

CYNGOR TREF LLANFAIRFECHAN TOWN COUNCIL
MINUTES OF THE FULL COUNCIL MEETING
Held on the 19 November 2014 in the Council Chamber at 6.00pm

PRESENT: Councillors: Chair – Mayor Mrs Tamzin Hopwood

Deputy Mayor Miss Sarah Jones

Mr Andrew Hinchliff

Miss Nia Jones

Mr Gareth Roberts

Miss Penny Andow

Mr Gareth Wyn Jones

Mr Ray Jones

Mr Glenn Robinson

Mrs Carol Gell

Mr Geraint Jones

Mrs Christine Roberts

OFFICER: Ms E Shepherd Town Clerk & RFO

ABSENT: Mr Tim Scott

1360. TO RECEIVE APOLOGIES FOR ABSENCE. **RESOLVED to receive and note apologies from Councillor Chris Jones**

1361. TO RECEIVE DECLARATION OF COUNCILLOR'S INTEREST – Code of Local Government Conduct (Members are reminded that they must declare the existence and nature of their declared personal interest). **NONE**

1362. TO PREPARE ADVERTISEMENT FOR CLEANSING OPERATIVE VACANCY AND JOB DESCRIPTION. Members were informed that the Clerk had met with a representative from a Consultancy Service, recommended by ACAS, who provide Human Resources and Employment Law. The fee for the consultancy firm would be £78 per months capped over a 5 year period. The Clerk had also made enquiries with other Clerks regarding such matters and had been informed that the SLCC website provide up to date information and generic contract for employees free of charge to members. **RESOLVED to be guided by the SLCC as this is a direct service to Town/Community Councils.**

Members were informed that a new cart will need to be purchased approximate cost £600. **RESOLVED to purchase a new cart.**

Members discussed the terms and conditions for the vacancy of the Environmental Operative. Applicants will be required to complete an application form available from the Town Clerk. The Staffing Committee will hold interviews in December date and time to be arranged. **RESOLVED to advertise the post on the Town Council's noticeboard.**

1363. TO DISCUSS DRAF PRECEPT FOR 2015-16

Members were provided with the 2nd budget and precept report for 2014-15. **REOLVED to receive and note.** Members were also provided with a comparison report of expenditure for previous years.

The Clerk had prepared accompanying detailed notes estimating expenditure for 2015-16.

It was noted that the cost of Elections for 2015-16 had not been received from CCBC; the report on the contribution to maintain the Bus Stops had also not been received. **RESOLVED to request invoice of maintenance cost for play areas and not to pay a lump sum up-front.**

RESOLVED to increase the following:-

Fireworks budget by £250 -Total £1,500

Victoria Gardens – Budget allowance by £2,250 - Total £3,000 - It was also noted that the WI was the only community group who had adopted a flower bed. Therefore is was decided to remove the raised flowerbeds as the surrounding wood was rotting and replace the whole area with grass.

Carnival Grant – by £100 - Total - £800

Councillors Expenses – **It was unanimously RESOLVED not to make personal remuneration allowances and to continue as at present.**

DRAFT BUDGET FOR 2015-16

	DETAILS	2013/14	ACTUAL	2014/15	ESTIMATED 19/11/2014	2015/16	AGREED
1.	Amenities	1250	991.70	1250	1313.20	2000	2000
2.	Audit	520	544	575	593	650	650
3.	Cenotaph	700	700	1000	2200	1000	1000
4.	Clerk's Training	150	69	150	59	150	150
5.	Community Skips	3000	3150	3040	1340	3500	3500
6.	Elections	6800	0	6800	0	6800	6800
7.	Expenses	250	93.10	200	29.50	200	200
8.	Insurance	1045	958.35	1090	960.43	1150	1150
9.	Mayor Allowance	600	888.95	600	600	600	600
10.	Deputy Mayor Allowance	50	50	50	50	50	50
11.	Membership/Annual Subscription	230	195	200	267	300	300
12.	Newsletter/Website/Welsh Language Scheme	350	625	400	50	400	400
13.	Office	300	180.44	300	197.61	300	300
14.	Petty Cash	250	200	250	250	250	250
15.	Photocopier	250	200.94	250	57.36	250	250
16.	Rates/Lease	190	187.40	195	190.20	200	200
17.	S137 Grants	1600	1600	2200	100	2200	2200
18.	S144 Christmas Lights	1500	1500	1500	1500	1500	1500
19.	S144 Fireworks Display	1200	525	1250	1200	1250	1500
20.	S144 Tourism Association Grant	1000	1000	1000	1000	1000	1000
21.	S164 Contribution Playareas	2000	192.36	2000	175	2000	2000
22.	S164 Victoria Gardens upkeep	750	529.97	750	32.86	2000	3000
23.	S176 Town Twinning	1500	1500	1500	1500	1500	1500
24.	S19 Community Centre Grant	2000	2000	2000	2000	2000	2000
25.	S4 Contribution Bus Shelters	1000	1000	1000	1000	1000	1000
26.	S87 Public Conveniences (Station and Village Rd)	1500	0	1500	0	1500	1500
27.	Telephone & Broadband	500	328.65	400	175.68	400	400
28.	MUGA West Shore	1500	0	1500	5378.87	2000	2000
29.	Wages	20870	21344.24	21885	21885.	23042	23042
30.	S144 Carnival			700	700	700	800
31.	Community Library			3000	3000	3000	3000
32.	Miscellaneous		1651.59	0.00	11475.80	0	0
	TOTAL	53855		58513	59280.51	62892	64242

PRECEPT for 2015-16 £64,000 – increase of £6,000 – Payment from reserves £242

RESOLVED to receive and note to finalise the budget in the Full Council meeting held on the 7 January 2015

1364. DATE OF NEXT MEETINGS - Full Council Meeting held on the 26 November 2014.

CLOSE – the meeting closed at 7.20pm

Signature _____ Date _____