. Cypress Tree.
 Location: Bryn Ffawydd, The Close, Llanfairfechan LL3 OAG
RESOLVED to have no objections to the above application.
1356. TO RECEIVE THE MAYOR'S REPORT
 The Mayor informed members that £176 had been collected on the raffle at Cllr Gareth Wyn Jones' book launch held in the Town Hall. The remembrance bench had been installed at the Cenotaph.
1357. TO RECEIVE FEEDBACK REPORTS ON MEETINGS ATTENDED BY REPRESENTATIVES ON OUTSIDE BODIES ON BEHALF OF TOWN COUNCIL (ONLY).
- I. Llanfairfechan Carnival – Cllr Mrs Christine Roberts informed members that a new committee had been formed and had held their first meeting. **REOSLVED to receive and note.**
 - II. North Wales and Mid Wales Association of Town Councils. – Cllr Mrs Carol Gell gave a verbal report on matters discussed, Living Wage, Merger of Local Authorities in Wales, Planning Application Consultations and the differences between Authorities. It was stated that minutes will be distributed to Town Clerks. **REOSLVED to receive and note.**
 - III. CCBC and Town/Community Councils Forum – Cllr Mrs Carol Gell gave a verbal report on matters discussed. Possible merger between CCBC and Denbigh Council and the surmountable differences between both Authorities. **REOSLVED to receive and note.**

1358. TO RECEIVE REPORTS OF COMPLAINTS/CONCERNS/COMPLIMENTS

- I. Anafon Hydro Scheme - notice of meeting to learn more about the scheme was circulated. The meeting will be held on Friday the 14 November 2014 at 7pm in the Council Chamber, Town Hall Llanfairfechan.
- II. Promenade Consultative Group - notice of meeting to be held on Monday 17 November 2014 in Penmaenmawr Café at 6pm.
- III. Trolibocs – CCBC flyer promoting the distribution of the recycling trolibocs system throughout the County was received.
- IV. Station Road parking problems – Members were informed that the Traffic Warden had visited the area as requested. Highways Service CCBC were investigate why a parking notice sign at the top of the road had been removed. It was suggested that a letter from the Town Council informing businesses in Station Road of the complaints and requesting that they make use of the free car park in Station Road.
- V. TLC – (Tea, Laughter and Company) It was questioned if the group had disbanded. It was requested the Clerk write to the Chair to make enquiries and to thank them for their work in providing fortnightly hot meals and social interactive activities for the elderly.
- VI. Free Dog Chipping – members were informed that the Dog Trust will be visiting the Town Hall Llanfairfechan to provide this free service on Wednesday 14 January 2014 between 2-6pm.
- VII. Local Government Mergers – It was reported that there will be a deputation from CCBC visiting the Welsh Government regarding the cost and difficulties of the proposals.
- VIII. Vehicle driven erratically – Concerns of the school crossing officer were raised. It was noted that this matter had been reported to the Police on 101 number.
- IX. Fundraising village event – Members congratulated the organisers of the event who had fundraised £1,370. The proceeds had been equally divided between the British Heart Foundation and the Light up Llan group.
- X. Promenade Car Park – it was requested if the Town Council would report a soak away blocked drain to Dwr Cymru.
- XI. Bryn Road footpath – it was reported that overgrown hedges from a private residence are causing an obstruction to pedestrians.
- XII. Llanfairfechan Map – it was suggested that a map be on display in the Council Chamber.
- XIII. Valley Road by Penlan turning – reported an overgrown bush is hindering vehicles.
- XIV. Cancelled/postponed Operations, falling standards - members were requested to report such matters to their local AM via Cllr Miss Andow.
- XV. Dog Foul – reported on footpath 18/19 from Penlan Cottages to Pen y Bryn Estate.

1359. DATE OF NEXT MEETINGS

- I. Full Council Meeting held on the 26 November 2014. **Resolved to receive and note.**
- II. To agree to change of date for December 2014 meeting. **RESOLVED to approve change of date to Tuesday 16 December 2014 in this meeting the Sports Personality will be awarded and s137 grants will be presented to voluntary organisations.**

CLOSE – the meeting closed at 8.20pm

Signature _____ Date _____
Chair